

MINUTES OF THE UNIVERSITY SENATE MEETING, FEBRUARY 8, 2016
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Basile, Balson, Curtiss, Davidow, Dresner, Elston, Firestone, Gallagher, Gennarelli, Ghorayeb, Giuliani, Glasser, Goodman, Jernigan, Lopez, Maccarrone, Munoz, Nirode, Persky, Pickering, Sampedro, Silver, Wallace, Zychowicz

Absent: Dougharty, Dumas, Eads, Elsey, Fincham, Herold, Hoover, Laggan, Miller, Moskow, Sample, Simmons, Sorrentino

Guests: Bass, Jean-Louis, Mazzocco, Normandin

The December 7, 2015 minutes were approved.

I. Report of the Provost, Provost Gail Simmons

Provost Simmons convened the meeting by reporting on the Library Task Force which held a couple of meetings during the month of December. An email will be sent through the Provost's Office that talks about how department chairs can work with library faculty to get access to the GreenGlass tool which is a tool we purchased to assist the library with the process of weeding to make room for the Third Floor. GreenGlass provides collection visualization tools with optional data overlays to give insights. Several people including Peter Goodman, chair of the Library Committee and Terry Godlove, Senior Associate Dean for Curriculum and Personnel, also members of the task force, spent time over the break familiarizing them with the program and are satisfied that this can be a powerful tool. The program itself makes no decisions. She also reported that over the break, ongoing work with the consultants who are planning the move have gotten us to a better estimate of how many volumes that actually needs to be weeded. Quite a bit was already done in 2015, there was an additional weeding over the break, particularly in the Science collections. Dissertations were also digitized and are electronically available. As it now stands, the number of volumes that need to be reduced in order to make the renovations of the third floor possible, probably stands at about 15,000. The Library Task Force will hold an open forum by early March for faculty, staff and students to update the community on the project. The Task Force will present information on preliminary design proposals for the space and progress to date for the reconfiguration of materials within the library to accommodate the renovations.

Provost Simmons reported that emails will be going out one for students and the other for faculty, about her office hosting a series of "Talk Back" sessions for all Hofstra students. Important issues of diversity and inclusion will be the main theme of these discussions. The next session will be held on February 24, and faculty members are welcomed to attend. On Tuesday morning, February 23, the Provost will host a breakfast for all faculty to engage in a dialogue and conversation on diversity issues as well from the faculty's perspective.

Provost Simmons reported that beginning this semester she will be holding open office hours to get to know faculty individually.

Provost Simmons reported that Richard O'Brien, who was the chair of the IRB passed away. Peter Daniel was appointed to serve as interim chair.

III. Report of the Senate Executive Committee Eugene Maccarrone

Prof. Maccarrone reported that since the last Senate meeting, the Board of Trustees met on December 15th and the President and Catherine Hennessey, Vice President for Financial Affairs

and Treasurer, in their presentations that the university's last financial statements were "clean" in terms of their independent auditor's report and the overall university appears to be healthy and with good cash liquidity. The President brought up on his own initiative the issue of campus safety consistent with the meeting the Senate had last semester, with presentations given by Joseph Barkwill, Vice President for Facilities and Operations, and Karen O'Callaghan, Director of Public Safety. The President is intent on doing what we had discussed at the meeting previously mentioned, to provide further meetings to constituents that weren't able to attend such as staff and students.

Prof. Maccarrone reported that Sasaki Associates will be returning this semester to further their efforts at Hofstra's Master Plan.

