

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, March 6, 2017

Present: W. Caniano, G. Giuliani, P. Fritz, D. Goodman, E. Maccarrone (Chair), B. Pickering, G. Simmons
Absent: T. Shapiro

Prof. Maccarrone convened the meeting by introducing Jeffrey Hathaway, Vice President and Director of Athletics, who is in attendance to present revisions to the Athletic Policy Committee (APC) bylaws.

Vice President Hathaway reported that the revisions reflect:

- changes in the membership, mainly updating titles.
 - the seven faculty members can be from any constituency
- more interaction between the Athletics Department and the committee and/or the University Senate
- updating, reporting, and getting guidance from the APC

The item passed unanimously.

A. The February 6, 2017 minutes were unanimously approved.

B. Chairs Report

Prof. Maccarrone reported that at the February 13 Senate meeting, the appointment of Russell Chun, from the Lawrence Herbert School of Communication to replace Carlo Genneralli, who has stepped down from the Senate.

Prof. Maccarrone reported that at the February 27 Full Faculty meeting, the faculty approved a resolution on Immigration and Deportation with 17 in favor of and 2 opposed. He notes that there were 27 other faculty who abstained from the vote.

Prof. Maccarrone reported that the two ad-hoc committees discussed at prior meetings met for the first time on Tuesday, February 28. The committees are as follows:

- Ad-hoc committee to review and update Governance Documents (By-Laws, Faculty Statutes, and Faculty Policy Series).
 - Bob Brinkman, Office of the Provost (serving as a liaison with Legal Counsel)
 - Marc Silver, Undergraduate Academic Affairs Committee
 - Amy Catalano, Graduate Academic Affairs Committee
 - Lisa Filippi, Faculty Affairs Committee
 - William Caniano, Planning and Budget Committee

Lisa Filippi was elected to chair this committee. A student member is still needed.

- Ad-hoc committee on Academic Calendar
 - Neil Donahue, Office of the Provost (serving as a liaison with Legal Counsel)
 - Marc Silver, Undergraduate Academic Affairs Committee
 - Gina Sorrentino, Faculty Affairs Committee
 - Craig Burnett, Planning and Budget Committee

Craig Burnett was elected to chair this committee. A student member is still needed.

Both committees will meet again on March 14.

Prof. Maccarrone reported on the February 28 Board of Trustees meeting:

- new freshman enrollment is targeted to be on budget
- retention anticipated to be good, though there may be some shortfall in the School of Education
- there were a couple of issues at the state level reported
 - proposal making New York public colleges tuition free for families that have household income of under \$125,000.00 a year
 - proposal reducing the New York State Tuition Assistance Program (TAP) and “Bundy Aid”

Prof. Maccarrone reported that the President announced plans for our Law School to expand its nationally recognized clinical programs devoted to immigration issues, which currently provide legal representation to members of the Long Island immigrant community.

Prof. Maccarrone reported that Alan Bernon, class of 1976 and chair of the Board of Trustees, is being honored at this year’s Gala.

Provost Simmons reported that the Library Task Force will be presenting a look at the final plans for the renovation of the third floor of Axinn Library, on Thursday, March 9 at 2 p.m. on the 2nd floor of Axinn Library in the Idea Hub. There will be an opportunity to provide insight from attendants. They are hoping that the physical renovation will be completed by June. A brief discussion followed.

Prof. Maccarrone reported that he, along with Speaker of the Faculty Stuart Bass are continuing to visit units to talk about the prospects of implementing the mid-semester assessment policy.

C. Action Items

1. Prof. Maccarrone presented for action, a proposal pertaining to the designation of departmental honors. Paul Fritz, interim chair of the Undergraduate Academic Affairs Committee reported that this item was originally passed by the University Senate a few years ago, but was sent back to the committee by the full faculty. Part of the conflict was to how to do this fair and to retain the integrity of the department honors. The committee came up with a compromise which essentially came down to the name of a class that a student would take for departmental honors the semester they are intending to achieve, with what would go on an official transcript to try and clarify. The item was passed unanimously.
2. Prof. Maccarrone presented for action, revisions to the Graduate Bulletin regarding overlapping coursework in Hofstra Graduate Degrees. This item was presented at the last Senate Executive Committee, but was tabled to gather input from the deans. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the following was added to the document:
In cases where graduate students have completed a previous graduate degree at Hofstra, there may be an overlap of coursework. Under advisement of the program director, and in accordance with any program regulations or accreditation standards, coursework taken for a prior graduate degree may be applied to additional master’s or certificate degrees. In the case of master’s degrees, at least 50% of coursework must be unique.

