

MINUTES OF THE UNIVERSITY SENATE MEETING, SEPTEMBER 15, 2008
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Berliner, Bhogal, Eads, Filippi, Fritz, Fusco, Gurevich, Johansen, Krapp, Labossiere, LaFemina, Legnetti, Licata, Lightfoot, Lodato-Wilson, Martorella, Naymark, Nirode, Roberts, Sarno, Schmelkin, Silberger, Viswanathan,

Absent: Brown, DiSilvio, Firestone, Johnson, Lucci, Pioreck,

Guests: Ferrand, Rubey

After a few minor corrections, the minutes of the May 12th, 2008 Senate meeting were unanimously approved.

I. Report of the Provost, Herman Berliner

Provost Berliner convened the meeting by asking everyone to introduce themselves. Provost Berliner then asked for a moment of silence in memory of David Diamond, who was a "fantastic" Senator and longtime Law School faculty member, as well as "a wonderful chair of the Faculty Affairs Committee."

Provost Berliner reported that he attended the George Stephanopoulos speech which was excellent and commented on what a wonderful program Educate '08 has been. With all the Educate '08 programs we've had and will still have one could easily gain a better understanding of the political process and the importance of this election. Educate '08 has been an outstanding program and probably as comprehensive as any college or university has had.

Provost Berliner went on to talk about the success of our shared governance system. University Senate is composed of faculty, students, administration and staff. Last year in terms of recommendations the Senate passed the Smoking Buffer Zone, The Faculty Policy Series on Attendance and Undergraduate Courses, the revision of the Course and Teacher Ratings forms, including a new questionnaire and guidelines on interpretation, the Declaration of a Major By 60 Semester Hours, Guidelines for Classroom Instructional Technology, and the Graduate Student Repeat Course Policy. The work of the Senate has an impact on all facets on what happens in this community and is shared governance at its best.

Provost Berliner reported that he will be forming a task force this fall to consider an honor code. There is plagiarism that takes place on this and almost every other campus. While there is a form for faculty to document plagiarism, only a small percentage of plagiarism is actually documented. Faculty have a tradition of administering justice on their own without filling out the form in that regard. Unless we have the form filled out, we don't know whether there's a pattern. If we are serious and determined to minimize plagiarism on campus it can only happen with an honor code in place. The task force should take a look at other institutions that have honor codes and whether we want an honor code that mirrors the best that honor codes can provide an institution with. Provost Berliner has asked all the Deans and faculty leadership to come forward with recommendation and would like the students to come forth with names of students to sit o this

particular task force. Hopefully this will be a decision that we can make by the end of the year and we can send a recommendation to the President.

Provost Berliner reported that we have multiple accreditation visits ahead of us including This fall:

- Business School accreditation
- Physician Assistant accreditation
- Museum accreditation

This Spring:

- Education accreditation
- And then our total middle states accreditation. Provost Berliner welcomes these visits which validate and verify how strong we are as an institution. It is tremendous amount of work and we should acknowledge all those people involved as well as do everything we can to pitch in.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode presented for action the revisions to Faculty Policy Series #42 – Course Grade Appeal Policy and explained that the driving force behind these revisions were to make this a more consistent and uniform policy with regard to guidelines and time lines. He noted that the Law School has its own policy. Prof. Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee, reported that the original Faculty Policy Series did not have a timeline and it seemed every unit in the university interpreted things quite differently. The Undergraduate Academic Affairs Committee went through all the units in the University and came up with the revision which outlined what each school in the university should be doing and in what time frame. The sentiment of the original Faculty Policy Series did not change. Vice Provost clarified that each School and College at Hofstra shall adopt procedures consistent with the policy, and each school actually did have their own policy, however there was a great deal of inconsistency both in term of lack of timelines for students and the unit. The Undergraduate Academic Affairs Committee came up with a coherent policy that will still leave the schools their own policy in addition. There are links to all the individual school's policies on the Senate website, under the Faculty Policy Series. The grade appeals policy applies to both undergraduate and graduate, as was the previous one. A small discussion followed, and the followed amendments were made:

In the second paragraph, the sentence:

Within these procedures a student shall appeal first to the instructor

was changed to:

Within these procedures a student shall appeal in writing first to the instructor

In the first bullet point, the sentence:

Students must contact their instructor with their concerns about their final grade

was changed to:

Students must contact their instructor with a formal appeal in writing about their final grade.

A discussion about content that should be included in a course's syllabi followed. As amended, the item passed unanimously.

Provost Berliner took a moment to congratulate Jessica Eads on moving from Dean of Admissions to Vice President and Dean of Admissions.

III. Committee Reports

A. Undergraduate Academic Affairs Committee

Chairperson Gloria Lodato-Wilson reported that the committee will be discussing the definition of class, by credit status. Right now, a freshman is anywhere from 0-24 credits, and the end of the sophomore is 58 credits etc. With that type of a number frame, Hofstra is more of a 5-6 year University. The Undergraduate Academic Affairs Committee will also be looking into criteria for Latin honors such as Summa Cum Laude, Magna Cum Laude. Apparently, Hofstra has much stricter guidelines for this than even some of the ivy league schools. Guillermo Calideno, a member of the Undergraduate Academic Affairs Committee spoke briefly about an issue about professors having the right to drop a student from his/her class when a student does not attend the first or second day of class and has not contacted the professor and has proposed to the Undergraduate Academic Affairs Committee to review whether this can be possible or not. A discussion followed.

B. Student Affairs Committee

Michael LaFemina, chair of the Student Affairs Committee, reported that two issues that came through the Student Affairs Committee has been passed by the President including the Smoking Buffer Zone Proposal and the Petition for Environmental Responsibility and pointed out that the biocompostable, biodegradable plates that everyone has in front of them, is a direct result of that petition. The Student Affairs Committee is working on an upperclassmen satisfaction survey, including focus groups and hopefully a survey through the portal.

C. Graduate Academic Affairs Committee

Chairperson Liena Gurevich reported that the committee will be looking at diversity of graduate school enrollments, acceptances and so on and will be involved in the development of the honor code. The Graduate Academic Affairs Committee will also continue work on the policy for dismissal for reasons other than grades and it will be on next years agenda. The policy is pending the meeting of the special appointed task force. A question was raised about whether or not there is a way of having research money for graduate students. Vice Provost Schmelkin said the scholarship budget for graduate students can be set up for fellowships or scholarships. With the fellowships, the graduate students are working with a professor and the best way for building research money for graduate students is grants. A small discussion followed.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee will continue its work on the Library report and will be looking at whether or not the university should have a requirement for students to own laptops. The committee will also begin planning the

annual Town Meeting, which will most probably be held at the end of February, beginning of March. The committee will also be getting the draft of the middle states report to review. A small discussion followed about the laptop requirement.

E. Faculty Affairs Committee

There was no report of the Faculty Affairs Committee.

IV. New Business

There was no new business.

V. Adjournment

The meeting was adjourned at 3:45p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, OCTOBER 13, 2008
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Brown, DiSilvio, Eads, Filippi, Firestone, Fritz, Fusco, Gurevich, Johansen, Labossiere, LaFemina, Licata, Lightfoot, Mammo, Martorella, Naymark, Nirode, Roberts, Sarno, Silberger, Viswanathan,

Absent: Berliner, Bhogal, Johnson, Krapp, Legnetti, Lodato-Wilson, Lucci, Pioreck, Schmelkin

Guests: Ferrand, Rubey

The minutes of the September 15th, 2008 Senate meeting were unanimously approved.

I. Report of the Provost, Bernard Firestone, Dean, HCLAS.

Dean Firestone convened the meeting for Provost Berliner.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode presented for action an endorsement in principles of the Sustainability Proposal, which was written by the Students for a Greener Hofstra and brought to the Senate by the Environmental Priorities Committee. Michael LaFemina, a member of the Environmental Priorities Committee and Student's for a Greener Hofstra, reported that because of a raised consciousness there is a growing trend towards raised environmental sustainability universities are going green by creating institutions, offices, positions, administrators etc. around the idea of environmental sustainability which is the holistic practices of looking at our university's footprint in all aspects and how we can be more in tune with a livable environment. So, the point of the proposal is to stay at the forefront of university changing into good stewards of the environment arena. Hofstra can be on the front end of a rising tide of universities moving towards a environmental sustainability mission, integrating into their philosophies, as well as their academic practices such things as simple as classes around environmental sustainability or building retrofitted buildings that are up to Leadership in Energy and Environmental Design (LEED) certification. The Sustainability proposal, which calls for the university to create a position of an Environmentally Sustainability Officer, gives the university the opportunity to be proactive. The Environmentally Sustainability Officer will be both an administrator and an academic, holding an advanced degree particularly in a field of engineering or closely related field of natural science. A discussion followed and the item was passed unanimously by acclamation.

