

**MINUTES OF THE SENATE EXECUTIVE COMMITTEE MEETING**  
**Wednesday, September 6, 2017**

Present: D. Balson, W. Caniano, G. Giuliani (Chair), D. Goodman, E. Maccarrone C. Ramirez, G. Simmons, T. Shapiro

A. The April 7, 2017 minutes were unanimously approved.

B. Chairs Report

Prof. Giuliani convened the meeting by reporting thanking Gene Maccarrone for his hard work and dedication as chair of the Senate Executive Committee for the past two-years.

Prof. Giuliani reported that all agenda items at the May 5 faculty meeting have been approved by the President.

C. Action Item

1. Prof. Giuliani presented for action recommendations from the Special Committee on Recruitment, Elections and Nominations (SCREAN). She reported that over the summer several tentative appointments were made to various committees and SCREAN voted via email to recommend them to the Senate Executive Committee. She pointed out that Bianca Pickering has stepped down as student senator so the committee recommends electing Antonio Agcaoili, who was student senator at-large with the next highest votes in the election held in the spring. The recommendations passed unanimously. A brief discussion followed regarding recruitment for the committees of the University Senate and Ms. Schreiner reported that SCREAN will meet in late September to discuss this.

D. New Business

Donna Balson reported that with the construction of the new Zarb School building, a lot of handicapped parking spaces has been eliminated. Planning and Budget Committee will look into this matter.

Committee Reports

1. William Caniano, chair of the Planning and Budget Committee, reported that Jessica Eads, Vice President for Enrollment Management, attended the last meeting to give the committee an update on enrollment as well as what faculty can do to assist in the recruitment process. He also reported that he has a recommendation for the Academic Computing Committee that he wants to send to the Library Committee first. Both of those committees are in the process of scheduling meetings.
2. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the committee will meet on September 25. They have finished one piece of the revisions to the Basic Regulations Governing Graduate Programs and may move onto the doctoral portion.
3. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee will be discussing the UNIV 001 requirement that students who fall under the purview of the Academic Review Committee. They will continue working on determining whether it is effective enough in its present form. The committee will also

working on the relationship between academic dishonestly and access to the repeat course option.

4. Carissa Ramirez, chair of the Student Affairs Committee, reported that the committee had its first meeting last semester. She told everyone to think over the summer about initiatives they would like to work on. Members want to work with outreach to international students as well as the mental health services on campus.
5. Donna Balson, chair of the Faculty Affairs Committee, reported that the committee is about to start working on putting eh Course and Teacher Ratings (CTR) online.

The meeting was adjourned at 2:35 p.m.