

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, September 15th, 2014

Present: H. Berliner, J. Davidow, G. Giuliani, C. Jernigan, C. Laggan, E. Maccarrone, M. Silver

Absent: S. Bass (Chair),

A. The minutes of the April 28th, 2014 meeting were unanimously approved.

B. Chair's Report

Prof. Maccarrone convened the meeting for Prof. Bass by reporting that the Senate Executive Committee needs to deliberate and move towards passing a resolution on increasing the number of adjunct faculty members on the Senate. Donna Balson, the senator representing the adjunct faculty on the University Senate, had attended the last Senate Executive Committee meeting and reported that she, among other people as well have expressed concern about the effectiveness and the equity of adjunct representation on the Senate. A discussion followed and it was the sense of the Senate Executive Committee that the number should be raised to three representatives. This recommended will be drafted at the next Senate Executive Committee and voted on as an action item. Provost Berliner suggested that as an interim step, the number should be raised to three adjunct representatives and the Senate can continue to look at this.

C. Action Items

1. Prof. Maccarrone presented for action the Mobile Device Policy. The policy, which was presented to the Senate in May as a discussion item, states that using a mobile device, which can easily be lost or stolen, to access University data, including email, increases the risk of unauthorized access to a disclosure of this information. Various New York State and federal laws require the University to protect sensitive information and to notify individuals in certain circumstances where there is a security breach relating to personal information. A discussion followed including individual's private property and whether or not it is troublesome to put restrictions on them. It was decided to require users to follow this policy when using University supplied devices and have the policy as a strong recommendation for personal devices. The following amendments were made:

The following sentence:

POLICY

Users of Devices are expected to take all...

was changed to:

POLICY

Users of Devices should take all...

The following sentence was removed:

Failure to comply with this policy may result in termination of the user's computer services at Hofstra.

The following sentence:

Users are expected to:

was changed to:

When university provided devices are utilized, users are required to abide by the following list.

When personal devices are being utilized, the items in the following list are strongly recommended.

The following paragraph:

- 2. For Devices with screens, configure the Device to lock when idle, requiring the user to enter his or her password to unlock the Device. Users are encouraged to use the minimum screen lock time setting available for the Device. Devices should lock after no more than 5 minutes of inactivity.*

was changed to:

- 2. For Devices with screens, configure the Device to lock when idle, requiring the user to enter his or her password to unlock the Device. **Devices should never be left unattended.** Users are encouraged to use the minimum screen lock time setting available for the Device. Devices should lock after no more than **30** minutes of inactivity.*

The following sentences were removed:

- 1. See links below for instructions on how to enable this for your device. If you don't see your device's Operating System listed, please contact the Help Desk.*

Instructions on how to set a screen lock for your Device:

For Apple, iOS: <http://support.apple.com/kb/HT4175>

For Android:

<http://support.google.com/android/bin/answer.py?hl=en&answer=2381897&topic=2376966&ctx=topic>

The item passed as amended.

- 2. Prof. Maccarrone presented for action the revisions to the Senate bylaws. Caroline Schreiner, Senior Support Specialist to the Senate reported that with the addition of the School of Engineering and Applied Science and the School of Health Sciences and Human Services, as well the School of Communication being named the Lawrence Herbert School of Communication, the bylaws needed to be cleaned up. The Senate Executive Committee started to look at the bylaws at the beginning of the 2013-2014 academic year and started to*

revise the bylaws with regard to representation as well. The task was never finished so Mrs. Schreiner outlined the changes that were made. Because of time constraints, the committee was unable to finish and it was decided to have each committee review its bylaws with regard to its membership and charge and make any necessary amendments. There was a slight discussion about generalizing membership to certain committees such as the Academic Computing Committee, which has specific membership requirements, but has not been very active because it is in need of said representation. This item will be brought back to the Senate Executive Committee in the near future. There was a discussion on whether or the newly formed Outcomes Assessment Committee is a sub-committee under the Planning and Budget Committee or a special task-force. Prof. Maccarrone reported that from his understanding, when he came on as chair of the Planning and Budget Committee that Outcomes Assessment was to be a committee as opposed to a special task force, such as the Parking and Transportation Task Force.

D. Committee Reports:

Committee reports were tabled due to time constraints.

The meeting was adjourned at 3:05pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, October 6th, 2014

Present: S. Bass (Chair), H. Berliner, J. Davidow, G. Giuliani, C. Jernigan, C. Laggan, E. Maccarrone, M. Silver

Guests: J. Barkwill, W. Nirode, K. O'Callaghan

A. The minutes of the September 15th, 2014 meeting were unanimously approved.

B. Chair's Report

Prof. Bass convened the meeting by reporting that in recent months he has been hearing more and more about sexual assaults occurring on college campuses throughout the country. This has obviously become a serious problem and he feels that the Student Affairs Committee should meet with W. Houston Dougharty, Vice President for Student Affairs, to find out what programs are in place right now to educate and inform the student body and make them aware of these issues, as well as ensure that precautionary steps are in place so as to avoid an victimization on campus. Provost Berliner added that at the last Senate meeting he reported that there was commentary in the Chronicle of Higher Education recently suggesting schools consider adding a statement about that violence and harassment based on sex and gender which is a Civil Rights offense be placed on all course outlines, which is something the Senate could consider. He will circulate the statement to the members of the Senate Executive Committee.

Prof. Bass reported that he, along with William Nirode, Speaker of the Faculty, Eugene Maccarrone, chair of the Planning and Budget Committee have met with Vice President Dougharty to welcome him to the university and inform him on what the University Senate does and some of the issues they are working on. In particular, they discussed the issue brought to the surface last year regarding accountability and transparency of the Student Government Association budget and the appropriations process and the ability for current clubs and honor societies to gain access to funds. Right now they are precluded from funds because of certain exclusionary clauses as part of the Student Government Association constitution. Prof Bass reported that he has reviewed the constitution and the exclusionary clauses that have been asserted by the former Vice President of Student Affairs have absolutely nothing to do with exclusiveness. Provost Berliner clarified that the university has a lot of student-based clubs and honor societies that receive no funding from Student Government because of their membership guidelines. Prof Bass reported that the Student Government Association constitution states that:

a club or organization will be defined as non-exclusive "so long as it does not discriminate on the basis of race, religion, sex, sexual orientation, age, ability, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in its conduct and operation of its educational programs and activities, including admission and employment. ..

He reported that given this, the Senate Executive Committee ascertained that they want to make a general inquiry and “pull the reigns in” on this appropriations process as well so as to afford the students in these clubs and honor societies access to SGA funds and have some transparency with the overall student budgetary process.

