

MINUTES OF THE UNIVERSITY SENATE MEETING, DECEMBER 11, 2017
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Agcaoili, Basile, Balson, Caniano, Chun, Cinquemani, Curtiss, Dippel, Eads, Filippi, Fritz, Ghorayeb, Giuliani, Goodman, Houck, Lopez, Mazzocco, Miller, Normandin, Persky, Ramirez, Santangelo, Seirup, Shapiro, Simmons, Silver, Wallace, Wong

Absent: Amalathas, Dougharty, Ellinger, Herold, Hoover, Imran, Kutsch, Maccarrone, Sample, Sorrentino

The November 13, 2017 minutes were approved.

I. Report of the Provost, Provost Gail Simmons

Provost Simmons convened the meeting by thanking those who attended the Climate Survey Presentation last Wednesday, and encourages everyone to follow the link to the portal where they can read the executive summary. The Information Technology Department is working on converting the entire nearly 500 page report to a format that can be posted securely. In the spring semester, the Provost, along with W. Houston Dougharty, Vice President for Student Affairs, will try to convene some task forces to research actions that the university will take based on certain categories of findings and observations in the study.

The Provost reported that Undergraduate Research Day is Tuesday, December 12 from 11:00 a.m. to 1:00 p.m. in the Student Center Multipurpose Room.

The Provost reported that the new issue of *Hofstra Horizons* is about to go to print. If anyone has ideas for the next issue, to please contact Neil Donahue, Vice Provost for Undergraduate Academic Affairs and Internationalization.

The Provost reported that the Internationalization webpage is about to go live with a report of last year's American Council on Education (ACE) Task Force and some other features, to try to pull all of Hofstra's Internationalization efforts into an easier to find location.

The Provost reported that although graduate enrollments have been down, the university is looking actively for ways to expand graduate programs as well as the development of perhaps a new certificate and badge programs that would enhance our current graduate offerings. The university has purchased a database product called *Burning Glass* which allows a person to do sophisticated searching about market demand for different kinds of programs, not just based on Bureau of Labor statistics, but looking what is actually being advertised. The software also:

- looks at big job boards and individual company websites
 - what kinds of credentials they are looking for
- what other educational institutions in the area are offering such credentials
 - how, why and in what mode of delivery.

Robert Brinkmann, Vice Provost for Scholarship and Research, and Dean of Graduate Studies, will be the point person for the license on this. Training sessions will follow.

The Provost reported that Terri Shapiro, Senior Vice Provost for Academic Affairs, has just returned from Middle States. Vice Provost Shapiro reported that she along with Bret Bennington, Stavros Valenti and Frank Gaughn gave a presentation about assessing general education, which was very well attended. She learned through a report from some of the collaborative implementation schools, the first 15 schools that were evaluated under the new standards finished their site visits this past

spring. This included a session on how the schools felt the new standards went and how the commission felt it went. The key takeaways are:

- Evidence inventory (document roadmap)
- Mission and goals
- Assessment

Apparently the first collaboration was very successful. All of the schools were reaccredited. The Provost added that the Steering Committee for our Middle States Process is convening as a group on Friday, December 15.

The Provost reported that it was a great semester for the its Faculty Research Education and Development (FRED) initiative and there will be more workshops in the spring.

The Provost reported that on Monday, November 20, she hosted a lunch for people interested in digital pedagogy. It was well attended with numerous table conversations. In the spring semester, they will assess where those conversations went and also initiate some working groups to consider, in general, “what should Hofstra’s strategy around digital pedagogy be, and how could we best use digital learning tools to make our students more successful?”

on Middle States. Terri Shapiro, Senior Vice Provost for Academic Affairs, reported that committees are in the process of gathering information about each other the seven standards from the appropriate people and drafting the chapters for each standard. A first rough draft is expected in January. This process will continue next semester. The biggest challenge is constituting evidence inventory (document roadmap). A Steering Committee meeting is expected for December 15, where all the committees will get together and update each other on their individual work. Dates and information about a team chair will be presented next semester.

The Provost reported that her office hosted three very successful events this week

- Peer-Teacher Luncheon
- Reception for Adjunct Faculty
 - first ever
 - great opportunity to get to know many of the adjunct faculty
- Annual Tenure and Promotion Luncheon
 - great “cross school” conversations

The Provost reported that the mid-semester advisory closed with 74% participation which may be a record for a first attempt.

The Office of the Provost has continued its Faculty Research Education and Development (FRED) workshops, with 24 faculty participating in an assessment process for building leadership skills. Many have asked for a follow up session.

The Provost congratulated the faculty and staff of the Library for their Library Celebration of the 50th Anniversary of the building of the Axinn Library, with its November 1 Symposium *Brutal Library*.

The Provost reported that she was out of town for the next iteration of her Association of Chief Academic Officers’ (ACAO) Digital Fellows Program. They convened in Philadelphia in conjunction with the annual EDUCAUSE. She heard some interesting presentations about everything from the use of digital tools in gateway courses that have high D/fail/withdraw rates, to accessibility for students

with disabilities to do digital coursework. The Chief Information Officer from Gallaudet University who addressed them in American Sign Language which was interpreted.

