

**Graduate Academic Affairs Committee  
Minutes: September 20, 2018**

Attendance: Liu Patokina, Erin Ward-Ciesielski, Mike Dores, Monica Conforti, Evan Koegl, Daniel Gershman

April 19 2018 Meeting minutes changes

Change Evan's name in second page and last page of minutes

Sept 20 meeting minutes

- Evan presented the bulletin change – summarized that matriculation will be specified in bulletin as a term thing (instead of a year thing which is what some students think it is).
- The change specifies that semester matriculation is necessary for graduation
- Registrar will still automatically maintained when necessary (i.e when student has applied for graduation one semester but does not graduate)
- Registrar wants students to contact them and know who is planning on doing it since many times students think they have to but don't need to.
- Nick suggested an added line to bulletin for student to know how to matriculate. Committee agreed on additional last line *"In order to maintain matriculation, or if you have questions, contact the Office of Academic Records and Registrar."*
- Committee agreed to all suggested changes to bulletin.
- INTO program was discussed briefly and Monica and Nick (mostly Monica) gave a short run down of how its organized on campuses and the support that international students will have access to