C. Action Items

1. Prof. Bass presented for action the Smoking Ban Resolution. He reminded the committee that the Smoking Ban on South Campus was passed in the fall 2012 semester. Since then, there has been a lot of concern raised over how effective the ban is. Last year, the Senate, at the recommendation of the Senate Executive Committee, passed a series of recommendations for future enforcement of the ban, which included a \$25 fine for those observed violating said ban. This resolution was passed by the Senate last spring and Karen O’Callaghan, Director of Public Safety, and Joseph Barkwill, Vice President for Facilities and Operations, who were in attendance at the Senate meeting, said they would conduct research over the summer on what other colleges and universities do as far as enforcing its smoking ban and present their findings to the Senate. Therefore, revised policy, created by Vice President Barkwill and Vice President O’Callaghan is being presented. Prof. Bass noted he feels the new policy is a fairly good compromise. Vice President Barkwill reported that the research was done on peer schools, ones that were in close proximity to Hofstra, as well as having a similar campus structure. He reported that every university that they reviewed neither had a written smoking policy that was easy to access, whereas when the initiative of the smoking ban took place at Hofstra, it did not include a written policy nor posted on Hofstra’s website, etc. He also reported that in particular, most universities have a community-based standard for compliance on campus, relying on the communitive enforcement of the norm, and not all have a smoke-free environment, while they had a ban in buildings, some still had smoking “buffer” zones. Out of the 16 schools reviewed, Towson University and Tulane University were the only two that had a fine in place. Vice President Barkwill reported that Vice President O’Callaghan called both of the universities to research the impact and effectiveness of the fines, and how they were implemented. Vice President Barkwill reported that looking at the different policies of peer universities. The new policy, created by his office and the Office of Public Safety, which has been reviewed by the Provost’s Office and other administrators, and reinforces that they feel the university should advocate education and safety awareness for individuals, and less on a punitive punishment for violators of the policy. The policy includes a public relations campaign to promote this policy, which includes FAQ’s on why the university is implementing this ban, what constitutes “south campus” and how and individual can get help with their smoking addiction, etc. A discussion followed and the following amendments were made:

Under “Definitions,” the following sentence:

- b) *“South Campus” Boundary – the entire area of the Hofstra Campus located south of Hempstead Turnpike, including both the east and west sides of California Avenue.*

was changed to:

- b) *“South Campus” Boundary – the entire area of the Hofstra Campus located south of Hempstead Turnpike.*

The following sentence:

8. *Public Safety Officers will inform anyone observed smoking of this Smoke Free Policy. All other members of the community are encouraged to approach an individual observed smoking to inform them of this policy.*

was changed to:

8. *Public Safety Officers will inform anyone observed smoking that South Campus is a smoke-free zone and instruct the person to stop smoking immediately.*

The following sentence was removed with one abstention:

9. *All members of the community are encouraged to report a repeat offender to the Human Resources Department for appropriate action.*

The item passed as amended with 6-in favor of, 1-opposed and 1-abstention.

2. Prof. Bass presented for action the Chairpersons Evaluation. George Giuliani, chair of the Faculty Affairs Committee, reported that in Article 23.3 of the Collective Bargaining Agreement between Hofstra and the AAUP states: “Chairpersons shall be evaluated annually according to the procedures established by the University Senate.” The Faculty Affairs Committee was charged with creating the Evaluation. This item was approved by the Senate Executive Committee on April 28th, 2014 and brought to the Senate on May 5th, 2014. Since there were still some questions on the evaluation, it was requested that these questions be reviewed and answered before the Senate took action. Prof. Giuliani presented the questions and answers to the Senate Executive Committee, and the item remains passed. It will be brought to the Senate for a vote on October 13th.
3. Prof. Bass presented for action the revisions to Faculty Statute VII – The University Senate with regard to adjunct representation on the University Senate. Currently, there is only one adjunct representative and it was the sense of the Senate Executive Committee to increase the number to three. A discussion followed about the representation being broad, so the revision was amended as follows:

2. *Elected Members*

- a. *Only members of the regular professoriate shall be eligible for election by the faculty to Senate membership. In addition, there shall be one three members elected from the adjunct faculty, not more than one from each school and/or division (Frank G. Zarb School for Business, The Lawrence Herbert School of Communication, School of Education, School of Engineering and Applied*

Science, School of Health Sciences & Human Services, and Hofstra University's College of Liberal Arts and Sciences Division of Humanities, Social Sciences, and Natural Sciences). Furthermore, one member elected from the Maurice A. Deane School of Law, and the Medical School. Student members shall total five, one elected from the graduate student body, and four elected from the undergraduate student body.

Provost Berliner reported that the administration has been discussing creating a Nurse Practitioner Master's Program together with North Shore LIJ, therefore we may have to look at the Senate again in terms of composition, as this may become a new school.

A discussion followed about voting procedures, and how the representatives get elected to ensure that it is no more than one from each school and division. It was decided that while this will be a work in progress, the top voted from each school and division will take each seat. Once the language is passed, the Senate will work on implementation through the Special Committee on Recruitment, Elections and Nominations (SCREAN). The item passed unanimously, as amended.

4. Prof. Bass presented for action the revisions to T- Designation for Transfer Credit. Current Hofstra policy is to include a "T-" designation on transfer student transcripts for courses at other institutions when the student earns a C- grade or lower. Previously, a T- could be used for distribution course requirements for a transfer student but this practice has ended. Along with it no longer being used, the committee noted the T- designation often causes confusion among both students and faculty and there is a larger question of whether the University would want D or D+ grades used for any requirement.

The committee thus took up the question of removing the T- designation from the Bulletin. Removing this designation would still allow chairs to manually override the system and provide some transfer credit for courses where the grade was a C- or below if a student has a cumulative grade point average of 3.0 or better at the previous institution on an individual case basis. Additionally, an appeal to have transfer credit from the previous institution apply to distribution courses would have to go through an appropriate dean, thus allowing an individual assessment.

The item passed unanimously.

D. Committee Reports:

Committee reports were tabled due to time constraints.

E. New Business

Chelsea Laggan, chair of the Student Affairs Committee reported that the committee had spoken about creating social media accounts, specifically Facebook and Twitter for the committee. The committee feels that since the activities of the committee and the University Senate are public knowledge and anyone can attend meetings, it might be in the best interest of the students to have social media platforms to gather information and stay informed on the activities of the

University Senate. Since the committee would be using Hofstra's name, she wanted to make sure that this would be allowed. She reported that the pages would be carefully curated. It was the sense of the Senate Executive Committee that it may have to go through the Office of Legal Counsel and possibly Public Relations.

