

MINUTES OF THE UNIVERSITY SENATE MEETING, MAY 6, 2019
THESE MINUTES SHOULD BE READ IN REFERENCE TO THE AGENDA OF THE DAY

Present: Berliner, Burnett, Caniano, Cassar, Chun, Crofts, Dippel, Dimes, DeTora, Dougharty, Eads, Eliot, Ellinger, Elkis-Abuhoff, Fritz, Ghorayeb, Giuliani, Harb, Heiss, Hirsch, Houck, Huang, Lopez, Lotier, Maccarrone, McElroy, Miller, Ortiz-Jimenez, Schlegel, Seirup, Shapiro, Tarson, Wallace, Ward-Ciesielski

Absent: Boston-Hill, Harley, Hernandez, Rose, Tompkins,

Guests: Craig, Koegl, Ploran, Rigel

The April 8, 2019 minutes were unanimously approved.

I. Report of the Provost, Provost, Herman Berliner

The Provost convened the meeting by reporting that Cornell Craig, the new Chief Diversity and Inclusion Officer, is in attendance and will be a guest of the Senate. Discussions on whether there should be a seat for the ADIO will follow, as well as whether any other seats should be added.

The Provost provided an update on Middle States and read the following paragraph from the report:

“Overall Hofstra’s provided an excellent education to its students. The university has worked numbly through shared governance to examine areas where the student experience can be improved inside and outside the classroom. It has used the opening of the new schools and programs as an opportunity to embrace new forms of experiential learning and to create innovated curricula dynamic practice opportunities. There is strong evidence that regular assessment is now used to form program development, strategic planning and budgeting. The culture at Hofstra now seems to equip the school to whether economic and enrollment challenges in the northeast better than most peers and to enable the university to continue to flourish in the coming years. We have no recommendation that must be acted on.”

This is the second time in a row we have been commended for outcomes assessment. The area where most schools get “dinged” is in this area, so the Provost thanked Terri Shapiro, Senior Vice Provost for Academic Affairs, for her efforts.

The Provost reported on the Hofstra Gala, held on May 2:

- Elisabeth Ploran was one of the Distinguished Teachers of the Year for the School of Natural Sciences and Mathematics
- Honoree was Robert Rosenthal, Chairman, Chief Executive Officer, and Chief Investment Officer, First Long Island Investors, LLC
- most successful gala up until now
- raised approximately 2 ½ million dollars, which is a new record
 - used for scholarships

The Provost reported on commencement, being held on May 19, and May 20 (for the Law School):

- Emmy Award and multiple NAACP Image Award-winning film, television, and stage veteran Joe Morton is peaking at the Undergraduate ceremony for Hofstra College of Liberal Arts &

Sciences, School of Education, School of Health Professions and Human Services and Hofstra Northwell School of Graduate Nursing and Physician Assistant Studies

- Wolf Bitzer, CNN's lead political anchor, will speaker at the Undergraduate Ceremony for the Frank G. Zarb School of Business, Lawrence Herbert School of Communication, and the Fred DeMatteis School of Engineering & Applied Science
- The Honorable Loretta Lynch, former Attorney General of the United States, is the commencement speaker at the Maurice A. Deane School of Law

The Provost reported on the first draft of the class schedule proposal:

- Looking at the whole schedule to revise it to be a more efficient use of space that also meets the needs of the students and faculty
- Suggestions as to how to provide a robust two-day schedule
- In draft, no faculty will have a Monday, Wednesday, Friday schedule
- Common hour in this draft is only an hour which according to feedback already received, is an issue we need to look at
 - Do we want to have it later in the day?
 - Does it still serve the purpose we established it for?
 - Should there be two common hours?
- Should it be longer than an hour?
- Rather than settling for a schedule that needed to be changed years ago, we should come up with a schedule that better meets our needs and then set up a review procedure to make sure it is working the way it should
- Feedback is important
- The Law School and Medical School follow their own schedules

II. Report of the Senate Executive Committee George Giuliani

Prof. Giuliani thanked Provost Berliner for his continued support and wonderful job leading the Senate this semester. He also congratulated the two Teachers of the Year who sit on the Senate, as well as Sleiman Ghorayeb, for being elected as Mentor of the Year. Though she was not in attendance, Prof. Giuliani thanked Carissa Ramirez, chair of the Student Affairs Committee, for her hard work and dedication.

Prof. Giuliani welcomed the following new senators to the University Senate:

- Jacqueline Cassar representing the staff/Local 153 membership
- Brandon Crofts, representing the undergraduate student body
- Kaylor Dimes, SGA Vice President
- David Harb, representing the graduate student body
- Michael Heiss from the Dept. of Writing Studies and Rhetoric, representing the adjunct faculty
- Stephen Hernandez from the department of Specialized Programs in Education, representing the School of Education
- Li Huang from the department of Marketing & International Business representing, the Frank G. Zarb School of Business
- Victor Lopez from the department of Accounting, Taxation and Legal Studies in Business, representing the Frank G. Zarb School of Business
- Gisselle Ortiz-Jimenez, representing the undergraduate student body
- Kelly Rose, representing the undergraduate student body

Prof Giuliani thanked the following outgoing senators:

- Lisa DeTora from the School of Humanities, Fine and Performing Arts, department of Writing Studies and Rhetoric
- Gloria Hoover from the staff/Local 153 membership
- Eugene Maccarone from the Frank G. Zarb School of Business, department of Accounting, Taxation and Legal Studies in Business
- Nick Santangelo from the School of Natural Sciences and Mathematics, department of Mathematics
- Erin Ward-Ciesielski from the School of Natural Sciences and Mathematics, department of Psychology

