Minutes of the Meeting of the Planning and Budget Committee  
Hofstra University Senate  
Friday, April 17, 2020

Present: Burnett, Ghorayeb, Ploran, Lee, Rigel, Tarson, Sikorski, Apollo, Wallace, Ciani, Sobel, Barkwill

Meeting began at 12:50pm.

Motion to approve minutes of last meeting with amendment with Geoff Tarson added to the ‘present’ list. Motion approved unanimously.

1) COVID-19 Facilities and Operations Update – Discussion with Joe Barkwill (Facilities and Operations)
   - When COVID-19 became a major concern in March, focus became cleaning and disinfecting high traffic areas
   - Not All Students Could Return Home
     o Set up two town houses
       ▪ One for students who have the virus
       ▪ One for isolation
     o Present conditions: remaining students are set up into one dorm
       ▪ Students have their own room and their own bathroom
   - Current Status of Students on Campus
     o About 125 students
     o Most are international and could not go home
     o Residing in Nassau and Suffolk resident halls
     o There remain 20 INTO students located in Colonial Square
   - April 6 – furloughed 70 cleaning staff
     o Remaining staff focused on servicing students
     o Food is available
     o Bus service also available
     o If needed, student health can test students for the virus
   - Project work
     o The work on CV Starr continues
       ▪ Needs to be completed by end of July due to grant restrictions
     o Weller Hall is halted; Hofstra is seeking an exception from the state to continue
   - Staff Related Matters
     o Masks are now required for essential workers
       ▪ Required to wear it if interacting with public
     o Furloughed grounds staff
     o Public Safety is fully staffed
   - Financial Outlook Concerns
     o Camps are uncertain, revenue could be lost (about 2 million in revenue)
     o Conferences: loss of 1 million
     o $300,000-$400,00 room rentals lost in summer
   - May commencement cancelled
- Looking into a possible August 23 commencement on campus
  - Saving money
    - Utilities
    - Skeleton crews
  - Potential Changes if social distancing is still in effect in fall:
    - Massive budget to provide masks/sanitizer/gloves
    - Rooms
      - 3500 beds
      - About 1750 rooms if each student had their own
      - Not as simple as simply moving students into single rooms
        - E.g., shared bathrooms
    - ½ revenue from rooms is about 9 million per semester
    - 6 million hit from refunds already

2) Brainstorming on Fall 2020 Contingency
   a. Obviously easier to be on campus
   b. Split classes in two, have them attend in person one day of the week, Zoom the other day
   c. Shift some classes to online and keep other in person to create more space on campus and in the rooms
   d. Split the semester into 7 week mini semesters
   e. Quarter system (Fall, Winter, Spring)
   f. Delay Fall courses until Spring 2021, run from January through July

No new business was brought up.

Motion to adjourn, seconded and approved. The meeting concluded at 2:35pm.