Welcome Convocation
Welcome Day and Move-In for New Students, and Welcome Week
Labor Day – University closed; classes not in session
Classes begin
Hofstra Fall Festival: Alumni, Student, and Family Weekend
Classes not in session
Thanksgiving Break – Classes not in session
Snow/study/reading days for undergraduate classes only; graduate classes meet
Final exams for ALL classes
Semester ends
Commencement (subject to change)

New Year’s Day – University closed; classes not in session
Classes begin
Classes end for 2-week session
Martin Luther King Jr. Day – University closed; classes not in session
Classes end for 3-week session

Classes begin
Presidents Day Break – Classes not in session; University closed 2/18 only
Spring Recess – Classes not in session
Hofstra Gala
Snow/study/reading days for undergraduate classes only; graduate classes meet
Final exams for ALL classes
Semester ends
Commencement ends (subject to change)

Classes begin
Memorial Day – University closed; classes not in session
Classes end for 4-week session
Classes end for 5-week session

Classes begin
July 4th holiday – University closed; classes not in session
Classes end for 4-week session
Classes end for 5-week session

Classes begin
Classes end
DEAR HOFSTRA PARENTS AND FAMILIES,

We are thrilled that you are a part of the Hofstra University community and the Hofstra Pride. We promise that all of us here on campus – administrators, faculty, and staff – are fully dedicated to your student achieving success.

Our terrific team of student affairs professionals are dedicated to “working together to intentionally create a vibrant, healthy, and secure learning environment — where personal responsibility and positive action lead to success and thriving,” as articulated in the Division of Student Affairs mission. We are also committed to including parents and families in the vibrancy of our campus life. Our Office of Parent and Family Programs staff is here especially for you – to anticipate your concerns, answer your questions, offer fruitful suggestions, involve you in campus events, and provide information about the plethora of resources at Hofstra.

All of us delight in being a part of this proud and positive community of learners. We join you in achieving the goal of Hofstra students becoming their own best advocates – with support from all of us. You are always welcome in our engaging campus community. Your partnership is invaluable to us and your students!

Sincerely yours,

W. Houston Dougharty
Vice President for Student Affairs

HOFSTRA PARENTS, HOFSTRA PRIDE

You, parents and families, are a vital part of our college community. By “parents and families,” we mean moms, dads, guardians, stepparents, grandpas, grandmas, sisters, brothers, aunts, uncles ... anyone who loves and cares for your Hofstra student. Throughout the years, we have learned that informed and engaged families are crucial to student success.

This Family Handbook provides valuable information about Hofstra’s offices and services, as well as transition issues that you and your child may face in the months before college and in the first weeks of the semester. Those issues, common to most first-year college students and their parents, are laid out in the “Transitions” section of this handbook. I drew on my own experiences as a university administrator and a parent of college-aged children, as well as from published books on the topic. My aim, parent to parent, is to help you anticipate major conflicts and issues and thus alleviate some of the anxiety typical of your and your child’s new and exciting period in life.

The Office of Parent and Family Programs is dedicated to serving Hofstra parents and families. I encourage you to connect with other Hofstra families on Facebook and Twitter @HofstraParents. Our blog, Family Connection, found at family.blog.hofstra.edu, is a great place to read about campus events, news stories, and posts from students, faculty members, administrators, and parents. Be sure to subscribe to the Family Link e-newsletter at hofstra.edu/familylink and join our Parent Council (hofstra.edu/parentcouncil).

My staff and I are here to help you with your inquiries, concerns, and needs; whatever your question, please feel free to contact me at parents@hofstra.edu or 516-463-4698.

Sincerely,

Branka Kristic
Director, Office of Parent and Family Programs
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Mission

Hofstra’s Office of Parent and Family Programs supports the mission and vision of the Division of Student Affairs by informing and engaging parents and family members, as they mentor their students to assume increasing responsibility for their learning and personal growth. Programs, publications, and events involve families as active members of the Hofstra Pride.

Parent and Family Programs is committed to:

- Providing Hofstra families with timely information about Hofstra’s services, programs, and opportunities that further student academic success and well-being.
- Courteously serving as the central inquiry center for Hofstra parents and families.
- Engaging parents and families in campus life by using their knowledge, talents, energy, and expertise.
- Educating parents about college student development and how parents can best guide their students.

Family Orientation

Family Orientation is a daylong program on the first day of each three-day summer New Student Orientation. Parents and families of incoming first-year students learn about the transition to college and campus life through information sessions and a luncheon with administrators and faculty. Past programs have included sessions on wellness and safety, academic curriculum and advising, financial aid, the Family Educational Rights and Privacy Act (FERPA), spiritual life on campus, study abroad programs, and opportunities that further student academic success and well-being. Programs, publications, and events involve families as active members of the Hofstra Pride.

Please remind your student to:

- Log in to the my.hofstra.edu portal. If your student has any problems with the Hofstra ID and password, ask them to call Student Computing Services at 516-463-7777.
- Check their @pride.hofstra.edu email frequently, since all Hofstra offices and faculty communicate with students via the Hofstra Pride email account.
- Register online for New Student Orientation. Your student will be able to register you for Family Orientation at the same time. Instructions on how to register are available at hofstra.edu/orientation.
- Refrain from making travel plans until your student receives a confirmation email from the Office of Student Leadership and Engagement regarding the date of New Student Orientation. In addition, when making plans for the return trip home, bear in mind that advising/registration appointments run until 5 p.m. on Thursday.
- Complete the math and language placement exams online, as well as the advising survey, prior to attending New Student Orientation.
- Read the common reading book, Driver's License by Meredith Castile, which Hofstra mails to your student. Hofstra faculty will discuss the reading with students during New Student Orientation.
- Ask their high school counselor to mail final high school transcripts to the Office of Undergraduate Admission.
- Send official transcripts for Advanced Placement credit, college credits, or credits for any special programs to the Office of Undergraduate Admission.
- Upload the verification of immunization for measles, mumps, and rubella (MMR) as well as the signed Meningococcal Meningitis Vaccination Response Form to Medicat (an app in the Hofstra portal). Students who fail to comply with this New York state law will be removed from classes.
- Prepare for a three-day/two-night stay. All students, both residential and commuting, are required to stay on campus for the three days of New Student Orientation. Students should bring towels, linens (pillowcase, twin extra-long sheets, and blanket) or a sleeping bag.
- Bring photo identification to New Student Orientation.

Please note: Hofstra organizes Family Orientation for the families of students admitted for the spring semester in January and for international students in August and January. For more information, email parents@hofstra.edu.
Welcome Day
Thursday, August 30, 2018, is the start of Welcome Week for residential and commuting first-year and transfer students. We stagger the move-in times for groups of residential students to minimize traffic on campus. Both residential and commuting first-year students check in at the Intramural Fields, North Campus. Check-in times will be emailed to students’ Hofstra Pride email accounts. Families of both commuting and residential students are invited to attend the Welcome Day program that ends with a family reception/mini-orientation in the afternoon. For a detailed schedule, please visit hofstra.edu/welcomeday.

Family Events
Hofstra Fall Festival: Alumni, Student, and Family Weekend
Hofstra Fall Festival: Alumni, Student, and Family Weekend is an annual event that brings together students and their families for activities such as faculty presentations, athletic contests, museum and arboretum tours, and resource fairs, as well as a concert and carnival. This year, Hofstra Fall Festival: Alumni, Student and Family Weekend takes place Friday-Sunday, September 28-30. Parents and family members can register at hofstra.edu/fw.

Hofstra Siblings Day
Hofstra Siblings Day takes place early in the spring semester and provides an opportunity for siblings of current students, ages 8 to 17, to explore Hofstra University (and have fun!). Siblings ages 13-17 may sleep over in their Hofstra student’s residence hall room. For more information, please visit hofstra.edu/sibs.

Tulip Tour & Tea
In the spring, the tour of the Hofstra Arboretum – highlighting many varieties of tulips – is followed by an afternoon tea. More information is available at hofstra.edu/tuliptour.

Commencement Cruise
The Office of Parent and Family Programs hosts an annual Spirit Cruises Statue of Liberty Lunch Cruise to celebrate all graduating seniors. This year, the Commencement Cruise will take place Saturday, May 18, 2019. For more information, please visit hofstra.edu/commencementcruise.

Communications
Hofstra Parent and Family Website
Please visit hofstra.edu/parents regularly for updates as well as publication archives. All parent and family events are listed there, and you also have access to the archived Parent Web Chats and photographs.

Family Link E-Newsletter
The e-newsletter for parents and family members includes deadlines, campus events, and resources, and explores topics of interest to parents and families. Please subscribe at hofstra.edu/familylink.

Family Connection Blog
Comment on our posts and offer your perspective by visiting family.blog.hofstra.edu. You are also invited to submit posts for the blog by emailing parents@hofstra.edu.

Facebook
Like the Hofstra Parents page on Facebook! View up-to-date information and photos, and network with other Hofstra parents at facebook.com/HofstraParents.

Twitter
Follow us on Twitter and send us a tweet @HofstraParents.

News@Hofstra
Hofstra University publishes a weekly e-newsletter about every aspect of University life, from important events, programs, and services to breaking news. You may subscribe to News@Hofstra at hofstra.edu/news.

Workshops for Parents
The Office of Parent and Family Programs collaborates to host additional events throughout the year, including a workshop for families of students who are registered with the Office of Student Access Services and a workshop with The Career Center for parents on how to guide their students in their internships and job search. Some of these workshops are available to stream online. For more information, please email parents@hofstra.edu.
Volunteer Opportunities

Bring a parent perspective to University activities. *Family Link* e-newsletter informs family members of the need for the following volunteer opportunities:

**Event Greeter**

Greet visiting students and their families during an Admitted Student Day; Family Orientation; Hofstra Fall Festival: Alumni, Student and Family Weekend; and other campus events.

**Internship Provider and Job Connection**

Provide Hofstra students with internships, summer or full-time employment, and/or share career advice.

**“Parent Voice” Writer**

Submit “Parent Voice” articles for our *Family Connection* blog featuring parent advice, experiences, and memorable anecdotes.

**Regional Parent Ambassador**

Host a reception in your home or place of business for 30-50 parents and students.

**Hofstra Parent Council**

**VALUES**

- Respect
- Transparency
- Honesty
- Trust
- Well-being of the whole student, academic and personal
- Collaboration
- Nurturing
- Hofstra Pride

**MISSION**

The mission of the Hofstra University Parent Council is to improve communication among the University and all family members of Hofstra students. We facilitate a nurturing environment where family members network, learn about Hofstra, and contribute to the academic and personal well-being of all students. We promote the University by being active ambassadors of the Hofstra Pride.

**THIS MISSION IS FULFILLED BY:**

- Providing a forum for new ideas and suggestions for improving student programs and services, like writing for the family blog, participating in online chats and e-newsletters of the Office of Parent and Family Programs, and communicating with all Hofstra families.
- Serving as a resource for all Hofstra families.
- Supporting student and family programs by fundraising and volunteering time and talent.
- Serving on parent panels for admission and alumni events.
- Hosting regional Hofstra receptions.
- Recruiting parent volunteers.
- Hosting regular meetings for University administrators to share ideas with Parent Council members.

**VISION**

The Hofstra University Parent Council aspires to be the primary voice of all family members of Hofstra students. The council actively solicits input from family members of all class years and aims to fully reflect the diversity of the Hofstra Pride in its membership. We collaborate and engage with Hofstra administrators to fulfill the missions of the Division of Student Affairs and the University in providing “a quality education to its students in an environment that encourages, nurtures, and supports learning through the free and open exchange of ideas, for the betterment of humankind.”

**Hofstra Parent Fund Leadership Committee**

As a parent, grandparent, or guardian of a Hofstra student, you are invited to become a member of the Parent Fund Leadership Committee by making an annual gift to the Hofstra Parent Fund. In addition to the personal satisfaction of knowing that your investment enriches the student life experience of all Hofstra undergraduates, joining the Parent Fund Leadership Committee deepens your connection with Hofstra’s philanthropic community. Members are invited to special on-campus and regional events, providing opportunities to meet key faculty and administrators and fellow committee members.

The Hofstra Gala, which takes place each year on the first Thursday evening in May, is our premier fundraising event for student scholarships. Hofstra parents are invited to purchase tickets to this elegant annual event and/or journal ads at *hofstragala.com*. The journal ads are especially attractive for companies since they are displayed online for one full year.

For more information on how to get involved with the Hofstra Parent Council and the Parent Fund Leadership Committee, please email *parents@hofstra.edu.*
“We send our children off with a mixture of anticipation and anxiety, a sense of loneliness and freedom, fantasy and reality. Our child-rearing days are ending. Our children are launched. We anticipate dealing with our own reactions to their leaving — loss of companionship, financial belt-tightening, a quiet house — but we are caught off guard by the continuing demands and concerns that we discover as each week and month goes by after the launching. ... We shift gears constantly as we meet our offspring in an elusive dance of change. We find ourselves relentlessly retracing old patterns one week and discovering new ways of getting along the next. ... And so as they struggle with turmoil of conflicting emotions about leaving, we often are flooded with conflicting feelings about being left.”

— From Letting Go: A Parents’ Guide to Understanding the College Years, Karen Levin Coburn and Madge Lawrence Treeger, 2016

The following section is inspired by, and, in a few instances, quotes ideas from the books Letting Go: A Parents’ Guide to Understanding the College Years by Karen Levin Coburn and Madge Lawrence Treeger (2016) and You’re on Your Own (But I Am Here if You Need Me) by Marjorie Savage (2010). It does not intend to cover all issues or imply that the problems listed must concern all families of incoming Hofstra students. It is a parent-to-parent narrative that describes common issues faced by many students and their families in colleges throughout the country.

Your child is starting college. This is a momentous occasion for your family, a new period in your relationship with your child. It is exciting, fulfilling, and amazing to see our children embarking on a journey of their own. It is also sometimes daunting to contemplate that they will need to make decisions without your input. But mostly, you are very proud and a little bit puzzled at how quickly your babies are becoming adults. To drive this point home, from now on, this handbook and all University staff members will refer to your children as “students,” palpably noting your children’s status as emerging adults responsible for their college education.

All of us at Hofstra know that even though new students are learning to be more independent, they still need their parents and other members of their family.

They need you to listen, support, and love them more than ever. The ways of doing that may be different from before, though. We want to encourage you to support your students as they learn to resolve, on their own, any issues that arise, make decisions, and explore new opportunities. But the Office of Parent and Family Programs is always here for you: for any questions, any concerns.

In the following pages, we will try to describe and demystify what may happen during the summer before the first year and during the first few weeks of college. Let’s turn a new page in your life as parents and caretakers. It is a great new chapter, shared by all parents and families of college-bound students.

The Summer Before College

The days of waiting nervously for admission decisions from colleges are over. The emotional high school graduation probably came and went. Your student is enjoying responsibility-free days of summer before starting the first year of college. Sometimes, it seems that your student is too irresponsible, even regressing to childlike behavior, constantly wavering between acting like a sensible young adult and an impulsive teenager. While every student is different, we have heard some common stories from parents over the years.

