

**MINUTES OF THE UNIVERSITY SENATE MEETING, APRIL 29, 2013**  
**THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY**

Present: Balson, Bass, Berliner, Bhogal, Binbasioglu, Brown, Cordero-Rubinos, Crosson, Davidow, Eads, Elkis-Abuhoff, Finnegan, Firestone, Flannery, Fritz, Gennarelli, Gianarkis, Giuliani, Glasser, Goodman, Johnson, Kamberova, Lopez, Lucito, Miller, Papper B., Papper, C., Sample, Schmelkin, Silver

Absent: Liang, Pillaipakkamnatt

Guests: Nirode, Laggan, Maccarrone, Maney, Mazzocco, Mwaria, Ruiz, Yohn

The minutes of the April 15, 2013 Senate meeting were unanimously approved.

**I. Report of the Provost, Herman Berliner**

Provost Berliner convened the meeting by congratulating Jesse Crosson, Kenny Cordero-Rubinos and Rebecca Gianarkis on their upcoming graduation and thanked them for their hard work throughout the years on the Senate.

The Provost reported that the Annual Hofstra Gala will be held on Thursday, May 2<sup>nd</sup> and is in honor of Lawrence Herbert, Hofstra alumnus and former CEO of Pantone, which developed a world famous: matching system. The Teacher of the Year recipients, which will be recognized at the Gala, is as follows:

- Mary Ann Allison School of Communication, Journalism, Media Studies and Public Relations
- Xiang Fu School of Engineering and Applied Science, Computer Science
- Robert Guttman HCLAS, Economics
- Corinne Kyriaco Health Sciences and Human Services, Health Professions
- Maureen Murphy School of Education, Teaching, Literacy and Leadership
- Glen Vogel School of Busines, Accounting, Taxation and Legal Studies in Business
- Juliana Campagna School of Law
- Dr. David Elkowitz School of Medicine

**II. Report of the Senate Executive Committee Chairperson Stuart Bass**

Prof. Bass requests that the University Senate suspend the formal standing committee reports in order to fully discuss the action items on the table. There were no objections.

**Action Items**

1. Prof. Bass presented for action the resolution on Completion Ratio Calculation – NRs. The item passed unanimously.
2. Prof. Bass presented for action, revisions to the Senate Committee Bylaws, specifically the Undergraduate Academic Affairs Committee, the Planning and Budget Committee and the Graduate Academic Affairs Committee. He reported that there has been enormous involved, hardworking and vigilant discussion and debate on these proposed revisions and thanks everyone who has been involved in these negotiations. Prof. Silver has made certain recommendations in collaboration with the Senate Executive Committee, the Speaker of the Faculty and the Provost's Office. Presented were several different versions of the revisions and a discussion followed. Prof. Silver made a motion to amend the bylaw changes to which he handed out requesting that the chair of the UAAC shall be consulted and informed of all developments by the Vice President for Enrollment Management, etc. A discussion followed about the chair of the specific standing committee having to be involved in all decisions made by the appropriate administrator.

Prof. Bass reported that committee chairpersons, who are elected by their committee members, will insert their roles and carry out their charge based upon the language of these bylaws. He suggests that the chair of the UAAC contact the Vice President for Enrollment Management for updates between meetings, as needed. This puts the responsibility on both the Vice President and the chair of the UAAC.

Prof. Silver reported that Faculty Statute VII, D. 5 clearly states:

“The members of each standing committee, with the exception of the Student Affairs Committee, shall choose from its elected faculty senators a chairperson to preside over its deliberations, expedite its business, and serve as a member of the Executive Committee of the Senate.” He feels that his proposed language actually adds something that is not presently in the Faculty Statutes and Senate bylaws.

Provost Berliner reported that he believes that a key office to keep the committee updated to date would be the Provost’s Office. The reason is because every committee has a representative from the Provost’s Office who advises the chair of the committee. If something comes up between meetings, he feels it should be the Provost’s Office responsibility to work with the chair of the committee, and faculty leadership, regarding relevant developments.