The meeting was adjourned at 4:43pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, November 3rd, 2014

Present: S. Bass (Chair), J. Davidow, G. Giuliani, C. Jernigan, C. Laggan, E. Maccarrone, M. Silver

Absent: H. Berliner

A. The minutes of the October 6th, 2014 meeting were unanimously approved.

B. Chair's Report

Prof. Bass convened the meeting by reporting that he, along with Eugene Maccarrone, chair of the Planning and Budget Committee, and William Nirode, Speaker of the Faculty have a meeting with W. Houston Dougharty, Vice President for Student Affairs, Mark Atkinson, President of the Student Government Association, to discuss issues affecting the university calendar as well as the Student Government Association budget and the appropriations process, as well as

Prof. Bass reported that the Office of Public Safety has assured him that a traffic signal will be installed on California Avenue near Weller Hall and CV Starr. Prof. Silver asked whether or not there are plans to enhance the painted stripes in the street. A slight discussion followed.

C. Action Items

1. Prof. Bass presented for action the Revisions to Senate Bylaws. Caroline Schreiner, Senior Support Specialist to the Senate reported that with the addition of the School of Engineering and Applied Science and the School of Health Sciences and Human Services, as well the School of Communication being named the Lawrence Herbert School of Communication, the bylaws needed to be cleaned up. The Senate Executive Committee began to discuss them at its September 15th meeting but due to time constraints, was unable to finish. A discussion followed about generalizing membership to certain committees such as the Academic Computing Committee, which has specific membership requirements, but has not been very active because it is in need of said representation. Prof. Silver reported that in the past, there have been issues where a person appointed from a specific department, would tend to focus only on the issues and needs of their constituency and not and not the university at whole. A discussion followed about to avoid such conflicts. George Giuliani reported that the Faculty Affairs Committee is in the midst of amending its own bylaws and will make recommendations on its membership as well. Caroline Schreiner reported that under the Undergraduate Academic Affairs Committee bylaws it states "the academic dean serving as senator (although the Senate Executive Committee may nominate the academic dean for a one-year membership on a standing committee other than the UAAC)."
However, the academic dean has been appointed to the Faculty Affairs Committee for at least the past ten years. A discussion followed.

It was clarified that the sentence “The membership shall be nominated by the Senate Executive Committee and confirmed by the Senate.” with regard to the Special Committee on Recruitment, Elections, and Nominations, is specific to the membership of that committee shall be nominated by the Senate Executive Committee and not appointments to all committees. Caroline Schreiner reported that she feels it would be beneficial to this particular committee if her position, the Senior Support Specialist of the University Senate shall serve as chair of SCREAM and possibly have a faculty member co-chair. It was noted that the bylaws do not state who chair the committee.

Caroline Schreiner reported that with regard to the Athletic Policy Committee, an issue was raised by a faculty member concerned about the membership and activity of this committee. And believes that the bylaw for this committee, have not lived up to its mandate, with faculty representation of this committee dwindle and the representation of the coaching staff increase. She also reported that Ed Ingles, chair of the committee is not a faculty member, but has been chairing the committee for the past ten years. However, the bylaws of the committee call for an alumni member to serve on the committee. The committee does meet once or twice a semester but makes no recommendations to the University Senate. Prof. Bass suggested inviting Jeffrey Hathaway, Director of Athletics and the chair of the committee to the next Senate Executive Committee to discuss.

The Senate Executive Committee decided to have each committee review its bylaws with regard to its membership and charge and make any necessary amendments and sent to the Senate Executive Committee by its February meeting. It was decided to hold off accepting any amendments until then.

D. Discussion Items

1. Prof. Bass presented for discussion revisions to Faculty Policy Series #43 - Hofstra University Harassment Policy. These revisions are the results of negotiations that took place between the administration and the AAUP. It stands to serve as a compromise between Article 12 of the Collective Bargaining Agreement which deals with Discipline and Faculty Policy Series #43. This item will be discussed further at the next Senate Executive Committee.
2. Prof. Bass presented for discussion two concerns with the Academic Calendar. He reported that Prof. Nirode, Speaker of the Faculty got notice that changes were made to the Fall 2015 calendar, which was passed by the faculty in May, 2013. The changes, which were to start classes on Wednesday, September 2nd instead of Monday, August 31st, and not holding classes on the Wednesday before Thanksgiving, did not go through shared governance. This revision, should come to the Senate Executive Committee and its next meeting and then to the Senate.

Prof. Bass also reported that an issue is being discussed regarding the university’s holiday calendar. There were two surveys taken over the period of six years with the students overwhelmingly supportive of retaining the current calendar, which observes the Jewish

Holy Days, whereas the faculty was split 50/50. Prof. Bass would like to revisit this issue which may be somewhat time consuming, but would like to commence some conversation.

E. Committee Reports:

There were no committee reports.

F. New Business

Jason Davidow, chair of the Graduate Academic Affairs Committee, reported that the Department of Counseling and Mental Health Professions (CMHP) from the School of Health Sciences and Human Services, asked his committee to review the Institutional Review Board (IRB) procedures for the University to get them in line with the School of Health Sciences and Human Services procedures.

The meeting was adjourned at 4:40pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, December 1st, 2014

Present: S. Bass (Chair), H. Berliner, J. Davidow, G. Giuliani, C. Jernigan, C. Laggan, E. Maccarrone, M. Silver

Guests: D. Fredrich, L. Horgan

A. The minutes of the November 3rd, 2014 meeting were unanimously approved.

B. Chair's Report

Prof. Bass convened the meeting by reporting that within the next week or so, the traffic signal will be installed on California Avenue near Weller Hall and CV Starr.

He also reported that he, along with Eugene Maccarrone, chair of the Planning and Budget Committee, and William Nirode, Speaker of the Faculty met with W. Houston Dougharty, Vice President for Student Affairs, Mark Atkinson, President of the Student Government Association, to discuss issues affecting the university calendar as well as the current Student Government Association budget and the appropriations process. The concerns were that many co-curricular clubs on campus and honor society have been denied student activity funding over the years. The basic rationale for this is that they were engaging in a practice called "exclusivity," a practice where all students were not entitled to join or engage in the activities of such clubs.

The SGA constitution is as follows:

...a club or organization will be defined as non-exclusive "so long as it does not discriminate on the basis of race, religion, sex, sexual orientation, age, ability, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in its conduct and operation of its educational programs and activities, including admission and employment...

Prof Bass reported that he is somewhat dismayed at the fundamental disparity in equity and unfairness about denying some of the finest clubs monies they are rightfully entitled to, on behalf of the SGA President and Vice President. Mark Atkinson, SGA President, has committed to reviewing the constitution and amend as necessary so as to disallow for these lack of appropriations and the ultimate interpretation of the constitution would be left up to the Executive Council of the SGA.

