

MINUTES OF THE UNIVERSITY SENATE MEETING, OCTOBER 8, 2018
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Boston-Hill, Burnett, Caniano, DeTora, Dippel, Doan, Dougharty, Eads, Elkis-Abuhoff, Filippi, Fritz, Ghorayeb, Giuliani, Hinson, Hoover, Houck, Maccarrone, McElroy, Ramirez, Schlegel Seirup, Simmons, Tarson, Ward-Ciesielski

Absent: Basile, Ellinger, Gershman, Hirsch, Kurtz, Miller, Normandin, Santangelo, Shapiro, Wallace

Guests: Koegl, Filippi, Ploran

The September 17, 2018 minutes were unanimously approved.

I. Report of the Provost, Provost Gail Simmons

The Provost convened the meeting by reporting on Middle States:

- first draft of a complete self-study report has been completed and distributed to the members of the Steering Committee for the Middle States project
 - Steering Committee is meeting tomorrow to discuss the draft
 - followed by a series of additional rounds of editorial work
 - draft report needs to get to the chair of our site visit committee (the President of Syracuse University)
 - comes to campus on December 7
 - report will be further revised based on his feedback
 - final version of report will go to the full team in approximately February
- site visit will be on April 1st

The Provost reported that last year, we had an incredible level of participation by the faculty in the Mid Semester Advisory. It is currently open but participation by faculty stands at only 9%. The Provost asks faculty to please encourage their colleagues to participate. Part of the issue may have been caused by some technical difficulties with the HOF-FACULTY email list.

The Provost reported that Robert Brinkmann, Vice Provost for Scholarship and Research, and Dean of Graduate Studies, is holding a group of sessions to update the entire community about potential for a pathway program. There are four scheduled sessions which are all the same. The meetings will be held in the Axinn Library, room 245 on the following dates and times:

- Friday October 12, 1-2pm
- Wednesday October 17, 11:15 am –12:15 pm
- Friday October 26, 2-3pm
- Monday October 29, 10-11 am

Faculty who cannot attend any of the scheduled sessions, are urged to reach out to Vice Provost Brinkmann.

II. Report of the Senate Executive Committee George Giuliani

Prof. Giuliani welcomed new senator Geoffrey Tarson, from the Lawrence Herbert School of Communication, who will be serving on the Faculty Affairs Committee.

Action Items

1. Prof. Giuliani presented for action Graduate Bulletin Revisions. Evan Koegl, Registrar and member of the Graduate Academic Affairs Committee, reported that the revisions are strictly a clarification to the maintaining matriculation language in the bulletin to address some of the questions the Office of Academic Records has been getting about when that maintain matriculation is incurred for the student. These are clarifications to indicate that students are candidates for graduation will be maintained, and to specify that students are only being considered registered for the term in which they are maintaining. The revisions also include information on who they should reach out to if they have questions. The following amendment was made:

the sentence:

Maintaining matriculation is to be used by students in academic pursuits that do not include registration for classes.

was changed to:

Students are said to maintain matriculation when engaged in academic pursuits that do not include registration for classes.

The item passed unanimously as amended.

2. Prof. Giuliani presented for action the 2019-2020 Academic Calendar. Registrar Koegl, who chairs the Academic Calendar Committee, reported that the one major alteration to the way the academic calendar stands currently is the dates of spring break. A concern was brought to the committee by the Chairs' Caucus about the timing of registration and the amount of instruction in the spring term that first-year students have prior the registration point. In addition to the regularly scheduled breaks and holidays during the spring term, we also have a good number of closures due to inclement weather. As a quick way to remedy this, the committee shifted the spring break from the 8th week of the term to the 10th week of the term. This will move spring break past the registration point for the students and effectively gives an additional week of instruction for first year students who are in the last registration group. A discussion followed, including one about possibly increasing the amount of faculty members on the calendar committee, and it was decided to move spring break back to the 8th week. The calendar passed as amended.
3. Prof. Giuliani presented for action the revisions to the Senate bylaws and Faculty Statutes. Lisa Filippi, chair of the Ad-hoc Committee to Review and Update Governance Documents, reported that most of the revisions are clerical, to make them more uniform, updating names of schools and titles, etc., as well as to bring them in line with current practice. There was a slight discussion about clinical faculty. The Provost's Office will investigate it. Prof. Filippi went through some of the substantial changes, and it was decided to table the item until the next Senate meeting on November 12.

III. New Business

Eugene Maccarrone presented for discussion the use of WageWorks and whether or not we are going to continue using them. He suggests that the Planning and Budget Committee correspond with Catherine Hennessy, Senior Vice President for Financial Affairs and Treasurer, as well as the new

union administration. Gloria Hoover, the senator representing Local 153 staff, reported that she has had a number of complaints through staff and suggests including the Human Resources Department in the discussions. The Provost reported that she will contact Denise Cunningham, Chief Human Resources Officer, and let her know that this has come to the Senate's attention and we would like her collaboration to try and look into this problem.

Paul Fritz, chair of the Undergraduate Academic Affairs Committee, reported that at the last Hofstra College of Liberal Arts & Sciences (HCLAS) meeting there was a discussion on the teaching schedules that are currently being examined. There was a great bit of anxiety about the process and a discussion about the idea that as the Provost's Office has been putting together information and data on teaching schedules, which has been presented to deans and chairs, it might be the extent of it. The discussion at HCLAS was centered around the idea that faculty should have some early input, should there be any changes coming from this examination of the data. The feeling at HCLAS was that the Senate form some sort of special committee. A discussion followed.

IV. Committee Reports

- A. Kevin Boston-Hill, chair of the Faculty Affairs Committee, reported that the committee will be meeting on October 22.
- B. Caroline Schreiner reported for Nicholas Santangelo, chair of the Graduate Academic Affairs Committee, that the committee did not have any new agenda items and cancelled their last meeting.
- C. Manni Doan, a senator from the Student Affairs Committee, reported that the senators have been planning meetings with various offices and departments to move their initiatives forward. The senators are interested in sitting on other committees and are excited to give their input and collaborate. Their next meeting will be on October 18.
- D. Paul Fritz, chair of the Undergraduate Academic Affairs Committee, reported that the committee had to cancel their meeting scheduled for today due to the special meeting with Security Risk Management Consultants (SRMC). Their next meeting will be on October 22.
- E. William Caniano, chair of the Planning and Budget Committee, reported that the committee will meet next on October 31, where Provost Simmons will be presenting.

V. Adjournment

The meeting was adjourned at 2:58p.m.