

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, February 6, 2017

Present: W. Caniano, G. Giuliani, P. Fritz, D. Goodman, E. Maccarrone (Chair), B. Pickering, G. Simmons

Absent: T. Shapiro

A. After amending a typo, the December 5, 2016 minutes were unanimously approved.

B. Chair's Report

Prof. Maccarrone convened the meeting by reporting that the President approved the the 2017-2018 & 2018-2019 Academic Calendars.

Prof. Maccarrone reported that the two ad-hoc committees discussed at prior meetings will meet for the first time on Tuesday, February 28. Bianca Pickering reported that student senator, Torie Amalathus will represent the students on the ad-hoc calendar committee. A Student representative is still needed for the ad-hoc committee on updating governance documents.

Prof. Maccarrone reported that at the last Board of Trustees meeting, the Treasurer reported:

- we received a clean opinion on our 2015-2016 financials
- the endowment is doing well
- financial health is evaluated as "good"
- a \$500,000 in New York State Economic Development grant has been approved for a Behavioral Research Lab (will be used in the Frank G. Zarb School of Business building)
- Hofstra University approved as a "Start Up New York" site for behavioral research

Prof. Maccarrone reported that on February 1, a second informational meeting will be held for faculty to discuss the mid semester grade assessment issue. In addition, Prof Maccarrone, Stuart Bass, Speaker of the Faculty, and Bianca Pickering plan to attend unit meetings with Deans and their faculty to promote the idea of interim grades. A brief discussion followed. Bianca Pickering reported that her committee is working with the Undergraduate Academic Affairs Committee to get the student's perspective on the issue.

Provost Simmons reported that participation in the self-study process for our next Middle States reaccreditation is being finalized. Her office will convene a task force on the class schedule so she will be reaching out to the Senate Executive Committee for some representation.

Provost Simmons also reported that she will be leading a Hofstra contingent on April 22 in New York City for the March for Science and she is working with the Office for Student Affairs to organize this.

C. Action Items

1. Prof. Maccarrone presented for action revisions to the Repeat Course Policy. Paul Fritz, interim chair of the Undergraduate Academic Affairs Committee, reported that this item was passed by the full faculty but after objections were raised by some deans and faculty members, the Provost's Office requested it be sent back to the committee for further discussion about the policy. Prof. Fritz reported that any grade at all is affected by academic dishonesty that prompts a formal report; the student will be precluded from GPA exception Repeat Course Option. Provost Simmons clarified that there was ambiguity in the language and the question was whether when a grade in a course was given due to academic dishonesty, referred to any grade in the course, or the final grade in the course. The Provost's Office had been interpreting this as the final grade in the course and had been applying the policy on that basis. The proposal that came to the floor of the full faculty, was problematic because it was giving the faculty member not just the option to decide on a penalty in the course where the student was sitting, but also the ability to influence how a policy would be applied in a course that might be taught by a different faculty member, namely if the course was repeated. This seemed like a bad precedent to set in general. The new revisions are as follows:

GPA exceptions will not be allowed when any grade for an assignment and/or the final grade in that course was given for academic dishonesty.

A discussion followed and a motion was made and passed unanimously to table the item until the Provost Office speaks to the Undergraduate Academic Affairs Committee with data.

2. Caroline Schreiner presented for action the appointment of Russell Chun, from the Lawrence Herbert School of Communication to replace Carlo Genneralli, who has stepped down from the Senate. The appointment passed. Prof. Chun will serve for the spring semester and until an election can be completed.

D. Committee Reports

1. Bianca Pickering, chair of the Student Affairs Committee, reported that her committee received a proposal from Entertainment Unlimited to help with funds for their annual music fest. She reported that her committee isn't sure how much money they are allowed to allot for proposals. A discussion followed. It was decided that the Student Affairs Committee will work with the Planning and Budget Committee on deciding on a number. Ms. Pickering will attend the next P&B meeting to discuss this proposal. A discussion followed on the process of allocating funds and the role of the Senate Executive Committee in this process. Caroline Schreiner pointed out that the proposal states:
"The decision to approve requests for supplementary funds will be made by or from the Student Affairs Committee, The Planning and Budget Committee, the Senate Executive Committee and The University Senate, with notification of results to the SGA."
2. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that she sent out an email to deans for their input on Basic Regulations Governing Graduate Programs in the Graduate Bulletin that deals with overlapping coursework in Hofstra graduate degrees but received nothing back. Provost Simmons reported that her office heard from Janet Lenaghan from the School of Business who made a suggestion to add a

clause under the advisement of the Program Director and in accordance with the program's accreditation standards.

3. Paul Fritz, interim chair of the Undergraduate Academic Affairs Committee, reported that the committee will continue to discuss the mid semester assessments. Marc Silver had put together a survey that would give the committee a good idea of what students want. He will discuss it with Ms. Pickering and both will present it to their respective committees. Prof. Fritz also reported that the committee passed a proposal pertaining to the designation of Departmental Honors that should come to the SEC at its next meeting. He also reported that the committee is going to look into revising Faculty Policy Series #10 - Examinations, Final Grades, and Student Absences, as well as issues with UNIV 001, the course students are required to take when placed on academic probation.
4. George Giuliani, chair of the Faculty Affairs Committee, reported that the committee is caught up with all the issues on their agenda from the fall. A brief discussion followed about the methodology for choosing a Teacher of the Year Awards for adjunct faculty. He also reported that the committee had a long discussion about forming a committee to review the Course and Teacher Ratings (CTR) process. It was determined that all schools would be represented. Terri Shapiro, Senior Vice Provost for Academic Affairs, is reaching out to all the deans for representation. Prof. Giuliani reported that the committee met in January to discuss and recommend Special Leave applications.
5. William Caniano, chair of the Planning and Budget Committee, reported that the committee will be meeting with Catherine Hennessey, Vice President for Financial Affairs and Treasurer, and Dolores Fredrich, Vice President for Legal Affairs and General Counsel at its next meeting to review the university budget. Prof. Maccarrone requested that the committee to consider campus wide smoking ban. A brief discussion followed.

The meeting was adjourned at 4:06 p.m.