Prof. Maccarrone reported that the Sonocent Committee has met three times, and are in the process of coming up with a three pronged approach:

- To educate all parties, particularly faculty and students, as to the implications of recording devices and the software.
- Come up with an agreement among the university through the Student Access Services (SAS), between the student using the software and the faculty member being impacted
 - At present, there is a letter that is given by SAS to the student that is involved, but the faculty is given a unilateral bit of information
- sanctions for violation of the honesty and academic code

Action Items

1. Prof. Maccarrone presented for action, the consideration for confirmation of SEC nominee Prof. Edward Zychowicz from Zarb as interim appointment for Prof. Victor Lopez. The item passed unanimously.
2. Prof. Maccarrone presented for action, revisions to the following:
 - Faculty Policy Series #4 - Base Teaching Programs and Overload
 - Faculty Policy Series #5 - Work Above Base Load
 - Faculty Policy Series #20 – Sick Leave
 - Faculty Policy Series #22 – Special Leave
 - Faculty Statute V - Appointments, Reappointments, Promotion, Tenure, and Termination

For a number of contract periods, Hofstra moved from a 12hr basic load to a 9hr basic load, so they need to be updated for clerical reasons. An amendment was made to add "excluding the Medical School" to Faculty Policy Series #4. A discussion followed about separate schools having a more "stringent" restriction than the 16 semester hours as listed in FPS #4, and which would overrule, the school or the university. Prof. Maccarrone reported that the Faculty Policy Series are generally applicable unless they contradict the Collective Bargaining Agreement. The items passed unanimously, as amended.

IV. Committee Reports

- A. George Giuliani, chair of the Faculty Affairs Committee reported that the committee worked through December and into January to review the proposals for Special Leave Applications and made their recommendations to the Provost's Office. The committee will meet on February 26.

- B. Jason Davidow, chair of the Graduate Academic Affairs Committee, reported that the committee will be looking at an issue with students pursuing a second master's degree at Hofstra and the language in the bulletin about using classes from other schools and how many credits can be transferred.
- C. Gabriella Munoz, chair of the Student Affairs Committee, reported that the committee will be working with the Planning and Budget Committee, on the Transit Relief Proposal, which is a policy for transit reimbursement for students who are carrying out mandatory internships. The committee also has some items to discuss with the Office of Public Safety, and intend to invite Joseph Barkwill, Vice President for Facilities and Operations, to one of its meetings this semester.
- D. Prof. Maccarrone reported for William Nirode, chair of the Planning and Budget Committee that the committee is working with the Student Affairs Committee on the Transit Relief Proposal previously mentioned, as well as looking at a full north campus and therefore total campus smoking ban. At first the committee discussed creating designated smoking areas but is now leaning towards a total ban. A discussion followed about enforcement of the smoking ban on south campus. It was noted that this has been an ongoing issue and discussed at length in the Senate throughout the years. There is no enforcement policy effectively put in place and still an outstanding issue. Prof. Maccarrone reported the conversations about the smoking ban have included the Office of Student Affairs as well as the Office of Enrollment Management, and perhaps that as we begin to recruit students under a policy of no smoking, the issue will get better. Damien Gallagher, Vice President for the Student Government Association (SGA) reported that SGA is willing to offer a survey or some sort of campaign to receive feedback from students. More discussion followed about colleges in the area with full smoking bans and trends throughout the country.
- E. Marc Silver, chair of the Undergraduate Academic Affairs Committee, reported that the committee met earlier and discussed the developments that Prof. Maccarrone previously reported on the Sonocent Committee and its work. It was discussed that in some respects, the issues of recording, particularly in the digital age, is really broader than a note taking accommodation for students registered with SAS. The ability for a student to open up a recording program from a smartphone or computer is right there and issues concerning what happens in the classroom, pedagogy, and how faculty approach it often lags substantially behind what's actually happening. So in point of fact a lot of these issues that came to the floor because of the Sonocent proposal from SAS could have been going on in people's classrooms without their awareness. The committee discussed that perhaps Senators might want to go back to their faculty to raise this awareness, and have a discussion about their sense of unrecognized/unauthorized recording in their classrooms. Prof. Silver also reported that the committee discussed an issue with minimum grade requirement. As of right now, there is no mention of the "C-" requirement that is in place for majors.

V. Adjournment

The meeting was adjourned at 3:42pm