III. Committee Reports

A. Undergraduate Academic Affairs Committee

Chairperson Paul Fritz reported for Gloria Lodato-Wilson reported that the committee will be discussing the definition of class, by credit status, assigning responsibilities to look at aspirational comparisons for other schools. The committee is also moving forward on the issue of criteria for Latin honors and started to collect data and start analyzing it. The committee will also be looking at the issue of the drop policy and the associated issue of wait lists.

B. Student Affairs Committee

Chairperson Michael LaFemina, chair of the Student Affairs Committee, reported that they were going to look into creating an upper classman satisfaction survey, using the portal and focus groups. However, The Office of Institutional Research has been collecting data for the last four or five years, so the Student Affairs Committee will review this data and may continue on it in a more qualitative approach. The Student Affairs Committee was also working reviewing the Tutoring Center but it has been passed off to the Undergraduate Academic Affairs Committee.

C. Graduate Academic Affairs Committee

Chairperson Liena Gurevich reported that the committee is looking at diversity issues in graduate programs, reviewing data on enrollment provided by Graduate Admissions, as well as the office of Institutional Research. The Graduate Academic Affairs Committee's goal is to produce a mission statement by the end of the semester outlining the state of affairs and suggesting and recommending some strategies, first in a general fashion and then by individual program.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee will continue its work on the Library report and will run some focus groups in November to gather more information. The committee is also working on the laptop requirement report, reviewing policies and case studies of other institutions. The annual Town Meeting has been confirmed for Wednesday, March 18th during common hour in the plaza rooms. The Student Affairs Committee and Student Government Association will be co-sponsoring.

E. Faculty Affairs Committee

There was no report of the Faculty Affairs Committee.

IV. New Business

There was no new business.

V. Adjournment

The meeting was adjourned at 3:45p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, NOVEMBER 10, 2008
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Bhogal, Brown, DiSilvio, Eads, Fritz, Fusco, Gurevich, Johansen, Johnson, Labossiere, LaFemina, Legnetti, Licata, Lightfoot, Lodato-Wilson, Mammo, Martorella, Naymark, Nirode, Sarno, Schmelkin, Silberger, Viswanathan,

Absent: Berliner, Filippi, Firestone, Krapp, Pioreck, Roberts

Guests: Greenpope, Rubey

After revising a typo, the minutes of the October 13th, 2008 Senate meeting were unanimously approved

I. Report of the Provost, Liora Schmelkin, Senior Vice Provost

Senior Vice Provost Schmelkin convened the meeting for Provost Berliner. Dr. Schmelkin commented on what a success Debate '08 was on campus, and that the Educate '08 program continues throughout the first 100 days of the new administration. This was a complete educational experience for students, the rest of the campus, and the community.

Dr. Schmelkin reported that we are working in various committees on the very extensive accreditation process for the Medical School, which is progressing quite nicely. There are at least five committees working on the various major standards of the accreditation for the Liaison Committee on Medical Education (LCME) with at least one hundred people involved between Hofstra faculty and North Shore LIJ. This self-study is expected to be submitted sometime in the summer of 2009. It is a very short turn around to create an appropriate curriculum putting all policies in place including student affairs, student admission and faculty affairs. A provisional approval would need to be reviewed by June 1st, 2010, otherwise we cannot recruit for the 2011 entering class.

Dr. Schmelkin reported that we are very close to having a draft for our Middle States accreditation, which will go to the chair of the visiting team sometime in the next or few weeks. The chair will then make a preliminary visit to campus and the actual site is tentatively scheduled for April 2009.

A question was raised about the cost of the Presidential debate. Dr. Schmelkin reported it cost approximately three million dollars, none of which came out of our operating budget. Three trustees pledged the money to cover all of the costs. There were close to 7,000 student's names put into the lottery for tickets and approximately 300 students attended the debate.

A discussion followed about the impact of the Medical School on the rest of the university. Dr. Schmelkin reported that donors for medical schools are, for the most part, distinct from other donors. Also, North Shore/LIJ is committing a great portion of the money for the medical school. President Rabinowitz has expressed that he does not want this to be a competition for funds with the rest of the campus. We now have a 35,000 square foot building available since the NY Jets have left and this will be the initial site of the medical school and medical school

housing. Eventually a new medical school will be built on the 11 acres available on the North East corner of the campus. During the growing phases there may be a space crunch, but in the long run, it will be an opportunity to strengthen our science programs as well as our Pre-Med program. Jessica Eads reported that we've already seen increased interest in the pre-med and Biology programs for fall 2009 admission.

II. Report of the Senate Executive Committee Chairperson Will Nirode

There was no report from the Senate Executive Committee.

III. Committee Reports

A. Undergraduate Academic Affairs Committee

Prof Gloria Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee reported that the committee will continue work on the definition of class status and should have something drafted by their next meeting. The committee is also looking at the issue of criteria for Latin honors, the drop policy, and the Tutoring Center.

B. Student Affairs Committee

Michael LaFemina, chair of the Student Affairs Committee, reported that they are looking into creating a qualitative survey of upper classman experience to parallel Institutional Research's quantitative research, by reaching out to First Year Connections to find out if there are any seminars or clusters in the fall that might lend themselves to doing focus groups. The Student Affairs Committee, along with the Student Government Association, is also exploring the idea of creating a shared bicycle program on campus. Michael LaFemina also reported that the Environmental Sustainability Report has been passed by the full faculty, and we are waiting to hear back from other administrators about going forward. He also reported that the Student Affairs Committee is in great need of student representation, if any faculty members know of any quality students who would contribute well to the Senate to give them his or Caroline Schreiner's contact information.

C. Graduate Academic Affairs Committee

Chairperson Liena Gurevich reported that the committee will have a meeting tomorrow and will be working on the diversity initiative. Ryan Greene, the Director, Office of Multicultural and International Student Programs, will be a guest speaker at the next meeting. The committee will continue to analyze data and is expected to have a statement soon.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee will continue it's work on the Library report and will run some focus groups on November 18th and 19th. They are still looking for more faculty participants and urge everyone to consider getting involved. After the data from the focus groups is analyzed, the Planning and Budget Committee should be drafting a report. The committee is also working on the possibility of a laptop requirement. They have gathered research and are reviewing a survey of computer usage at Hofstra, which was taken in the spring of 2003. The annual Town Meeting has been confirmed for Wednesday, March 18th during common hour in the plaza rooms.

E. Faculty Affairs Committee

Senior Vice Provost Schmelkin reported that the Faculty Affairs Committee will be having a meeting soon and a new chair will be elected.

IV. New Business

Prof. Viswanathan asked if there has been any progress made with moving the university to a 4-credit course system. Senior Vice Provost Schmelkin reported that there was an HCLAS task force that has been discussing it, and it is still being worked on. It has also been discussed at the Student Experience Task Force, again with no resolution. There are more 4 credit classes available to freshman through the First Year Connections Program and we might end up with a model that is not 4 credits across the board but more 4 credit classes for first year students to get them better acclimated and into their studies. As of right now, there is no determination.

Prof. Lodato-Wilson commented on the newer white buses. She suggests they call them the 'Pride Ride.'

Prof. Bass reported that the Zarb School of Business secured a stellar re accreditation report from AACSB; likewise, so did the Accounting and Taxation program. It is the strongest accreditation we have received since 1968. Statistically, less than 30% of the schools around the country and Western Europe and the Far East and of that number less than 10% are accredited in the area of Accounting and Taxation.

V. Adjournment

The meeting was adjourned at 3:30p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, DECEMBER 8, 2008
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Berliner, Brown, Catanese, Filippi, Fritz, Gurevich, Johansen, Johnson, LaFemina, Licata, Lightfoot, Lodato-Wilson, Mammo, Martorella, Naymark, Nirode, Pioreck, Sarno, Schmelkin, Silberger, Viswanathan,

Absent: Bhogal, DiSilvio, Eads, Firestone, Fusco, Krapp, Kulviwat, Labossiere, Legnetti, Roberts

Guests: Berry, Ferrand

The minutes of the November 10th, 2008 Senate meeting were unanimously approved.

