

MINUTES OF THE UNIVERSITY SENATE MEETING, NOVEMBER 12, 2018
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Burnett, Caniano, DeTora, Doan, Eads, Elkis-Abuhoff, Fritz, Ghorayeb, Giuliani, Hirsch, Houck, Lotier, Maccarrone, McElroy, Miller, Normandin, Santangelo, Schlegel, Seirup, Shapiro, Simmons, Wallace

Absent: Basile, Boston-Hill, Dippel, Dougharty, Ellinger, Gershman, Hinson, , Hoover, Kurtz, Ramirez, Tarson, Ward-Ciesielski

Guests: Ploran

The October 8, 2018 minutes were unanimously approved.

I. Report of the Provost, Provost Gail Simmons

The Provost convened the meeting by asking Terri Shapiro, Senior Vice Provost for Academic Affairs, to report on Middle States:

- had several Steering Committee meetings this semester
- currently working on a reasonably full draft to send out early next week to the chair of our evaluation team – who is the chancellor of Syracuse University
 - chancellor comes on a pre-site visit and reads the draft to offer feedback
 - he will be on campus December 7
- draft is thorough and decent at this point and work on it will continue
- will be finalizing the draft in January, considering any feedback the chancellor has provided
- many people in terms of outcomes assessment and assessing student learning that are collecting data this semester
- draft is due to the committee on February 14
- draft will be posted behind our portal after chancellor’s visit

The Provost reported that the draft of the Middle States Self Study, and a draft of the university’s five-year plan was presented to the Planning and Budget Committee at its last meeting.

The Provost reported that a lot of progress has been made with looking at our schedule of classes with great cooperation from chairs. We have been able to move a lot of things, starting in the spring 2019 schedule, back to more standard times. More than 100 sections were fixed up. In the past couple of weeks, the administration has been meeting with each of the deans and looking for “low hanging fruit;” such as areas where there are courses with multiple sections, and courses with very high fill rates. They are being spread out on a collaborative basis; no department is being mandated to meet a certain percentage of sections moved to a particular time slot. On this initial pass through this process, they are trying to see how much progress can be made by giving people some data on how their schedule is currently deployed and asking if they see a way to make some progress. An upcoming meeting is happening where the deans of HCLAS, Engineering, and the Honors College are meeting because we have some long-standing collisions between C&E and many of the STEM classes that are taken by first-year students. The Provost emphasizes that all of this is being done on a voluntary basis.

The Provost reported that have been several informational sessions that were run by Robert Brinkmann, Vice Provost for Scholarship and Research, and Dean of Graduate Studies, about pathway programs. The university is continuing their discussions to try to reach a final agreement with a pathway provider. If anyone has more questions about this process, contact Robert Brinkmann.

The Provost reported that we have been approved for an online version of the master’s in accounting and a new graduate certificate in addiction studies.

II. Report of the Senate Executive Committee George Giuliani

Prof. Giuliani reported that the committees are doing great work and extended a thank you to all committee chairs. He also reported that that the Graduate Bulletin Revisions and the 2019-2020 Academic Calendar have been both passed by the full faculty. The next full faculty meeting will be on November 26 and will include the revisions to the Senate bylaws and Faculty Statutes that were passed by the University Senate at the October meeting.

Prof. Giuiani welcomed new senator Kristopher Lotier from the School of Humanities, Fine and Performing Arts.

III. New Business

Prof. Wallace reported that the chairs were wondering if in the future, adjustments can be made in the calendar with classes being scheduled during commencement, particularly the mid-year commencement.

Prof. Ghoreyeb reported that there are some clubs that aren't being recognized as clubs because of their exclusivity. Some of the rules and regulations come from headquarters and not from Hofstra. A discussion followed.

IV. Committee Reports

- A. Caroline Schreiner reported for Kevin Boston-Hill, chair of the Faculty Affairs Committee, that the committee has started the vetting process around the electronic course evaluations and will have their meeting in two weeks. At this meeting they will be approving an Emeritus Status
- B. Nicholas Santangelo, chair of the Graduate Academic Affairs Committee, reported that the committee finished revising Faculty Policy Series #11G - Procedures for Handling Violations of Academic Honesty by Graduate Students at Hofstra University. He also reported that the Graduate Directors would like a summary of where their budget allocations come from, so the committee is working on that.
- C. Manni Doan, a senator from the Student Affairs Committee, reported that the senators are still working on their initiatives and planning the Town Hall Meeting, which will be held on Wednesday, December 5.
- D. Paul Fritz, chair of the Undergraduate Academic Affairs Committee, reported that the committee has been discussing Faculty Policy Series #11 - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University. The committee also discussed the dual degree/dual major issue. Evan Koegl, Registrar, has provided the committee with data on this.
- E. William Caniano, chair of the Planning and Budget Committee, reported that the committee met with Provost Simmons, who presented the committee with a draft of the 5 Year Plan and a copy of the Middle States Self Review. The committee will meet with Alan Kelly, Vice President for Development and Alumni Affairs, to discuss fundraising and alumni development. W. Houston Dougharty, Vice President for Student Affairs, Jean Peden-Christodoulou, Assistant Vice President for Student Affairs, and Joseph Barkwill, Vice President for Facilities and Operations, and Julie Yindra, Director for Student Access Services, will be attending the December meeting. The committee will also be discussing Wage Works.

V. Adjournment

The meeting was adjourned at 3:21p.m.