

**MINUTES OF THE UNIVERSITY SENATE MEETING, NOVEMBER 13, 2017**  
**THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY**

Present: Agcaoili, Basile, Balson, Caniano, Chun, Cinquemani, Curtiss, Dippel, Dougharty, Ellinger, Filippi, Fritz, Giuliani, Goodman, Hoover, Houck, Imran, Lopez, Maccarrone, Mazzocco, Miller, Normandin, Persky, Ramirez, Santangelo, Seirup, Shapiro, Simmons, Silver, Sorrentino, Wallace, Wong

Absent: Amalathas, Eads, Ghorayeb, Herold, Sample

Guests: Bass, O'Toole

The October 18, 2017 minutes were approved.

**I. Report of the Provost, Provost Gail Simmons**

Provost Simmons convened the meeting by reporting on Middle States. Terri Shapiro, Senior Vice Provost for Academic Affairs, reported that committees are in the process of gathering information about each other the seven standards from the appropriate people and drafting the chapters for each standard. A first rough draft is expected in January. This process will continue next semester. The biggest challenge is constituting evidence inventory (document roadmap). A Steering Committee meeting is expected for December 15, where all the committees will get together and update each other on their individual work. Dates and information about a team chair will be presented next semester.

The Provost reported that her office hosted three very successful events this week

- Peer-Teacher Luncheon
- Reception for Adjunct Faculty
  - first ever
  - great opportunity to get to know many of the adjunct faculty
- Annual Tenure and Promotion Luncheon
  - great “cross school” conversations

The Provost reported that the mid-semester advisory closed with 74% participation which may be a record for a first attempt.

The Office of the Provost has continued its Faculty Research Education and Development (FRED) workshops, with 24 faculty participating in an assessment process for building leadership skills. Many have asked for a follow up session.

The Provost congratulated the faculty and staff of the Library for their Library Celebration of the 50<sup>th</sup> Anniversary of the building of the Axinn Library, with its November 1 Symposium *Brutal Library*.

The Provost reported that she was out of town for the next iteration of her Association of Chief Academic Officers' (ACAO) Digital Fellows Program. They convened in Philadelphia in conjunction with the annual EDUCAUSE. She heard some interesting presentations about everything from the use of digital tools in gateway courses that have high D/fail/withdraw rates, to accessibility for students with disabilities to do digital coursework. The Chief Information Officer from Gallaudet University who addressed them in American Sign Language which was interpreted.

The Provost reported that she will be announcing later today a lunch for next Monday for anyone on the faculty who is interested in talking more about digital pedagogy. There will be key people from the Natural Sciences who have expressed interest in working with platform called Smart Sparrow: Adaptive Learning Technology.

The Provost reported that she will be having a meeting with the Library faculty to talk a little bit about open educational resources, which are educational materials that can take the place of textbooks. They are in the public domain or licensed through creative commons, so they are freely available. They can be very helpful in our efforts to try and keep textbook costs down, but vary in quality.

The Provost reported that Neil Donahue, Vice Provost for Undergraduate Academic Affairs and Internationalization, is back from a trip to Amsterdam and is planning a symposium that celebrates the 25-year partnership between Hofstra and the University of Amsterdam. They are very interested in expanding our exchange partnership in a variety of ways.

The Provost reported that she will be in a press conference on Thursday, November 16 at Cradle of Aviation Museum to help announce the kickoff of a two-year series of events which we are doing jointly with the museum to celebrate the 50<sup>th</sup> anniversary of the moon landing. November 16 is the date of the museum's annual gala. Six astronauts will be in attendance. We are planning an on-campus symposium for the spring 2019 that Rodney Hill, Department of Radio/TV/Film, and Bret Bennington, Department of Geology, Environment and Sustainably will be co-chairing.

## **II. Report of the Senate Executive Committee George Giuliani**

Prof. Giuliani reported that the Senate Executive Committee met on November 6. The committees are doing great work. There are no action items on the table.

## **III. New Business**

There was no new business.

## **IV. Committee Reports**

- A. Donna Balson, chair of the Faculty Affairs Committee reported that the committee considering working with the Ad-hoc Committee to Review and Update Governance Documents on a revision to Faculty Statute IX – Faculty Meetings regarding the agenda. The committee will also start talking about the process for election of the Teacher of the Year Award. Prof. Balson also reported that the committee is considering appointing a Deputy Speaker of the Faculty. The committee is also working on a proposal to eliminate paper Course and Teacher Ratings (CTRs) and developing an online format. In the preliminary discussion, it occurred to the committee to looking at the CTRs for revision. In the committee will be discussing a proposal to implement online peer evaluations for online courses.
- B. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the committee Discussed recruitment and ideas for graduate programs. The committee is moving towards continuing to look at the Graduate Bulletin – General Procedures for Graduate Students, as well doctoral programs. The committee will also address the language created by the Ad-hoc Committee to Develop Academic Calendar Religious Observance Policy.

- C. Carissa Ramirez, chair of the Student Affairs Committee, reported that the committee is working on a smoking ban in conjunction with one of the students who was concerned with having a ban outside the Student Center on the north side of campus. The Student Government Association (SGA) is putting out a survey this week asking students if they would be in favor of this ban. Ms. Ramirez also reported that senators are working on individual initiatives and researching more.
  
- D. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee received a very informative report from Jessica Eads, Vice President for Enrollment Management, on admissions and recruitment issues. A discussion followed about ways in which faculty and departments can participate in the recruitment effort. In addition to this, the committee continues to work on the issues of UNIV 001, a course for students on academic probation. The committee should have a resolution at its December meeting.
  
- E. William Caniano, chair of the Planning and Budget Committee, reported that the committee passed a proposal to recommend the university purchase an Institutional Repository for the Library. The committee is also addressing questions about funding for conference attendance and professional memberships for faculty. The committee will also support the Student Affairs Committee on their pursuit in a north side smoking ban. The committee will be meeting with Joseph Barkwill, Vice President for Facilities and Operations, at its next meeting.

Lisa Filippi brought up an issue where there are hardly any clocks in the classrooms anymore.

## **V. Adjournment**

The meeting was adjourned at 3:22p.m.