I. Report of the Provost, Herman Berliner

Provost Berliner convened the meeting by introducing and welcoming Veronica Catanese, Senior Associate Dean of the Medical School. This is the start of Medical School representation on the University Senate.

Provost Berliner announced that the Fall Commencement will be held on Thursday, December 18, at 7:30 p.m. at the David S. Mack Sports and Exhibition Complex on the North Campus. New York State Comptroller Thomas DiNapoli, Hofstra class of 1976, will be the guest speaker and will receive an honorary doctor of humane letters degree. The Provost encourages everyone to attend.

Provost Berliner passed around copies of a letter he has written to Will Nirode, chair of the Senate Executive Committee, requesting that the Senate look into some of the issues that have arisen in terms of these students and the neighborhood and suggest recommendations if appropriate. The Senate Executive Committee, under Prof. Nirode's leadership will determine what committee this will go to, most likely the Student Affairs Committee. A discussion followed and it was suggested this issue could be possibly addressed in the Honor Code that is being created. Provost Berliner reported that he has established a task force that is looking at the possibility of an Honor Code.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode, chair of the Senate Executive Committee, reported that the new chair of the Faculty Affairs Committee is Richard Pioreck. Provost Berliner added that representation from the Law School is still being finalized.

III. Committee Reports

A. Undergraduate Academic Affairs Committee

Prof Gloria Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee reported that the committee has come to a conclusion with regard to the discussion of class status, and will bring it to the Senate Executive Committee in February. The class standing as it is now, a student must have 24 semester hours to become a sophomore, 58 semester hours to be a junior, and 88+ to be a senior. This makes it difficult for a student to

graduate in 4 years. The Undergraduate Academic Affairs Committee has looked at other colleges and universities to which about 80% of them had more stringent guidelines as far as class standing by credits. The committee has proposed 30 semester hours for sophomore status, 60 semester hours for junior status and 90+ to be considered a senior. The Undergraduate Academic Affairs Committee is looking into whether or not this will impact the NCAA. The committee is also looking at the issue of criteria for Latin honors; our standards seem to be very high with the cut off being no honors anything less than 3.6; Cum Laude 3.6 – 3.79; Magna Cum Laude 3.8 – 3.89 and Summa Cum Laude 3.9 – 4.0. Originally the committee thought to lower the cut off point, but after looking at the percentages that went along with the cut offs, and the trend which varies from year to year, presently we have 25% of our students receiving honors. The committee has decided to wait on this issue.

B. Student Affairs Committee

Michael LaFemina, chair of the Student Affairs Committee, reported that they have tabled the idea of a campus wide bike share program until next semester. He reported that they will research the issue during the month of January, and prepare a comprehensive report about bike sharing on other university campuses and how we can either model a program or pilot a program at Hofstra. This will be an effort to reduce parking and on campus traffic, as well as promote a more environmentally friendly way of transportation. Michael LaFemina reported there was an article in the Chronicle informing students about drastic changes to computing services, specifically the number of computers available in the labs and the type of services that will be offered to students. As a result of this, the Student Affairs Committee considered drafting a resolution to ask for a halt to any changes pending a full public conversation between students and computing services. Michael, Prof. Martorella and Prof. Nirode have met with Bob Juckiewicz and learned that there had been an extensive period of solicitation for student comments, feedback and input where they concluded to make these changes. The Student Affairs Committee, along with Bob Juckiewicz, will develop some type of presentation to let students know the changes that are being done in an effort to better serve them. Michael also reported that the Student Affairs Committee is in great need of representation from the student body, and along with the Student Government Association and the Vice President's office, they have identified a certain group of students who they think would be good to invite to participate. There is also an effort within the graduate community to create more of an identified community in a social atmosphere which hopefully will development into a professional atmosphere and Hofstra governance participation.

C. Graduate Academic Affairs Committee

Chairperson Liena Gurevich reported that the committee is about to complete phase one of the Diversity Initiative. The committee had received a list of suggestions of increasing graduate diversity from the Dean of Graduate Admissions as well as a list of suggestions from the Director of the Office of Multicultural and International Student Programs. Prof. Gurevich had an informal interview with Sybil Mimy, from the NOAH programs, in terms of tapping NOAH student recruitment resource. Liora Schmelkin suggested that the committee should create a task force composed of Graduate Directors to discuss these matters.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee will continue its work on the Library report. The committee held a series of focus groups with undergraduate students, graduate students and faculty in late November. Those sessions are being transcribed and the committee should be drafting the report soon. The committee is also continuing their work on the possibility of a laptop requirement. Bob Juckiewicz, Judith Tabron and Laurie Harvey attended a meeting and have reported that they've been moving towards a ubiquitous and mobile computing environment and have much of the info structure for a laptop requirement. They feel that the requirement will ensure equity of access for students, enhance the curriculum where appropriate, and improve communications among faculty and students. Prof. Martorella reported that the committee will start working on the promotion for the annual Town Meeting which has been confirmed for Wednesday, March 18th during common hour in the plaza rooms.

E. Faculty Affairs Committee

Senior Vice Provost Schmelkin reported that the Faculty Affairs Committee is almost finished with Faculty Policy Series #99 - A Code of Professional Responsibility For Faculty and it will probably come to the Senate at the first meeting in the spring semester. The Faculty Affairs Committee is also reviewing the Special Leaves applications. This year, the applications have been sent electronically to the committee members as pdf files, making it easier for the committee to review. The Faculty Affairs Committee will be meeting on Tuesday, January 6th to make their recommendations. Provost Berliner commented that the University is moving towards a paper free environment, with job applications for various positions being available online. A small discussion followed about the Course and Teacher Ratings being available online and tenure candidates being sent from Hofstra email accounts.

IV. New Business

There was no new business.

V. Adjournment

The meeting was adjourned at 3:30p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, FEBRUARY 9, 2009
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Berliner, Brown, Catanese, Filippi, Firestone, Frisina, Fritz, Johnson, Krapp, Kulviwat, Labossiere, LaFemina, Lane, Libman, Lightfoot, Lodato-Wilson, Mammo, Martorella, Naymark, Nirode, Pioreck, Sarno, Schmelkin, Silberger, Viswanathan

Absent: Bass, DiSilvio, Eads, Johansen, Legnetti, Roberts

Guests: Ferrand, Greenpope, Rubey, Shokrianpour

The minutes of the December 8th, 2008 Senate meeting were unanimously approved.

I. Report of the Provost, Herman Berliner

Provost Berliner convened the meeting by extending a welcome to Eric Lane, the new senator representing the Law School, and also welcomed back Ellen Frisina, who will be replacing Bob Licata for the semester.

Provost Berliner reported that Jack Johannes, chair of the Middle States visiting team, who is the Vice President for Academic Affairs at Villanova, had a very positive visit to Hofstra. The actual Middle States visit will be April 19th to April 22nd and they'll likely want to talk to either the entire University Senate or certain committees of the Senate. The overall visiting team will include ten people and they will look at all aspects of the University.

Provost Berliner reported that in March, TEAC - Teacher Education Accreditation Council, another major accrediting agency, will visit the School of Education, Health and Human Services. At this time, we already have National Council for Accreditation of Teacher Education (NCATE). The visit has been very well prepared for and should go very well.

Provost Berliner reported that we are on target in terms of undergraduate, graduate, and Law School enrollment. For the fall, first time undergraduate applications are up and the Provost commented that it was a good year to have the Presidential Debate on campus, giving the university extensive publicity and an overall very positive perception of the university. For the coming year, the administration is trying to create a shock absorber in terms of our budgeting. If there are positions that we can leave vacant, we will leave vacant so we are creating a contingency fund that should see us through any short fall in terms of enrollment.

Provost Berliner reported that the Law School has made a decision to discontinue their part time evening program effective immediately. This will not affect any students already in the program.

Provost Berliner reported that the university will continue with plans with some much needed renovations. This includes the recent purchase of a nuclear magnetic resonator for the chemistry program which is very important in terms of research for our faculty. Renovations on Gittleson Hall will begin this summer starting with three teaching labs and there will be a proposal submitted

for a grant that will allow us to build a greenhouse on the roof of Gittleson Hall. The lower level outside of the elevators of Axinn Library will be renovated into a standard lounge area. The Dean has arranged for the copiers and scanners to be placed elsewhere in the library.

