

Minutes of the Meeting  
Of the  
Planning and Budget Committee  
Of the Hofstra University Senate  
Friday 15 September 2017 12:50 pm 901D Axinn Library

|          |                  |                   |
|----------|------------------|-------------------|
| Present: | William Caniano  | Library Services  |
|          | Richard Apollo   | Associate Provost |
|          | Gaby Senderowicz | Student Rep       |
|          | Sleiman Ghorayeb | Engineering       |
|          | Jennifer Hinton  | English           |
|          | Sabrina Sobel    | Chemistry         |

The Chair called the committee into session at 12:50 pm.

Chairs Report

No Chair report

Discussion Items

Handicapped Parking

The Chair of P&B received a complaint at the SEC meeting that there is now limited Priority First Parking behind Monroe Hall due to the construction of the C.V. Starr annex. The Chair will reach out to Facilities to discuss the issue.

Academic Computing Sub-committee report

The Academic Computing sub-committee sent a report to P&B that they recommend the University purchase an institutional repository platform, see attached recommendation. As institutional repositories are a Library related matter the recommendation was forwarded to the Library sub-committee. The P&B representative, Bill Caniano, reported that the Library sub-committee approved and endorsed the recommendation. The chair of P&B who is knowledgeable of institutional repositories recommend anyone wishing to know more visit a libguide of his creation to learn more, <http://libguides.hofstra.edu/digitalcommons>.

Online access to P&B minutes and agendas

The Chair has proposed making the agenda and minutes of P&B meeting available to members of the committee online. A template is being created to establish if it has the privacy necessary for these documents.

## **Draft Resolution**

Institutional repositories are now a standard feature of universities throughout the United States. Among the institutions that offer them are Yale, Cornell, Howard, Purdue, Swarthmore, BYU, MIT, University of Texas at Austin, CSU—to name but a few. Institutional repositories can provide a useful platform for faculty and students to present their research not only to others in their academic community but to other parties inside and outside academia throughout the world. It also provides a platform for the presentation and dissemination of journals and magazines produced by both faculty and students, and to highlight conferences hosted by the institution. In these and many other ways, it thus helps to foster a sense of community within and among institutions. Just as importantly, it provides the university with a medium to acquaint potential students and their parents with the intellectual and scientific dynamism of the institution.

The Academic Computing Committee urges the Hofstra Senate, in collaboration the Hofstra Administration, to commit to the creation of an institutional repository at Hofstra in the near future.