

**MINUTES OF THE UNIVERSITY SENATE MEETING, DECEMBER 10, 2012**  
**THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY**

Present: Balson, Bass, Berliner, Bhogal, Brown, Cordero-Rubinos, Davidow, Eads, Elkis-Abuhoff, Finnegan, Firestone, Flannery, Gennarelli, Gianarkis, Giuliani, Glasser, Goodman, Johnson, Lopez, Miller, Papper B., Papper, C., Sample, Schmelkin, Silver, Venuti

Absent: Crosson, Kamberova, Liang, Lucito, Pillaipakkamnatt

Guests: Jezina, Nirode

After amending a typo, the minutes of the November 12, 2012 Senate meeting were unanimously approved.

**I. Report of the Provost, Herman Berliner**

Provost Berliner convened the meeting by congratulating Hofstra University scholar and athlete Joseph Burg, who has been named a 2013 American Rhodes Scholar finalist, becoming the second student in the university's history to achieve this distinction. Mr. Burg is a pitcher for the Hofstra baseball team and is a Math & Physics major. On and off the baseball field, he is a role model for everyone.

Provost Berliner also reported that we have developed a series of New York City based courses that students can select from during the January session, which will be added to our traditional offering and takes advantage of our close proximity to New York City. The classes offered will be in a variety of areas, including fine arts, drama, literature, political science, history, music and finance, and offer students a unique opportunity to fulfill program requirements while exploring all that the city has to offer. The Provost is hoping this will become a continuing part of the January sessions.

**II. Report of the Senate Executive Committee Chairperson Stuart Bass**

Prof. Bass reported that he along with Elizabeth Venuti, chair of the Planning and Budget Committee met with representatives from the Student Government Association, Sandra Johnson, Vice President for Student Affairs, and the Comptroller to discuss improving the communication between the student government and various executive boards. The Senate will look into certain provisions of the Student Government Association constitution, specifically what they refer to as the "exclusivity clause."

Prof. Bass also reported that some faculty have raised an issue of potential racial profiling at certain campus social events over the last year or two, so he and William Nirode, Speaker of the Faculty, will have an open discussion with Karen O'Callaghan, Director of Public Safety, to determine what, if anything has been done to eliminate any possibility of racial profiling and if not, what can be done to alleviate that in the future.

**Action Items**

1. Prof. Bass presented for action a revision the Evaluation of Deans recommendations. George Giuliani, chair of the Faculty Affairs Committee, reported that the committee was charged with creating an evaluation of deans back in the fall 2011 semester and have been working on it for about 14-15 months. Since the Faculty Affairs Committee is made up of representatives from different disciplines, including the Provost’s Office, the deans, the AAUP, part-time and full-time faculty from all units, different views and thoughts about what a dean’s evaluation should look like were expressed. At each meeting, the committee went over what they thought was needed for a solid dean’s evaluation. The committee looked at about fifteen different university’s dean evaluation forms and took notes on what they liked about each evaluation. The committee then compiled a massive document which included what they considered to be the strongest type of evaluation using the information from various universities. The committee continued to narrow it down to the document presented today. Prof. Giuliani reported that these evaluations will happen every three years of the dean’s term through an online survey distributed through the Office of Institutional Research, and results sent to the Provost’s Office. Faculty will be able to see the quantitative scores of their particular dean. A discussion followed about how often the evaluations should be administered. Prof. Silver reported that from a faculty standpoint, he feels that once every three year is distant and there is something to be said that if this is going to be an exercise that deans themselves are sensitive to and faculty feel they have a vested interest in, every two year strikes him as creating a more consistent basis of feedback and review. Prof. Silver motioned to administer the evaluation three years after initial appointment, but every two years from then on. Senior Vice Provost Schmelkin reported that the committee did discuss that although the evaluations would happen every three years, there was a potential for actually having more, the Provost could ask for it. The amendment passed. A discussion followed the term “non applicable” and what the faculty member would have direct knowledge of, with certain questions, such as how deans work with faculty chairs. The following friendly amendments were made:

*NA (Not applicable) was changed to DK (Don’t Know)*

#27. Was changed from:

*The Dean is well informed about department needs.*

to:

*The Dean is knowledgeable about department needs.*

#46 was changed from:

*Overall, I am very pleased with the effectiveness of the Dean*

to:

*Overall, I am pleased with the effectiveness of the Dean*

Prof. Silver proposed a motion to send the item back to committee to regroup the items but withdraws the motion. It was also agreed that in the first administration of the evaluation, HCLAS will be included so there will be more information as to appropriate groupings and the instrument will be looked at specifically after it has been administered. The item passed with one abstention.