Provost Berliner reported that the faculty exchange with Claflin University continues, with faculty being lined up for the next two or three years. This semester, Barbara Lekatsas, from the Comparative Literature and Languages Department is at Claflin and Ron Neal, from Claflin, has joined our Religion Department. The Provost encourages everyone to reach out and welcome him to our community. If everything works well, we plan to start a student exchange next spring with two students from Claflin attend Hofstra, and vice versa.

Provost Berliner reported that the diversity speaker for this semester will be Dr. Susan Mboya, who headed a marketing division at Proctor and Gamble and also the person who arranged the Zawadi Africa Exchange. We will have two women from Kenya attending Hofstra next fall as full-time undergraduates. Their tuition, room and board will be paid for by the university, in an effort to provide these women with an education at an American University. Dr. Mboya will be speaking on April 15, 2009 at 11:15 a.m. (during common hour) in the Student Center Theatre. The Provost encourages everyone to attend.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode, chair of the Senate Executive Committee, reported for discussion that Liena Gurevich has stepped down as chair of the Graduate Academic Affairs Committee to which Jonathan Lightfoot has been elected as the new chair. Ellen Frisina will be replacing Bob Licata for the semester. However, there are quite a few vacant spots on the University Senate including School of Education, Health and Human Services, HCLAS, Division of Humanities and HCLAS, Division of Social Sciences. The Senate Executive Committee has decided to hold elections immediately, with the new senators hopefully starting this semester. Prof. Nirode asks that everyone approach their constituents and encourage them to run for election. In the spring, elections for the Zarb School of Business, School of Education, Health and Human Services, HCLAS, Division of Social Sciences and HCLAS Division of Natural Sciences will have additional elections for positions whose terms end this semester. He reminds everyone that senators can serve up to eight consecutive years. Provost Berliner commented that shared governance our campus requires a strong University Senate, so it is in all of our interest to get these positions filled and to have the best people possible fill these positions. There have had some major achievements in the University Senate throughout the years with the most recent one being the Smoking Buffer Zone.

III. Committee Reports

A. Student Affairs Committee

Michael LaFemina, chair of the Student Affairs Committee, reported that the Student Affairs Committee will have their first meeting at 3:45pm on Thursday to discuss the community standards of students living off campus. He anticipates having a full report to the Senate regarding this issue, at the May Senate meeting. The committee plans to meet bi weekly. The Student Affairs Committee has also been reaching out to the Student Government Association in order to bring class representatives from each grade level of the student body to join the

Student Affairs Committee representing their class level in an effort to bridge the gap between student government and shared governance on campus. The Student Affairs Committee will also continue their work with the Computing Services Department, looking into the changes in the computer labs and possibly having a presentation to student groups in order to better update students to what is going on.

B. Undergraduate Academic Affairs Committee

Prof Gloria Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee reported that the committee has come to an agreement on the change of definitions of class by credits and are just waiting to check to make sure that what they set up will be a problem with NCAA standards. The committee is also continuing their work on the calculation of Latin honors and did a lot of investigation into how other Universities calculated their honors. We seem to be stricter than most schools. The committee will be proposing to lower the cut off for Cum Laude from 3.60 – 3.79; to 3.60 – 3.74; Magna Cum Laude from 3.80 – 3.89 to 3.75-3.84 and Suma Cum Laude from 3.90 – 4.0 to 3.85 – 4.0. This is keeping with the trend of what other universities have. Both items should be brought to the Senate in March. The Undergraduate Academic Affairs Committee will also be looking at the Tutoring Center.

C. Graduate Academic Affairs Committee

Chairperson Jonathan Lightfoot reported that the committee is scheduled to meet tomorrow and will move forward with the diversity initiative that was started last semester.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee is working on the draft of the Library report and working on several proposals for the laptop requirement to be considered by the committee. The annual Town Meeting has been confirmed for Wednesday, March 18th during common hour in the plaza rooms and the committee is working on promotion. The Middle States draft report went to Planning and Budget Committee for comments and those comments were forwarded to Elena Cevallos to incorporate. Prof. Martorella reported that Planning and Budget Committee is working on an agenda to send to the Library Committee. The Academic Computing Committee are going to continue work on the issue of funding expensive software needs of faculty for research. The Environmental Priorities Committee held their National Teaching Event on Climate Change on February 5th as part of Define '09. They also will be taking part in the Focus the Nation event on April 18th and in the preliminary stages of looking at developing a master's program in Sustainable Development. Prof. Martorella reported that when the Environmental Priorities Committee was assigned as a sub committee to the Planning and Budget Committee, it was decided this would be reviewed in a year so the Planning and Budget Committee is preparing for their review.

E. Faculty Affairs Committee

Chairperson Richard Pioreck reported that the Faculty Affairs Committee have sent the Special Leaves recommendations to the Provost's Office and have finished the revision of Faculty Policy Series #99 - A Code of Professional Responsibility For Faculty which will be presented at the next Senate meeting. The Faculty Affairs Committee has also handled three cases for Emeritus Status.

IV. New Business

Senior Vice Provost Schmelkin reported that she just sent out an announcement to all faculty that they can begin to fill out online their annual faculty evaluations. Up until now, we've always had a paper system and the process typically starts in the fall for the prior academic year. This has been moved to an electronic system to not only make the process easier, but also to begin to build up a database of faculty accomplishments in scholarship, teaching, service etc. Faculty can also use this database as an individual repository as well as to generate resumes and brief summaries that would be appropriate for grant submissions. The annual evaluation is required for all faculty.

V. Adjournment

The meeting was adjourned at 3:45p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, MARCH 9, 2009
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Brown, Catanese, Davidow, Eads, Elkis-Abuhoff, Filippi, Frisina, Fritz, Krapp, LaFemina, Libman, Lightfoot, Lodato-Wilson, Mammo, Martorella, Naymark, Nirode, Pioreck, Roberts, Sarno, Schmelkin, Viswanathan

Absent: Berliner, DiSilvio, Firestone, Johansen, Johnson, Kulviwat, Labossiere, Legnetti, Lane, Silberger

Guests: Ferrand

After amending a typo, the minutes of the February 9th, 2009 Senate meeting were unanimously approved.

I. Report of the Provost, Liora Schmelkin, Senior Vice Provost.

Senior Vice Provost Schmelkin convened the meeting for Provost Berliner. Dr. Schmelkin reminded everyone that we are moving forward with the Middle States re-accreditation and the site visit will be on April 19th through the 22nd. The overall visiting team will include ten people and they will be speaking to the Senate Executive Committee and leaders of the faculty as well as various committees that worked on the Middle States report. If they will be observing classes, the Provost's office will let the faculty members know.

Dr. Schmelkin also reported that next week, TEAC - Teacher Education Accreditation Council, another major accrediting agency, will visit the School of Education, Health and Human Services and during the week of April 13th, NCAA will be on campus for their recertification visit.

Michael LaFemina asked whether or not sustainability in the university will be looked at by Middle States. Dr. Schmelkin reported that there is a section in the report with regards to sustainability. She also reported that the President has accepted the Sustainability Proposal. Dr. Schmelkin reported that we are participating in a survey through the Office of Institutional Research about sustainability and gathering information as to what we are doing on campus. There was a small discussion about enrollment and Vice President Eads reported that there was a strong turnout for Accepted Student's Day and the Admissions Office is trying to be more proactive.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode, chair of the Senate Executive Committee, welcomed two new senators to the Senate. Jason Davidow from the Hofstra College of Liberal Arts and Sciences, Division of Social Sciences who will be appointed to the Graduate Academic Affairs Committee, and Deborah Elkis-Abuhoff from the School of Education, Health and Human Services and appointed to the Faculty Affairs Committee.

Prof. Nirode presented for action the revisions to Faculty Policy Series #99. Richard Pioreck, chair of the the Faculty Affairs Committee reported that as a result of the approval of the Code of Conduct for students, the Faculty Affairs Committee started working on revising Faculty

Policy Series #99 - A Code of Professional Responsibility For Faculty, which was last revised in 1981. The main revisions were clarity of language, adding the idea that material included electronic digital media, and faculty responsibilities to students, each other and the institution. Senior Vice Provost Schmelkin added that Estelle Gellman, President of AAUP, sits on the Faculty Affairs Committee and anything removed from the policy was already covered in the contract. A small discussion followed regarding the sentence:

Faculty members shall be aware of University services offered to students with financial, emotional, and academic problems and shall direct students to such services as needed, and may, additionally or alternatively contact the appropriate University office.

Senior Vice Provost Schmelkin reported that if a faculty member believes that a student might be a potential harm to him/herself or to somebody else, or might be in such academic need that someone for the Academic Advisement Office should be reaching out to them, then the faculty member should refer the student. The item was passed unanimously.