All mail from Hofstra is addressed to your student (see section on FERPA). So, what do you do when you see important-looking Hofstra envelopes piling up on their desks unopened? What should you say to your student when you see the summer coming slowly but surely to its end, and they are not showing any intention of packing for college? Young people consider this last carefree summer as unending and want to enjoy every day of it. They stay out late with friends, testing curfews and family rules, showing you that they are “independent” and “grown up.” But, you may rest assured that they are thinking about their first year of college – sometimes with excitement, sometimes with anxiety; their procrastination may be a symptom of this fear.

WHAT SHOULD YOU DO?

Be a guide, but empower your student to make their own choices. Ask probing questions, rather than directing. There are several important issues you should discuss; do not fret about details, and bear stoically the mood changes. The following pages list a few topics you should consider discussing with your student.
Academic Expectations

Most students want the same academic success for themselves that their parents wish for them. They want to be excited about learning, and they want to do well.

The way you talk with your student about academic expectations depends on what kind of learners they are. You know your student best.

If they are hard workers and always on top of their work, a simple “I know you will do great” will suffice. If they are more laid-back students, perhaps it would be a good idea that you both agree on an acceptable level of academic effort for the first year. Please be aware that the college learning environment is different from high school; the adjustment may result in lower grades than in high school, especially in the first year. If that is the case for your student, it is important for you to assess their academic performance together and to ask your student to complete the FERPA Authorization Form online through the Hofstra portal. Did they work hard for that C, attending every class, submitting work on time, joining study groups, using tutoring services, and visiting the professor during office hours? If so, you should both be proud of their hard work, and encourage your student to meet with their advising dean, who will then work with them to find classes that are a better match for their strengths. But, if your student can’t tell you that they worked as hard as possible, your conversation should focus on resources, motivation, and time management.

In order to mature into an independent adult, your student will need to take responsibility for their own academic choices, including choosing a major and bearing the consequences of those choices. Only if they own those decisions may you count on academic success and personal growth. Students’ grades are not always an indicator of true learning and rich academic experience. Passion for learning and engagement in the intellectual community are important. You may ask your student these questions: What do you hope to accomplish in college? What are you most excited about learning? How do you think high school differs from college?

Money Matters

Paying for college usually represents a commitment from the family, and most students take some financial responsibility for their education. It is very important that your student is aware of all the costs, family finances, and your expectations of what part of the cost they will need to bear. Sitting down with your student and putting all the numbers on paper is a good start. Don’t forget the considerable cost of books, fees, entertainment, and transportation.

Be ready to renegotiate the budget as the year progresses. Some students track their monthly expenses so they are aware of what they spend; that way, they can plan and manage their resources better. Students interested in working on campus to support their education are encouraged to visit Hofstra’s Student Employment Office or visit hofstra.edu/studentemployment to learn about on-campus jobs for students.
Communication
Especially for residential students, talking with your student about how and how often you will communicate may relieve your and your student’s anxieties about separation. Every student and family is different. Some students prefer getting “snail mail” and packages in their mailboxes. Many others communicate daily.

Discuss your thoughts and expectations about communication with your student. In addition to updates about life on campus, will you expect them to show you their grades each term? Will they share their credit card statements so you’ll know they are learning how to manage their finances? Parents often call us to find out how their students are doing in their courses, and our initial questions are: Have you talked to your student, and has your student met with each of their professors and/or advisors? In addition, please talk with your student about giving you access to their records and completing the FERPA Authorization Form through the Hofstra portal. Certainly, we ask you to first encourage your student to handle issues on their own; it is truly a good learning experience. However, there may be circumstances when you want to contact our staff. In order to speak with you about the specifics of a student’s record, our staff will need to see the FERPA Authorization Form on file for you. For steps on how students complete the FERPA Authorization Form, visit hofstra.edu/sfshowto.

New academic and social responsibilities may distract your student from keeping in touch as often as you would like; knowing your expectations in advance may help.

The Summer-Before Tips for Parents

- Let your student know it is natural to have doubts and to be unsure what their major will be or how they will adapt to college life. Express trust in your student’s ability to make the right choices when the time comes.
- Don’t overreact to mood changes or seemingly irresponsible behavior. Your student’s anxieties about the first year of college might be the cause.
- You know your student best: If mood changes are excessive and if depression is the prevailing mood, seek the help of professionals. Counseling might put this big transition in your student’s life into perspective.
- Focus on important matters. Talk with your student about four major topics: academic expectations, money matters, social choices, and communication.
- Guide, don’t direct. Rather than expressing your opinion about the best careers or academic choices, ask your student probing questions. When your student owns their decisions, they will grow and mature.
- If your student will benefit from accommodations, we recommend that they register with Student Access Services before the semester begins (hofstra.edu/sas).

Social and Personal Choices
Talk openly and in detail with your student about your values and expectations for their behavior at college. Even though young adults will not happily sit (again) through a conversation about difficult topics such as alcohol and drug use, personal safety, and other social choices, your guidelines will stay with them. The sudden freedom at college can lead students to forget these responsibilities for themselves and, especially, for their college community. Ask your student to read and remember Hofstra’s Code of Community Standards (hofstra.edu/guidetopride), and stress that living and learning in a community carries both privleges and responsibilities.

You have probably been talking to your student about the hazards of alcohol for quite a while. You may not realize it, but students consider parental disapproval of underage drinking as the key reason they choose not to drink (SAMHSA, U.S. Department of Health and Human Services). A reminder of your expectations for a new setting is important. Hofstra strictly enforces the law that forbids the consumption of alcohol by anyone younger than 21 years of age.

For students living on campus, there are other adjustments that you should discuss as a family. Living with a roommate may sometimes be a source of frustration, but it is also an opportunity to learn how to negotiate and adapt. Hofstra tries to match roommates with similar habits and interests, but it is inevitable that some roommates will have a hard time getting along. In addition, many new students form an opinion about a future roommate based on a first impression, just by looking at their social media. The key to getting to know a roommate is communication, and this communication should be ongoing and over a period of time. Please remind your student that they cannot discover who their roommate is unless they talk with each other openly and honestly. Listening well and trying to see each other’s point of view will help. Having a roommate who is different from your student will teach new perspectives and enrich your student’s social growth and skills.

Opening a checking account is a good way for your student to learn how to manage their finances. Credit cards are convenient and necessary in emergencies. But credit card companies are aggressive in courting college students, and some students go into unmanageable debt. Please talk with your student about high credit card interest rates and late fees. Also, explain how late payments will negatively affect their credit ratings.

Students must beware of other choices that can affect finances, such as online gambling, shopping sprees, and eating and traveling off campus. Credit cards may be easily maxed out and students may find themselves in large debt.

Finally, if your student is bringing a car to Hofstra, talk with them about the insurance and maintenance costs and what part is their responsibility. A good alternative is to enroll in Hofstra’s Zipcar car-sharing program (zipcar.com/hofstra).

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- Guide, don’t direct. Rather than expressing your opinion about the best careers or academic choices, ask your student probing questions. When your student owns their decisions, they will grow and mature.
- If your student will benefit from accommodations, we recommend that they register with Student Access Services before the semester begins (hofstra.edu/sas).
FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law that requires colleges and universities to protect the confidentiality of student education records. The law states that, except in specified circumstances, no one outside the institution shall have access to a student’s education records, nor will the institution disclose any information from those records without the written consent of the student.

What Are Education Records?
“Education records” are records that:
- Contain information that is directly related to a student.
- Are maintained by an education agency or institution or by a party acting for an agency or institution.

What Do Not Qualify as Education Records?
- Records that are kept in the sole possession of the maker for use as a memory aid and not shared with others.
- Records created by Public Safety for a law enforcement purpose and maintained by Public Safety.
- Certain employment records that relate exclusively to an individual’s employment capacity. However, Student Employment records are considered education records under FERPA.
- Medical and psychological records made, maintained, or used only in connection with the treatment of the student.
- Post-attendance records (alumni records).

What Are a Student’s Rights Under FERPA?
- Right to inspect and review education records.
- Right to request amendment of education records.
- Right to have some control over the disclosure of information from education records.
- Right to file a complaint with the U.S. Department of Education concerning alleged failures by the education agency or institution to comply with the requirements of the act.

Note: In most circumstances, students do not have the right to review their parents’ financial records or confidential recommendations to which they have waived access.

What About Parental Access to a Student’s Education Records?
At the postsecondary level, parents have no inherent rights to inspect a student’s education record. The right to inspect is limited solely to the student. Parents may gain access to non-directory information (grades, GPA, etc.) only if they obtain consent from the student. The preferred method for students to allow access to parents is by completing the FERPA Authorization Form available through the Hofstra portal, whereby the students can, at their discretion, grant parents access to their entire record or select aspects of their record. A paper version of the FERPA Authorization Form is also available at the Student Financial Services and Registrar Suite, Room 206 Memorial Hall, and can be downloaded at hofstra.edu/arforms.

Once authorization is granted, parents may obtain information from the Student Financial Services and Registrar Suite by calling 516-463-8000, visiting Room 206 Memorial Hall, or emailing registrar@hofstra.edu.

What Is Considered “Directory Information”?
Hofstra University may release appropriately designated “directory information” without the student’s written consent, unless the student has advised the University to the contrary in accordance with Hofstra procedures.

Hofstra University has designated the following as directory information: the student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent education agency or institution attended.

If students do not want Hofstra University to disclose directory information from their education records without their prior written consent, they must notify the Office of Academic Records/Registrar in writing. A form requesting nondisclosure may be obtained at the Student Financial Services and Registrar Suite, Room 206 Memorial Hall. Status of nondisclosure is binding until such time that Hofstra is notified in writing by the student to permit release of “directory information.”

Hofstra University reserves the right to withhold directory information at its discretion.
Can Hofstra University Disclose Information Without a Student’s Consent?
Pursuant to FERPA, the University may disclose a student’s education records without a student’s written consent under certain conditions. These include but are not limited to the following:

- Disclosure to a school official who has a legitimate educational interest.
- Disclosure to an education auditing or enforcing agency of a federal or state-supported program.
- Disclosure associated with eligibility for financial aid.
- Disclosure pursuant to a court order or subpoena.
- Disclosure that is necessary to protect the safety of the student or other persons.

What Is Annual Notification?
In compliance with FERPA, Hofstra University annually notifies students of the rights afforded to them under FERPA by publishing the University’s FERPA policy on the University’s website, in the Undergraduate and Graduate Studies Bulletins, and in the Guide to Pride.

Where Can I Find Additional FERPA Information?
- U.S. Department of Education, Family Policy Compliance Office, at ed.gov/FERPA.
- Hofstra University Office of Academic Records at 516-463-8000 (option 2).

Family Notification
Hofstra University values families as essential partners in guiding our students on their journey toward becoming responsible global citizens. We recognize that students grow and mature when they reflect upon and assume responsibility for their actions and decisions. In accordance with Hofstra’s student-centered philosophy, the University strives to communicate and work with students directly while embracing our partnerships with families.

Hofstra’s Code of Community Standards (hofstra.edu/guidetopride) establishes expectations for student life, in and out of the classroom, and fosters skill-building in the following areas, among others: critical thinking; independent decision-making; sound judgment; introspection and self-reflection; and logical and ethical reasoning. By giving students autonomy to experience and practice these critical skills, families and the University foster an environment for student growth and development.

In accordance with the Family Educational Rights and Privacy Act (FERPA), the University reserves the right to notify families in emergency situations to protect the health and safety of students or others. This may include instances where a student presents a serious risk of harm to self and/or others; hospitalization or hospital transport; official report of a missing student; or serious mental health concerns. In addition, the University may notify parents of students under age 21 in cases of serious or repeated violations of laws or policies regarding alcohol or other drugs.

Hofstra University recognizes that individual instances guide decisions regarding family notification, depending on the nature and severity of the situation. Although students are encouraged to maintain ongoing communication with their families, the University reserves the right to notify families directly and/or to ensure that they have been satisfactorily informed in circumstances such as those listed above.

University staff will attempt to communicate with the student before contacting a family member in order to discuss the possible benefits and challenges of notification. The vice president for student affairs or designees use professional judgment when determining whether notifying parents or guardians is essential and benefits student welfare.
The First Year

Parents and family members are often not sure what is an appropriate way to support their first-year college students and how to be involved in campus life. Until now, parents were expected to make many academic decisions and advocate for, remind, and work with their students. Now, parents want to encourage their college students to solve academic and social issues independently, but there are occasions when parents feel their students are not doing enough or are not informed about campus resources, or there is a true emergency. In the following section, we try to anticipate what to expect from your first-year student, explain major milestones of the first academic year, and outline how you may best help in the first weeks of college.

Above all, always encourage your student to find answers on their own. If the issue is not resolved, please encourage them to go to the Center for University Advising, Room 101 Memorial Hall. The advising deans are great guides for new students. Finally, if you have questions or concerns, or if you want to volunteer to participate in our events, please call the Office of Parent and Family Programs at 516-463-4698, or visit us in Room 200 Phillips Hall.

Welcome Day

The day you bring your residential student to campus to move into their residence hall or your commuting student to check in for Welcome Week may be an emotional day, both for you and for your student. On Welcome Day, families are making last-minute purchases and trying to take care of typical new semester issues. This is also the day when family members and residential students say their goodbyes. It can be very hectic, and all the little frustrations are magnified by a true milestone in your lives: your students are leaving home and starting a new and important stage of life.

To make Welcome Day a little easier, schedule a “reminiscing moment” during the last days of summer: Look through old photo albums with your student, sit with them and reminisce about their childhood. Tell them how proud you are of their accomplishments. Through the beginning of August, we invite parents to email three digital childhood photographs of their students to parents@hofstra.edu. The Office of Parent and Family Programs displays that photo collage during Welcome Day, and students see a presentation containing those photos during Welcome Week.

First Weeks

“When the going gets tough, the tough call home” (Savage, 2010). Once the initial excitement is over and the academic workload is apparent, families usually hear from their students, and then, only if students have complaints about food, roommates, homework, instructors, or advisors. Families worry because they are usually not aware of the many happy moments their students enjoy. In most cases, your students are calling you because they need sympathy; life is harder than before, and they need reassurance. The first question you must ask yourself is: Is this just a bad day or is it something more serious? First, listen. And then listen some more. Just by allowing them to talk and vent their frustrations, you are helping. Don’t try to solve their problems. Ask questions and express trust: “I see that this is a big problem for you. What do you think you can do now?” “Is there any place you can find information about this?” “Have you seen your advising dean or departmental advisor and asked for help?” “I trust you can sort this out.” By finding answers themselves, students will gain confidence that they can make it on their own.

Avoid prolonged, sentimental farewells in front of the roommates. Say: “I love you. I am proud of you. You are going to be fine.” Save the tears for when you are out of the parking lot.

Let your student make the first phone call or send the first text. If you and your student have already agreed on the frequency of communication, the wait is going to be easier.

Welcome Day is the beginning of Welcome Week, a great program running through Labor Day weekend that helps students acclimate to campus. Commuting students are encouraged to attend all Welcome Week programs.
Students may sometimes misuse their newfound freedom. Some professors do not take attendance, so students stop attending classes. This is a big mistake. Remind your student that attendance is the first and necessary step in academic success. Professors usually do not cover only what is in the textbook; they elaborate, analyze, probe, and ask for students’ input. Listening and participating in a lecture or lab is an essential first step in studying. Professors are always available to students for advice and mentoring. Students should schedule an office visit with each of their professors at least once a semester. That way, the professor will get to know the students, and the students will have a better idea if they are on the right track to successfully completing the course. Also, remind your student to regularly visit their advising dean in the Center for University Advising. Forestalling problems early, before they become crises, is the best route to success.

