

Meeting Minutes
Graduate Academic Affairs Committee
September 11, 2019 (411 Axinn Library, 1:55 PM)
DRAFT OF SEPTEMBER 12, 2019

Present: Christopher Eliot (Chair), Li Huang, Michael Dores, Zoran Sunik, Liudmila Patokina

Guests: Elfreda Blue (Provost's Office), Evan S. Koegl (Registrar)

The minutes of April 15, 2019 were approved unanimously with the following amendment:

- a. change "the" to "that" in the first bullet point under item 2

1 Welcome and committee scope

Chris welcomed members and guests and shared the committee's mandate from the Senate Bylaws. He invited members to consider possible initiatives within the committee's scope.

2 Suggested Minor Modifications to Existing Class Schedule

The committee reviewed the class schedule proposal as it applied to graduate courses. The proposal makes no changes in standard graduate course times.

Chris reviewed the rationale for the course time changes offered by the Provost's Office. Evan Koegl added that past efforts have not been successful at reining in nonstandard course times which produce time conflicts for students. And it has been challenging for students to move to different, more appropriate courses.

Evan suggested that some of the rules under "Policies for Class Schedule" were intended to apply to graduate courses, though they are currently marked "for undergraduate courses only." So the committee recommended copying Rules 1 and 5a-d, and exporting rule 4c, to a new section titled "The following policies are for graduate courses only."

The committee endorsed the proposal by consensus, with the above change made.

3 Counting programs requiring internships

The SEC asked GAAC to count the number of graduate programs that require internships of students. By the next meeting, Michael Dores will check on HCLAS science programs, Zoran Sunik will check on Engineering and Applied Science, Li Huang will check on Business, and Liudmila Patokina will check on the School of Ed. Chris will check on the others.

4 New business

- a. Chris will check in with the Provost's Office about the status of the draft guidelines for handbooks for graduate programs that Bob Brinkmann was working on.

The meeting adjourned at 2:22 PM.