Prof. Nirode presented for action the definition of class standing by credit hours. Prof. Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee, reported that in terms of class standing as it is now, a student must have 24 semester hours to become a sophomore, 58 semester hours to be a junior, and 88+ to be a senior. If a student were to follow these guidelines, it would not be possible to graduate in 4 years. The Undergraduate Academic Affairs Committee proposes to change the class standing to 30 semester hours for sophomore status, 60 semester hours for junior status and 90+ to be considered a senior. This will not affect athletes or institutional renewal criteria for awards and will not impact our definition of full time. The item was passed unanimously.

Prof. Nirode presented for action the calculation of Latin Honors. Prof. Lodato-Wilson, chair of the Undergraduate Academic Affairs Committee, reported that our standards seem to be very high with the cut-off being no honors for anything less than 3.6; Cum Laude 3.6 – 3.79; Magna Cum Laude 3.8 – 3.89 and Summa Cum Laude 3.9 – 4.0. The committee is proposing to revise them to Cum Laude: 3.60 – 3.74; Magna Cum Laude: 3.75 – 3.84; and Summa Cum Laude: 3.85 – 4.0. Senior Vice Provost Schmelkin reported that we started this whole process because of the lower end, because we are not in line with competing institutions, most of which use 3.50 to be able to qualify for Cum Laude. Along the way, it was discovered that the percentage of students receiving Latin Honors has increased through the years. An amendment was made to revise the following sentence:

Averages for the levels of distinction are:

to:

Minimum Grade Point Averages for the levels of distinction are:

The item was passed unanimously as amended.

Prof. Nirode presented for information a clarification that will be put into the bulletin. The following sentence was inserted into the bulletin:

“Courses repeated under the GPA exception policy may not be taken on a P/D+/D/F basis, except for courses given only on this basis.”

Senior Vice Provost Schmelkin reported that from time to time students will sign up for a repeat course and then promptly file for a Pass/Fail and as a consequence, neither grade gets counted in the GPA, which was not the intent of this policy.

III. Committee Reports

A. Undergraduate Academic Affairs Committee

Chairperson Lodato-Wilson reported that the committee is looking at implementing the completion ratio. The way it was worded, during the first 29 credits, we're not really monitoring student's progress as far as UWs. A student can go for 1.5 years before we say it is a problem with UW. A student can have a GPA of 2.0 but have numerous UW's. After the 29 credits, the UWs come in to play. Vice President Eads reported that this seems to be something the students identified as a way to manage a poor semester and we have some repeat offenders for UWs. Senior Vice Provost Schmelkin commented that clarification of when a UW is the appropriate grade is needed and she will be sending out a clarification memo very soon. Often the UW grade is misunderstood. Students have up to the tenth week of class to officially withdraw; after that it is the faculty's discretion what grade to give them.

B. Student Affairs Committee

Chairperson LaFemina reported that the committee has undertaken the charge of following up on the Provost's letter looking into off-campus housing policy and off-campus code of conduct. Their conversations have been ongoing, with the committee meeting twice a month, discussing the ramifications and obligations of a University system code of conduct that would set expectations for off campus behavior. There have been some difficulties dealing with this given geographic concerns and the legality of regulating off-campus behavior. How does the university regulate students' behavior and under what conditions? For example if students are on vacation and engage in actions that are in direct violations of our code of conduct, is this actionable? Are there different standards for behaviors close to campus (e.g., within ½ mile,) what are the due process issues? Legal fairness issues are being reviewed and Prof. Lane from the School of Law is helping the Student Affairs Committee. The Student Affairs Committee has learned that the University has taken a proactive stance to dealing with neighborhood relations, including an ongoing advertising campaign in the Chronicle discussing off-campus behavior and what's acceptable. The university already does engage in site counseling if a proper complaint is brought forward. The committee also reviewed through the Dean of Students' office and the Judicial Office that there have only been three complaints within the last year and a half. The Student Affairs Committee has invited Prof. Maney, who was part of the original coalition to register the complaints to the President and Provost, to give a report to the committee at the next meeting.

Chairperson LaFemina also reported that he has been noticing that the university is becoming more and more inclined to tout that one of its values is that its students become civically engaged. With that in mind, he is proposing considering ideas of a civic

engagement curriculum as part of an introductory course to University Life. With the recommendation and support of the Senate, he would like to bring it to the Student Affairs Committee and look at it informally and possibly bring it to the Undergraduate Academic Affairs Committee. Senior Vice Provost Schmelkin clarified that all curriculum goes through the faculty.

C. Graduate Academic Affairs Committee

Chairperson Lightfoot reported that the committee is focused on three issues. The first being the diversity initiative primarily with regard to graduate recruitment: they are looking to expand and increase our virtual and physical presence and venues that normally attract cultural groups, particularly historically under represented groups, and hopefully this initiative will lead to a more aggressive diverse faculty recruitment. As the committee moves forward they are looking to establish focus groups to collect data and find out more information about student climate and culture here at the university. They also discussed how the Diversity Climate Survey being used to get undergraduate data could be used with modification for graduate data collection. The second issue that the Graduate Academic Affairs Committee is looking to explore is the honor code. There was a seminar that was held last week for creating a culture of integrity throughout the university and some of the members of the committee attended. The third item the Graduate Academic Affairs Committee is looking at is a dismissal policy for nonacademic concerns. They are primarily interested in informing students that not only is their academic performance important but that their behavior and manner that they display in internship sites, etc. will also be under scrutiny. The discussion has primarily been around the notion of 'dispositions,' aspects of one's personal presentation that don't normally fall into the knowledge and skills category.

D. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee is working on the Library report and they have a draft report now. The annual Town Meeting has been confirmed for Wednesday, March 18th during common hour in the Plaza rooms and the committee is working on promotion and is expecting a good turnout this year. Prof. Martorella also reported that the Planning and Budget Committee has voted not to recommend a laptop requirement and will have a formal recommendation hopefully by the next Senate meeting.

E. Faculty Affairs Committee

Chairperson Richard Pioreck reported that the Faculty Affairs Committee has presented Faculty Policy Series #99 and handled three Emeritus cases for three retired faculty members.

IV. New Business

Michael LaFemina reported that the Law School has a conference on Energy and the Environment and Consumer Culture, next week. Prof. Bass reported that Business Week has named the Zarb School one of the top 100 schools of business and it is currently ranked at #97. Senior Vice Provost Schmelkin added that Entrepreneurship Magazine ranked the Marketing program in the top 15.

There was a small discussion about the new portal and Senior Vice Provost Schmelkin commented that faculty and students should send their comments to the Computing Center. She also reported that she will be sending out clarification about digital measures and the annual evaluations.

Michael LaFemina reported that he has been learning from a lot of students that payroll and Human Resources have changed their policy for on campus employment and students learned about this by getting terminated from their jobs and having to re-fill out paperwork. Apparently the new policy is that students are only allowed to have one job on campus and wants to know if this is true and what is the logic behind this. Senior Vice Provost Schmelkin reported that they cannot go above a certain number of hours, and Dean Libman reported that apparently it has always been a policy but never enforced. There was an article about this in the Chronicle and there is a lot of discussion going on. A discussion followed.

V. Adjournment

The meeting was adjourned at 4:19p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, APRIL 13, 2009
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Bass, Davidow, DiSilvio, Eads, Elkis-Abuhoff, Filippi, Frisina, Fritz, LaFemina, Lodato-Wilson, Mammo, Martorella, Nirode, Pioreck, Roberts, Schmelkin, Silberger, Viswanathan

Absent: Berliner, Brown, Catanese, Firestone, Johansen, Johnson, Krapp, Kulviwat, Labossiere, Legnetti, Lane, Libman, Lightfoot, Naymark, Sarno,

Guests: Marquis, Restivo, Rubey

After amending a typo, the minutes of the March 9th, 2009 Senate meeting were unanimously approved.

I. Report of the Provost, Liora Schmelkin, Senior Vice Provost.

Senior Vice Provost Schmelkin convened the meeting for Provost Berliner. Dr. Schmelkin reminded everyone that starting on Wednesday evening, the NCAA will be on campus for their recertification visit. A number of faculty members were involved in various subcommittees that worked on this accreditation looking at three different areas including:

- Governance and adherence to rules and regulations
- Academic integrity
- Various issues related to equity

Dr. Schmelkin reported that there will be a kick off dinner on Sunday night with the Middle States visiting team and members of the steering committee, and others who were involved in preparing the self-study. The visiting team will be on campus Monday, April 20th through Wednesday April 22nd, meeting with various groups and people. They will be meeting with the Senate Executive Committee on Tuesday, April 21st at 9am and with the full Senate on Tuesday, April 21st at 10am.

