

MINUTES OF THE UNIVERSITY SENATE MEETING, DECEMBER 10, 2018
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Boston-Hill, Burnett, Caniano, DeTora, Dippel, Dougharty, Eads, Ellinger, Elkis-Abuhoff, Fritz, Ghorayeb, Giuliani, Hoover, Houck, Lotier, Maccarrone, McElroy, Miller, Santangelo, Schlegel, Shapiro, Simmons, Tarson, Wallace, Ward-Ciesielski

Absent: Basile, Doan, Gershman, Hinson, Hirsch, Kurtz, Normandin, Ramirez, Seirup

Guests: Ploran

The November 12, 2018 minutes were unanimously approved.

I. Report of the Provost, Provost Gail Simmons

The Provost convened the meeting by reporting that we have had a visit from Chancellor Kent Syverud from Syracuse University, who is the chair of our Middle States site visit. He was here Friday and met with members of the Steering Committee, the President, and a variety of other folks here at the university. We very much enjoyed the visit. He has been involved in regional accreditation around the country, so even though he is new to the Middle States' process, he is very experienced. He brought with him, LaVonda Reed, Associate Provost from Syracuse University, as someone to help him stay on track. There will be an email coming out shortly from the Steering Committee and the current draft of the Middle States' report will be uploaded to the portal. These drafts will also be presented to the Board of Trustees. The early parts of the spring semester will be spent updating the report, particularly with assessment results that are coming out of academic departments. The site visit is March 31 through April 3, 2019

The Provost reported that tomorrow is Undergraduate Research Day from 11:10 a.m. – 1:00 p.m. in the Student Center Multipurpose Room. There are currently 46 students who are scheduled to present.

The Provost reported that one of our students, and Anthropology major/ Religion minor, has just received a prestigious scholarship from the Gilman Scholarship Foundation to study this summer in Kyrgyzstan.

The Provost reported that we have a new Vice President for Digital Innovation and Technology, Steve Fabiani. He started last week.

II. Report of the Senate Executive Committee George Giuliani

Prof. Giuliani reported thanked all the committee chairs for the hard work and efforts that they have put forth this semester. He thanked, Lisa Filippi, chair of the Ad-hoc committee to review and update Governance Documents, who did a great job presenting the changes to the bylaws and Faculty Statutes at the last full faculty meeting. Those changes went through unanimously.

Prof. Giuliani thanked Carissa Ramirez, chair of the Student Affairs Committee who did an excellent job moderating the Town Hall Meeting, which went very smoothly.

Prof. Giuliani thanked Nick Santangelo, who stood in as chair of the Graduate Academic Affairs Committee for the semester and will be going on leave for the spring semester. Erin Ward-Ciesielski will be taking over.

Prof. Giuliani thanked Kevin Boston-Hill who stood in as chair of the Faculty Affairs Committee. Rina Hirsch will be taking over for the spring.

III. New Business

There was no new business.

IV. Committee Reports

- A. Kevin Boston-Hill, chair of the Faculty Affairs Committee, reported that the committee continued its evaluation of Course and Teacher Ratings (CTRs) software companies. This time, the committee reviewed software from Assessment, Evaluation, Feedback & Intervention System (AEFIS). The committee may look at one more company. The committee is looking to pilot the program in the spring semester and will put together a criterion as far as who would be tact to be in the program. The committee briefly addressed FPS #11 from the standpoint of faculty publication procedures, and reputable publications, and also approved Emeritus Status for Margaret Burke. The committee will meet in January to review Special Leave Applications
- B. Nicholas Santangelo, chair of the Graduate Academic Affairs Committee, reported that the following items will roll over into the spring:
- Revisions to FPS #11G - Procedures for Handling Violations of Academic Honesty by Graduate Students at Hofstra University
 - scholarship allocations that the Provost's Office makes to all the graduate programs
 - help with rolling out graduate handbooks
- C. Caroline Schreiner reported for Carissa Ramirez that Town Hall went well, some Student Affairs Committee senators were in attendance and a few asked questions about their initiatives they are working on. Some senators approached administrators afterwards to talk more specifics. As a committee, they are aiming to try and still work over the winter break so their initiatives will still be worked on.
- D. Paul Fritz, chair of the Undergraduate Academic Affairs Committee, , reported that the committee worked on revisions to Procedure for Handling Violations of Academic Honesty By Undergraduate Students At Hofstra University. Most changes were just tweaking the language and not substantial changes. He reported that one thing that came out of the committee's discussions is that there is misinterpretation and lack of understanding by faculty members of certain things, and that students don't know about FPS #11. The committee is working on ideas on how to get information out there, maybe some discussions on how the policy should be used and how that information should be disseminated from faculty to students. Prof. Fritz is working on this with Neil Donahue, Vice Provost for Undergraduate Academic Affairs and Internationalization.
- E. William Caniano, chair of the Planning and Budget Committee, reported that the the committee met with Alan Kelly, Vice President for Development and Alumni Affairs, and Meredith Celentano, Assistant Vice President for Development and Alumni Affairs, to discuss what their office does, as well as fundraising and the endowment and finances of the university. Prof. Caniano is working on coordinating a liaison between departments to Alan Kelly's office to help with fundraising. In February, the committee will meet with Catherine Hennessy, Senior Vice President for Financial Affairs and Treasurer, and Dolores Fredrich, Senior Vice President for Legal Affairs and General Counsel.

V. Adjournment

The meeting was adjourned at 3:21p.m.