Prof Bass reported that in the same meeting, with regard to the Academic Calendar, there seems to be a feeling that there is no strained opposition to starting classes on the Wednesday before Labor Day weekend, and there are mixed emotions about whether or not to eliminate the Jewish Holy Days. Their biggest concern was that we should have a "student break" during the fall semester. The consensus was that this should be around Thanksgiving week. SGA will get feedback from its constituencies and various groups. Prof. Bass pointed out that this is a discussion that is open to all Hofstra community members and not just the students.

Prof. Bass reported that there has been a proposal regarding the establishment of mid-term grades and asks the Senate Executive Committee to refer the matter to the Undergraduate Academic Affairs Committee for feedback. Lynne Horgan reported that she will do research on what other schools do. It would be ideal to have this begin by Fall 2015 semester, but a discussion followed on the reality of this happening with going through shared governance. Marc Silver, chair of the Undergraduate Academic Affairs Committee reported that he will start discussions with his committee at its meeting next Monday.

C. Action Items

1. Prof. Bass presented for action the revisions to Fall 2015 Calendar. Registrar Lynne Horgan reported that it was requested to not start the Fall 2015 semester a full week before Labor Day, therefore the calendar has been amended to start on Wednesday, September 2nd, hold classes on the Wednesday before Thanksgiving (November 25th) and cut back on one of the Snow/Study days. The item passed unanimously.
2. Prof. Bass presented for action the 2016-2017 Academic Calendar. Lynne Horgan reported that this calendar has the same issue where Labor Day falls late, therefore the Academic Calendar Committee followed the same format as the prior action item. She also reported that with regard to the Spring 2017 calendar, the committee looked at two versions. One version had spring break potentially in the middle of March, with holidays around Easter and Passover. The other version had spring break taking place closer to the holidays. The committee voted for the latter of the two. The item passed unanimously.
3. Prof. Bass presented for action the revisions to Faculty Policy Series #43. Dolores Fredrich, Vice President for Legal Affairs and General Counsel, Office of General Counsel, reported that last year a case arose through FPS #43 that questioned how the policy functions and could it be improved upon. The University needs a strong policy to prohibit discrimination on campus and enforce violation of the policy. The issue that arose had to do with the procedural protections that should arise when someone is accused of harassment because of the very serious consequences that can ensue. The primary changes to the policy have to do with the Appendices on the policy that spell out the procedural rights of the person making the accusation and the person against whom the accusation is being made. These procedures became a matter of negotiation between the University and the AAUP. Both parties agreed Hofstra needs a strong policy and that our present policy was not ideal in some respects. She summarized the procedures and a discussion followed. The item passed unanimously.
4. Prof. Bass presented for action the revisions to University Degree Requirements. A reference to the minimum GPA of 2.0 for introductory courses in the University Bulletin was deleted and definitions of introductory courses were added. The item was passed unanimously.

E. Committee Reports:

1. Chelsea Laggan, chair of the Student Affairs Committee, reported that the committee is still in the research stage of the review of the Lackman situation, and collaborating with the Student Government Association. She also reported that Twitter and Facebook pages for the

Student Affairs Committee have been created. The committee is also reviewing the speed bumps on campus. She also reported that the committee is hoping to have a table in the student center to gather feedback from students about the possibility of having a Smoking Ban on the North Campus.

2. Prof. Giuliani, chair of the Faculty Affairs Committee, reported that the committee will be discussing the committee's bylaws with attention to membership and voting rights. He also reported that the committee will be voting for a new chair, as he is on sabbatical for the spring semester.
3. Prof. Davidow, chair of the Graduate Academic Affairs Committee, reported that the committee discussed Faculty Policy Series #36 – The Use of Human Subjects in Research, which deals with the Institutional Review Board and its procedures. The committee also discussed recruitment practices for graduate programs at other schools.
4. Prof. Silver, chair of the Undergraduate Academic Affairs Committee, reported that The T-transfer credit was revisited with respect to a survey of peer/local/aspirant institutions and the Committee's prior decision to move forward reaffirmed. The committee also had a discussion on the possibility of a one-credit academic and Career success course and decided not to move forward with it. He also reported that the committee is starting to look at the issues of class size and adjunct overload rates and its impact on undergraduate education. The committee also discussed the growth of mid semester and late semester courses. He reported that bylaw changes were discussed with respect to the presence of the Dean's Representative on the UAAC. It was the consensus that such reference should be removed and inserted in the Faculty Affairs Committee description in the bylaws. The committee will also be bringing a revision to Department Honors to the next Senate Executive Committee
5. Prof. Maccarrone, chair of the Planning and Budget Committee, reported that the Special Task Force on Parking and Transportation is coming to a summarization on its recommendations. A meeting will be set up at the beginning of the spring semester to discuss them. He also reported that Sean Fanelli, Dean of the School of Education attended the last committee meeting to discuss resource needs of the school as well as how the school is doing in terms of enrollments and where he sees the future of the school.

The meeting was adjourned at 3:59pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, February 2, 2015

A. The minutes of the December 1st, 2014 meeting were unanimously approved.

B. Chair's Report

Prof. Bass convened the meeting by reporting that last Thursday, there was a lively discussion between members of the Senate and Joseph Barkwill, Vice President for Facilities and Operations, Karen O'Callaghan, Director of Public Safety, and members of the Office of Student Affairs regarding the Senior Design Parking and Transportation Project, presented by the universities Engineering Students. He also reported that Vice President Barkwill has informed him the installation of the traffic signal on California Avenue near Weller Hall and CV Starr, but will be delayed approximately four to six weeks due to some issues with the Town of Hempstead.

C. Action Items

1. Prof. Bass presented for action the revisions to Departmental Honors. The committee examined policies and procedures to handle cases when students do not complete the requirements of departmental honors or when the committee deems the work to be of insufficient quality to earn departmental honors. The item passed unanimously.
2. Prof. Bass presented for action the resolution on North Campus Designated Smoking Areas. This recommends that certain designated "smoking areas" be established in contemplation of smoking regulations covering the North Campus. Such designated areas shall be proposed and to the University Senate. The resolution also refers this issue to the Planning and Budget Committee and the Student Affairs Committees for consideration and deliberation. He reported that the Vice President of Student Affairs and the Dean of Students are in support of this resolution as long as students are involved with the discussion and deliberations. A discussion followed. The item passed unanimously.

D. Committee Reports:

Committee reports were tabled due to time constraints.