Socially, this is an exciting and sometimes disappointing time in students’ lives. Students are faced with so many opportunities and so little time. On the other hand, some students freeze when they have to decide which group, club, or activity to join, and become withdrawn. Listen to hear if your student is overwhelmed to the point that it interferes with their normal functioning. Hofstra’s Center for Academic Excellence and Student Health and Counseling Center are wonderful resources that can help with organizing time and making the best personal choices. Say to your student: “I see that you are still trying to figure things out. That is fine. You can always rethink your choices.”

Even in these days of easy electronic communication, residential students love getting mail and packages from their family. The Office of Student Leadership and Engagement (OSLE) provides a care package program for special occasions and finals. (Please see the Campus Resource List in the back of this handbook for OSLE’s contact information.) Also, students love visits from family members, but when they are announced and not too frequent. The ideal time to visit is Hofstra Fall Festival: Alumni, Student, and Family Weekend, when parents can participate in campus events with their students.

Family Orientation; Welcome Day; Hofstra Fall Festival: Alumni, Student, and Family Weekend; and other events on campus. Your participation allows you to show by example that college is very important. Also encourage your commuting student to contact the Office of Commuting Student Services and Community Outreach. It is a great resource center that organizes many fun events specifically for commuting students.

Home for the Holidays
Families are often surprised by the change in their students when they come home for Thanksgiving or long weekends. The first year is a time of change and growth for students, a time when they experiment, a time when they try to find their identity and place in this world. Often, they come home in clothes of a completely different style than before, with previously unknown habits. They may declare, for example, that they have stopped eating meat and will not, under any circumstances, eat the turkey and even the stuffing if it is made with animal products. Keep in mind that these changes may not be permanent. Your student is trying on different identities to eventually settle on the best fit.
Also, this may be the time when you hear about “strange” courses your students are taking. You ask yourself: “Why are they learning about hip-hop?” “What relevance could this anthropology course have for their career?” Hofstra’s rigorous liberal arts education exposes students to a wide range of subjects and fields. The aim in all the courses, though, is to teach students a most important lesson: how to think and write critically. These skills, along with many others students will gain through our broad curriculum, are invaluable in any career, since today’s workforce must be flexible and able to adapt.

You may also hear that, for example, your student, who had been planning to pursue a medical career since childhood, suddenly discovered the joys and intellectual challenges of art history and may not want to be a premed student any longer. Even though you have told all your relatives about your budding doctor, you must let your student make that important decision about their major. You may again ask your student questions: “What is it that attracts you to this field?” “Do you know what career opportunities exist in this field?” “Have you consulted The Career Center for a career assessment session to help you decide on your major?”

A major does not automatically determine a future career. Always support your students in finding out more information about a field, but please allow them to freely express their doubts in front of you and make their own decisions.

**When to Worry**

By the sixth week of school, your student should be talking about coursework, academic challenges, and new friends. Both commuting and residential students should be making connections on campus. If your student continues to talk exclusively about friends from home, or if the conversation is only about the social part of life on campus, it is time for a talk about educational goals again. Ask your student about their academic plans: Have they seen their academic advisor? Are they attending classes? Also, repeat those questions at the beginning of the spring semester. Please urge them to visit the Center for University Advising in Room 101 Memorial Hall, or call 516-463-6770. The earlier problems are noticed, the easier it is to correct them.

If you see a dramatic change in your student’s mood for a prolonged period of time, please encourage them to visit the Student Health and Counseling Center. The Student Health and Counseling Center telephone number is 516-463-6745, and it is located at Hofstra’s Wellness and Campus Living Center on North Campus. The experienced staff is there to help students who are having difficulty managing emotional, behavioral, and/or academic goals. The counselors maintain strict confidentiality.

If you suspect any kind of true emergency related to a medical, psychological, or safety situation, please call (or ask your student to call) Public Safety at 516-463-6789. In addition, let us know if there is a situation at home that might affect your student. If we know of an illness, death, divorce, or crisis, we can offer your student additional support. However, be sure to tell your student that you called us. When we are on the same team and don’t hide anything, students are more open to our help. You may call the Office of Parent and Family Programs at 516-463-4698 or your student’s advising dean in the Center for University Advising at 516-463-6770.

If you are not sure whether to worry, please call the Office of Parent and Family Programs at 516-463-4698 or email parents@hofstra.edu, and we will help you sort it out.

**Adjustment for Parents**

This may be the first time you and your student have lived apart. It is all right to feel anxious and disoriented. Allow yourself time to adjust. Adjusting to the “empty nest” may be difficult, especially in the first week or two, even if you still have other children at home. Feeling a sense of loss is natural. Don’t let needless worry take over. You may not believe it in the beginning, but it will get better. This is a great opportunity for you to grow and change along with your student. You may find yourself with extra time to spend with your partner, travel, or participate in activities long-planned but put aside. Celebrate your new freedom and your student’s independence. In time, you will learn how to relate to your student in a different way, still be involved positively in their life, and know when their calls warrant your action.
If you would like to read more about transition from the parent perspective, look for these books:


Savage, Marjorie. 2010. You’re on Your Own (But I’m Here If You Need Me): Mentoring Your Child During the College Years. Fireside.

Shultz, Melissa. 2016. From Mom to Me Again: How I Survived My First Empty-Nest Year and Reinvented the Rest of My Life. Sourcebooks, Inc.

During your student’s stay at Hofstra, get involved in campus life by visiting, attending various seminars or lectures, volunteering at events, and/or writing articles for our parent blog. Subscribe to our monthly e-newsletter to learn about events, services, and deadlines by emailing parents@hofstra.edu. You, parents and families, are also members of the Hofstra Pride!

First-Year Tips for Parents

Be an anchor.

- Listen to your student carefully and with an open mind.
- Try to curb your anxieties. Don’t give advice when your worries take over.
- Ask probing questions. Discuss difficult topics such as alcohol and drug abuse as well as how to prevent sexual violence.
- Keep conversations positive and avoid small arguments.
- Encourage your student to find resources on campus.
- Leave academic advising to deans and professors.
- Keep in touch; email, call, text, write, and send care packages.
- Visit, but not too often. Announce your visits.
- Don’t make major changes at home without informing your student.
- You know your student best: Make a move when you feel something is truly amiss. Call Parent and Family Programs at 516-463-4698.

Please plan to attend

HOFSTRA FALL FESTIVAL: Alumni, Student, and Family Weekend

Friday-Sunday, September 28-30, 2018!

This is a great way to learn how your student is adjusting and share in some fun campus events.
ADVISE YOUR STUDENT TO …

1. **Go to class and establish a study schedule.**
   Attending class is the first essential step in learning. Students should set aside two to three hours of studying for every hour in the classroom. Good time management is one of the essential skills for a successful student. The Center for Academic Excellence can help.

2. **Learn major and University requirements.**
   Whether students have declared a major or not, there are requirements that they will need to fulfill. Inevitably there will be prerequisites. Learn graduation requirements; these are called distribution courses and University requirements. The online Hofstra University Undergraduate Bulletin ([bulletin.hofstra.edu](http://bulletin.hofstra.edu)) lists all major, degree, and University requirements. Hofstra's advising deans are also a great resource.

3. **Meet with their advisors and professors.**
   Advising is about more than course selection. Your student's advising dean and/or faculty advisor can also assist with goal-setting, exploring your student's strengths and interests, discussing major selection, and exploring career possibilities. Your student can also connect with their academic success advisors, who will help strengthen their time management, organizational, and study skills. Students should meet with each of their professors at least once a semester and visit them during office hours. They can discuss their progress in the course, review paper drafts, and learn how to best prepare for exams.

4. **Talk to your student about alcohol, drugs, sexual violence, and making healthy decisions.**
   Your asking questions and starting a conversation with your student about these topics will guide them in making healthy choices. Please see page 43 for an overview of prevention and awareness initiatives at Hofstra.

5. **Take time to socialize.**
   Making friends is one of the best experiences in college. Students should take time to socialize and meet new people. If a student is shy, they can join a club or ask a classmate to study one evening. Look for opportunities at the Offices of Student Leadership and Engagement, International Student Affairs, and Intercultural Engagement and Inclusion, and at Campus Recreation. Students may log in to GetInvolvedHU at hofstra.campuslabs.com/engage, which lists all the Hofstra clubs and organizations. Explore beyond campus; Hofstra offers Explore Next Door (END) trips to New York City. Encourage your student to balance work and play.

6. **Be familiar with Hofstra’s emergency procedures.**
   Student safety is a top priority at Hofstra, and students play a part in keeping our campus safe. They should have Public Safety's emergency phone number (516-463-6789) and services phone number (516-463-6606) in their cell phones. Read about Hofstra University's emergency management system and fire safety guidelines in the Guide to Pride ([hofstra.edu/guidetopride](http://hofstra.edu/guidetopride)). Many parent questions about emergency situations are answered at hofstra.edu/emergencyparents.

7. **Learn about financial aid and billing.**
   Financial aid is an ongoing process, so students will need to know what forms to complete, what scholarships they are eligible for, and when financial aid is disbursed. The Student Financial Services Suite sends official emails to your student's Hofstra Pride email account only. To maintain updated billing information, please ask your student to authorize you for the e-bill. Visit hofstra.edu/sfshowto for step-by-step instructions. To protect your investment in your student's education, you should consider purchasing the optional Tuition Refund Plan available through A.W.G. Dewar Inc. (hofstra.edu/tuitioninsurance).

8. **Talk about the FERPA Authorization Form.**
   Parents should encourage students to own their college journey. Students learn and grow by managing, planning, and making decisions, both academic and financial. You may choose to ask your student to share their grades and financial statements with you on a regular basis, and having a FERPA Authorization Form on file will facilitate Hofstra's communication with family members. Your student may elect to give you access to their financial, academic, or other records by logging into the Hofstra portal and completing the FERPA Authorization Form. More information about FERPA is available at hofstra.edu/ferpa.

9. **Early in the spring semester, look into housing options for the next academic year.**
   Room selection takes place each March and April. Before then, students should talk to possible roommates and suite mates. Commuting students are also invited to apply. A housing deposit is due before the March deadline in order for students to participate in the room selection process. Family Link e-newsletter informs parents of the deadlines.

10. **Explore internships and student leadership opportunities.**
    It is a good idea to explore opportunities in volunteering or interning early in your student’s academic career. The experience can help a student choose a major and a future career. Encourage your student to visit The Career Center during the first year to learn about its workshops and programs (hofstra.edu/career). For student leadership programs, your student should visit the Office of Student Leadership and Engagement (hofstra.edu/osele). For community service programs, visit the Office of Commuting Student Services and Community Outreach (hofstra.edu/commuting).
LEARNING

Transition to College Academics

Students entering college face a new world of intellectual and social opportunities. To make the most of academic opportunities, they will have to respond to a new set of expectations and responsibilities. We begin introducing students to their new academic environment at New Student Orientation during the summer. Therefore, New Student Orientation is crucial for your student's transition to college. Throughout their undergraduate tenure, Hofstra provides students with access to a comprehensive support system composed of advising deans, faculty advisors, and various University resources to help them navigate the myriad choices they will face. We strongly believe that you, as parents and caregivers, can provide significant support to your student as they embark on this exciting journey of self-exploration and growth that a college education can provide. Please encourage your student to meet with their assigned advising dean or faculty advisor on a regular basis.

Academic Requirements

In order to graduate, every student must complete a minimum of 124 to 136 semester hours (credits), depending on the type of degree and major a student chooses. For example, most Bachelor of Arts (BA) programs require 124 credits for graduation. In that case, students should aim to complete at least 31 credits per year, to graduate in four years. They must also achieve a minimum grade point average (GPA) of 2.0, both overall and within their major, in order to maintain satisfactory academic standing. Certain majors require a minimum GPA above a 2.0, such as a 2.5 or a 2.75. Students should refer to the Hofstra University Undergraduate Bulletin (bulletin.hofstra.edu) or their major department to verify. In addition, Hofstra expects students to make satisfactory progress toward their degree through the completion of a minimum number of credits appropriate for each class year.

Students who fail to maintain the minimum GPA are placed on academic probation. Students placed on probation are required to complete an academic success course and meet with their advising dean to devise an academic plan to regain satisfactory standing. Remember, grades are posted electronically to your student’s Hofstra portal; grades are not mailed home. Grades are submitted and recorded approximately 2-3 weeks following the end of the semester. Ask your student to show you their grades.

Hofstra students must complete certain requirements for their degree. There are several types of requirements,* including the following:

- University requirements (e.g., Writing Studies and Composition 001 and 002 or the equivalent, plus the Writing Proficiency Exam)
- Distribution requirements (Determined by each school or college, these requirements aim to provide students with a strong liberal arts background.)
- Foreign language requirement (for all BA candidates and select others)
- Major requirements
- Minor requirements (if applicable)

*These requirements are outlined in the Hofstra University Undergraduate Bulletin.

The ideal course load for a first-year college student is about 15 credits per semester. Most courses at Hofstra carry three (3) credits each. One-, two-, or four-credit courses are noted as such in the Online Class Schedule and the Hofstra University Undergraduate Bulletin. First-year students are advised to register for a variety of courses, rather than concentrating on any one discipline. Typically during their first year, students take a mixture of courses to satisfy University and distribution requirements, to consider a potential major, and to explore other areas of interest.

We understand that some students come to college with a specific idea of what they would like to major in, while others may explore different academic options and discover new interests along the way. The various undergraduate degree programs at Hofstra are designed to give students room to explore areas of academic interest beyond their major through electives.
Academic Deadlines

Students may add and drop courses without academic penalty during the first four weeks of the semester. However, if they haven’t been attending a class, it is not advisable to add a class after the second week. After the first week of classes, the student needs faculty permission to join a class. After the fourth-week deadline, students can still withdraw from a class until the end of the 10th week of classes, but the class will remain on the transcript with a grade of W. If a student drops or withdraws from course(s), resulting in a course load that is less than 12 credits, they are considered part-time students. This is an extremely important concern because part-time status could affect financial aid, housing, health insurance eligibility, NCAA status for student-athletes, and immigration status for international students. Therefore, students should talk to their advising deans and/or faculty major advisors before deciding to drop below 12 credits in any term.

For a complete list of important deadlines, please visit hofstra.edu/deadlines.

While your student can count on several resources to help them create an academic plan, the Hofstra University Undergraduate Bulletin is the guide to the degree. It includes information about the requirements of every school and college, and it lists the requirements for every major and minor offered as well as University degree requirements. It also outlines all Hofstra University academic policies and procedures. This resource should be your student’s first reference when exploring requirements for a degree. Please encourage your student to refer to the Undergraduate Bulletin (bulletin.hofstra.edu) for details regarding degree requirements.

