

**MINUTES OF THE UNIVERSITY SENATE MEETING, NOVEMBER 10, 2014**  
**THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY**

Present: Atkinson, Balson, Bass, Dresner, Eads, Elsey, Elston, Filippi, Fincham, Gennarelli, Ghorayeb, Giuliani, Glasser, Goodman, Hoover, Jernigan, Laggan, Lopez, Maccarrone, Olson, Sample, Sarcka, Silver

Absent: Berliner, Davidow, Dougharty, Espinal, Firestone, Lucito, Mehta, Morales, Yohn

Guests: Nirode

The minutes of the October 13<sup>th</sup>, 2014 Senate meeting were unanimously approved.

**I. Report of the Provost, Vice Provost Cliff Jernigan**

Vice Provost Jernigan convened the meeting by reporting that there was a very successful College for a Day event where prospective students can walk in the shoes of a Hofstra Student, hear from admission and student affairs representatives and classes.

**II. Report of the Senate Executive Committee Stuart Bass**

**A. Action Items**

1. Prof. Bass presented for action, the revisions to the undergraduate bulletin for T-Designation for Transfer Credit. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that this item was presented to the Senate at its last meeting, but Provost Berliner requested that further research be done to look at the transfer policy at other institutions, particularly aspirant schools, and whether this revision potentially puts the university at a disadvantage of attracting students. He reported that he looked into about 14 institutions, including local ones, and determined that there's no adverse positioning by the T- change. A discussion followed. Prof. Ghoyareb reported about non-matriculated transfer student who did not have the prerequisites for a program. The item passed unanimously.

**B. Information Items**

1. Prof. Bass presented for information that that Prof. Nirode, Speaker of the Faculty got notice that changes were made to the Fall 2015 calendar, which was passed by the faculty in May, 2013. Since these changes did not go through shared governance, they will be brought to the Senate at its next meeting.
2. Prof. Bass also reported that the Senate Executive Committee started discussions about the university's holiday calendar. He reported that two surveys taken over the period of six years where the students were overwhelmingly supportive of retaining the current calendar, which observes the Jewish Holy Days and the faculty was split 50/50. Therefore, the Senate Executive Committee would like to start discussions about possibly revising the calendar from non-secular to secular, and has asked W. Houston Dougharty, Vice President for Student Affairs, Mark Atkinson, President of the Student Government Association, as well as other groups on campus to engage in a conversation over the next couple of months.

### III. Committee Reports

#### A. Faculty Affairs Committee

Chairperson Giuliani reported that the committee has been reviewing its current bylaws and will make any necessary revisions they feel needed, including membership to make them more current.

#### B. Planning & Budget Committee

Chairperson Maccarrone reported that the committee has met with Provost Berliner on October 6<sup>th</sup> and Vice President Hennessey on November 5<sup>th</sup>. In both meetings, the attempt is for the committee to ask more specific questions, but has become difficult because of the length of the meetings, therefore the committee will try to hone in better on the particulars.

he will be working with the Planning and Budget Sub-Committees, which have not been active. The Library Committee has not met and the Academic Computing Committee is in need of a chair. He reported that the Parking and Transportation Task Force, chaired by William Caniano from the Library, has been active and successful thanks to a Senior Design Project completed by Michael Salatti, from the Engineering Department and students from the School of Engineering and Applied Science. These students came up with preliminary findings and the project will resume this semester with new students. The goal is to have final conclusions and recommendations made by the end of the semester.

Prof. Maccarrone reported that the Outcomes Assessment Subcommittee, which include with Terri Shapiro, Associate Provost for Accreditation and Outcomes Assessment, and Stephanie Bushey, Vice President for Institutional Research and Assessment, met on October 29<sup>th</sup>. This task force was formed last year and is beginning its work this year to try and assess outcomes in a more coordinated way, as very significant work is being done between different offices on campus.

Prof. Maccarrone reported that the Library Committee met on November 7<sup>th</sup> and issues being addressed have to do with space, utilization, as well as management.

Prof. Maccarrone also reported that the Town Hall Meeting has been scheduled for March 4<sup>th</sup> centered around common hour, and that the committee will begin looking into a North Campus Smoking Ban.

#### C. Graduate Academic Affairs Committee

Caroline Schreiner reported for Chairperson Davidow that the last Graduate Academic Affairs Committee meeting, Cliff Jernigan, Vice Provost for Academic Affairs and Dean of Graduate Studies, reported on the enrollment numbers for the Fall 2014 semester. Carol Drummer, Dean of Graduate Admissions, reported on the application and acceptance numbers for the Spring 2015 semester. She also discussed several recruitment initiatives that her office is undertaking. These initiatives include traveling to Turkey, Brazil, and India, forming focus groups to determine what impacted the decisions to attend Hofstra, forming LinkedIn groups, changes to Graduate Open Houses, providing a personal contact person for prospective students who start the application process, allowing prospective students to visit graduate courses, and marketing dual-degree programs.

#### D. Undergraduate Academic Affairs Committee

Chairperson Silver reported that the committee has been reviewing its bylaws and discovered that it is stated that the dean's representative to the senate is a member- though the Senate Executive Committee may place that dean on another committee for a term of one year. The committee feels the bylaws should reflect some consistency with practice, since the deans representative has been sitting on the Faculty Affairs Committee as a member for years.

Prof. Silver also reported that a one-credit "success career course" that had been brought before the committee by Gary Miller, Executive Director of the Career Center, and they had a long discussion on the content of the course syllabus and other issues. The committee decided to table the item for the time being.

Prof. Silver reported that the committee also just started to look at questions of the impact of various changes in undergraduate education that have occurred at the university in the last decade. In particular, changes in average class size and adjunct overload ratios. The committee is in the data collection phase and trying to get a handle on what would be important in relevant outcome assessment orientations.

He also reported that the committee just started to look at the question of the disbandment of the School for University Studies and its potential impact on graduate education.

#### E. Student Affairs Committee

Chairperson Laggan reported that the committee had representatives from Lackmann attend its last meeting who came and started a dialogue with the committee about how the company runs, etc. Going forward, the committee would like a little basis to start research on what the student body would like to see changed or altered in the Lackmann program. She also reported that the committee is also looking to create a task force of Engineering Students to analyze the speed bumps on North Campus and see if there is a consistency of speed bumps on campus such as average height/width. Etc. The committee is also in the process of creating social media pages.

### **IV. New Business**

There was no new business.

### **V. Adjournment**

The meeting was adjourned at 4:33p.m.