The Provost reported that she will be announcing later today a lunch for next Monday for anyone on the faculty who is interested in talking more about digital pedagogy. There will be key people from the Natural Sciences who have expressed interest in working with platform called Smart Sparrow: Adaptive Learning Technology.

The Provost reported that she will be having a meeting with the Library faculty to talk a little bit about open educational resources, which are educational materials that can take the place of textbooks. They are in the public domain or licensed through creative commons, so they are freely available. They can be very helpful in our efforts to try and keep textbook costs down, but vary in quality.

The Provost reported that Neil Donahue, Vice Provost for Undergraduate Academic Affairs and Internationalization, is back from a trip to Amsterdam and is planning a symposium that celebrates the 25-year partnership between Hofstra and the University of Amsterdam. They are very interested in expanding our exchange partnership in a variety of ways.

The Provost reported that she will be in a press conference on Thursday, November 16 at Cradle of Aviation Museum to help announce the kickoff of a two-year series of events which we are doing jointly with the museum to celebrate the 50th anniversary of the moon landing. November 16 is the date of the museum's annual gala. Six astronauts will be in attendance. We are planning an on-campus symposium for the spring 2019 that Rodney Hill, Department of Radio/TV/Film, and Bret Bennington, Department of Geology, Environment and Sustainably will be co-chairing.

II. Report of the Senate Executive Committee George Giuliani

Prof. Giuliani reported that the committees are doing great work. A Senate Executive Committee was held on Monday, December 4. He has charged the various committees to provide feedback on certain issues that they will bring to the Senate at some time. Ultimately, there are no action items.

III. New Business

Prof. Ghorayeb brought up an issue that was brought to him by one of his students who lives in Constitution Hall. Apparently, they installed a "smoking area" right below her room window. A discussion followed. Jessica Eads, Vice President for Enrollment Management, informed him the student should talk with Beth McGuire, Senior Assistant Dean and Director of Residence Life.

IV. Committee Reports

A. Donna Balson, chair of the Faculty Affairs Committee, reported that the committee approved the revision of the wording of Faculty Statute IX. D. This is about who shall be consulted regarding the agenda for the full faculty meetings. The committee also approved a motion to institute a pilot program, on a voluntary basis for each faculty member, to move to an electronic delivery system for Course and Teacher Ratings (CTRs). The committee also discussed the possibility of creating a new position of Speaker and Deputy, to absorb the existing position of Secretary of the Faculty. The committee has just received all of the Special Leave Applications and will be reviewing those in January and will send their recommendations to the Provost's Office.

- B. Debra Goodman, chair of the Graduate Academic Affairs Committee, reported that the committee continues to look through the bulletin copy on general regulations regarding Graduate programs. The committee is now looking at the doctoral programs and is focused on making sure that what is in the bulletin matches up with what is practiced and what needs to be updated.

Discussed recruitment and ideas for graduate programs. The committee is moving towards continuing to look at the Graduate Bulletin – General Procedures for Graduate Students, as well doctoral programs. The committee will also address the language created by the Ad-hoc Committee to Develop Academic Calendar Religious Observance Policy.

- C. Carissa Ramirez, chair of the Student Affairs Committee, reported that for Student Appreciation Week, in conjunction with the Student Government Association (SGA), the committee ran a survey about a possible smoking ban. Of the 2080 responses, 70% were in favor of the smoking ban in front of the Student Center. They are hoping that starting next semester, this ban will take effect. Senator Wong, and Senator Ramirez have also been working with SGA, Dean Pertuz, and Dr. Goodman of the Saltzman Center, to address student concerns that have been brought up in the past few weeks about mental health services here on campus.
- D. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee have been discussing in an ongoing fashion, the issues of UNIV 001, a course for students on academic probation. The committee agreed upon a model for substituting the current online tutorial and will hopefully present this to the Senate Executive Committee at its next meeting. The committee also considered the various documents that were passed on by the chair of the SEC regarding the Repeat Course Policy.
- E. William Caniano, chair of the Planning and Budget Committee, reported that the committee met with Joseph Barkwill, Vice President for Facilities and Operations, who updated the committee on all the construction going on around campus. He gave a summary on the renovations:
- renovating the bathrooms in the last two residential towers
 - In summer of 2018, the Department of Masters in Health Administration will be moving to the second floor of the Swim Center now that ROTC is in the Oak Street Center
 - Construction of the new Engineering Building has begun
 - Building will be located approximately where the Career Center currently is located
 - Career Center building will be torn down
 - no clear plan for Weller Hall
 - renovate or tear down
 - CV Starr will be upgraded to match the connecting the new business building
 - Berliner Hall is undergoing a three-phase project
 - Moving laboratories around
 - Café on the Quad is becoming a Dunkin Donuts
 - TD Bank will be becoming a Starbucks
 - outside the Student Center and University Club will both be upgraded

V. Adjournment

The meeting was adjourned at 3:30p.m.