Prof Silver reported that the intent of the bylaw changes are to create a more direct and clearer line of Senate input into the establishment of policies and strategies bearing on these various issues and feels the best way to do that is to establish communication and consultation between these committees and the Vice Presidents directly in charge of those key areas that relate to the work of those particular committees and inserting the Provost’s Office as an intermediary, simply removes the committee one step further away from that involvement and will not serve the purpose of the proposed changes as stated. Senior Vice Provost Schmelkin commented that key Vice Presidents directly in charge of those key areas are advisors to the appropriate standing committees. More discussion followed and the following amendments were as follows:

The bylaws for the Undergraduate Academic Affairs Committee were amended to:

*Starting at the beginning of the recruitment cycle, the Vice President for Enrollment Management shall consult with the UAAC on a regular basis on current undergraduate admissions practices, trends, developments, financial aid and scholarships (excluding matters of confidentiality). Between meetings in which the Vice President for Enrollment Management consults with the committee, the chair of the UAAC shall be consulted and informed of pertinent developments by the Vice President for Enrollment Management. The Chair of UAAC shall also contact the Vice President for Enrollment Management for updates on an as needed basis. The UAAC shall make recommendations, as appropriate, to the Vice President for Enrollment Management. All matters affecting these issues shall be reported to the Senate and the full faculty.*

The bylaws for the Graduate Academic Affairs Committee were amended to:

*Starting with the beginning of the recruitment cycle and throughout the academic year, the Dean of Graduate Studies and the Dean of Graduate Admissions shall consult with the Graduate Academic Affairs Committee on graduate admissions practices, developments and trends (excluding matters of confidentiality). Between meetings in which the Dean of Graduate Studies consults with the committee, the chair of the GAAC shall be consulted and informed of pertinent developments by the Dean of Graduate Studies. The Chair of GAAC shall also contact the Dean of Graduate Studies and the Dean of Graduate Admissions for updates on an as needed basis. The GAAC shall make recommendations, as appropriate, to the respective deans and shall report to the Senate and full faculty.*

The bylaws for the Planning and Budget Committee were amended to:

*Starting at the beginning of and throughout the academic year, the Vice President for Financial Affairs shall consult and advise the P & B committee on matters being considered in preparation of the University budget, including but not limited to income, expenses, fund raising and development projects and other matters as deemed appropriate by the P & B committee. Between meetings in which the Vice President for Financial Affairs consults with the committee, the chair of the P & B Committee shall be consulted and informed of pertinent developments by the Vice President for Financial Affairs. P & B shall report to the Vice President for Financial Affairs and where appropriate, the President, on all matters pertaining to policy positions of the Senate. The Committee shall review and recommend its view regarding long range goals and planning by the University. Matters affecting salaries and compensation shall not be subject to consideration and review. All other matters shall be reported to the Senate and full faculty on a regular basis.*

The amendments passed with 26 in favor of and 4 opposed and 2 abstentions.

The action item passed with 22 in favor of, 3 opposed and 3 abstentions.

3. Prof. Bass presented for action, the Resolution on Informational Meetings with the President. Prof. Silver proposed to change the word “regularly,” to “twice a semester.” A discussion followed. Prof. Giuliani commented that mandating a number specifying the amount of time the President must meet with the assign individuals may not be in the faculty’s best interest. Prof. Lopez commented that the word “shall” personalizes the sentiment and should be revised. Prof. Yohn reported that she believes one should always nudge leadership to meet with constituents as often as possible and suggests leaving the word “regularly” and adding “preferably at the beginning and the end of the semester.” Student Senator Crosson reported that since this is shared governance, student input should be on the same ground as faculty input. Provost Berliner reported that by inserting “when appropriate, other shared governance leadership” makes the resolution much more inclusionary though he encourages the Student Affairs Committee to come up with a parallel proposal.

Prof. Silver changed his amendment to:

*It is the sense of the University Senate and the Faculty that the President shall meet regularly (preferably at the beginning and the end of the fall and spring semesters,) with the Speaker of the Faculty, the Chair of the Senate Executive Committee, the Chair of the Chairs’ Caucus and when appropriate, other shared governance leadership, to provide informational updates on developments concerning University strategies and policies.*

The amendment passes with 21 in favor of, 2 opposed, and 1 abstention.

4. It was decided to table the Board Representation Resolution until the Fall semester.

#### **IV. Adjournment**

The 2012-2013 was adjourned at 3:33p.m. The Provost then asked the members of the 2013-2014 Senate to elect a chair for their committee. A discussion followed about other committee members of the standing committees (senators-at-large) being present at the Senate meeting to select the chair. It was decided that going forward, all senators and senators-at-large of the standing committees shall be invited to the last meeting of the Senate in the spring. The 2013-2014 chairs are as follows:

SEC	Stuart Bass
GAAC	Jason Davidow
UAAC	Paul Fritz
P & B	Eugene Maccarrone
FAC	George Giuliani
SAC	William Finnegan