Student Academic Expectations

Many students ask whether college classes will be more difficult than the classes they took in high school. Often, the answer is yes; the material will be more advanced than what students have seen before. However, our expectation of the way students will engage with material in college is very different from the way they did in high school. In other words, even if students are reading the same book they read in high school, we expect that they will study it differently. They will need to engage in deeper analysis of subject matter and style, bring knowledge from other subjects to that analysis, support their opinions by drawing on that knowledge, and write more complex papers than they did in high school.

College requires students to take responsibility for their own education in ways they haven’t typically done before. They have to motivate themselves to study during days that often have little structure. Many professors won’t require attendance, so students need to get themselves out of bed and to class. Going to class is essential. Their level of preparation for class will determine how much they get out of it, so they have to do their homework and reading, even if the professor doesn’t collect the homework or test their knowledge in class.

Learning to self-motivate and manage one’s time is a skill that can often be challenging for students to master. To be successful, students should expect to devote two hours of “out-of-class time” for every hour of “in-class time.” For a 15-credit semester, this equates to 30 hours of preparation and studying per week. For this reason we tell students they need to commit to college as they would to a full-time job.

Academic FAQs

Do students have to take WSC 001 and 002 (Writing Studies and Composition)?

Yes. All students must take Writing Studies and Composition 001 and 002 and must receive a minimum grade of C- as part of the University’s general requirements. All students are also required to pass the Writing Proficiency Exam before they graduate. The Writing Proficiency Exam is offered at the end of WSC 002. Students can contact the Writing Studies and Rhetoric Department to inquire about other dates and times that this exam may be offered. Transfer students who have received credit for WSC 002 at a previous institution must still pass the Writing Proficiency Exam at Hofstra. Passing the exam is a graduation requirement for all undergraduate students at Hofstra. For those who do not pass the exam, the Writing Center offers supportive instruction that leads to re-testing.

How do students change course schedules?

Students should meet with their advising dean in the Center for University Advising (CUA) and major advisor, if applicable, to discuss course options. Once an advising dean or major advisor has approved a schedule change, students may make the change during the first week of classes by either (1) registering online through the portal; or (2) having their dean sign a registration Add/Drop Form. This form must be brought to the Student Financial Services Suite, located on the second floor of Memorial Hall. Most students are able to make changes online. However, students on academic probation are unable to register or change their schedule online; they will need approval from their advising dean in the CUA. Beginning the second week of
the semester, students need departmental approval to add courses, and must process any changes in person at the Student Financial Services Suite in Memorial Hall.

How do students register for a course after the first week of classes?
All courses are considered closed as of the second week of classes. A student needs departmental approval or the professor’s permission for entrance to a course. The procedure for this includes completing a Registration Override Form, which must be signed and stamped by the academic department and/or professor. The Registration Override Form must be accompanied by a registration Add/Drop Form, both of which may be obtained at the CUA, located in Room 101 Memorial Hall. These forms are also available at hofstra.edu/registrar (select Printable Forms).

Once completed, your student must bring both forms to the Student Financial Services Suite, located on the second floor of Memorial Hall. At that time, the student should inquire as to whether any additional charges will be incurred for the change(s). Then a student financial services representative will process the change(s).

How do students change majors?
The first step is to make an appointment with the department of the prospective major to discuss the major and curriculum requirements. The next step is to complete a Change of Study form and have it signed by the chair or faculty representative of the prospective major. The department may process the paperwork or ask the student to submit it to the Student Financial Services Suite in Memorial Hall. The change will appear online within a few days. Change of Study forms are available through the Hofstra portal, or at the CUA in Room 101 Memorial Hall.

What grades are required to make the Dean’s List?
To qualify for the Dean’s List, a student entering Hofstra in fall 2013 or later must meet the following requirements:
- Must have a GPA of 3.5.
- A full-time student must complete at least 12 hours per semester in letter grades other than P and with no grades of INC.
- A part-time student must complete at least 12 hours over the two most recent semesters in attendance, must earn letter grades other than P with no grade of INC, and must not have been a full-time student during the period under consideration.
- Only courses taken in residence at Hofstra may be used to satisfy the requirements for the Dean’s List.
Students who achieve a 4.0 GPA and complete at least 12 semester hours of A grades in any given semester are designated Provost’s Scholars and are invited to attend special lectures and discussions. Only courses taken in residence at Hofstra may be used to satisfy the requirements for the designation of Provost’s Scholar.

What grade point average is necessary to graduate with distinction?

Degrees of distinction, “Latin Honors” are conferred upon students who have completed at least 82 semester hours in-residence at Hofstra. GPAs for the levels of distinction are:

- Summa cum laude: 3.85
- Magna cum laude: 3.75
- Cum laude: 3.60

What happens if a student’s GPA falls below 2.0?

Students with a GPA below 2.0 are put on academic probation and are required to meet with their advising dean in the Center for University Advising. When a student’s GPA falls below 2.0, the Office of Academic Records and Registrar sends a letter of notification to the student’s Hofstra Pride email account and permanent addresses (as listed on the portal). Students on academic probation must meet with their advising dean to receive a special alternate PIN in order to register for the next semester. All students placed on academic probation are required to take a one-credit course on strategies for academic success. The course assists students in developing more effective study skills, test-taking skills, and time management skills. The course also offers support services related to financial aid, relationships, and mental health issues.

For more information regarding academic probation, please refer to the Hofstra University Undergraduate Bulletin at bulletin.hofstra.edu. Student-athletes on academic probation may be ineligible for season play according to NCAA guidelines.

How can students get a tutor?

Students who wish to obtain a tutor may schedule an appointment online through Student Success CONNECT or stop by the Center for Academic Excellence, Axinn Library, third floor. Students may receive tutoring in up to three courses per semester, for up to 90 minutes per course per week. Tutorial services are provided free of charge to all eligible students and begins at the end of the change of program period, which is the third week of the term. In addition to the Undergraduate Tutorial Program (UTP), students may also visit the Writing Center and the Mathematics Tutoring Center for assistance, free of charge.

What happens if a student simply stops going to classes?

If a student stops going to class, a grade of F (Failure) or UW (Unofficial Withdrawal) may be assigned. A student is not automatically withdrawn from the course if they stop attending. Specific deadlines for dropping courses are listed at hofstra.edu/deadlines.
What happens if a student receives the option of an Incomplete in a course?
A student unable to complete a course may receive an Incomplete (INC) only if this option is discussed with the professor in advance and the student is granted permission. Incompletes are reserved for extenuating circumstances, such as medical emergencies. Students should speak to their professor about making up any missed work. A time frame for completion of work will be decided by the faculty member; however, the time frame should not exceed the last day of the next full semester following the granting of the INC grade. If a student does not submit the incomplete work by the contracted deadline, the INC grade will convert to the contingency grade provided by the professor. Not attending classes and missing exams does not constitute exemption or withdrawal from the course.

How many credits are needed to be a sophomore?
A student must earn 30 credits to be a sophomore.

Academic Opportunities
First-Year Connections
The First-Year Connections (FYC) program offers an exciting world of study with small classes, dedicated instructors, an innovative interdisciplinary curriculum, and a supportive community of first-year students who are all experiencing the challenging transition from high school to college. Restricted to first-year students, these courses not only introduce students to the intellectual and social life of the University, they also satisfy one or more of the general education requirements for all majors. In FYC, students may select from approximately 35 seminars and 15 clusters.

FYC seminars are discussion-based courses limited to 20 students, allowing your student to interact with classmates in a small setting and connect with a faculty member who may become their advisor. We’ve tried to design seminar topics to fit every interest, ranging from the lifecycles of stars and galaxies to the philosophical question, What is the meaning of life?

FYC clusters bridge several disciplines and are usually composed of three classes; more than half contain a section of Writing Studies and Composition. For example, a student may be studying slavery in America in a history course, while reading *Huckleberry Finn* in an English course. The instructors who teach the courses within a given cluster closely coordinate their assignments and lectures so the subject matter that is read and written about touches directly on the chosen theme.

Why Enroll in FYC?
First-Year Connections seminars and clusters help students feel more connected to the Hofstra University community and help them move closer to graduation by satisfying general education and liberal arts requirements, which all Hofstra students must fulfill. For this reason, they are appropriate for all students, whether they have a major in mind or are undecided. In fact, even if a student switches majors, these courses will still satisfy the same graduation requirements.

How Do Students Enroll in FYC?
When students register online for New Student Orientation, they can indicate an interest in up to three specific clusters and/or seminars. We do our best to place students in one of those three choices, and each student confirms their course schedule with an advisor during orientation.
If students have any questions about FYC choices after orientation, or they desire to change their schedule and add an FYC seminar or cluster, they should call the Center for University Advising at 516-463-6770.

**Living-Learning Communities**

In order to provide students with a stronger connection between their academic goals and co-curricular interests, Hofstra offers first-year residential students the opportunity to share a living space with peers who have similar academic interests. Hofstra hopes that such an opportunity will introduce students to like-minded students who share their passion for a subject and will challenge them in new and exciting ways. Borrowing from the thematic learning and close-knit classroom settings of the FYC program, Hofstra places an emphasis on the first-year living space. Several FYC clusters and seminars are linked to specific living-learning communities. Residential students who register for these clusters can apply to be housed together at the Netherlands Complex or Stuyvesant Hall. There are also spaces available for students outside the clusters who demonstrate a strong interest in the house theme. Students who choose this living-learning environment enjoy class-based activities as well as events within their residential community.

There are also ample opportunities for upper-level students to form their own themed housing options or living-learning communities based on a shared academic or social interest. For additional information about these programs or our residence halls, please visit hofstra.edu/reslife or email reslife@hofstra.edu.

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**Hofstra University Honors College**

The mission of Hofstra University Honor College is to enrich the experience of high-achieving students at Hofstra both inside and beyond the classroom. While in Honors College, students discover the range and depth of their academic potential, form lasting friendships with others who share their aspirations, and develop relationships with faculty who continually challenge and inspire them. Honors College’s first-year curriculum (Culture and Expression) is a multidisciplinary, yearlong series of four courses that explores classic works in the social sciences and humanities from the ancient and modern periods. These courses are team-taught by Hofstra faculty. Students spend the majority of their time in small, faculty-led discussion groups, in addition to attending twice weekly common lectures. Invitations to join the Honors College community are based on either achievements while in high school or a grade point average earned at Hofstra (at least a 3.6). More than 80 percent of Honors College students have at least one internship experience while at Hofstra. According to a survey conducted one year after the graduation of HUHC’s 2016 class, 91 percent were employed (70 percent full time and 18 percent part time), and 42 percent were enrolled, accepted or intended to apply to graduate programs. Many of those who went on to graduate school were admitted to prestigious programs in the sciences, medicine, law, social sciences, and the humanities. Several of our students have won prestigious scholarships and fellowships, including Fulbright scholarships and National Science Foundation grants, and in 2013 one of our students was a Rhodes scholarship finalist.
Student Success Collaborative

The Student Success Collaborative is a network of connected Student Affairs departments — Center for University Advising, Center for Academic Excellence, Student Access Services, The Career Center, and International Student Affairs — that aims to help students achieve their academic and career goals. Strong collaboration among the professionals in all these areas translates into an effective support system for students.

For more information about the Student Success Collaborative, visit hofstra.edu/ssc.

Center for University Advising

To help students adjust to new expectations and stay on track, Hofstra has developed a comprehensive advising system that supports students from orientation through graduation. When students arrive for orientation, they are assigned an advising dean from the Center for University Advising (CUA). This dean will serve as the student’s non-major advisor throughout the student’s time at Hofstra, and will provide advice about goal-setting, academic planning, course selection, and major exploration. In addition, a student’s advising dean can suggest out-of-classroom activities that will complement a student’s academic interests. Advising deans can also help students who are having difficulty in a class find the resources they need. When students declare a major, they work closely with a faculty advisor in their academic department for all concerns related to their major. Faculty or major advisors are able to help students plan their course of study, and can also act as mentors as students explore a discipline, consider opportunities for research or graduate studies, or contemplate future careers.

The CUA also assists students who are considering advanced studies in either law or health-related professions, such as medicine, dentistry, nursing, optometry, podiatry, or veterinary medicine. Such students should express their interests in these professions to their assigned advising dean as soon as possible, in order to begin planning for the various requirements necessary for entering these kinds of programs. For more information, please call the CUA at 516-463-6770.

Student Success CONNECT

Student Success CONNECT is a coordinated effort led by faculty, staff, and University leadership to help identify students who are struggling early. CONNECT includes mid-semester advisories that notify students if they are not meeting expectations in a class. By combining technology, best practice research, and predictive analytics, CONNECT helps everyone at Hofstra leverage data and manage advising and academic support resources to increase retention and graduation rates for students. Students can access CONNECT through the Hofstra portal (my.hofstra.edu).

Center for Academic Excellence

The Center for Academic Excellence (CAE) is dedicated to helping students achieve success in their academics and overall college experience. The CAE promotes improved academic performance and student persistence through strategies that lead to active learning, engagement, and self-regulation. The CAE staff works closely with students, faculty, and other departments within the Division of Student Affairs and throughout the University to proactively and efficiently identify and implement strategies to bolster students’ academic and personal success. Academic Success Programs (ASP), including the Undergraduate Tutorial Program (UTP), are available to all enrolled undergraduate students. Academic success involves learning to ask for help early and using the resources that are available on our campus.
Academic Success Programs
As part of our Academic Success Programs (ASP), Hofstra University offers individual and group tutoring for undergraduate students in nearly every subject, free of charge, through the Undergraduate Tutorial Program (UTP). The UTP is internationally certified by the College Reading and Learning Association (CRLA). Graduate and undergraduate tutors who lead the tutorial sessions are in excellent academic standing and have shown proficiency in the subjects they tutor. Students may request one-on-one sessions with tutors and/or participate in small group sessions. Tutorial support for biology, chemistry, astronomy, physics, computer science, and business statistics are provided in the form of small group sessions only. Students can receive tutoring for 1.5 hours per class in up to three classes per week. The goal of the Undergraduate Tutorial Program is to sharpen the skills of all undergraduate students, regardless of their academic standing. Students interested in requesting a tutor can schedule appointments through the Hofstra portal, using Student Success CONNECT. In addition, ASP offers a variety of student success workshops throughout the year. For more information about those programs or the UTP, call 516-463-2000, visit hofstra.edu/utp, or stop by the Axinn Library, third floor, South Campus.

Mathematics Tutoring Center
Administered by the Mathematics Department as a free service to students, the Mathematics Tutoring Center is staffed by advanced undergraduates and, occasionally, by professors. Students are welcome to visit the center in Room 301 Roosevelt Hall, South Campus, to study and ask questions as they arise. No appointment is necessary. Ordinarily, only one tutor is available at the center at any one time. The tutor works with individual students or with a small group of students. Students taking MATH 6A, 40, 45, 50, 61, 61A, 71, and 72 benefit most from the services provided at the center. For more information, visit hofstra.edu/mtc.

Hofstra University Library
Joan and Donald E. Axinn Library, South Campus
The Joan and Donald E. Axinn Library is the main 11-story library building located at the south end of the Unispan (pedestrian bridge) that crosses Hempstead Turnpike. The Axinn Library provides 24/7 online access to 100,000 full-text journals and 200,000 electronic books. The Axinn Library offers students a wealth of resources, along with newly renovated facilities, modern spaces for group and individual study, a coffee bar, and space for meeting friends.