Action Items

1. Prof. Giuliani presented for action, the 2020-2021 Academic Calendar. Evan Koegl, Registrar, reported that the fall calendar is starting on Wednesday, September 3 and extends to May 18. The calendar was unanimously approved.
2. Prof. Giuliani presented for action, revisions the Global Citizen's Designation. Paul Fritz, chair of the Undergraduate Academic Affairs Committee reported that this is an effort of the Internationalization efforts on campus. It is something to allow students who are already doing so much as global citizens, to gain recognition. It is very much designed to be a flexible type of recognition where, students are forced to reflect and think about what they've done as global citizens, to put together essentially a portfolio. The designation is to be awarded by committee (formed by Senior Internationalization Officer Neil Donahue), based on review of an e-portfolio assembled and developed by the student into an integrated and inclusive overview of their own forms of global engagement. A discussion followed and it was decided to send the proposal back to the Undergraduate Academic Affairs Committee to address certain questions raised by members of the Senate.

III. New Business

Prof. Miller reported that there have been concerns raised about security and safety on campus, specifically around Hagedorn Hall. Provost Berliner reported that President Rabinowitz has asked for a full security audit, so it has been a key priority.

Prof. Ghorayeb reported a concern by faculty regarding budgets that sponsor students to attend conferences. Most of the time the students are graduating, and it takes a long time to reimburse the student for their conference expenses. The Provost will speak with the deans.

IV. Committee Reports

- A. Rina Hirsch, chair of the Faculty Affairs Committee, reported that the committee discussed revisions to the online Course and Teacher Ratings (CTRs) pilot program assessment rubric. The committee will continue to discuss Faculty Policy Series #15 – Ad-hoc Committee on Tenure to look at journal publications and how they are described. They will be meeting with Kathleen Wallace, chair of the Chairs' Caucus, to discuss some of the concerns that the committee has with regard to this issue. She also reported that the committee has tabled the discussion of the existing CTR instrument and adapting it to our online course. The committee will also be looking at potentially adding CTR criteria, as well as adding the Chief Diversity and Inclusion Officer to the Faculty Statute VII, as an ex-officio member of the University Senate.
- B. Erin Ward-Ciesielski, chair of the Graduate Academic Affairs Committee, reported that the committee discussed Faculty Policy Series #11G - Procedures for Handling Violations of Academic Honesty by Graduate Students at Hofstra University, in more detail specifically Honor Code

violations and the particular process for submitting violations. In Suzanne Pike, Associate Provost for Academic Affairs, joined the committee to discuss additional contacts. The committee also made clarifications to the language for graduate badges that are in the bulletin. There is a statement in there about academic probation that they amended. Provost Berliner questioned the status on the number of Faculty Policy Series violations that faculty report.

- C. Caroline Schreiner reported for Carissa Ramirez, chair of the Student Affairs Committee, that reported that Ms. Ramirez emailed her the following:

“The Student Affairs Committee’s final meeting was April 25th. We tied up all of the loose ends. This year, in total, we had a fluctuating committee, but were still able to complete 4 initiatives and with a small, but dedicated group. There was one related to Public Safety and the Resident Safety Representative program spearheaded by Senator Lily Chiagozie. The second was the addition of American Sign Language as a Foreign Language. This was worked on by Senator Jess Kurtz in conjunction many deans and faculty. I worked with the Title IX Advocacy Board to clarify policy language on reporting time limits, which will be submitted for consideration over summer when the rest of the Title IX Policies are looked at. I also sent in new more concise and effective wording for the mass email that gets sent to students in every Fall Semester that updates them on changes to the Title Policy so they don't have to search through various links to find the changes. This year there were also conversations with Compass Dining about various food-related issues on campus and with members of SGA and Bill to discuss a few accessibility initiatives. Thank you for letting me be a part of Senate for the past three years. It's been so great to serve alongside you all. I hope you have a great rest of the semester.”

- D. Paul Fritz, chair of the Undergraduate Academic Affairs Committee, reported that the committee discussed Faculty Policy Series #11 - Procedures for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University, and other issues with the Honor Board. The committee is also committed to review the mid-semester advisory and will work closely with the Student Affairs Committee.
- E. William Caniano, chair of the Planning and Budget Committee, reported that the committee has been discussing retention initiatives. At its last meeting, the committee interviewed representatives from the Living, Learning Communities, trying to grasp what they do on campus. Prof. Chun reported that there is an issue a member from his school would like to committee to investigate regarding gender-neutral bathrooms, as well as disability issues in terms of fire safety. One example he noted was that a faculty member had to carry down a disabled student during a fire drill. Prof. Caniano reported that the committee will look into these issues. W. Houston Dougharty, Vice President for Student Affairs, reported that in terms of gender-inclusive restrooms, an office is completing an audit of the entire campus community to identify what gender-inclusive restrooms exist and already identified new signage that will be installed this summer.

V. Adjournment

The 2018-2019 University Senate was adjourned at 3:57p.m. The Provost then asked the members of the 2019-2020 Senate to elect a chair for its committee. 2019-2020 chairs are as follows:

SEC	William Caniano
UAAC	Paul Fritz
GAAC	Christopher Eliot
P&B	Craig Burnett
FAC	Rina Hirsch
SAC	will run an election via email through the committee

The meeting was adjourned at 4:08 p.m.