2. Prof. Bass presented for action, the Academic Credit for Significant Leadership and Service Positions On-Campus with Added Conflict of Interest Policy. Victor Lopez, acting chair of the Undergraduate Academic Affairs Committee reported that he received an email from Greg Maney, who expressed a concern that this conflict of interest policy might present some problems from the Center for Civic Engagement. The feeling of the Undergraduate Academic Affairs Committee was that this would impact a very small number of students, but Prof. Lopez has not spoken to Prof. Maney, he feels this item should be tabled for Prof. Maney to have an opportunity to address the Undergraduate Academic Affairs Committee at their first meeting in the spring. It was decided to table the item.

### **Information Items**

1. Parking Ban Resolution – this was a recommendation that was created in 2005 banning parking from residential students on south campus from 3-5pm. It was passed by the Senate but never made it to the full faculty. Since it went through the proper shared governance process, it will be brought to the full faculty for a vote in the spring. The original document has been updated to read:

*BE IT RESOLVED, that the University Senate recommend to the faculty and the President that all students residing in residence halls on the North Campus be prohibited from bringing any vehicle onto the South Campus for parking purposes when classes are in session during the fall and spring semester, on weekdays, Monday through Friday, between the hours 7AM to 4PM. This restriction shall not apply to students who have been issued a Person First Priority Parking permit.*

### **III. Committee Reports**

#### **A. Planning & Budget Committee**

Chairperson Venuti reported that Jessica Eads, Vice President for Enrollment Management, and Patricia Adamski, Senior Vice President for Planning and Administration, Provost Berliner and Senior Vice Provost Schmelkin, attended the committee's last meeting to discuss how enrollment affects the budget. Vice President Eads gave a presentation on the status of enrollment for the fall semester. The objective of the meeting was to find a way that the Planning and Budget Committee can help with the enrollment effort. One suggestion was to find a way to measure and reporting on our outcomes, tracking our students as they leave Hofstra, as well as having a way where the university can promote successes in job placements and graduate school placements for students. Prof. Venuti also reported that the Parking Task Force has met and are discussing ways to alleviate the current parking pressures on campus. She also reported that the Town Hall Meeting will take place on Wednesday, March 20th at 11:15am in room 246 East Library Wing and that it was decided to revert back to the original format, where attendees voice their opinions, and hear the responses from the administrators present.

#### **B. Faculty Affairs Committee**

Chairperson Giuliani reported that now that the evaluation of Deans has been approved, the committee will start discussing an evaluation of chairs. The committee also discussed adjunct

representation on the University Senate, but the item was tabled for the first committee meeting in the spring.

C. Undergraduate Academic Affairs Committee

Chairperson Lopez reported that the committee will continue its work on revising its bylaws. He also reported that as Paul Fritz will return to the chair the committee in the spring, it will work on the elimination of the Writing Proficiency Exam as a graduation requirement.

D. Graduate Academic Affairs Committee

Chairperson Davidow reported that the committee will continue discussing and making alterations to Faculty Policy Series #11G - (Procedures of Handling Violations of Academic Honesty by Graduate Students at Hofstra University) making it congruent with the changes made to Faculty Policy Series #11.

E. Student Affairs Committee

Chairperson Cordero-Rubinos reported that the Student Affairs Committee has discussed ways to alert student about the new smoking ban which will be implemented on January 1st. The committee also discussed possibly creating a smoking ban on the north campus and creating a designated smoking area. The committee also discussed another way of implementing the graduate students' activity fee and a possible issue regarding graduate students attending campus-wide events intended for undergraduate students.

**IV. New Business**

There was no new business

**V. Adjournment**

The meeting was adjourned at 4:13p.m.