Students may begin their search at the University Library home page, hofstra.edu/libraries. Students should click on Online Catalog for books, Research Databases for electronic databases, and Tutorials for a basic introduction to the Axinn Library. When students visit the Axinn Library, they should stop at the Reference Desk on the main floor to familiarize themselves with the library building and available services and resources, and to ask questions.

Encourage your student to take advantage of the comfortable lounge study area on the ground floor and the Collaborative Learning Center (CLC), a group study space on the second floor of the Axinn Library.

Students may borrow books from Hofstra’s Axinn Library by presenting a valid HofstraCard at the Circulation Desk.

Writing Center

Writers Need Readers!
Our mission at the Writing Center is to work with writers of various experience levels and learning styles, and from across all disciplines in an effort to support their growth as readers, thinkers, and writers. We accomplish this through one-on-one sessions with tutors who are trained to assess both the writer and the writing. Tutors work to empower writers and promote independence.

Located in Room 102 Mason Hall, the Writing Center offers free, confidential, one-on-one writing support to all Hofstra students, faculty, and staff. Our diverse staff of undergraduate, graduate, and faculty tutors help writers at any stage in the writing process, including brainstorming ideas, organizing paragraphs, using evidence, and employing strategies for revision. For more information, call the Writing Center at 516-463-4908 or visit hofstra.edu/writingcenter.
Learning style awareness and appropriate study methods

Executive function/planning strategies

Note-taking and other effective classroom strategies

Test preparation and test-taking strategies

Coping and stress management

Problem-solving

Time management skills

Social adjustment to the college environment and its demands

Reasonable accommodations are provided free of charge to all eligible students who complete the SAS registration process. For more information about applying for reasonable accommodations through SAS or to access SAS forms, please visit hofstra.edu/sas, call 516-463-7075, or email SAS@hofstra.edu.

PALS

In 1979 Hofstra University established the Program for Academic Learning Skills (PALS), which is a fee-based program that students apply for at the point of admission. During the past 39 years, PALS has been serving Hofstra students with specific learning disabilities and ADHD. The program was built on the belief that Hofstra students with diagnosed learning disabilities would benefit from a combination of skills instruction and academic accommodations. Today, under the umbrella of Student Access Services (SAS), PALS continues its commitment to serving this student population.

PALS employs learning specialists who meet weekly with students in one-on-one sessions to assist them in developing supplemental learning strategies. These strategies are based on each student’s specific learning disability diagnosis and disability documentation. Because consistency is important in skill development, each student is assigned a learning specialist to work with for the full academic year. Meeting with a learning specialist is a mandatory PALS component for first-year students, but PALS students may access the services of their learning specialist as needed throughout their time at Hofstra. This element of the program is designed to provide students with long-term skills they can apply directly to their course work and use in the future.

It is a gradual process aimed at helping students become independent, lifelong learners. Although there is no extra fee for reasonable accommodations, there is a fee for PALS for first-year students only; this fee is in addition to the other University tuition and fees. For additional information about PALS documentation requirements, please call 516-463-7075 or email SAS@hofstra.edu.

Academic Coaching

Students who are receiving accommodations through SAS can also enroll in an optional, fee-based, semester-long program called Academic Coaching to further develop academic and study skills. This program is designed for students who may need additional support inside and outside the classroom, and consists of regular one-on-one meetings with a learning specialist from SAS. The student’s Academic Coaching plan may address any or all of the following areas:

- Social adjustment to the college environment and its demands
- Time management skills
- Problem-solving skills
- Coping and stress management
- Reading and analysis strategies
- Test preparation and test-taking strategies
- Note-taking and other effective classroom strategies
- Executive function/planning strategies
- Learning style awareness and appropriate study methods

For more information, please call 516-463-7075 or email SAS@hofstra.edu.

The Career Center

The Career Center supports the mission of Hofstra University and the Division of Student Affairs by creating a positive environment where personal and professional growth lead to successful outcomes for students, alumni, and employers. Our vision: Every Hofstra student is empowered to create a meaningful life and career.

To achieve this vision, The Career Center offers one-on-one counseling services, in-person and online workshops to groups (classes, student organizations, etc.), career fairs, creative networking events to connect students to alumni and other professionals, field trips to a variety of companies, collaboration with campus departments and partners, and much more.

In addition to personalized counseling service and workshops, The Career Center offers a variety of online resources for students, all available at the Hofstra Career Hub (hofstra.edu/careerhub):

- ASK – Alumni Student Konnection, a database of more than 600 alumni volunteers
- Handshake, the centralized resource for jobs, internships, company connections and all career events
- UCAN – University Career Action Network, a consortium of 20 prestigious institutions (including Hofstra, Harvard,
Duke, and Princeton universities) that shares internship opportunities with students at each participating institution. • GoInGlobal, a resource to help students locate and prepare for international employment opportunities.

Parents and students are invited to visit hofstra.edu/career or contact The Career Center at 516-463-6060 or careercenter@hofstra.edu.

International Student Affairs

Serving more than 1,300 international students from more than 70 different countries, International Student Affairs provides a variety of programs and services to meet the unique needs of our international student population.

The International Student Affairs staff encourages international students to make the office one of their “homes away from home.”

The staff provides comprehensive immigration support, including producing the immigration documents needed to study in the United States, helping international students understand and maintain their lawful status, and aiding them with authorization paperwork for off-campus employment during their studies and post-graduation. The staff also offers a variety of transition programs and services to aid international students with their academic, social and cultural adjustment. One such program is International Student Orientation, which provides new international students with information on immigration, academic requirements, required health insurance, and the numerous other services and resources available at Hofstra. Each undergraduate international student is assigned a global mentor, who offers peer-to-peer support during the international student’s first semester at Hofstra.

The Office of Parent and Family Programs welcomes parents and family members of international students to participate in International Family Orientation, held prior to the fall and spring semesters. Please email parents@hofstra.edu for more information on International Family Orientation.

Buying Books

When do students buy books?

Which books should students purchase?

Students may begin ordering books on the last day of orientation or any time after they receive their official schedule of classes. Orders with the Hofstra Bookstore may be placed online.

Planning for Study Abroad

Studying abroad offers students many opportunities to learn about an academic discipline, a different culture, and themselves. It is also an opportunity that requires planning very early in one’s college career.

• If a student plans to study in a non-English-speaking country, starting or continuing study of the language in their region of interest in the first year will greatly expand their choice of study abroad programs. In order to study in the native language while abroad, students should expect to complete four to six terms of language studies before going abroad. There are many programs that do not require prior language study and that offer language study while abroad, but in those programs, students are more likely to be in a classroom with other American students, rather than with native students.

• Hofstra offers many different options for study abroad, so no matter what major a student chooses, the student can fit study abroad into a four-year academic plan. We sponsor several three-week programs during the January Session, and many summer programs. We also support semester- and yearlong programs offered by established programs.

• Depending on the length and type of program, students may be able to fulfill some University and/or major requirements abroad, but each situation is different. Students should talk to their dean in the Center for University Advising as well as their faculty advisor in their declared major department to do careful planning, beginning as early as the first year.

For further information about study abroad opportunities at Hofstra University, please contact Professor Maria Fixell, assistant dean for study abroad programs, at 516-463-4765 or Maria.L.Fixell@hofstra.edu.
Please encourage your student to:

1. Log in to the Hofstra portal at my.hofstra.edu
2. Click the Menu tab on the left side
3. Click on Bookstore
4. Click the gray Enter Bookstore button located under their class schedule on the next screen.

Now, students have populated their class schedule into the Bookstore site and can view the required course materials. They should review each course and choose each book they would like to order; they may purchase or rent in new or used condition. Continue through the checkout process. Shipping and FREE in-store pickup are available. Keep in mind that orders are fulfilled in the order they are received, and the number of used books is limited.

Students will receive an email confirmation with their order number and a second email when the order ships or is ready for pickup. Pickup is located on the lower level of the Bookstore in the Mack Student Center.

The Bookstore will PRICE MATCH textbooks with Amazon and bn.com. Should students find a lower price on either a new or used purchase or a used rental, they should call the Bookstore after they receive their order number. The Bookstore will verify the price-matched title(s) and enter them into the order. More details are available at hofstra.bncollege.com.

The Hofstra Bookstore stands behind everything it sells; if a professor changes books or a new professor takes over a course, the Bookstore will exchange the books for the correct ones. Refunds are made within the first week of classes or, for a dropped course, within the first 30 days of classes. Please remind your student to save receipts.

Technology at Hofstra

The University has several computer labs that are accessible to all students, including one with 24-hour access. In addition, Hofstra is among the most technologically advanced campuses in the nation, with Wi-Fi available in every building and many outdoor spaces on campus. Students are encouraged to bring their mobile computing devices to campus to take advantage of these extensive technology resources. Your student may buy a laptop online with a special Hofstra discount. Visit hofstra.edu/buypc. (Students will need their Hofstra portal credentials to log in.) As a part of the technology fee, students are entitled to Microsoft Office 365, a Hofstra email and network account, access to software applications, and 1,200 black-and-white pages of free laser printing per year. Wondering what type of computer or tablet your student should to bring to campus? Visit hofstra.edu/edtech-parents for more information.

SCS provides the following services free of charge, unless otherwise noted:
- Microsoft Office 365 Education subscription (sign-up and download instructions are available under the grid "my apps" in the Hofstra portal) – Remember: DO NOT BUY MICROSOFT OFFICE!
- Ethernet cable available upon request (cable TV coax cable must be supplied by your student).
- Printing services (hofstra.edu/primeprint) – Students may print 1,200 black-and-white pages a year from printers located throughout campus. EdTech manages a network of campus computing facilities to support all student-computing needs, including more than 50 print release stations in 30 buildings.
- Hammer and Calkins labs both offer Mac and Windows-based computers, as well as scanning and printing facilities.
- Located in the back of Hammer Lab, Room 125B Axinn Library, the Help Desk is available to assist all students with general computer problems, account problems, and network connectivity issues. The Help Desk’s phone number is 516-463-7777.
- Computer repair – Located inside Hammer Lab, Room 125G Axinn Library, the Computer Repair Center provides free warranty repair for most Apple and Lenovo computers, with competitive prices for all other work.
- Learning support – Located in Room 106 Calkins Hall, Learning Support assists students with software questions (hofstra.edu/learningsupport).
- Wireless/Wi-Fi access (hofstra.edu/wireless).
- Open access lab support (hofstra.edu/edtech-labs) – Hammer Lab is open 24/7/365.
- Employment opportunities.

Hofstra students are eligible for educational discounts on Mac and Lenovo computers. To access these discounts, visit hofstra.edu/buypc and log in to the Hofstra portal. Please visit hofstra.edu/edtech-parents for more information about computing resources.

What Are the "Liberal Arts"?

The liberal arts are the foundation for all higher education because they equip students for a lifelong career trajectory, prepare them to be engaged citizens in local and global communities, and get them ready to lead long and fulfilling lives. College graduates with a liberal arts background – whether they were liberal arts majors or took liberal arts distribution courses – have greater employment stability, higher lifetime earnings, and brighter career success than individuals without that background.

Hofstra’s liberal arts education develops students’ critical thinking and creative problem-solving skills and the ability to analyze and communicate information and ideas in both speech and writing in a technologically sophisticated world. These are the skills that employers in all fields need, value, welcome, and pay for. They are also the essential base for all graduate and professional studies, professional success, and are the foundation for an engaged citizenry. In a rapidly changing and increasingly globally interconnected world, a liberal arts education provides the enduring skills students need most. As noted by Hofstra President Stuart Rabinowitz, “What we want – students, parents, all of us – is something of lasting worth. When examined from this perspective, the liberal arts hold up very well.”

Visit the Hofstra College of Liberal Arts and Sciences’ (HCLAS) website at hofstra.edu/hclas for information about majors offered in the HCLAS schools.
Research shows us that college students who are more engaged in their education, both inside and outside of the classroom, tend to have more positive educational outcomes. That is, when students invest significant time and effort in educationally purposeful activities, they are more likely to be satisfied with their educational experience, develop skills that will help them with their career, and make progress toward graduation. Engaging student activities include internships, community service, club involvement, leadership programs, study abroad, cultural programs, and learning communities.

Hofstra invests a great amount of time and resources in getting students engaged in University life from the minute they set foot on campus. Students can go to museums or on walking tours of NYC neighborhoods through our Explore Next Door (END) program during Welcome Week, join a club at the Club Fair during the first week of classes, or attend cultural events related to our six Heritage Month programs throughout the course of the year.

Though many students and parents think it’s best for students to wait a semester or two before getting involved in campus life, it’s actually beneficial for students to get involved during their first semester. Engaged students tend to manage their time better and are able to make connections with other students, as well as with staff and faculty who can serve as resources and sources of support as students navigate their college experience. Equally important, upper-level students should not feel like it’s too late for them to get involved in campus life – it’s never too late to take advantage of all the University has to offer. All it takes is the initiative to do so.

Though all academic departments and campus offices work toward this goal of student engagement, the offices detailed in this section are focused particularly on getting students engaged in the co-curricular fabric of Hofstra. The next time your student tells you there is nothing to do, please point them toward the events and programs of Student Leadership and Engagement.

Dean of Students

In order to help students reach their academic, professional and personal goals, the Dean of Students Office directly supports the staff members who direct the following offices: Student Advocacy and Prevention Awareness, Community Standards, HofstraCard Services, the Interfaith Center, Commuting Student Services and Community Outreach, Campus Recreation, Residence Life, and Student Leadership and Engagement, which includes Orientation and New Student Programs, Intercultural Engagement and Inclusion, LGBTQ+ Programming and Advocacy, Fraternity and Sorority Life, and Community Service.

The Dean of Students Office fosters an inclusive environment that encourages holistic student engagement, development, and success inside and outside of the classroom. Through the creation of a strong campus community in which people from all cultures, backgrounds, and perspectives feel welcome and celebrated, we encourage students to become active and engaged citizens of Hofstra and the local and global communities.

The Dean of Students Office is located in Room 243 Mack Student Center, North Campus, and can be reached at 516-463-6913.

Community Standards

The Office of Community Standards is responsible for the development and oversight of Hofstra’s Code of Community Standards, which outlines the rights and responsibilities of all student members of the Hofstra community. The Community Standards staff works with student violators of the code to encourage and support better decision-making skills and personal choices. The office also provides guidance and support to students who report a violation of their student rights.

Students are expected to take an active role in encouraging all members of the community to maintain Hofstra’s behavioral standards. Residential students in particular are expected to take a shared responsibility in developing behavioral expectations and in monitoring and enforcing these expectations within their floor/house/residence hall.

The Office of Community Standards works closely with Residence Life, Public Safety, and a number of other campus departments to uphold community standards and carry out the student conduct process in a manner that respects both the rights of the individual and those of the community at large. If a student violates these standards, Hofstra University may take appropriate action.

