

MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING
Monday, May 4, 2020

Present: M. Abraham, H. Berliner, K. Boston-Hill, C. Burnett, W. Caniano, C. Eliot, D. Harb, R. Hirsch

A. Action Items

1. Prof. Caniano presented for action, revisions to Faculty Policy Series #11 - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University. Kevin-Boston Hill, chair of the Undergraduate Academic Affairs Committee, reported that any changes in the document were added earlier by the UAAC, and the committee settled on cosmetic changes in IV. B and C. which deal with the right to appeal. In paragraph B, the committee added that within seven days of the appeal, the Provost shall review the appeal and the procedures followed up to that point and that during that time. They also added that during that time, the Provost shall see that any procedural violations are remedied and attempt to mediate a resolution of the dispute. In paragraph C, the committee added that if a resolution is not achieved, the Provost will then appoint an Ad hoc Board of Appeals to hold a hearing within seven (7) days of the date of the failed resolution, barring extenuating circumstances. Prof. Boston Hill reported that the Provost's Office felt that students were given way too much leeway in arranging for those hearings, so based on that experience, this time frame was added to move the hearing process along. A discussion followed. Prof. Heiss asked for clarification on when the seven day window begins, is it when the professor files the report and notifies the department chair, or is it from notification from the Provost's Office? Margaret Abraham, Senior Vice Provost for Academic Affairs clarified that it is from notification from the Provost's Office.

An amendment was made to add change seven days, to seven *business* days.

An amendment was made to change his/her to *their*.

A discussion followed on how the student is notified. Prof. Eliot, chair of the Graduate Academic Affairs Committee, reported that in Faculty Policy Series #11G - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University, it is stated that the Office of the Provost shall electronically inform the student of both their status and their right to appeal. The item passed as amended.

2. Prof. Caniano presented for action, revisions to Faculty Policy Series #11G - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University. Prof Eliot reported that the GAAC the revisions was mostly directed towards updating the language, as well as well as modifying the language that involved paper to make them full electronic. The committee removed a passage in the beginning of section III. A. that stated "Since the goal of Hofstra University's policy on academic honesty is to educate, rather than to punish," The committee felt this invited some confusion.

An amendment was made to section IV. B. and C. to add change seven days, to seven *business* days. The item passed as amended.

3. Prof. Caniano presented for action, appointment of new senators to standing committees. Caroline Schreiner reported that there are three new senators who need to be appointed to standing committees. A discussion followed and the following appointments were made:
 - Daniel Miller, School of Natural Sciences and Mathematics, was appointed to the Graduate Academic Affairs Committee
 - Dimitrios Gounelas, Adjunct, was appointed to the Graduate Academic Affairs Committee
 - Brian McFadden, Lawrence Herbert School of Communication, was appointed to the Faculty Affairs Committee

B. Committee Reports

1. Michael Heiss, interim chair of the Faculty Affairs Committee, reported that he's been receiving messages from faculty regarding the fall contingency plans, there has been a lot of requests for more transparency and if information can be communicated as quick as possible. Faculty have also been asking if there is a timeline for when decisions are going to be reached regarding the fall. Prof. Caniano asked Prof. Heiss to forward those messages to him. Provost Berliner reported that there will be a committee that will involve faculty in assigning the academic schedule and classes for the fall, assuming we will be partially in person. An email communicating this will be sent out by the end of the week. The Provost reported that with the governor not having given us specifics, even in terms of when we can open in person, for us to decide exactly what we are going to do in the fall. He said that whatever is done, it would be staggered beginning upstate. Long Island, which has the same COVID-19 profile as New York City will probably be among the last areas where everything is opened up and back in person. We are waiting to get some guidance to be able to say to anybody exactly what will happen. He reported that we are committed to following the Department of Health, New York State and federal guidelines. A faculty meeting will be scheduled once we have more answers. Prof. Heiss reported that faculty would like to know who will be appointed to this committee.

She reported that over the January break, the committee reviewed and recommended 46 Special Leave applications, and 10 Load Reduction applications to the Provost's Office.

2. Kevin Boston-Hill, chair of the Undergraduate Academic Affairs Committee, gave an update on what the committee has been doing with regard to the mid-semester reviews. They took a look at the summary and recommends that some kind of change in the culture needs to take place as far as the administering of these reviews for faculty taking part in them. The committee found that the GPA of students after they have been flagged for having a review, actually went up from the time that it was discovered that student needed support. The mid-semester reviews are effective. The problem however, is it is not being done across the campus. The committee wants to see if there is a way it can be built more into the culture. A discussion followed.

The meeting was adjourned at 3:14 p.m.