

**Minutes of the Meeting  
Of the  
Planning and Budget Committee  
Of the Hofstra University Senate  
Monday September 9, 2019 - 411 Axinn Library**

Present: Elizabeth Ploran, Geoff Tarson, Craig Burnett, Jacqueline Cassar, Michael Sikorski, Sleiman Ghorayeb, Joseph Barkwill, Sabrina Sobel

Minutes from April 24, 2019 were approved unanimously.

LLC Discussion

Elizabeth Ploran: Zarb School most successful because Deans in charge, not just on one faculty person. School of Comm has the most potential, is the most underutilized. Geoff Tarson: reached out to Dean of School of Comm to get more use out of the LLC for them. How do we get academic buy-in instead of admin top-down decree. Ploran: only two faculty positions are funded, and the rest are covered by volunteer faculty. Tarson: Should sell it as service for tenure/promotion. Comm Zarb and Engg each have a LLC house. Senate exec Committee meeting: try to have more themed LLC houses or events. Publicize LLC possibilities beyond just departments or schools, e.g. next year is the election, so could have a LLC on that theme. Do we place the service in University or School service? Depends on what you need in your file. Bring in Deans to discuss this with the P&B committee. Address as a possible way to increase retention. Current theming: mostly by major or school except for Leadership. Could create interdisciplinary themed house such as Women's Studies, Environmental Studies. Alice Snook is a grad resident director under Kristin Weingartner of Academic Affairs side. Will approach Deans individually to create awareness of LLC and discuss new possible theming.

Faculty In Residence, now Katrina Sims. How about having short-term Faculty In Residence opportunities, such as a weekend? (as discussed in the last P&B meeting) Not all apartment spaces are filled, two open in Towers, one possibly in Constitution and Netherlands, in residence halls. These apartments change occupancy year-to-year. All Student Affairs controlled houses are full. All Faculty houses are full. Suite-style apartments with separate bathrooms are in Colonial Square, Netherlands, Nassau-Suffolk and Stuyvesant Halls. Costs for faculty occupancy turnover if used about ten weekends per year? Joe Barkwill will work up a price for bathroom and linen cleaning. Rooms come with twin long bed, dresser, desk, could add couch & chair. Have to do catering through on-campus service if more than ten people gathering, and move event to a larger common area. Colonial Square lounge can fit 20-25, also could use Plaza rooms. One logistical issue: card swipe access is limited in the residence halls. Future plans for residence halls: are under contract for four mode townhouses, accommodating 200 more students. Graduate residence halls are another possibility for short-term faculty in residence with 2-bedroom apartments, about 90% occupancy average, so some empty.

Request for faculty participation in admissions events seems to be increasing yet again. When will the number of admissions events reach a plateau? Are the increased number of events really

leading to increased positive outcomes? Get some data on attendance and yield for different admissions events for analysis. More requests for faculty participation is becoming a workload issue, and also is impinging on faculty quality of life. If FT faculty don't volunteer, then Chair is required to attend unless get an Adjunct (who gets paid) to be the representative at the admissions event. The workload issue is definitely Faculty Affairs, but the stats on success of Admissions events is valid to ask for from this committee. There are 29 events, 6 of which are Open Houses, Admitted Students Day, Weekday Admitted Students Day, College-for-a-day, NEW Summer visit day. Messaging from admin could possibly be that enrollments are down, so need to do more in admissions events. Participants: faculty, admissions, student affairs, plant dept. Confounding factors for Open Houses and other weekend events can be weather, LI marathon, etc. Some people like to do these events, so it could be incentivized; already is as service. Suggestion: ask incoming frosh what factor was most important in helping student make decision to come to Hofstra.

Active discussion about new standard time slots proposal by the Provost. Not something that this committee can do much about. Will see how the Full Faculty Meeting pans out.

Summer school increase offerings and enrollment? One sticking point: summer class tuition is not reduced compared to per-capita rate during regular semesters. Sobel pointed out how Chemistry got 50% discount in dorm rate for paid summer research students. Barkwill pointed out how students are charged for three semesters dorm \$\$ for summer time: SS 1, 2 and 3 whereas residence hall population is decreasing over recent summers. In most cases, summer pay for faculty is less than that for regular semester (with overhead). Other institutions do charge less for summer classes.

Barkwill: On track for refurbishing Weller Hall this year. Planning a new campus building for undergrad Nursing and Engineering programs, approximately where the Career Center is located. Weed and Adams will stay Engg. Have a \$25M grant for this new building. Construction will start Oct – Nov 2020. Second phase of Student Center renovations summer 2020. PA program has been relocated to Gallon Wing. Cybersecurity lab will be completed in CV Starr.