

MINUTES
Graduate Academic Affairs Committee
Thursday, March 14, 2019 @ 12:45pm

Present: Gene Maccarrone, Christopher Eliot, Liudmila Patokina, Jean Peden-Christodoulou, Monica Florio, Bob Brinkman, Evan Koegl, Erin Ward-Ciesielski, Alan Flurkey (IRB representative)

1. Meeting Minutes from 2/13/2019 approved
2. Revisions to FPS #36 (Alan Flurkey)
 - Alan Flurkey attended the meeting to present the changes and their context
 - After discussion, committee voted unanimously to approve changes.
3. Additional discussion about FPS #11G
 - When presenting changes to FPS #11 (undergrad) and #11G (grad) at the SEC meeting, Provost requested reviewing the process for reporting plagiarism (Section IIIC) to increase the likelihood that faculty would make violation reports
 - Some modifications to the policy were discussed and proposed, particularly related to how a report is submitted and who is notified about it
 - Provost's office will notify Chair, Graduate Director, Dean (in addition to student and academic dean – who receive the full report – as currently listed)
 - The committee decided it would be best not to add in another reporting step or to send the full report to more people. Keeping the process as it is now (with the noted modifications about who is informed that a report has been submitted) 1) maintains consistency in responses to cases of academic misconduct and 2) decreases the likelihood of having multiple records, rather than a single record maintained by the Provost's office
 - Committee voted to approve discussed changes to Section IIIC (and a small change to IIID)
4. Suggested outline for graduate handbooks
 - Bob Brinkman sent an outline to the committee and committee members were asked to let him know if there were any suggestions
5. Draft of bulletin language for badge programs
 - Committee reviewed and discussed proposed bulletin language for badge programs
 - Voted to approve bulletin language as amended during discussion
6. Other items/new business