The Code of Community Standards not only outlines proper conduct, but it also illustrates all the policies and procedures in our student conduct process. Students charged with violating University policy may face sanctions as a result of their actions. A complete version of the Hofstra University Code of Community Standards is available in the Guide to Pride, which can be found at hofstra.edu/guidetopride.
Student Leadership and Engagement

The Office of Student Leadership and Engagement (OSLE) enhances the co-curricular life of the Hofstra community and helps students become more involved. We encourage students to participate in the many clubs, organizations, fraternities, sororities, leadership development programs, and campus-wide events that are available to them. The best way to become a well-rounded student is to get involved! There are hundreds of conferences, lectures, workshops, cultural programs, seminars, concerts, dance parties, and socials that take place at Hofstra each semester. In addition, there are more than 200 student clubs and organizations on campus. OSLE also oversees the Game Room, on the lower level of the Mack Student Center, which is a space where students can socialize and play pool, video games, air hockey, and pingpong.

With such a wide variety of campus offerings, all your student needs is the motivation and desire to get involved. Being involved helps students better enjoy their college experience while they develop invaluable leadership, organizational, and communication skills.

In addition, OSLE sponsors events and activities designed to ease the transition of new undergraduate students to the academic, social, and co-curricular communities at Hofstra University. New Student Orientation is a three-day/two-night summer program in which new students live on campus and begin preparation for the fall semester. The Discovery Program is a five-day, fee-based program prior to the start of Welcome Week. The program offers several paths that allow students to discover the local area and the Hofstra campus and meet new and returning students. The preparation and fun continue during the five days of Welcome Week prior to the first day of classes. (Note: Students entering Hofstra in the spring are invited to attend a two-day Winter Welcome before the beginning of the semester.)

Clubs and Organizations

OSLE advises the Student Government Association (SGA) and more than 200 student clubs and organizations at Hofstra. We are always here to provide guidance on how to run a successful program. For OSLE policies, procedures, and forms, please visit hofstra.edu/osle. In addition, you can find a complete list of clubs and organizations at hofstra.campuslabs.com/engage.

Fraternity and Sorority Life

Fraternity and sorority life at Hofstra provides an inclusive environment that challenges members to develop into leaders who uphold the values, oaths, and commitments of their collegiate fraternities and sororities at Hofstra. Fraternities and sororities forge and maintain relationships with alumni, volunteers, campus administrators, and the surrounding community. They create meaningful and purposeful experiences that foster a commitment to philanthropy, brotherhood/sisterhood, and lifetime membership. For more information on fraternities and sororities at Hofstra, visit hofstra.edu/greeklife.

Intercultural Engagement and Inclusion

The Intercultural Engagement and Inclusion staff works closely with students, faculty, and administrators to develop programs and initiatives that allow members of the campus community to explore identity, enhance intercultural competence, and develop skills to build an inclusive campus climate. Coordinating cultural-themed Heritage Months for the University, the staff is responsible for planning and implementing cultural awareness and diversity education programming for the community at Hofstra. This includes programming focused on LGBTQ+ awareness and advocacy. For more information, please visit hofstra.edu/iei.

Leadership

OSLE offers leadership retreats and workshops for students who want to develop their skills and engage in co-curricular experiences. Some of the programs offered are the Blue & Gold Leadership Series, Excellence in Creating Extraordinary Leaders (EXCEL) workshops, peer mentorship opportunities, senior seminars, and the Student of Color Empowerment and Leadership Retreat. For more information on these and other programs, please visit hofstra.edu/leadership.
Hofstra Discovery Program
The Hofstra Discovery Program is a dynamic, interactive program designed for incoming first-year and new transfer students who wish to be actively engaged through advocacy, community service, outdoor recreation, and reflection. The 2018 Discovery Program will take place Sunday-Wednesday, August 26-29, 2018 (Welcome Week begins Thursday, August 30, 2018). Participants choose a path of discovery – community awareness, outdoor exploration, or leadership development – and are led in small groups by upper-level student-leaders, faculty, staff, and community partners who share the same passions for discovery. This is an opportunity to build connections, hone leadership skills, and begin the transition to college life and learning. As participants in the Discovery Program, students take their first step toward discovering their path at Hofstra University. Limited scholarship support for Discovery is available for new students with demonstrated financial need.

Top 10 Benefits of the Hofstra Discovery Program:

10. Students meet and develop friendships with classmates who share similar interests.
8. Students get a jump-start on navigating their way around campus before the rest of the students arrive.
7. Students develop leadership skills through advocacy, adventure, and service.
6. Students make connections within the Hofstra and our local communities.
5. Students develop an action plan for future involvement and opportunities at Hofstra.
4. Students learn how to serve both the local and global environment and communities.
3. Students meet upper-level students (discovery leaders) and ask questions about campus life, classes, and co-curricular activities.
2. Students challenge themselves to take risks.
1. Students begin to discover their path at Hofstra!

For more information and to access the application form, please visit hofstra.edu/discovery.

New Student Orientation
A Hofstra student’s journey begins with New Student Orientation. It is designed with student success and enjoyment in mind. Students stay on campus in a residence hall for the three-day summer program, regardless of whether they will be residential or commuting students in the fall. The dates of the program are listed within your student’s Welcome Packet, and sessions are available from June to August. Parents and families attend Family Orientation on the Tuesday of each

New Student Orientation session. The program introduces new students to all areas of Hofstra, including student services, faculty, academic advisors, and the campus culture. During the program, your student will learn about Hofstra’s curriculum and campus resources, register for classes, tour the campus, meet faculty and advisors, and begin to develop friendships with fellow students. The first semester is an exciting time for a new student; the opportunities are endless, from campus clubs and organizations to special programs and events. Please visit hofstra.edu/orientation, email orientation@hofstra.edu or call 516-463-4874 for more information.

Welcome Week
Your Hofstra student’s transition continues with Welcome Week. This five-day program, which runs just before the fall semester begins, features academic, educational, and social programs to help your student get more comfortable on campus. New students are guided by their upper-level Welcome Week leaders and have the opportunity to meet new and returning students as well as faculty and administrators. For more information, visit hofstra.edu/welcomeweek or call 516-463-6914.

Explore Next Door Program
Explore Next Door (END) is a program sponsored by the Office of Student Leadership and Engagement that offers free trips to New York City and various places on Long Island for Hofstra undergraduate students. These trips introduce students to the cultural wealth of New York City and provide them with an opportunity to connect with students, faculty, and administrators outside the classroom. END trips in the past have included trips to Mets and Yankees games, Broadway shows, and most recently, ballet and opera performances. END trips consist of 10-25 students, a student-leader, and a Hofstra faculty member or administrator, and are free of charge. OSLE provides tickets and transportation.

The fall END trips are open only to new first-year and transfer undergraduate students. During the spring semester, trips are open to all undergraduate students. Additional information and registration dates for each event can be found online at hofstra.edu/explorenextdoor.

Final Exam Survival Kits for Students
The Office of Student Leadership and Engagement wants to assist families in supporting and acknowledging student accomplishments. Families have an opportunity to purchase “survival kits” for students during final exams. Families receive a mailing mid-semester describing each of the package options. Students are notified to pick up the special package and the personalized note that accompanies it. All packages must be picked up by the last day of finals. All unclaimed care packages are donated to a local food bank. If you have any questions about your order, please call 516-463-6914.
Pride Athletics

The exciting action and competitive spirit of Pride athletics are a significant part of campus life. Hofstra University is home to 17 intercollegiate sports that compete at the NCAA Division I level in the Colonial Athletic Association. These sports include baseball, men’s and women’s basketball, men’s and women’s cross country, field hockey, men’s and women’s golf, men’s and women’s Lacrosse, men’s and women’s soccer, softball, men’s and women’s tennis, wrestling, and volleyball.

Show Parent Pride at Athletic Events

- All current Hofstra students receive two free tickets to every home Hofstra game!
- Ticketed sports include:
  - Men’s and women’s soccer
  - Men’s and women’s basketball
  - Wrestling
  - Men’s lacrosse
- All other sports are not ticketed and are free for anyone to attend.
- All current Hofstra students with ID are entitled to two (2) free tickets (subject to availability) to all regular home contests unless otherwise noted. Additional guests pay the full price ticket rate per game but may still sit with Hofstra students. Students may begin picking up tickets at the Athletic Ticket Office located in the David S. Mack Sports and Exhibition Complex starting the Monday of each week. (If there are two events that week, students can pick up tickets for both events starting Monday.) Hours are Monday through Friday, 9 a.m. to 5 p.m.
- All parents and families may purchase tickets online at HofstraTickets.com or by calling the ticket office at 516-HOF-TIXX (463-8499).
- All sports besides lacrosse, golf, and cross country are played on the north side of campus. Golf events are held off campus and cross country hosts events both on campus and off campus. Check GoHofstra.com for complete schedule information for all sports.
- We are constantly giving FREE stuff to Hofstra students at games. Visit GoHofstra.com/upcomingpromotions to see the full schedule of promotional events!
Interfaith Center
The Catholic, Jewish, Muslim, and Protestant chaplains at Hofstra University work closely with one another and with students to offer a wide variety of exciting programs. Activities include social events, dinners, religious services, holiday celebrations, guest speakers, community service projects, informal discussions, study groups, regional and national conferences, and retreats. The chaplains are also available for religious guidance and informal personal and academic counseling.

Catholic Community
Campus Minister: Sarah Mayerhofer
Catholic Chaplain: Father Joseph Scolaro

The Catholic Campus Ministry at Hofstra serves to support a community of faith on campus based on the traditions and values of the Roman Catholic Church. Catholic Campus Ministry is dedicated to the holistic enrichment of its students through spirituality, service, and fellowship. Students have the opportunity to learn about and live out their faith in an open environment among their peers. All students are welcome to participate in our regular programs consisting of retreats, international and local mission trips, volunteer opportunities, Bible study, prayer groups, and social activities. Weekly Masses are offered on Sunday at 5 p.m. and Wednesday at 9 p.m. in the Greenhouse of the Mack Student Center, and all members of the Hofstra community are welcome to worship.

Jewish Community
Executive Director of Hofstra Hillel: Rabbi Dave Siegel
Hofstra Hillel: The Center for Jewish Life on Campus enriches the lives of Hofstra’s Jewish students so that they may enrich Jewish people and the lives of others. Hillel creates a pluralistic, welcoming, inclusive environment for Jewish students, and sponsors a wide variety of programs and opportunities, including free weekly Shabbat dinners, social activities, the celebration of Jewish holidays, social justice projects, informal Jewish learning, free trips to Israel, leadership experiences, and internships. Programs are open to all members of the Hofstra community.

Muslim Community
Muslim Chaplain: Seemi Ahmed

The Muslim Chaplain’s Office works closely with the Hofstra Islamic Organization, Muslim Students Association (MSA), and Hofstra faculty and staff to organize weekly Jumuah (Friday) prayers, Quranic studies, celebrations of Islamic holy days such as Eid-al-Fitr (the festival marking the end of Ramadan) and Eid-al-Adha (the Feast of Sacrifice). The Muslim community also commemorates other Islamic events, such as the fasting month of Ramadan and Hijra, the Islamic New Year. Following Islamic traditions, the Muslim Chaplain’s Office encourages interfaith dialogue and interaction among all students and staff through social and cultural events. The Muslim chaplain is available to offer counseling to students and staff.

Protestant Community
Protestant Chaplain: Reverend Joyce P. Brandon Dugger

The Protestant community at Hofstra is a fellowship of students, faculty, and staff who come together to develop relationships and grow in their spiritual journey as Christian disciples. Fellowship meetings are held every Wednesday, and worship services are offered on Sunday evenings. In addition, throughout the semester, the Protestant community participates in community service projects and offers pastoral counseling, workshops, and biblical life coaching. Programs are open to the entire Hofstra community.
Student Employment

The Office of Student Employment provides a variety of on-campus employment opportunities for students throughout their years at Hofstra University.

Through a part-time position on campus, students enhance their academic experiences by applying learned theories in practical settings while earning money to assist with college expenses.

To be eligible, a student must be matriculated and enrolled at least half-time, which is six (6) semester hours for undergraduate students and four and one-half (4.5) semester hours for graduate students.

On-campus employment positions are as varied as the different offices and departments that serve the University community. Student positions include working at the Joan and Donald E. Axinn Library, the Residence Life Office, the Fitness Center, Student Computing Services, and the Department of Public Safety, as well as at various academic department and administrative offices.

How Students Can Apply for Jobs on Campus

Positions are available in many departments on campus, whether on a University-funded budget or through the Federal Work-Study (FWS) Program. Eligibility for Federal Work-Study is based on financial need, as determined by Hofstra Student Financial Services and information from the student’s filed FAFSA (Free Application for Federal Student Aid). Students applying for financial aid should include a request for student employment.

A student who has Federal Work-Study offered in their financial aid award may apply for a Federal Work-Study position. Please note that a Federal Work-Study award does not guarantee the student a job. Federal Work-Study positions are awarded on a first-come, first-served basis. Hofstra University encourages eligible Federal Work-Study students to take advantage of employment that offers community service opportunities.

For students who do not qualify for financial aid, there are many areas on campus that employ eligible students. These positions are not financial aid-based. Student employment positions may be advertised by the Office of Student Employment or by a specific department. Students apply directly to the department for these positions.

Student Computing Services (SCS) also hires and trains students for technical support and learning support positions. Those interested can send their resume to scs@hofstra.edu and learningsupport@hofstra.edu. For more information, students should visit hofstra.edu/scs.

Frequently Asked Questions About Student Employment

Where can my student find an on-campus job?

A list of student employment opportunities can be found under Current Jobs at hofstra.edu/studentemployment.

How many hours may a student employee work?

Student employees are permitted to work up to 25 hours per week during the academic year and up to 30 hours per week during the summer and school breaks.

International students are permitted to work up to 20 hours per week during the academic year and up to 30 hours per week during the summer and school breaks.

What documents does my student need to obtain an on-campus job?

Before beginning work as a Hofstra student employee, students must complete the U.S. Citizenship and Immigration Services Form I-9 to verify their eligibility to work in the United States. They will need to present to the Office of Student Employment specific ORIGINAL and UNEXPIRED identification (copies are not permitted), as mandated by the federal government. Acceptable forms of identification are listed under Getting Started at hofstra.edu/studentemployment.

In addition, if your student has not been paid by Hofstra previously, they will need to complete payroll tax forms, a W-4 Employee Withholding Allowance Certificate, and a New York State Withholding form.

Remember that on-campus jobs fill quickly. Encourage your student to apply for positions as early as possible and to frequently check the Current Jobs web page, as new employment opportunities are posted regularly.

Where can students find out about off-campus jobs and internships?

For information about part-time employment opportunities in the local community, students should visit The Career Center at M. Robert Lowe Hall, South Campus (near James M. Shuart Stadium and C.V. Starr Hall). Students can make online appointments at hofstra.edu/career.
Moving Into the Residence Halls

Hofstra’s Office of Residence Life offers a variety of comfortable living environments that are sure to meet the diverse needs of our residential students. Residence hall styles range from high-rises offering single, double, and triple rooms with common area lounges and corridor bathrooms to suite-style residence halls with in-suite bathrooms, and some with shared in-suite lounge areas. Each residence hall has a community kitchen, free on-site laundry facilities, and community living rooms. All residence halls have Wi-Fi and are cable-ready.

Opportunities to select living-learning communities, which house first-year students who share an academic or social interest around a common theme, are available at the Netherlands Complex and Stuyvesant Hall. There are also ample opportunities for upper-level students to form their own themed living communities based on a shared academic or social interest. For additional information about these programs or our residence halls, please visit hofstra.edu/reslife or email reslife@hofstra.edu.

