

**Minutes of the Meeting of the Planning and Budget Committee  
Hofstra University Senate  
Friday, April 17, 2020**

**Present:** Burnett, Ghorayeb, Ploran, Lee, Rigel, Tarson, Sikorski, Apollo, Wallace, Ciani, Sobel, Barkwill

Meeting began at 12:50pm.

Motion to approve minutes of last meeting with amendment with Geoff Tarson added to the 'present' list. Motion approved unanimously.

- 1) COVID-19 Facilities and Operations Update – Discussion with Joe Barkwill (Facilities and Operations)
  - When COVID-19 became a major concern in March, focus became cleaning and disinfecting high traffic areas
  - Not All Students Could Return Home
    - o Set up two town houses
      - One for students who have the virus
      - One for isolation
    - o Present conditions: remaining students are set up into one dorm
      - Students have their own room and their own bathroom
  - Current Status of Students on Campus
    - o About 125 students
    - o Most are international and could not go home
    - o Residing in Nassau and Suffolk resident halls
    - o There remain 20 INTO students located in Colonial Square
  - April 6 – furloughed 70 cleaning staff
    - o Remaining staff focused on servicing students
    - o Food is available
    - o Bus service also available
    - o If needed, student health can test students for the virus
  - Project work
    - o The work on CV Starr continues
      - Needs to be completed by end of July due to grant restrictions
    - o Weller Hall is halted; Hofstra is seeking an exception from the state to continue
  - Staff Related Matters
    - o Masks are now required for essential workers
      - Required to wear it if interacting with public
    - o Furloughed grounds staff
    - o Public Safety is fully staffed
  - Financial Outlook Concerns
    - o Camps are uncertain, revenue could be lost (about 2 million in revenue)
    - o Conferences: loss of 1 million
    - o \$300,000-\$400,00 room rentals lost in summer
  - May commencement cancelled

- Looking into a possible August 23 commencement on campus
- Saving money
  - Utilities
  - Skeleton crews
- Potential Changes if social distancing is still in effect in fall:
  - Massive budget to provide masks/sanitizer/gloves
  - Rooms
    - 3500 beds
    - About 1750 rooms if each student had their own
    - Not as simple as simply moving students into single rooms
      - E.g., shared bathrooms
  - ½ revenue from rooms is about 9 million per semester
  - 6 million hit from refunds already

## 2) Brainstorming on Fall 2020 Contingency

- a. Obviously easier to be on campus
- b. Split classes in two, have them attend in person one day of the week, Zoom the other day
- c. Shift some classes to online and keep other in person to create more space on campus and in the rooms
- d. Split the semester into 7 week mini semesters
- e. Quarter system (Fall, Winter, Spring)
- f. Delay Fall courses until Spring 2021, run from January through July

No new business was brought up.

Motion to adjourn, seconded and approved. The meeting concluded at 2:35pm.