



Undergraduate Library Research Award – 2017

Hofstra University Library is giving three awards for the best researched academic papers by seniors scheduled to graduate in May, 2017. An award will be given for an outstanding paper in each of the three academic disciplines: Humanities, Sciences, and Social Sciences.

The deadline for submission is **5 p.m., Friday, May 12, 2017.**

Submission Guidelines for Students and Faculty

Candidate:

- Must be scheduled to graduate in May, 2017, and committed to being present at the Commencement ceremony to receive the award.
- Must have been enrolled as an undergraduate at the time the paper was written during any of the following enrollment periods: January, 2016; Spring, 2016; Summer, 2016; Fall, 2016; January, 2017; Spring, 2017.
- May submit a paper written in a foreign language. Please see details below.
- May submit a paper with multiple authors. *Each author must submit a separate submission form*, BUT only one copy of the research paper need be submitted.
- May submit only one paper per discipline, per course.
- May submit a paper in each discipline, but may only be awarded one \$500 award. Candidates are encouraged to submit in multiple disciplines as s/he may receive an honorable mention for worthy papers in any discipline (but only one \$500 award).

Faculty:

- Should make sure student authors complete, sign, and submit the *Student Submission Form*. You will need the information on this form to assist you with completing all the required fields in the web-based *Faculty Submission Form*.
- Should save the hard copy of this signed document. It will be requested if the paper you submit is selected to receive an award.
- Should include a substantive statement of support for each paper submitted. Please go to http://www.hofstra.edu/library/library_ulra.html and follow the *Faculty Submission Link* to complete the submission process.

Paper:

- Must demonstrate the author's extraordinary academic research practices, and selection and use of research resources.
- Must have been written for an undergraduate course taken during any of the following enrollment periods: January, 2016; Spring, 2016; Summer, 2016; Fall, 2016; January, 2017; Spring, 2017.
- Must have been submitted to Turnitin.com and found to be free of plagiarism before being submitted.
- Must be a minimum of five (5) pages in length; formatted consistently throughout according to an established citation style such as APA, MLA, etc., and include a bibliography formatted consistently in the same citation style as the paper.
- **Must be submitted by the sponsoring faculty via the web-based app by**
 - **5 p.m., Friday, May 12, 2017.**

Criteria for Submissions of Papers in a Foreign Language

The ULRA Committee will secure a reader for any paper written in a foreign language. Foreign language papers must be accompanied by a substantive summary (1,000-word minimum) in English along with an English-language translation of your bibliography formatted in the same citation style as the paper. **The summary must include specific elements which are detailed on the Student Submission form.**