There was a discussion about the snow day on March 2nd and options the faculty members have with regard to their missed class. Dr. Schmelkin reported that the Deans have been informed about which classes in their units need to make up the missed time. They will be reaching out to affected faculty and letting them know the various options, including meet during one of the scheduled snow/study/reading days; meet virtually through Blackboard; add a few minutes to each class to make up the time, depending on when the class is scheduled.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode, chair of the Senate Executive Committee, reported that there are several elections in progress for various Senate positions.

One seat each for the Zarb School for Business, Humanities, Social Sciences and School of Education, Health and Human Services. In addition, there are two seats available for Natural Sciences and a one year term for the School of Communication. Prof. Nirode asks that everyone talk to their constituents about getting involved and voting. Elections will begin shortly for the Faculty Officers Election.

Prof. Nirode presented for action the 2011-2012 academic calendars and briefly summarized the highlights. Dr. Schmelkin reported that the Academic Calendar committee works with a lot of different constraints and that with regard to summer sessions, Residential Life needs at least two days between sessions to clean rooms etc. Dr. Schmelkin reported that the requisite number of contact hours in terms of state regulations is what governs the calendar. A discussion followed and the calendar was passed unanimously. Dr. Schmelkin gave a hearty thank you to Pat Restivo for all of the work she has done for years on the Calendar Committee.

III. Committee Reports

A. Faculty Affairs Committee

Chairperson Richard Pioreck reported that the Faculty Affairs Committee is reviewing the digital database and looking at what needs to be done in terms of clarification and instructions to make it easier for people to use it.

B. Undergraduate Academic Affairs Committee

Chairperson Lodato-Wilson reported that the committee is working on the impact of the revised policy for unofficial withdrawals and course completion and looking to reword the bulletin.

C. Student Affairs Committee

Chairperson LaFemina reported that the committee is pouring over different types of ideas about how to deal with an off-campus code of conduct. The committee has invited several members of the Hempstead and Uniondale community to provide input including faculty members who live in the off-campus community. He reported that they should have an interim report by the May Senate meeting. Chairperson LaFemina also reported that the Student Affairs Committee has taken note of the renovations happening in Memorial Hall and thinks it will serve students well to have easier access to Financial Aid and Student Accounts.

D. Graduate Academic Affairs Committee

Prof. Nirode reported for Chairperson Lightfoot that he and Laurie Johnson will facilitate 2 focus group sessions for graduate students of color and international students to query them for ideas, feedback and suggestions on issues related to campus diversity including graduate student recruitment and retention, diverse faculty recruitment and retention, classroom experiences, and the overall campus climate.

The two discussion groups are scheduled for 1) Monday April 27, 2009 from 5pm to 6pm in Axinn Library, Room 311; and, 2) Wednesday May 6, 2009 from 5pm to 6pm in Hagedorn Hall, Dean's Conference Room 238. Additional sessions may be scheduled for early fall 2009 so graduate directors are still encouraged to send in names of graduate students, particularly business students.

E. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee met and made some revisions to the recommendation not to require students to have a laptop and is continuing work on the Library report. She also reported that the annual town hall meeting was a success.

IV. New Business

Michael LaFemina reported that the President has agreed to hire a full-time Environmental Sustainability Officer beginning with the 2009-2010 academic year. Michael also reported that the Students for a Greener Hofstra is creating a referendum for this week's Student Government Association election, named "The Green Initiative Fund (TGIF)," calling for students to vote in favor of creating a nominal \$25.00 per year parking and registration fee. This money can be used to invest in renewable energy, different types of conservation methods, and different types of educational programs as well as to pay students to do green jobs on campus.

V. Adjournment

The meeting was adjourned at 3:30p.m.

MINUTES OF THE UNIVERSITY SENATE MEETING, MAY 4, 2009
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Ammari, Bass, Berliner, Brown, Catanese, Eads, Elkis-Abuhoff, Filippi, Firestone, Frisina, Fritz, Johnson, Labossiere, LaFemina, Libman, Lightfoot, Lodato-Wilson, Lopez, Mammo, Martorella, Moghadam, Naymark, Nirode, Perez, Pioreck, Roberts, Sarno, Schmelkin, Skerski, Sulley, Viswanathan

Absent: Davidow, DiSilvio, Johansen, Krapp, Kulviwat, Legnetti, Lane, Silberger

After amending a typo, the minutes of the April 13th, 2009 Senate meeting were unanimously approved.

I. Report of the Provost, Herman Berliner

Provost Berliner convened the meeting by congratulating Michael LaFemina who is graduating after having been such an important presence on the University Senate both as an undergraduate and graduate student, as well as a tremendous asset, and wishes him well in his future endeavors.

Provost Berliner reported that the faculty has elected Greg Maney as Speaker of the Faculty and thanked Carole Ferrand for a terrific four years as Speaker of the Faculty where she represented the faculty extraordinarily well and was a tremendous support for all of us.

Provost Berliner reported that the Middle States visit was a success and report was an overwhelming endorsement of what the university is doing, what the university has done and where the university is going. Provost Berliner read a few paragraphs of the report to the Senate.

The team congratulates Hofstra University for the thoroughness of its Self-Study, for its wonderful cooperation, and its superb hospitality throughout this process. Hofstra is a solid university with an extraordinary spirit and sense of purpose that is making progress in its primary mission: providing “a quality education to its students in an environment that encourages, nurtures, and supports learning through the free and open exchange of ideas, for the betterment of humankind.” Although constrained by its relatively small endowment and dependence on tuition revenue, Hofstra has evolved in recent years into a complex organization of extraordinarily dedicated and loyal faculty, staff, and students.

Hofstra has embraced – and is commended for its success with -- broad-based planning and performance in recent years that has enabled progress on a number of academic, student recruitment and retention, faculty recruitment and development, and facilities initiatives. Students report significant satisfaction with efforts in the Student Affairs division and with the faculty. Faculty, likewise, are enthused about students and about the administration.

Hofstra has developed an extraordinary sense of community and goal-orientedness among all its constituents that strongly impressed the team. President Rabinowitz, his administration, the faculty and staff, and the students are to be congratulated and commended.

The Student Support Services area has undergone significant changes in the past five years. These changes were the result of the ongoing assessments in the Division of Student Affairs, coupled with anecdotal feedback during dinner conversations with students, faculty and staff. The results of the data motivated University officials to personalize and individualize interactions with students, to be more creative and efficient in the use of technology, and to be more intentional and proactive in supporting the University's mission.

Overall, the faculty is committed to the students, and the students appreciate it. The faculty feels that the administration's goals and vision parallel their own, and they feel the administrators support the faculty in their common educational efforts. The only explicit complaint of the faculty is the cost of housing, and they support the University goal to acquire housing near campus.

What is most impressive about Hofstra's outcomes assessment efforts is its documented ability to "close the loop," i.e., to apply the results of assessment to drive improvements that enhance student learning from the bachelors to the doctoral levels.

Provost Berliner reported that outcome assessment has been a major issue for Middle States schools, and that he has been asked by Middle States to evaluate the periodic review reports of Johns Hopkins and American University this summer. Ralph Polimeni did George Washington last year and Catherine Hennessy has done a bunch of schools previously and none of them have ever seen a report like this or this kind of endorsement or a school that isn't criticized to some degree for its efforts in outcomes assessments. We are way ahead of the curve and everyone involved should be congratulated. Middle States won't be back on campus for ten years so we have plenty of time to get ready for the next effort.

Provost Berliner reported that our undergraduate goal is 1680 full time undergraduate, 320 are from SUS. We are on target but we are dealing with enormous economic uncertainty and though we are on target, we really won't know until the start of the semester whether the target has actually been met. It was a great year to have a Presidential Debate on campus, but we still don't know for sure what the class will look like. We do know that the signs are very good in terms of undergraduate. There will be even more uncertainty for transfer students, who register much later and often look for lower cost alternatives. We will have the uncertainty on the graduate level as well. In education, there are simply fewer jobs and consequently there may be fewer people going into graduate education programs, but we're not sure. In business, under the stimulus legislation really has limited the opportunity of international students in terms of jobs and internships and that will impact enrollment and we're still not sure of the magnitude. In an environment of a lot of uncertainty, we are doing as well as we possibly can and we won't know definitely until the Senate reconvenes early in September.