Each residential area is staffed by a full-time master’s degree level professional resident director (RD), graduate assistant and undergraduate resident assistants (RAs), trained to assist students and develop a strong sense of community among the residents. When the Residence Life Office is closed, an RD is always available. To contact the RD on duty, your student should call Public Safety at 516-463-6606.

In addition, each building or complex has an RA on duty. From 6 p.m. to 9 p.m., your student may find the RA on duty in the RA office. Between 9 p.m. and 8 a.m., the RA on duty is in their individual room. The name and telephone number of the RA on duty is posted on the RA office door in each residential facility.

The staff in each hall are always available to assist students as they learn to negotiate their needs within their living environments. If a roommate concern cannot be resolved through open communication and sometimes informal mediation with resident assistants or resident directors, then a room change may be granted. Room changes begin after the semester’s occupancy has been confirmed, generally around the second week of the semester. Residents should see their resident director for more information. Students may not change rooms without written approval.

Maintenance and Safety Inspections

All students have a right to live in a residence hall free from disruptions to their daily living, which includes a clean, safe environment. Residents are expected to keep their living environments clean at all times. In order to maintain the highest standards of cleanliness and personal safety, maintenance and health and safety inspections are conducted on a regular basis. The University reserves the right to inspect rooms in the residence halls at any time regardless of whether the rooms are occupied at the time of inspection. Possession of a prohibited item in a residence hall may result in a violation of the Student Code of Conduct; the prohibited item will be confiscated. Although the sanction for a health and safety violation is typically a fine, any violation may be grounds for student conduct action through the Office of Community Standards. If an appropriate level of cleanliness is not found, students may be issued a warning and given 24 hours to clean their space. Should additional concerns be raised, the Office of Residence Life reserves the right to pursue student conduct action and/or reassignment or removal from the residence halls.

The use of extension cords is prohibited by Nassau County fire codes. Surge protectors are permitted in the residence halls; however, one surge protector may not be plugged into another surge protector. For a complete list of items prohibited in the residence halls as well as a list of minimum fines, please review The Living Factor: Student Calendar and Guide to Residence Life, Policies and Procedures at hofstra.edu/livingfactor.

Linens Program

Did you know that the beds at Hofstra University are extra-long (not standard twin size)? The Office of Residence Life has partnered with Residence Hall Linens to provide Hofstra students and families with a convenient and affordable way to ensure that students have sheets, blankets, and comforters that fit the extra-long mattresses in our residence halls. They also sell towels, organizers, and storage items. Shipping is free for all Value Pak orders. Purchases made through this program help support Hofstra’s student services. For more information, please visit rhl.org/hof.
Where can my student rent a refrigerator or microwave?

Hofstra has a contract with an outside vendor to provide refrigerators and approved refrigerator/microwave units to students. Refrigerator/microwave units are available for reasonable rental rates to all residential students. A separate mailing regarding these rental units is sent to students during the summer, along with their housing assignment packet. For more information, contact the Office of Residence Life at 516-463-6930 or reslife@hofstra.edu.

Please note: Microwave units other than those approved by the University are not permitted in the residence halls. Residents may bring smaller-sized refrigerators for their residence hall room or suite. The size and number of these refrigerators are limited (one per room or two per suite) due to the electrical current they draw and the limited electrical outlets in the residence hall rooms and suites. The refrigerator must be an energy-efficient model and may not exceed five (5) cubic feet in size.

HofstraVision

Residential students with cable-ready televisions receive a variety of free television stations, courtesy of HofstraVision. Students will need to bring a coaxial cable or may purchase one at the Hofstra Bookstore. Televisions with a clear QAM-capable tuner are required to receive the digital channels. ATSC or 8VSB tuners are not compatible. Upon check-in to the residence halls, residents are provided with a listing of available channels. Scanning for channels is necessary to receive the TV service. These channels are subject to change without notice.

Sending Letters and Packages to Your Student

No Signature Required

United States Postal Service (USPS) mail pieces not requiring a student’s signature (such as bills, cards, letters, packages and magazines) are delivered to the residence halls by the USPS. Upon delivery to the residence hall, the senior resident assistant (SRA) distributes the mail to the appropriate student mailboxes. Packages delivered to the residence hall that do not fit into a student’s mailbox are left in the RA Office. Students receive a package slip in their mailbox that informs them that they can pick up their package when an RA is on duty in the office each evening between 6 p.m. and 9 p.m. SRAs deliver mail or mail slips daily. In order to pick up a package, students must show their HofstraCard and sign for the package. Please note that students share mailboxes, so if there is a delay in getting a notification, it is possible that a roommate picked up the mail or package slip and didn’t deliver it to the intended student in a timely fashion.

Signature Required

The Student Post Office, located on the lower level of the Mack Student Center, North Campus (adjacent to the Hofstra University Bookstore), receives all FedEx, UPS, and USPS letters or packages requiring a student’s signature. When mail is received, the Student Post Office (hofstrapostoffice@hofstra.edu) emails the student’s Hofstra Pride account to inform the student that there is a letter or package awaiting pickup.

Please encourage your student to regularly check their Hofstra Pride email account. On occasion, emails can end up in a spam folder, so your student should add hofstrapostoffice@hofstra.edu to their email address book to ensure proper delivery. Upon receiving notice, students must present a valid HofstraCard to pick up their mail. It is important to note that due to this necessary routing of signature-required mail, a delay in letter/package delivery to students is possible. Letters and packages received on the weekend are held for delivery to the Student Post Office until Monday morning. If a student needs this mail piece immediately, they can pick it up on Saturday or Sunday, with a valid HofstraCard, at the David S. Mack Public Safety and Information Center.

For Important Mail

You may use FedEx, UPS, and other courier services that always provide the date of delivery and require a recipient’s signature. We strongly recommend you use this method of delivery if sending items like birth certificates, passports, immunization paperwork, gift cards, or other items of distinct value. Student Post Office employees will sign for mail delivered by couriers.

When sending important letters or packages via the USPS, use a mailing service that provides a return receipt: Certified Mail, Express Mail, Insured Mail, or Registered Mail. Additionally, Signature Confirmation Mail, for packages only, provides the date of delivery and a recipient signature. The Delivery Confirmation Service from the USPS is not recommended. This service is limited in that it can track a letter or package only from the post office of origin to the
U.S. Post Office in Hempstead, New York. Should you choose this delivery service, please note that the USPS delivers the letter or package directly to the student’s residence hall as non-signature required mail.

**Student Post Office**
Lower Level of Bookstore, Sondra and David S. Mack Student Center, North Campus 516-463-6313

When the Student Post Office is closed, students can pick up their packages at the Hofstra University Bookstore during normal operating hours.

**Amazon Locker**
The Amazon locker, Cria, is available in the Mack Student Center, North Campus. For more information, see page 51.

**United States Postal Service Facilities**
600 Franklin Avenue
Garden City, NY 11530  
516-747-2201  
800-275-8777

200 Fulton Avenue
Hempstead, NY 11550  
516-560-1120  
800-275-8777

1000 Front Street
Uniondale, NY 11553  
516-481-8245  
800-275-8777

**RESIDENCE HALL ADDRESSES**
*Student mail should be addressed as follows:*

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Address Details</th>
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<tbody>
<tr>
<td>Student Name</td>
<td></td>
</tr>
<tr>
<td>Alliance Hall, Room #</td>
<td>300 Hofstra University Hempstead, NY 11549-3000</td>
</tr>
<tr>
<td>Bill of Rights Hall, Room #</td>
<td>310 Hofstra University Hempstead, NY 11549-3100</td>
</tr>
<tr>
<td>Colonial Square East, House Name, Room #</td>
<td>380 Hofstra University Hempstead, NY 11549-3800</td>
</tr>
<tr>
<td>Constitution Hall, Room #</td>
<td>320 Hofstra University Hempstead, NY 11549-3200</td>
</tr>
<tr>
<td>Enterprise Hall, Room #</td>
<td>340 Hofstra University Hempstead, NY 11549-3400</td>
</tr>
<tr>
<td>Estabrook Hall, Room #</td>
<td>330 Hofstra University Hempstead, NY 11549-3300</td>
</tr>
<tr>
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<tr>
<td>Netherlands South, House Name, Room #</td>
<td>365 Hofstra University Hempstead, NY 11549-3650</td>
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<tr>
<td>New York Hall, Room #</td>
<td>380 Hofstra University Hempstead, NY 11549-3800</td>
</tr>
<tr>
<td>Netherlands North, House Name, Room #</td>
<td>385 Hofstra University Hempstead, NY 11549-3850</td>
</tr>
<tr>
<td>(House Names: Dover, Jamestown, Newport, Portsmouth, Plymouth, Salem, Williamsburg)</td>
<td></td>
</tr>
<tr>
<td>(House Names: Amsterdam, Breukelen, Orange, Rensselaer, Utrecht)</td>
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</tr>
<tr>
<td>(House Names: Cambridge, Hampton, Hempstead, New York, Norwich, Providence, Quincy)</td>
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</tr>
</tbody>
</table>
Commuting to Hofstra

The Office of Commuting Student Services and Community Outreach supports commuting students’ academic, social, and civic engagement at Hofstra. The staff seeks to assist commuting students in learning how to live safely, successfully, and independently in the communities that surround the University. All first-year commuting students are assigned a commuter peer mentor. The office is located in Room 221 Sondra and David S. Mack Student Center, North Campus.

The Office of Commuting Student Services and Community Outreach:
- Assesses the needs of the commuting student population.
- Encourages commuting students to get involved on campus through clubs or organizations, sports teams, intramurals, or student employment.
- Ensures that commuting students are aware of University resources and facilitates access to all Hofstra University has to offer.
- Ensures – by way of the Commuter Student Association – that the commuting student voice is heard and recognized across all University departments.
- Provides community information and area resources.
- Provides lockers free of charge. Lockers are located on the second floor of the Sondra and David S. Mack Student Center and are available on a first-come, first-served basis. Students must register for a locker in Room 221 Mack Student Center beginning the first day of each fall semester.
- Offers community service opportunities, i.e., Shake a Rake, Snow Angels, Pride Paint and Plant, and many more.

For more information, visit hofstra.edu/commuting, email commuters@hofstra.edu or communityoutreach@hofstra.edu or call 516-463-3469.

HofstraCard Services

The HofstraCard is a student’s Hofstra University photo identification and serves many functions. Students must carry it at all times, as it is used to gain access to Hofstra’s residence halls, the Mack Fitness Center, the Swim Center, technology labs, and the Library. Your student’s HofstraCard is also used to access their dining plan; PridePrint services; and Dutch Debits, an optional debit account. Many off-campus stores, restaurants, and miscellaneous places (i.e., movie theaters) offer student discounts, so make sure your student presents the HofstraCard to take advantage of this perk! HofstraCard Services also offers passport photo services. Students may purchase a set of two printed passport photos or the digital image file of the photograph. The entire process takes only a few minutes; photos can be taken and processed in the office immediately, or digital images can be sent to the student’s specified email address.

What if my student needs a new HofstraCard?

Students can deactivate their lost cards anytime by logging in to the Hofstra portal (my.hofstra.edu). Students can obtain a new HofstraCard in Room 110 Mack Student Center, North Campus. Please note that there is a replacement fee for lost cards.

Dining on Campus

Dining Plans

Hofstra Campus Dining, provided by Chartwells of the Compass Group, offers students flexible dining plans to fit their busy schedules and help them stay within budget. With 18 locations and convenient hours, students can refuel and connect with friends and classmates while dining on campus. All purchases made with you student’s dining plans are sales tax-free, allowing them to save time and money through one of our dining plan options.

All declining balance dining plans come with a predetermined number of points (dollars), which are loaded onto the student’s Hofstra Card. Points are deducted from the student’s account each time a purchase is made, similar to a debit card, and are accepted at all dining facilities across campus. As a condition of residency, all students living on campus are required to select a dining plan.

Please visit hofstra.edu/dining for further details on dining plan options, including cost (rates are subject to change). Points are nonrefundable and nontransferable. Fall semester points may be used from the beginning of the fall term through the January session. Unused fall semester points are carried over to the spring semester provided the student purchases the same plan as the fall semester, or one of higher value. Students have the first three weeks of each semester to make any changes to their dining plan, i.e., to upgrade or downgrade. Spring semester points may be used only during the spring semester. All unused points are forfeited at the end of the spring semester. Please refer to the dining plan contract for exact dates. All students (residential and commuting students) can sign up for a dining plan through the Hofstra portal at
my.hofstra.edu (select Menu, then Student Services; then select Dining Services Contract under the Dining Services section, and follow the instructions).

Students and parents may add dining points at any time by visiting hofstra.edu/hofstracard. If a student wishes to change or cancel their dining plan, the student must contact the Office of Residence Life and complete a Dining Plan Change Form.

Dining plans and their costs are listed at hofstra.edu/dining (click on Dining Plans). Students are able to choose from a variety of campus dining locations that accept the HofstraCard. Designated dining locations may be closed during holidays or when classes are not in session. Dining locations and hours are listed at hofstra.edu/dining (click on Dining Hours).

Are students required to sign up for a dining plan?

All undergraduate residential students are required to purchase a dining plan. Dining plans are accepted at all dining facilities on campus. Please visit hofstra.edu/dining for more information.

Can commuting students purchase a dining plan?

Yes. Commuting students can obtain a Dining Plan Contract from the Office of HofstraCard Services. For more information, visit hofstra.edu/dining (click on Dining Plans).

Are special food options available on campus?

Yes. Eli’s Kosher Kitchen, located in the Sondra and David S. Mack Student Center, provides hot and fresh kosher food. In addition, prepackaged kosher food is available at most locations every day of the week. Vegan and gluten-free options are labeled and available at most eateries. G8, also in the Mack Student Center, provides cuisine that excludes ingredients containing the top 8 food allergens — nuts, tree nuts, fish, shellfish, dairy, eggs, gluten, and soy. Additionally, Halal certified options are available every day of the week at this station. If your student has special dietary needs, including severe allergies and diet restrictions, please visit hofstra.edu/dining for more information about our dietitian.

Dutch Debits

Hofstra University offers a general declining balance account called Dutch Debits. The amount of each purchase is automatically deducted from the total balance. Please note that Dutch Debit points cannot be used at the dining locations on campus. Dutch Debits can be used at the Bookstore, Student Health and Counseling Center, Computer Repair Center, and at certain events held on campus. Existing points from the fall carry over to the spring, but all unused points are forfeited at the end of the spring semester. In addition, once credited to an account, Dutch Debits are nonrefundable and nontransferable, so please anticipate costs carefully.

The easiest way to add a Dutch Debits account by using a credit card is by visiting hofstra.edu/dddeposit. If you or your student wishes to pay with cash, check, or money order, visit HofstraCard Services, located in Room 110 Mack Student Center, North Campus.

For further assistance, please call HofstraCard Services at 516-463-6942 (option 6 for a representative).

Dietary Concerns

Many times, college students, under the pressure of academic demands, develop poor eating habits. Please discuss healthy eating habits with your student.