The item passed unanimously.

D. New Business

1. Bianca Pickering, chair of the Student Affairs Committee, reported that she went to the Planning and Budget Committee to discuss the proposal received from Entertainment Unlimited to help with funds for their annual music fest. There were questions raised about the budget allocation guidelines to ensure students understand any assistance is a one-time deal. She amended the guidelines to the following:

The following sentence:

For the purposes of permitting and supporting special student clubs or organizations for undertaking special or unique programs and furthering support for those events that fulfill Hofstra's Pride Principles,

was changed to:

For the purposes of permitting and supporting currently active Hofstra University recognized campus-wide student organizations for undertaking special or unique programs and furthering support for those events that fulfill Hofstra's Pride Principles,

3. Act as a Co-sponsor for select events that embodies and promotes school spirit; and;

Was added to the guidelines.

A discussion followed. Ms. Pickering will bring the amendments to the Planning and Budget Committee for discussion.

2. Provost Simmons reported that she has been working with the deans to come up with some suggested members for the task force on class scheduling. She will circulate the list she has for SEC's input and their suggestions.

E. Committee Reports

1. Bianca Pickering, chair of the Student Affairs Committee, reported that the Town Hall, held on March 1, went very well. The committee is also actively working with Public Safety. She reported that there was a student organization on campus that was trying to have the department include information on its website on how to report public safety officers. They are trying to plan a dinner between Public Safety officers and student leaders where they can discuss issues. The committee is also working on the budget allocations as well.
2. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the committee will now focus on reviewing the basic regulations regarding graduate programs to determine what may need to be updated. Amy Catalano is the Graduate Academic Affairs Committee on the Ad-hoc committee to review and update Governance Documents and will updating the GAAC on its progress.
3. Paul Fritz, interim chair of the Undergraduate Academic Affairs Committee, reported that the committee will meet on Monday, March 13 to discuss mid semester assessment and potential revisions to Faculty Policy Series #10. Prof. Fritz has attended meetings with the School of Health Professions and Human Services and the School of Engineering and Applied Science with the chair of the Senate Executive Committee and Speaker of the Faculty on the issue of mid-semester assessment.

4. George Giuliani, chair of the Faculty Affairs Committee, reported that the committee is working on the following:
 - Teacher of the Year: Discussion with Provost Gail Simmons: There was a discussion with Provost Gail Simmons regarding Adjunct Faculty of the Year. We discussed how the voting system works for full-time faculty for Teacher of the Year, with graduating seniors being the voting members. Various options about how we might want to implement a system for adjuncts were then addressed. Discussion on this agenda item will continue at the 4-7-17 meeting.
 - Special Leaves: Terri informed the FAC that all special leaves recommended by the FAC were approved by the Provost's Office and the President.
 - CTR Evaluation: Terri informed the FAC that tentative names for the CTR committee have been established. The names have been reviewed by the SEC and George will send the list out on Tuesday to all members for their review and feedback before moving forward.
 - Academic Calendar: Gina Sorrentino, our FAC representative from the Medical School, discussed her first meeting on the Ad-hoc Committee for Monitoring the Functioning of the Academic Calendar. She asked for feedback from the FAC as it pertains to how faculty and students are managing the new calendar and what, if any issues, we are seeing or hearing about from others. Gina asked that if anyone on the FAC hears anything that could be of help to this academic calendar committee that she please be informed.

5. William Caniano, chair of the Planning and Budget Committee, reported that the committee continues to discuss providing funding to Entertainment Unlimited (EU), a student group on campus, through the Budget Allocations Policy. He also reported that the Town Hall Meeting, held on March 1, was a huge success, with a good dialogue between students and administrators. The Environmental Priorities Committee met and will be submitting a sustainability report by the end of the semester.

The meeting was adjourned at 3:40 p.m.