Provost Berliner reported that in shaping the 2009-2010 budget, the University was able to save about 5 million from the continuation budget, and has left certain lines vacant and trimmed wherever possible. The university is trying to create a cushion, but at the same time in terms of

everything we said we would do on campus, to go ahead and do it. We will have salary increases next year that are in the 4-5% range everyone who is by a collective bargaining agreement. We are awarding more than forty special leaves, even though a lot of other institutions have cut back on special leaves and faculty travel. We are being very prudent in trying to leave a cushion, just in case our enrollment targets aren't met and to be able to deal with the uncertainty that every institution has to deal with.

Provost Berliner reported that the Law School is phasing out its evening program because of a diminishing pool of highly qualified evening students. They are instead going to increase the full time day class starting this September. The Law School is listed in the top 100 law schools in the US News ranking.

Provost Berliner reported that our Zarb School has received Business Week recognition as a top 100 undergraduate program in Business, and our Marketing MBA program has been ranked in the top 15 in the country by Princeton Review.

Provost Berliner reported that our School of Education, Health and Human Services has been recognized by US News as a top 100 graduate school of education.

Provost Berliner reported that work on the Medical School temporary building is progressing. It will have to be ready by the beginning of next summer and will be a spectacular temporary facility that will house the Medical School for the first three or four years, after which the building will be 'repurposed' and be used for another academic area.

Provost Berliner reported that our five year plan, which is coming to an end next year, will be turned into a six year plan in order to undertake the obligations that are spelled out in the five year plan next year wouldn't give us the kind of cushion we need to provide so we will have two five year plans that will take place over eleven years.

Provost Berliner reported that starting this summer; he will be having virtual office hours in addition to his regular open office hours on Wednesday afternoons between 2 and 4 pm. It will be a one on one conference set up through the blackboard system and will continue through the Fall. The Provost's blog will also start in September which he will do twice a month. He encourages everyone to comment on the issues. This will be a good opportunity for a worthwhile dialogue on some important issues.

Provost Berliner reported that two very critical people are retiring from the University this year. Estelle Gellman, who is retiring after 43 years on the faculty, been President of the AAUP chapter for the last almost 20 years and has done a superb job. Janice Koch, also from the School of Education, Health and Human Services, teacher of the year winner, the person who really brought our Ideas Institute into fruition, is retiring after about 20 plus years at the University. They have contributed so much and each has served the University with distinction.

Provost Berliner reported that we are planning for our 75th Anniversary which will start with convocation on Thursday, September 23rd, 2010. We are looking for a major speaker for that

convocation but would like it to be a person who has ties to Hofstra University. If anyone has any suggestions, please email the Provost. We are also planning to honor 75 key people in our history. This will be a variation of the alumni achievement awards where we typically honor six people a year, but there will not be 75 speeches at the event where these people are recognized. There will be an email to the entire community asking for nominations of people who have been very critical to Hofstra and Hofstra's success. There will also be a series of academic conferences for every one of our schools and colleges and some examples are:

- Hofstra College of Liberal Arts & Sciences will direct a conference on Liberal Arts in the 21st Century
- Public Health Challenges and Achievements - directed by Professor Corrine Kyriacou from the School of Education, Health and Human Services
- The Transformation of Schools and the Educational directed by Professor Alan Singer also from the School of Education, Health and Human Services

In addition, there will be an oral history and a history exhibit and a series of special student events. There will be a whole year where we recognize Hofstra's 75th anniversary. There will also be a performance of Porgy and Bess, a musical that had its premiere in 1935, the same time we had our premiere and this will be a joint production with Claflin University in Orangeburg South Carolina. We will make use of technology and have virtual rehearsals and the plan is to enter it into the Spoleto Festival.

From Claflin, on campus this semester, we have Ron Neal from the Philosophy Department. Barbara Lekatsas from the Comparative Literature and Languages Department is our representative to Claflin. The exchange is working exceptionally well, and we have faculty who have expressed interest for the next three years, starting with Anthony Dardis from the Philosophy Department as the representative from Hofstra going over to Claflin.

Provost Berliner reported that as part of our diversity initiative, this fall we will have two students from Kenya who will be coming here on Hofstra full tuition, room and board scholarships as part of our participation in the Zawadi Program. They have been admitted and will be studying on campus. We have also offered a full tuition scholarship to the valedictorian of Hempstead and Uniondale.

Provost Berliner reported that thanks to the effort of Larry Levy, who heads our Suburban Studies Institute, and Chris Niedt of Sociology, we will have a major scholarly conference under the Diverse Suburb: History, Politics and Prospects. It is scheduled for October 22-24, 2009. This conference will include a Long Island-wide celebration of diversity as well as a program to recognize the diversity initiative of a high school student or students in each of Long Island's school districts.

Provost Berliner reported that Ralph Polimeni is returning full time to the Accounting Department, he is a former winner of the Teacher of the Year award, has served as the chair of Accounting and the Dean of the Zarb School of Business, and did a very fine job in both of those roles. He came in as the Vice Provost for Assessment and Accreditation, has taken the lead role in our outcomes assessment effort. Barbara Bohannon will fill his position, as the

acting Associate Provost. She has tremendous assessment experience in HCLAS and Barry Nass, who is the Vice Dean for New College will also assume Barbara's responsibilities in the HCLAS Dean's office.

In addition, Sybil DelGaudio will be leaving as Dean of the School of Communication, and there will be an announcement after commencement as to who will be the acting dean while we search for a new dean.

Provost Berliner reported that Liora Schmelkin was appointed to a 15 member national advisory committee established by educational testing and the Council of Graduate Schools to look at the future of Graduate education in the US, a very important advisory board and a very prestigious appointment.

Provost Berliner reported that the 2008-2009 Teacher of the Year recipients are:

- Robert Leonard, professor and chair, Comparative Literature and Languages, HCLAS
- Mary Anne Trasciatti, associate professor and chair, Speech Communication, Rhetoric, and Performance Studies, School of Communication
- Ahmet Karagozoglou, associate professor, Finance, Zarb School of Business
- Bruce Torff, professor, Curriculum and Teaching, School of Education, Health and Human Services
- Mitchell Gans, professor of law, School of Law

The Provost asks that everyone join him in acknowledging the significant achievement of these individuals.

The Provost reported that the commencement speakers on Sunday May 17th are as followed:

- Graduate Ceremony - 9:30 a.m.
Paul O'Neill, Special adviser and consultant to The Blackstone Group L.P. and former secretary of the U.S. Department of the Treasury
- Honors Recognition Ceremony - 1:30 p.m.
Henry N. Tisdale, Ph.D., President of Claflin University
- Undergraduate Ceremony - 3:30 p.m.
Nicholas Negroponete, Founder and chairman of One Laptop per Child
Bob Schieffer, Chief Washington correspondent for CBS News and moderator of Face the Nation
- Law School Ceremony - 7:30 p.m.
Hon. Wallace B. Jefferson, Chief Justice, Supreme Court of Texas

The Provost reported that there is no confirmed case of the N1H1 (Swine Flu) and we are monitoring the situation on campus locally and nationally, and are in touch daily with the Nassau County Department of Health. There is a Flu Monitoring Committee that meets regularly with representatives from all parts of campus, including the Provost's Office. The Provost's Office is also meeting with representatives of the Deans' Offices. We are urging all

students, faculty, and staff to take precautionary measures to help prevent the spread of the flu. Updates and information, including symptoms of the flu and preventive steps to take, are posted on the Hofstra Web site on the Campus Alerts page. If there is a student that is not feeling well during finals week, they should stay home. Faculty are entitled to ask for a doctor's note but please don't encourage people to come in. Please make arrangements so that the finals will be continued to be given if for any chance you cannot come in to give your final.

Although we don't expect it to happen, we also need to prepare for the possibility of the University closing, particularly during final exam week. We are not able to extend the semester if this happens. The Provost encourages all faculty members to be prepared. The individual school and college deans will be working with the chairs and faculty to create and document specific plans and alternatives in case final exam times are canceled.