The meeting was adjourned at 3:18pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Wednesday, March 4th, 2015

Present: S. Bass (Chair), J. Davidow, G. Giuliani, C. Jernigan, E. Maccarrone, J Sarcka, M. Silver

Absent: H. Berliner

A. The minutes of the February 2nd, 2015 meeting were unanimously approved.

B. Chair's Report

Prof. Bass convened the meeting by congratulating Eugene Maccarrone, chair of the Planning and Budget Committee, Jared Sarcka, chair of the Student Affairs Committee, and Caroline Schreiner, Secretary to the Senate, for an outstanding Town Hall Meeting which occurred earlier in the day. He reported that there was a tremendous diversity of questions and concerns raised, one being the issue of sexual assaults on college campuses. Back in the fall semester it was suggested that the Student Affairs Committee meet with W. Houston Dougharty, Vice President for Student Affairs, to find out what programs are in place right now to educate and inform the student body and make them aware of these issues, as well as ensure that precautionary steps are in place so as to avoid an victimization on campus. The Office of Student Affairs already had a plan in place.

Prof. Bass also reported that Sofia Pertuz, Dean of Students, Vice President Dougharty, and student leaders were instrumental in accommodating those clubs and honors societies on campus that in the past, have not been eligible for funding. Where the request by the faculty advisor is legitimate and credible, with the appropriate documentation, the Student Government Association's Appropriation Committee will seriously consider their request. He reported that Mark Atkinson, president of the Student Government Association, indicated at yesterday's Board of Trustees meeting, the need for additional student activity monies. President Rabinowitz acknowledged this need, and will recommend that there will be a \$10.00 increase in the Student Activity fee.

C. Action Items

1. Prof. Bass presented for action the revisions to the Athletic Policy Committee Bylaws. He reported that he, along with William Nirode, Speaker of the Faculty, and Provost Berliner, met with Jeffrey Hathaway, Vice President and Director of Athletics, regarding the Athletic Policy Committee. As a result of the meeting, the bylaws of the committee were revised. Vice President Hathaway summarized the revisions, which is more consistent with what is seen on an Athletic Policy Committee at other institutions. One main revision is to appoint the Faculty Athletic Representative as the chair of the committee. He reported that even though, the revisions only include the Vice President/Director of Intercollegiate Athletics, from the Athletic Department, people can be invited to meetings, on ad-hoc basis. A

discussion followed. There was a question about who selects the Faculty Athletic Representative. Vice President Hathaway reported that at most institutions it is not an athletic appointment or personnel. The purpose for the National Collegiate Athletic Association (NCAA) introducing this position was to make sure there was a faculty member liaison between the Athletics Department, the President/Provost/Chancellor, etc. The representative serves as an appropriate entity to represent the institution and its faculty in the institution's relationships with the NCAA and its conferences. There was also a question about voting rights in the committee as well as removing the review of student athlete eligibility from the charge of the committee. Vice President Hathaway reported that the athletics department does not handle this piece. It is done through the Office of University Advisement in consultation with our compliance staff. Prof. Silver asked why the language "When appointing members, the Senate shall seek appropriate gender and minority representation" was dropped from the original bylaws. Vice Provost Jernigan reported that from his understanding that all the committees do due diligence to appropriate reputation. Caroline Schreiner will research as to when this sentence was added. It was decided to table the item until the committee gets clarification on who selects the Faculty Athletic Representative, as well as voting rights.

2. Prof. Bass presented for action the revisions to the Faculty Affairs Committee bylaws. James Sample, chair of the Faculty Affairs Committee, summarized the changes and reported there was much discussion over the following:
 - Should the AAUP Chapter President be an official member of the FAC?
 - If the AAUP Chapter President serves as an official member of the FAC, should he/she have voting rights?
 - Should a Dean from an academic unit be an official member of the FAC?
 - If the Dean serves as an official member of the FAC, should he/she have voting rights?
 - Should the Faculty Affairs Committee continue to be advised by the Provost or his/her designate?
 - Should the Provost or his/her designate have voting rights on the FAC?

A discussion followed and whether or not the Dean, who is a full member of the University Senate and has a vote on the Senate, and the President of the AAUP should not have a vote on the committee. The item was tabled.

Marc Silver reported that a proposal was made regarding the establishment of mid-term grades which was referred to the Undergraduate Academic Affairs Committee, which has turned into a volatile issue in some areas. He suggests that the same issue be raised in the Faculty Affairs Committee, since they are interrelated. Prof. Bass suggests that one or two members of each committee meet to come to a resolution on midterm grades.

Jared Sarcka, chair of the Student Affairs Committee reported that the committee will meet with Joseph Barkwill, Vice President for Facilities and Operations, and Karen O'Callaghan, Director of Public Safety, to discuss parking issues as well as look into the 1:1 policy. Prof. Bass urges the

committee to work on the North Campus Smoking Policies and the feasibility of revising the Academic Calendar.

The meeting was adjourned at 3:18pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, March 30th, 2015

Present: S. Bass (Chair), H. Berliner J. Davidow, G. Giuliani, C. Jernigan, E. Maccarrone, J Sarcka, M. Silver

Absent:

A. The minutes of the March 4th, 2015 meeting were unanimously approved.

B. Action Items

1. Prof. Bass presented for action the revisions to the Faculty Affairs Committee Bylaws. He reported that an issue arose within committee, whether or not to give the dean senator, who currently serves on the Faculty Affairs Committee, voting rights. Under the current bylaws, the dean senator is listed as a member of the Undergraduate Academic Affairs Committee with voting rights. According to the bylaws,
..the academic dean serving as senator (although the Senate Executive Committee may nominate the academic dean for a one-year membership on a standing committee other than the UAAC).

It was suggested to not remove such reference, and allow the dean to serve ad-hoc as an advisor to the Faculty Affairs Committee as a non-voting member. Provost Berliner reported that under our current bylaws, the academic dean is a full member of the Senate with voting privileges on both the Senate and the Undergraduate Academic Affairs Committee. Should he/she be appointed by the Senate Executive Committee to another committee for advisory purposes, he/she will have no voting privileges. The revisions to the Faculty Affairs Committee bylaws have been tabled and the Faculty Affairs Committee will bring the revised bylaws to the Senate Executive Committee at a future meeting.

A discussion followed. Marc Silver, chair of the Undergraduate Academic Affairs Committee reported that Jessica Eads, Vice President for Enrollment Management, who is also an ex-officio member of the Senate has a vote, does attend Undergraduate Academic Affairs Committee meetings and votes, but is not written in the committee's bylaws as a member. It is under the prerogative of the Senate Executive Committee to assign voting administrators to standing committees.

