MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING  
Monday, April 30, 2018


A. The April 2, 2018 minutes were unanimously approved.

B. Chair's report
Prof. Giuliani reported that at the last full faculty meeting, the revisions to UNIV 001 were unanimously approved. He also extended a thank you to Carissa Ramirez, chair of the Student Affairs Committee for a wonderful job she did facilitating the Town Hall Meeting. Prof. Giuliani reported that the Policy for Religious Observance will be an action item at the next faculty meeting on May 2. Provost Simmons reported that this will go on the website and may go into the bulletin. Prof. Giuliani thanked everyone for their service this year.

C. Action Items
1. Prof. Giuliani presented for action, recommended graduate bulletin changes by the Graduate Academic Affairs Committee. Debra Goodman, chair of the GAAC reported that the committee went over the graduate bulletin and had a few suggested changes. One example was with academic leaves to reflect actual practice by the Office of Graduate Admissions. A discussion followed about whether this item should be voted on by the faculty, since no policy is being changed. Provost Simmons reported that these are well established policies. Some discrepancies between the document process and the actual process have been noted, so catalogue copy is being corrected. This item may go to the Senate and full faculty as an information item, therefore no vote needed to be taken.

2. Prof. Giuliani presented for action, the Town Hall Meeting/What's Happening at Hofstra Switch. Carissa Ramirez, chair of the Student Affairs Committee reported that the committee has been wanting to hold the Town Hall Meeting in the fall semester for quite some time, and feels it makes more sense to hold the ‘What’s Happening at Hofstra’ address in the spring. They are requesting the two events be switched. She noted that the Student Government Association agrees. Caroline Schreiner reported that she has reached out to the President’s Office. Since these are Senate and SGA events, this item does not need to be voted on by the full faculty. The item passed unanimously.

3. Caroline Schreiner presented for action the Special Committee on Recruitment, Elections and Nominations (SCREAN) recommendations. This is a list of all the senator at large appointments for the various committees. SCREAN has been meeting regularly and appointments have been made throughout the year. Caroline Schreiner reported on the various elections occurring in the Senate and the SEC is charged with appointing new senators to the standing committees. She reported that the following schools will still have vacant spots:
   - School of Humanities, Fine and Performing Arts – one three-year term
   - Peter S. Kalikow School of Government, Public Policy and International Affairs – one two-year term and one three-year term.
• School of Natural Sciences and Mathematics – one three-year term
• Adjunct – one one-year term

The following senators were appointed to the following committees:
• Lisa DeTora, School of Humanities, Fine and Performing Arts – Undergraduate Academic Affairs Committee
• Rina Hirsch, Frank G. Zarb School of Business – Faculty Affairs Committee
• Kevin Boston-Hill, Adjunct – Faculty Affairs Committee
• Jayne Ellinger, School of Health Professions and Human Services – Planning and Budget Committee

A discussion followed about how to recruit people to serve on the University Senate. The SEC approved all appointments.

D. New Business
There was no new business.

E. Committee Reports
1. William Caniano, chair of the Planning and Budget Committee, reported that the committee met with W. Houston Dougharty, Vice President for Student Affairs and Jean Peden-Christodoulou, Assistant Vice President for Student Affairs to speak about their budget. Prof. Cantano also reported on initiatives going on:
   • new Muslim prayers center being created in Roosevelt Hall – adjacent to the International Student’s Center. It should be able to hold 5-7 students
   • Student Access Services (SAS) is expanding with Career Services to help students with disabilities to find employment after they graduate. They are also working to improve ramps and curb cut outs but money will have to come from the Capitol Budget not Student Affairs.

2. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the committee has reviewed the front copy of the bulletin for graduate programs. Another major project for the committee would be to pull together doctoral handbooks and coordinate with the bulletin. Each program has its own policies which seem to be running ok without updating the bulletin. The committee also had Robert Brinkmann, Vice Provost for Scholarship and Research, and Dean of Graduate Studies, speak to them about badges. These are programs for specialty areas were we already have capacity with existing courses. Stonybrook has a large number of badges available. A discussion followed.

3. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that there is nothing new to report. The next meeting will be held on May 6.

4. Carissa Ramirez, chair of the Student Affairs Committee, reported that the Town Hall Meeting went really well. She has also been talking to Karen O’Callaghan, Director of
Public Safety, about the full smoking ban and will continue to work on this over the summer. Another senator in SAC, along with SGA, is continuing their conversations with the Student Health and Counseling Center (SHACC) to work on some sort of video advertisement for current services available for students. This week’s SAC meeting is open to prospective senators and senators at-large.

5. Donna Balson, chair of the Faculty Affairs Committee, reported that the committee will continue to work on the pilot program for an electronic delivery system for Course and Teacher Ratings (CTRs). They will also continue to review the Secretary of the Faculty position.

The meeting was adjourned at 4:03 p.m.