II. Report of the Senate Executive Committee Chairperson Will Nirode

Prof. Nirode, chair of the Senate Executive Committee thanked the 2008-2009 Senators for all of their service and hard work. Prof. Nirode introduced the newly elected senators for the 2009-2010 school year:

- Victor Lopez, Department of Accounting and Taxation, Zarb School of Business
- Jamie Skerski, Department of Speech Communications and Rhetorical Studies, School of Communication
- Fatemeh Moghadam, Department of Economics, HCLAS, Division of Social Sciences
- Alison Perry, Department of English, HCLAS, Division of Humanities
- Habib Ammari, Department of Computer Science, HCLAS, Division of Natural Sciences
- Jonathan Lightfoot was also re-elected from the Department of Foundations, Leadership and Policy Studies, School of Education, Health and Human Services.

Prof. Nirode welcomed and congratulated the new student senators:
Samantha Laboissiere, Christiaan Perez, Miranda Sulley, Kenny Cordero

III. Committee Reports

A. Planning & Budget Committee

Chairperson Georgina Martorella reported that the committee is just finishing up a few revisions on the laptop recommendation that will be presented again in September and are still working on the library report. The committee has a new agenda item for the fall, and that is discussing a possible name change for the committee.

B. Faculty Affairs Committee

Chairperson Richard Pioreck reported that the Faculty Affairs Committee is studying digital measures to see what things need to be made more explicit and easier used by the faculty and will have their last meeting tomorrow.

C. Undergraduate Academic Affairs Committee

Chairperson Lodato-Wilson reported that the committee is still working on the course completion guidelines, the unofficial withdrawal and the university probation standards.

Next year, the committee will be talking about the drop policy and the university tutorial program in addition to the others.

D. Graduate Academic Affairs Committee

Chairperson Lightfoot reported that they are moving forward on the diversity initiative and are scheduled to hold a focus group on Wednesday, May 6th at 5pm in Hagedorn Hall and there is still time to send in names of graduate students, international students and students of color so they may participate and give the committee some rich data. The committee is planning on having more focus groups in the fall.

E. Student Affairs Committee

Chairperson LaFemina reported that the Student Affairs Committee was charged with responding to the questions outlined in Dr. Berliner's letter from December 8, 2008, "Students Residing Off-campus" specifically addressing off campus behavior of students. The committee has their initial response that will be put for discussion and action in the fall.

1. *When dealing with off campus behavior, is there a specific role for the University and what should that role be?*

Yes, there is a specific role for the University. As one of our university's defined goals, Hofstra University 'strives to cultivate students' social and ethical responsibility,' and we believe this applies to the behavior of Hofstra students regardless of their physical location – whether they are on campus, off-campus, or across the world. The University's fundamental responsibility to its students is to properly educate them as learners and empower them as individuals, making them aware of both their rights and responsibilities as adults in a community. The Dean of Students Office, along with the Offices of Student Leadership and Activities and Commuting Student Affairs, has extended itself to reach out to students who live off campus in order to educate them about their rights and responsibilities, make them aware of how they can better get along with their neighbors, and remind them that they are responsible to the laws of the community in which they reside. We see this as one of the important roles for Hofstra as a neighbor to Hempstead and Uniondale, but not the only one.

Hofstra has an important within the Hempstead and Uniondale communities. In order to amplify the concerns of our neighbors and students so that they are attended to, we think Hofstra should use its influence to bring members of the community and the respective government agencies together to discuss and address issues that are of concern to the university and its neighbors. There should be an ongoing conversation amongst all parties in order to achieve these ends.

2. *Is it to set expectations or should we also be involved in the adjudication and setting of consequences for such behavior?*

There are federal, state, and local laws that set reasonable expectations and limitations on the behavior of any individual within the jurisdiction of those laws. As Hofstra's jurisdiction does not extend beyond it's borders, we do not feel it necessary at this time to recommend using Hofstra Public Safety or Office of Community Standards to enforce laws and expectations outside of our campus.

However, we do recognize that Hofstra's neighbors and students have serious complaints about the safety of our surrounding communities. We do not diminish in any way the gravity of the circumstances and the effects these concerns have on the quality of life in the community.

After careful consideration, we think that the University should not be held responsible for setting consequences for behavior off-campus any more than we already do. We recognize there are complicated issues with extending our jurisdiction's reach and that by defining expectations for students' behavior, we are equally raising the expectations of our University to be responsible for adjudicating our students. At this time, this is not feasible and the unintended consequences could be severe for our students, neighbors, surrounding communities, and for Hofstra University.

3. *Does the University's involvement with off-campus behavior of students have civil liberties consequences and how do we make sure not to infringe on the civil liberties of students who reside off-campus.*

Hofstra's current involvement with the off-campus behavior of students does not infringe on the civil liberties of our students. Our current programs are rooted in education and engagement, and as such inform students of their civil liberties and responsibilities. If Hofstra ever were to establish a judicial capacity to adjudicate off-campus behavior any more than we already do, there could potentially be some civil liberties-related issues that would need to be evaluated by appropriate legal experts.

The Guide to Pride and the Faculty Policy Series (particularly #12) address the expectations of students and of the university with regards to behavior, adjudication and corrective action, and the protection of civil liberties and an individual's privacy.

4. *In addition to possibly regulating the behavior of students in the community, should we also develop a code of conduct for other members of the community?*

We think it is appropriate for the University to set reasonable expectations for the behavior of its community – the Hofstra community – members.

It is not Hofstra's responsibility – especially because we lack the authority to enforce to articulate expectations or rules off our campus. There are already prescribed expectations and legal mechanisms – federal, state and local government agencies – in place to regulate and enforce laws and proper behavior of all individuals within communities surrounding Hofstra. The University's defined expectations do not exceed the expectations of local laws and therefore should not be extended off-campus with the responsibility of enforcing them.

5. *And how are we defining community? Is it by proximity to the University or is it a wider universe?*

The Hofstra University community is a global community made up of individuals who are connected to each other through their tenure at Hofstra, whether as a student or member of the faculty, staff, or administration. Therefore, regardless of physical

location, any individual of the Hofstra community remains a member of that community.

In addition, the Hofstra community, as a member of the Hempstead and Uniondale communities, has a responsibility to these communities as it does to their members. The goal for this semester's dialogues regarding off-campus behavior has been to evaluate the best ways possible for Hofstra to be a responsible neighbor to the communities of which it is a part. With that, we offer the following recommendations:

- Borrowing on past experience of effective direct community engagement, we recommend that Hofstra recognize its crucial role in the community to empower our students and neighbors by asserting their rights as residents and encouraging the responsible authorities to enforce the laws. To these ends, we strongly recommend that the university create a community coalition of students, local residents and community members, representatives of the Hofstra administration, and representatives from the proper authorities within the jurisdiction of the adjacent neighborhoods to promote dialogue about issues in the community. While Hofstra is not and can not be held responsible for the actions of its students, the actions of its students and actions taken against its students contribute to unrest with the community and Hofstra does have a responsibility to be a good neighbor and work to address these types of issues. Hofstra can, and should, use its unique role within the Hempstead and Uniondale communities to bring law enforcement, property inspectors, fire marshals, and any other authority responsible to uphold the laws and standards of our communities to the table with our neighbors and students in order to enforce the laws and promote social tranquility.
- The University should continue to develop and expand its off-campus educational programs that are currently directed by the Dean of Students and the Office of Commuting Student Affairs.
- In keeping with our current protocol, the Dean of Students Office should serve as the repository for complaints made about off-campus behavior and issues should be addressed as the office sees fit, in accordance with University procedure.
- The University should not extend its jurisdiction to enforce rules or laws off its campus any more than it already does. This will place a tremendous professional and legal burden on the University and while there are law enforcement agencies and representatives in place to enforce the rule of law off campus, the University should do everything in its power to make sure those laws are being enforced by the proper authorities.

Chairperson LaFemina also reported that month the Student's for a Greener Hofstra Organization was promoting a referendum on the SGA Ballot to see if the university students would be in support of the green initiative fund by imposing a \$25.00 annual parking registration fee. While it was defeated, there were still 950 students who voted yes in favor. The student organization thinks that for their first attempt in a week long

campaign, to get 950 students to say they would be willing to pay \$25.00 for something they get for free right now, is a pretty big achievement for them, even though it failed.

IV. New Business

There was no new business.

V. Adjournment

The 2008-2009 was adjourned at 4:15 p.m. The Provost then asked the members of the 2009-2010 Senate to elect a chair for their committee. The chairs are as followed:

- SEC William Nirode
- GAAC Jonathan Lightfoot
- UAAC Gloria Lodato-Wilson
- P & B Georgina Martorella
- FAC Richard Pioreck
- SAC Christiaan Perez

The meeting was adjourned at 4:25p.m.