2. Prof Bass presented for action: to appoint Conrad Herold, from the Department of Economics, as a senator representing HCLAS, Division of Social Sciences. This two-year term has been vacant all year. An election is in process for this vacant 2-year seat which will officially begin in the fall of 2015. The item passed unanimously.
3. Prof Bass presented for action the revisions of the Academic Computing Committee Bylaws. which were changed from:

thirteen members as follows:

- a. Eleven faculty members, one from each of the following areas: the University Library, the School of Communication, the School of Education, Health and Human Services, the School of Law, one from the Department of Computer Science and at least one from each of the three divisions (but not from the CSC Department) of Hofstra College of Liberal Arts and Sciences, (for a total of four) one from the Department of Information Technology and Quantitative Methods and one from the School of Business (but not from the IT Department);*
- b. two student members, one a graduate and one an undergraduate, who are student senators, if possible.*

to:

ten members as follows:

- a. Eight faculty members, not more than one from each school and/or division.*
- b. two student members, one a graduate and one an undergraduate, who are student senators, if possible.*

The item passed unanimously.

C. Discussion Items

1. Prof. Bass presented for discussion a revision to the 2016-2017 Academic Calendar. The original calendar was voted down by the full faculty at its February 23 meeting. He reported that in essence, the new revision creates a secular calendar for the university, for the first time. Prof. Silver reported that he has received a request to not refer to this type of calendar as a “secular calendar.” The proposed calendar starts after Labor Day, eliminates the Jewish Holy Days, provides for a mid-semester fall break, and satisfies all the classroom time required by the state. All faculty members will be encouraged to provide accommodations for those students regardless of their religious faith to allow them to engage in observing religious holidays. Provost Berliner suggested sending a survey, via *SurveyMonkey* out to all faculty and students to gather input. Parameters for future calendars should include:
 - After Labor Day start
 - No conversion days
 - No classes on the Wednesday before Thanksgiving
 - And two snow/study days

Jared Sarcka, chair of the Student Affairs Committee reported that students have an issue with our calendar because it doesn’t line up with other schools, which is important to them. A discussion followed and it was decided to bring this calendar to the Senate for discussion with additional parameters outlined.

D. Old Business

Prof. Bass reported that at the last Senate Executive Committee meeting, both Prof. Silver, chair of the Undergraduate Academic Affairs Committee and Prof. Sample, chair of the Faculty Affairs Committee, agreed to consider a proposal for implementing mandatory midterm assessments, for freshman only, as a joint effort between the two committees. Prof. Sample has indicated that the Faculty Affairs Committee decided that this matter is not right for them to weigh in on. Prof. Silver reported that he spoke to members of his committee about this matter and they are comfortable with it being focused on the legitimacy of the proposal as an undergraduate academic issue. Therefore, the proposal will be discussed by the Undergraduate Academic Affairs Committee only.

E. Committee Reports

1. Jared Sarcka, chair of the Student Affairs Committee reported that he feels that Senate bylaws, with regard to student membership, is not sufficient and that perhaps each senator that is elected should have a specific role or duty put in place so the student will have a better understand of what they are supposed to be doing. He, along with Mark Atkinson, President of the Student Government Association (SGA), decided that it would be a good idea to have a student senator from the University Senate act as a liaison between the chair of the Student Affairs Committee and the Student Government Association by sitting on the Student Services Committee of the SGA, as a voting member, as well as the SGA Senate. Caroline Schreiner noted that the President of the SGA (or and appointed designate) is an ex-officio member of the University Senate with voting rights. Also, according to the Student Affairs Committee bylaws:

one elected student senator (that student elected to be Chairperson of the Students Affairs Committee by a constituency of both elected student senators and student senators-at-large as per FS VII. D. 5),

There is only supposed to be one elected student senator appointed to the committee, who shall serve as chair and the other elected senators shall serve other committees. Caroline Schreiner reported that in the past, student senators wanted to serve on the Student Affairs Committee so the Senate Executive Committee allowed them to serve on whichever committee they chose. Jared Sarcka also reported that the chair of the Student Affairs Committee should be an undergraduate student, as there may be some form of disconnect if it is a graduate student. Caroline Schreiner noted that past graduate student chairs have been once undergraduate senators, and worked on the Student Affairs Committee. A discussion followed.

Chairperson Sarcka reported that as a way to better promote the University Senate and Student Affairs Committee, the committee is working on a proposal to appropriate funds from the University Senate Budget, and act as a co-sponsor for select events that promote student success/retention with student clubs or organizations who may not receive much monetary support from the Student Government Association. Prof. Bass reported that a major meaningful conversation needs to happen with the Office of Student Affairs and the Student Government Association regarding its budgetary and appropriation process, otherwise we are essentially creating two competitive student groups and there needs to be

some uniformity and stability as the Board of Trustees will not approve more money for the Student Affairs Committee. Chairperson Sarcka clarified that the proposal would be working with funds already in the Senate budget. Prof. Silver reported that some sort of guidelines or parameters would have to be created for this body to allow it to make informed and intelligent decisions about what kind of efforts to support what would be a legitimate activity for the Senate to spend money on. A discussion followed about SGA's money and whether or not at the end of the academic year, if SGA hasn't totally expended its budget, or if there's reserves that hasn't been used by a club, does it revert back to the SGA budget, or to the university general fund.

2. Jason Davidow, chair of the Graduate Academic Affairs Committee, reported that the committee completed reviewing graduate student recruitment practices, looking at comparable schools in the area. Members of the committee have been looking at their respective fields and compiling data of what other schools are doing to recruit graduate students. That information has been sent to Jessica Eads, Vice President for Enrollment Services. The committee also finished looking at Faculty Policy Series #36 – The Use of Human Subjects in Research, which deals with the Institutional Review Board (IRB) and its procedures. Prof. Davidow reported that there are some discrepancies with how certain people are appointed or elected, so he will make some inquiries with Richard O'Brien, the head of the IRB committee at Hofstra.
3. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee has taken up the status of UNIV1 as a mandatory remedial online requirement for students that are in probation or applying for readmission after the dismissal from the university. Holly Seirup, the instructor for this course, will be presenting at the next committee meeting. The committee also discussed the revisions to Departmental Honors, which was sent back to the committee by the full faculty at the February 23rd meeting. The committee is now talking about an alternative to what it originally proposed which was moving students who attempt honors but do not achieve it, from an honors section to an independent study research section so there was no confusion on a transcript that they actually achieved honors. Neil Donahue opposed this model, but there is still strong support for retaining this model in the committee. However, the committee is considering a tentative proposal the possibility of proposing that honors courses have their titles changed to something along the lines of "honors preparation," etc. A discussion followed.
4. Eugene Maccarrone, chair of the Planning and Budget Committee, reported that the committee had created a tentative timeline, a set of guidelines the committee hoped would be helpful to the administrators who are to advise the committee, however Dolores Fredrich, Vice President for Legal Affairs and General Counsel, did not agree to it. The committee decided to keep the timeline as guidelines internally to the committee. Prof. Maccarrone also reported that the Library Committee has been working very diligently since February to deliberate on the universities proposal to repurpose the third floor of Axinn Library. The committee has created a survey that will be distributed before spring break and will review once the results come back, after spring break. The committee is hoping to come to a conclusion by the end of the semester.

