

UNIVERSITY SENATE

**Acknowledgment, Recognition, Mission, and General Administration
of
Hofstra Student Town Halls**

The students, faculty, staff, and administration of Hofstra University, by way of their respective representations on the Hofstra Student Affairs Committee, Student Government Association, Hofstra University Senate and its standing and sub-committees, and university President's and Provost's offices and the administrative offices that report to them, by way of the Hofstra University Senate, hereby acknowledge and recognize the Hofstra Student Town Hall, and further formalize the mission of Student Town Halls as follows:

Student Town Halls provide regular in-person forums where Hofstra students collectively meet with senior members of the Hofstra University administration, including the university President and Provost, other senior and area administrators, and other members of the community (other than Hofstra's Board of Trustees) having involvement with university administrative and governance matters affecting students. These forums provide opportunities for students to pose questions and comments and air their concerns to said administrators and other governance personnel. The forums encourage dialogue and provide a base for responses, explanations, guidance, and follow-up, as appropriate.

The constituent students, faculty, staff, and administration of Hofstra University in so acknowledging and recognizing the institution of Hofstra Student Town Halls, and so formalizing their Mission further ratify the following attributes of Student Town Halls, in addition to those inherent herein above, generally consistent with past practice:

- A Student Town Hall is convened at least once per academic year, in the Fall semester¹
- Student Town Halls are co-sponsored in cooperation with Hofstra's Student Affairs Committee, Student Government Association, the Planning and Budget Committee of the Hofstra University Senate, and the office of the Vice-President for Student Affairs
- The Fall semester Student Town Hall includes a time period at least encompassing the Wednesday Common Hour (11:15 am to 12:45 pm) during which all of the said senior members of the Hofstra University administration, including the university President and Provost, other senior and area administrators, and other members of the community (other than Hofstra's Board of Trustees) having involvement with university governance matters affecting students are in attendance (barring an unusual circumstance such as illness that precludes a party from participating)



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- Promotional efforts are commenced by the co-sponsors at least five weeks prior to each Student Town Hall
- Promotional efforts endeavor to attract the broadest possible participation of diverse constituent matriculated students (undergraduate and graduate students, various majors and specialization areas, student organizations, and student interests, etc.)
- Only then registered Hofstra students are permitted to pose questions and comments and air concerns at Student Town Halls.
- Student Town Halls are co-moderated by the Chair (or, in the event of the unavailability of the Chair a substitute member) of the Student Affairs Committee and President (or, in the event of the unavailability of the President a substitute officer) of the Student Government Association.
- University departments cooperate in following up on student matters communicated at Student Town Halls that cannot be immediately resolved
- The University administration supplies adequate facilities accommodate Student Town Halls
- Funding for Student Town Halls is supplied by the Hofstra University Senate

¹ Original document noted Spring semester. At the May 7, 2018 Senate meeting, The Annual Student Town Hall was switched to be held in the Fall semester.