Prof. Maccarrone reported that a severely disabled student has brought it to his attention an issue with accommodations on campus, specifically during the snow storms, the curb cuts were not plowed, or if they were plowed, were very icy. Additionally, she was supposed to have a note taker assigned to her which never happened. A discussion followed. He also reported that a student has requested that disabled students should be required to wear some sort of reflective material. The particular disabled student that requested this informed Prof. Maccarrone that she has almost been hit a few times on California Avenue. A discussion followed.

Prof. Maccarrone reported that the UpClose Program allows prospective students to experience a day in the life of a Hofstra student. A student had attend his class and supposed to meet him at 11:20 in his office to discuss majors. The student never showed up and when Prof. Maccarrone called the UpClose administrator, he only received a voicemail. Prof. Maccarrone feels there should be some sort of direct line to a live person to talk to, especially with regard to prospective students.

Prof. Maccarrone reported that on Wednesday, April 1st he will hold a North Campus “Field Trip” of sorts to explore where we might locate the north campus smoking locations; and to begin to determine how to better realign the shuttle routes and improve parking in ways that will relieve south campus congestion.

The committee also created a Mission Statement for Town Hall meetings. The committee will also invite the chairs of its subcommittees to its next meeting.

5. James Sample, chair of the Faculty Affairs Committee reported that Donna Balson, the Adjunct Senator appointed to the committee is advocating that the committee take up the issue in her belief that adjuncts should have a representative on the Hofstra Master Planning Committee. The committee will discuss this at its next meeting.

The meeting was adjourned at 5:15pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, April 27th, 2015

Present: S. Bass (Chair), H. Berliner J. Davidow, G. Giuliani, C. Jernigan, E. Maccarrone, J Sarcka, M. Silver

Guests: Horgan

A. The minutes of the March 30th, 2015 meeting were unanimously approved.

B. Action Items

1. Prof. Bass presented for action a resolution from the Student Affairs Committee for University Senate Budget. Jared Sarcka, chair of the Student Affairs Committee, reported that this resolution is for the committee to appropriate funds from the University Senate budget and act as a co-sponsor for events that promote student success/retention; as well as ones that exemplify Hofstra's Pride Principles. A discussion followed about a mechanism for knowing how much money will be made available, as well as the process of selecting events. Prof. Maccarrone expressed concern over the expectations are. Caroline Schreiner reported a summary of the budget allocations for the year. Prof. Bass pointed out in the resolution it states that as part of the application process, the organization must demonstrate, in writing, it's need for resources from the Senate. He added that there must be some specification and requirement for the club that documents the needs that would justify the amount requested. The student club also must document that it first went to Student Government Association and was denied sufficient funds to carry out the program. A discussed followed about the protocol and Article II was amended to read:

Article II:

Guidelines for Club Appropriation Requests

1. *Student Government Association (SGA) affiliated clubs must first apply to SGA for funding.*
2. *The Student Affairs Committee shall collect event budget proposals from clubs and organizations by a date to be specified by the Chair of the Student Affairs Committee.*
3. *Clubs can only request money for the upcoming academic semester.*
4. *Exceptions may be made upon a majority vote of the Student Affairs Committee for clubs that require the budget a year in advance.*
5. *The Student Affairs Committee shall be the sole arbiter for prioritizing the requests for co-sponsoring events.*
6. *Any member of the Student Affairs Committee and/or Planning and Budget Committee must abstain from voting if he or she is a member of a club or organization seeking monetary support for an event.*

7. *As part of the application process, the organization must effectively demonstrate, in writing, how its request embody the P.R.I.D.E principles and student retention/success.*
8. *It is understood by all applicants that only a limited number of requests will be granted each semester and that the number of granted requests may not be consistent from semester-to-semester; but rather, will be determined largely in the funds awarded and/or the nature and, purpose of the event. Funds will be allocated at the discretion of the Senate Executive Committee.*

The item passed unanimously as amended.

2. Prof. Bass presented for action the Town Hall Mission Statement from the Planning and Budget Committee. Prof. Bass reported that when the Senate first inaugurated the Town Hall Meeting it was intended back then to be primarily for students to raise concerns; however faculty and administrators had the ability to raise issues as well. However, the statement that reads:

No questions, comments, and concerns shall have been at the prompting of any Hofstra faculty member, faculty committee or organization, staff member, staff committee or organization, administrator, administration delegate or contractor, or the Hofstra Board of Trustees or committee or member thereof

precludes a vital voice or concern that someone in the community, other than a student, may raise. Prof. Maccarrone reported that in order to keep the Town Hall Meeting pure, in the sense that it is student initiated and run, it is important that this event be primarily for the students. To allow others to participate, takes the limited resource time away from the students. A discussion followed, and the following amendment was made:

the following sentence:

Only then matriculated Hofstra students are permitted to pose questions and comments and air concerns at Student Town Halls. No questions, comments, and concerns shall have been at the prompting of any Hofstra faculty member, faculty committee or organization, staff member, staff committee or organization, administrator, administration delegate or contractor, or the Hofstra Board of Trustees or committee or member thereof

was changed to:

Only then registered Hofstra students are permitted to pose questions and comments and air concerns at Student Town Halls.

the following sentence:

Student Town Halls are co-moderated by the Chair (or, in the event of the availability of the Chair a substitute member) of the Student Affairs Committee and

President (or, in the event of the unavailability of the President a substitute officer) of the Student Government Association. No moderator shall have been prompted in any manner by any party akin to the prohibition on prompting addressed above

was changed to:

Student Town Halls are co-moderated by the Chair (or, in the event of the unavailability of the Chair a substitute member) of the Student Affairs Committee and President (or, in the event of the unavailability of the President a substitute officer) of the Student Government Association.

The item was passed unanimously as amended.

3. Prof. Bass presented for discussion the 2016-2017 Academic Calendar. The following parameters as a framework at the last Senate meeting:
 - Academic Calendar
 - No conversion days, if possible. One if needed, if you must go to two, no same day off in the same week
 - a fall break four day weekend
 - No class on Wednesday before Thanksgiving
 - December 21st as an end date
 - After Labor Day start day. If not possible, no later than the Wednesday before Labor Day
 - Two snow study days

Lynne Horgan reported that she shifted the mid-semester break to the week following Columbus Day (October 17th & 18th). Since Labor Day falls late, final exams fall very close to Christmas break. Marc Silver reported that he and Kathleen Wallace worked on the possibility of starting the snow/study/reading days on Monday-Tuesday, with a Thursday-Friday mid-semester break, the result is 40 minutes short on a Friday. The only solution was to start classes the Friday before Labor which will only affect Monday/Wednesday/Friday and Monday/Friday classes. Jared Sarcka reported that many students would prefer a before Labor Day start, as many other schools do. More discussion followed. The amended calendar was passed with one abstention.

4. Prof. Bass reported that two faculty members from HCLAS, Division of Humanities have agreed to be appointed as senators, filling the two vacant spots for that constituency.
 - Benita Sampedro was appointed for a two-year term
 - Rychard Curtiss was appointed for a three-year term
5. A special meeting will be scheduled to appoint all new senators to standing committees.

6. Prof. Bass presented for action the revisions to the Special Committee on Recruitment, Elections and Nominations (SCREAN) Bylaws. This revision allows for the Senior Support Specialist of the Senate (currently Caroline Schreiner) to serve as chair. The item passed unanimously.

There was a discussion about certain voting members of the University Senate who are assigned to standing committee and whether or not that member has a vote on the committee. Marc Silver reported that Jessica Eads, Vice President for Enrollment Management, who is an ex-officio voting member of the Senate, attends the Undergraduate Academic Affairs Committee meetings, but the bylaws do not specify that she is a member of the committee, or any committee. Additionally, the academic dean serving as senator, who has a vote on the Senate, is specified by the bylaws to sit on the Undergraduate Academic Affairs Committee, (although the Senate Executive Committee may nominate the academic dean for a one-year membership on a standing committee other than the UAAC). Dean Firestone has been assigned to the Faculty Affairs Committee for over 10 years. The Vice President for Student Affairs is also a voting member of the Senate, but not officially designated to a committee. Prof. Bass suggested creating a special committee on rules and bylaws and will try to draft up language for the next Senate Executive Committee meeting.

E. Committee Reports

1. There was no committee report from the Student Affairs Committee.
2. Jason Davidow, chair of the Graduate Academic Affairs Committee, reported that the committee finished looking at Faculty Policy Series #36 – The Use of Human Subjects in Research, which deals with the Institutional Review Board (IRB) and its procedures, but the head of the IRB has some issues to address.
3. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee continues to discuss Departmental Honors but is still debating it. The committee is meeting on Thursday to continue work on mid semester grades and is hoping to have something for the Senate Executive Committee at its first meeting in the fall.
4. Eugene Maccarrone, chair of the Planning and Budget Committee, reported that the committee had a North Campus “Field Trip” of sorts to explore where we might locate the north campus smoking locations; and to begin to determine how to better realign the shuttle routes and improve parking in ways that will relieve south campus congestion. The day was very productive and selected about six candidate locations for smoking. With regard to the Hofstra Shuttle, the recommendation as of right now is to create a “Scoot Shuttle” that would more directly transport members of the Hofstra community between North and South Campuses, as compared with the present perimeter shuttle around the entire campus, which is a time consuming trip. The Scoot Shuttle would more closely locate passengers to needed destinations, such as classroom buildings and residence halls. Prof. Maccarrone also reported that the committee discussed the repurposing of the 3rd floor of Axinn Library,

with a survey sent out to faculty and students closing on April 24th. Based on a cursory read of the preliminary results, faculty are in favor of the repurposing. Provost Berliner will attend the next Planning and Budget Committee to give a report on the academic operating budget of the university.

5. There was no report from the Faculty Affairs Committee. George Giuliani will return as chair of the committee in the fall.

The meeting was adjourned at 5:03pm.

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Thursday, April 30th, 2015

Present: S. Bass (Chair), H. Berliner J. Davidow, E. Maccarrone, M. Silver

A. Action Items

Caroline Schreiner reported that via Blackboard, nominations were solicited and elections were held for:

- HCLAS, Division of Social Science
 - Marc Silver was re-elected for a three-year term
 - Conrad Herold was elected for a two-year term
- HCLAS, Division of Natural Science
 - William Nirode was elected for a three-year term
- HCLAS, Division of Humanities
 - Rychard Curtiss was elected for a three-year term
 - Benita Sampedro was elected for a two-year term
- The Lawrence Herbert School of Communication
 - Carlo Gennerelli was re-elected for a three-year term
- School of Education
 - Debra Goodman was re-elected for a three-year term
- Frank G. Zarb School of Business
 - Victor Lopez was re-elected for a three-year term

A revision was passed by the Senate & Full Faculty to add two more representatives from the Adjunct faculty to the University Senate. SCREAM held the elections and

- Diane Persky, from the Frank G. Zarb School of Business was elected for a three-year term
- Elyse Miller from the School of Education was elected for a one-year term.

Marc Silver & Victor Lopez will remain on the Undergraduate Academic Affairs Committee, Debra Goodman will remain on the Graduate Academic Affairs Committee, and Carlo Genneralli will remain on the Faculty Affairs Committee

Since Rychard Curtiss was already a Senator At-Large on the Undergraduate Academic Affairs Committee, it was decided he will remain on the committee as an elected senator.

Ms. Schreiner noted that since Stuart Bass has been elected as Speaker of the Faculty, he will be stepping down as an elected senator representing the Frank G. Zarb School of Business, leaving his seat vacant for one year. Anthony Basile, from the Accounting & Taxation Department, filled in for Victor Lopez, who was on leave during the spring semester and will most likely stand for election in the fall for Prof. Bass' remaining year of his three-year term.

Elyse Miller, the new adjunct senator representing the School of Education, teaches graduate courses, so she was appointed to the Graduate Academic Affairs Committee.

Diane Persky, the new adjunct senator representing the Frank G. Zarb School of Business, was appointed to the Undergraduate Academic Affairs Committee. It was noted that there are no School of Engineering and Applied Science representatives appointed to the Undergraduate Academic Affairs Committee. The Special Committee on Recruitment, Elections and Nominations (SCREAN) will work on getting representation.

Conrad Herold was appointed to the Faculty Affairs Committee. It was noted that Brenda Elsey, who is also representative from HCLAS/Division of Social Sciences, is already a senator appointed to the committee, therefore the committee will be somewhat unbalanced.

Benita Sampedro was appointed to the Planning and Budget Committee, since the committee is in need of representation from HCLAS/Division of Humanities.

William Nirode was appointed to the Planning and Budget Committee.

The slate was approved unanimously.

A slight discussion followed about the ex-officio members of the Senate being written into the bylaws of the committees they serve. The discussion will continue in the fall semester.

The meeting was adjourned at 2:20 pm.