At Hofstra, our continuing promise is to offer quality culinary options, paying special attention to nutritional content. Hofstra students also have free access to a registered dietitian/nutritionist. If students have any questions or concerns regarding their dietary needs, they can visit hofstra.edu/dining (click on Meet Our Dietitian). In addition, Hofstra’s registered dietitian provides assistance to students with food allergies or gluten intolerance, and offers meal planning advice to those with religious dietary restrictions.

We understand the growing concerns students have with regard to healthful eating and body image. Nutritional analyses are provided for many of the items served on campus, and organized health and wellness workshops, conducted by the nutritionist, are offered to students regularly. Hofstra remains at the forefront of the balanced life and wellness movement, providing rich, healthful dining options to our students.
HEALTHY AT HOFSTRA
Student Health and Counseling Center

The Student Health and Counseling Center (SHACC) offers accessible short-term medical care and counseling services to all enrolled Hofstra University students. Our providers are experienced in addressing health-related concerns commonly seen on college campuses and advocate a wellness approach to health care. Students are empowered to become partners in managing their physical and psychological health needs through education and knowledge. All health care is confidential, and information is released only at the written request of the student, or where law, regulations, or emergency situations require it.

Appointments

SHACC operates on an appointment system. For medical services, students may make an appointment online or call SHACC (516-463-6745). To make an appointment online with a medical provider, students can: 1) Log in to the Hofstra portal at my.hofstra.edu, 2) Go to My Apps, 3) Click on Medicat, 4) Go to Appointments. Appointments are recommended for all non-emergency visits and may be scheduled by calling SHACC at 516-463-6745. Evaluations by a medical provider are available on a walk-in basis for urgent medical concerns; however, students may have to wait to be seen.

For medical visits, students are requested to arrive 15 minutes prior to their scheduled appointment time to complete or update any paperwork. Students should present their current HofstraCard at each visit.

For counseling services, students may call SHACC (516-463-6745). Students will be assigned an appointment with the next available counselor. Students are advised to disclose any urgent scheduling needs with the office receptionist. Short-term individual counseling is available to all Hofstra students at no charge for the first three sessions. A fee of $30 is charged for each counseling visit beyond the third session. Workshops and psychoeducational groups are provided at no cost.

Health

SHACC provides holistic-oriented health care, including initial diagnosis and treatment of illnesses and injuries, and appropriate follow-up for most short-term conditions. Routine gynecological services, immunizations, and laboratory testing are also provided. Experienced medical providers are available to assess symptoms and assist in obtaining appropriate care. Appointments are recommended for all non-emergency visits and may be scheduled by calling SHACC at 516-463-6745. Evaluations by a medical provider are available on a walk-in basis for urgent medical concerns.

Immunization services are available on a reasonably priced fee-for-service basis. Services include vaccinations for measles, mumps, and rubella (MMR) and tetanus, as well as tuberculosis screening.

We do not offer the following services:
- Care following a motor vehicle accident
- Care following a workers’ compensation injury
- Dental services
- Chiropractor services
- Optometrist services
- Diagnostic imaging

Immunization Requirements

To attend a university in New York state, every student born after January 1, 1957, who is taking six or more credits, must show documented proof of immunity to measles, mumps, and rubella (German measles) by ONE of the following:
- An official school, state, county, or national immunization record verifying two MMRs.
- A blood test showing immunity to those diseases, with a titer clearly stated.
- A written history signed by a health care provider showing clear documentation of two MMRs.
- A written history signed by a health care provider documenting having had measles and/or mumps. History of rubella must be laboratory confirmed.

The University is required by New York state law to exclude any student who does not comply with these laws. Noncompliant students are not permitted to attend Hofstra University. This includes exclusion from classes, residence halls, and other curricular and co-curricular activities.

New York state also requires that each student receive information concerning meningococcal meningitis disease and the available vaccine. The student is mandated ONLY to document that they have received the information and have chosen either to be vaccinated or to decline the vaccination.

A student’s health record must be on file with SHACC prior to attending the University.

Every student should consider receiving the influenza vaccine. When available, SHACC provides the vaccine at a nominal cost to students.

For more information and forms, please visit hofstra.edu/studentthehealth.

Health Insurance

Domestic undergraduate students who would like to purchase insurance coverage can go to the federal insurance exchange at www.healthcare.gov to find available health plans in the state where they permanently reside. If the permanent residence is outside of New York, it will be important to select a PPO plan that offers coverage throughout the United States, so that health care expenses are covered in the area near Hofstra. International students, who are required to have health insurance, should visit the International Student Affairs Health and Accident Insurance website (hofstra.edu/healthinsurance). Medical school students can visit the Donald and Barbara Zucker School of Medicine at Hofstra/Northwell Student Health Insurance website (medicine.hofstra.edu/healthinsurance).
Dispensary Services
Limited dispensary services are available and include over-the-counter medications as well as an appropriate range of prescription drugs. Most of the medications that are dispensed at SHACC are provided at cost.

Counseling
SHACC provides psychological and educational counseling to students in an effort to facilitate their meaningful personal growth and fullest educational development. Individual and group counseling are available to enrolled students who are experiencing emotional, behavioral, adjustment, or academic concerns. The collaborative counseling process is used to clarify problems, establish realistic goals, and develop active, short-term treatment solutions. Referrals to outside providers can be offered to students seeking options for long-term individual therapy. Services are provided by professional staff in a relaxed and confidential environment. For students arriving on campus with existing mental health service needs, early identification of primary treatment providers and medication requirements is recommended. SHACC also provides psychoeducational programming for students throughout the academic year on various topics related to college student mental health. Additional resources and information are offered during mental health screening days, which are held several times throughout the academic year.

Emergencies
In the event of an emergency, students should contact SHACC during normal business hours.

At times when the office is closed, on-call counselors may be reached by contacting the Department of Public Safety at 516 463-6789.

For any medical emergency that occurs after hours, students may contact Public Safety at 516-463-6789. Public Safety staff members can call an ambulance to transport a student to the hospital, if necessary. Visit hofstra.edu/familymedicalfaq for more information.

What Students Should Bring to Campus
- A copy of their insurance card, which students will need for outside labs or hospital visits. SHACC does not take insurance. Services are free or require a nominal fee. International students must purchase medical insurance through Hofstra; more information is available at gallagherstudent.com/hofstra.
- Name, address, and telephone number of their primary care provider
- Knowledge of medications that they have been prescribed
- Any health records related to ongoing health issues
- Emergency contact name and telephone number(s)
- Thermometer
- Pain reliever/fever reducer
- Hot/cold pack
- Elastic bandage
- Adhesive bandages
- Gauze pads and tape
- Over-the-counter cold/allergy relief medicines
- For contact lens wearers, have eye glasses available (in case of injury, infection, or loss of contacts)

Consider setting up an account at a local pharmacy with your student’s information, prior to needing it. (Please see a list of local pharmacies at the end of this handbook.)

Campus Recreation
Campus Recreation offers a wide variety of sport activities, fitness programs, and recreational facilities for the entire campus community. The office is located in the David S. Mack Fitness Center, North Campus, east of Colonial Square.

The mission of Campus Recreation is to provide a welcoming environment that educates the campus community on the value of a healthy lifestyle and enhances the physical well-being of all, particularly students. The department collaborates with the University community to offer diversified recreational programs along with premier facilities that encourage active participation and engagement in both a formal and informal setting.

Campus Recreation offers a wide variety of different intramural leagues and special events that students can participate in throughout the year. These programs provide a unique opportunity for members of the Hofstra community to participate in recreational and competitive sports leagues and tournaments in an organized environment. The intramural sports offerings include basketball, flag football, floor hockey, soccer, softball, and volleyball. We also host special events throughout the year, with the most popular being “Hofstra’s Strongest” bench press competition, NCAA March Madness Tournament Bracket Challenges, and Zumba events.

The department also supports 26 club sports: badminton, baseball, billiards, bowling, crew, equestrian, ice hockey, men’s lacrosse, men’s rugby, men’s soccer, men’s ultimate frisbee, powerlifting, quidditch, rock climbing, roller hockey, running, ski and snowboard, softball, table tennis, tennis, volleyball, women’s lacrosse, women’s rugby, women’s soccer, women’s ultimate frisbee, and yoga. Clubs provide high-quality competitive and recreational sport opportunities and enhance collegiate and educational experiences. The competitive aspect of club participation allows members to compete against other intercollegiate sport teams, while the recreational aspect offers members the chance to enhance their skills in a sport activity.

Hofstra University Spirit Support is overseen by Campus Recreation and is a unique and exciting association composed of the Hofstra Cheerleaders, Dance Team, Pep Band, and Mascots. The major role of Spirit Support is to increase spirit and student involvement at Hofstra University events. Although its main purpose is to support Hofstra’s athletic teams, Spirit Support is also active in the community and at special events. This commitment is a strong indication of the unity so common among Hofstra students. Participating in these activities is
Living On and Off Campus

a great way for students to become active on campus, meet fellow students, and increase their leadership and co-curricular involvement at Hofstra University.

Finally, group exercise classes are taught daily at the David S. Mack Fitness Center. These classes — Cycle, Yoga, Zumba, Hardcore Abs, HIIT (High Intensity Interval Training) Bootcamp, and Cardio Kick — are taught by caring, certified instructors who are dedicated to helping individuals reach their fitness goals. Students may register for classes online through the portal by visiting hofstra.edu/fitcenterclasses.

The beautifully designed, state-of-the-art David S. Mack Fitness Center includes:

- 63 state-of-the-art cardio pieces
- 50+ Cybex strength training pieces
- ADA-certified circuit
- Cycle studio
- Yoga/Pilates studio
- Aerobics studio
- Indoor track
- Lounge and computer station
- Six basketball hoops

Students are encouraged to utilize the fitness facilities on campus, participate in the many recreational programs offered, and live a healthy lifestyle. The David S. Mack Fitness Center is open Monday through Thursday, 6 a.m. to midnight; Friday, 6 a.m. to 8 p.m.; Saturday, 10 a.m. to 8 p.m.; and Sunday 10 a.m. to 10 p.m.

For more information, visit hofstra.edu/recreation or call 516-463-4037. You can also find information on Facebook, Twitter, Instagram, and Snapchat @HofstraRec. A valid HofstraCard is required at all times upon entry.

Safe at Hofstra
Department of Public Safety
“Protecting with Pride”

Hofstra’s Department of Public Safety is located in the Mack Public Safety and Information Center on the southwest corner of Hempstead Turnpike and California Avenue. The dedicated members of the department are responsible for ensuring the safety of approximately 13,000 community members and 3,500 residential students, and securing 244 acres of campus property. Public Safety officers are New York state-certified first responders who are trained in first aid, CPR, and other emergency medical care.

Services provided by the Department of Public Safety include the following:

- Patrols of residence halls and staffing of entrance areas to all residence halls.
- Educational workshops on topics such as campus safety, personal safety, dating violence, and sexual assault.
- 58 emergency telephones located throughout the campus.
- A Campus Alert Notification Network (CANN) that provides a comprehensive notification structure to alert the campus community via voice message, text message, and email, as well as a public address system. (Students are required to sign up for CANN at my.hofstra.edu and enter their personal telephone contact information.)
- Campus escorts for those who prefer to have someone accompany them to their car, academic building, or residence hall.
- Motorist assistance, including retrieval of keys, jump-starting dead batteries, and/or towing disabled vehicles to a local service station.
- Parking permits, as all students, faculty, and staff must have their vehicles registered with Public Safety in order to park their vehicles on campus. (Note: All students, including first-year students, are permitted to have cars on campus, as long as they are registered with Public Safety and adhere to all parking and motor vehicle regulations.)
- Victim assistance, including connecting students with local law enforcement, helping students whose cases involve the court system, and referring students to medical, counseling, and other necessary services.

Transportation services:

- The Train Shuttle provides members of the Hofstra community with transportation throughout campus, with scheduled stops at both the Mineola and Hempstead Long Island Rail Road stations.
- The Wednesday and Weekend Shopping and Entertainment Shuttle has scheduled stops at local shopping centers and restaurants.
- The Hofstra Night Shuttle has stops on campus and in the residential areas of Uniondale and Hempstead. For the route and arrival times of the Hofstra Night Shuttle, please visit hofstra.edu/nightshuttle. Students can also download an app that allows them to track the Night Shuttle via their phone.
**IMPORTANT PHONE NUMBERS:**
Public Safety General Information: **516-463-6608** during business hours
Public Safety 24 hour desk: **516-463-6606**
Emergency: **516-463-6789**
Shuttle Information: **516-463-7878**

The Department of Public Safety is open 24 hours a day, 365 days a year to assist students and staff with any issues that may arise. Detailed information about Public Safety, including the Annual Security and Fire Safety Report, is available at [hofstra.edu/publicsafety](http://hofstra.edu/publicsafety) (click on **Menu** in upper left corner, then **Annual Safety Report**).

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**How Parents Are Notified of a Campus Emergency**
If Hofstra’s website is operational, Hofstra’s alert page, [hofstra.edu/alert](http://hofstra.edu/alert), will contain notifications about an emergency. In addition, the Office of Parent and Family Programs will keep parents informed through the Family Link e-newsletter. Please review the emergency FAQs at [hofstra.edu/emergencyparents](http://hofstra.edu/emergencyparents).

Hofstra University’s Emergency Response Plan describes how available resources will be organized, coordinated, and directed during an emergency. The plan includes a chain of command establishing the authority and responsibility of various individuals, and establishes emergency protocol for a variety of situations. You may access the Emergency Response Plan at [hofstra.edu/alert](http://hofstra.edu/alert).

**Are students allowed to have cars on campus?**
Yes. Every vehicle parked on the Hofstra campus must have a parking permit, which must be obtained at the David S. Mack Public Safety and Information Center, located on the corner of California Avenue and Hempstead Turnpike, Monday through Thursday, 9:30 a.m. to 4:30 p.m., and Friday, 9:30 a.m. to 3:30 p.m. during the summer. During the fall and spring semesters, parking permits are issued Monday through Friday, 9:30 a.m. to 4:30 p.m. Students must bring their vehicle registration and HofstraCard. Also, the vehicle must be in the Public Safety parking lot in order to obtain the permit. There are no parking fees.

Additionally, Zipcar is available; please visit [zipcar.com/hofstra](http://zipcar.com/hofstra) for information. See page 53 for additional information.

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**Is shuttle service available?**
Hofstra University shuttle buses provide transportation on and off campus to members of the Hofstra community. The train shuttle has scheduled stops at the Hempstead and Mineola Long Island Rail Road stations, while the shopping and entertainment shuttle stops at local shopping centers and restaurants. In addition, the night shuttle provides safe transportation around the residential areas of Hempstead and Uniondale. For schedules and information, visit [hofstra.edu/shuttle](http://hofstra.edu/shuttle) and [hofstra.edu/nightshuttle](http://hofstra.edu/nightshuttle), stop by the Mack Public Safety and Information Center, or call **516-463-7878**.

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**Prevention and Awareness**
Alcohol and drug abuse, as well as sexual violence, are important concerns for all members of Hofstra’s caring and engaged community. Parents and families can help prevent harmful incidents through regular communication with their students.

**Title IX**
Integral to Hofstra fulfilling its mission is a commitment to a clear understanding of interpersonal respect — ensuring that members of our community are not subjected to sexual misconduct, relationship violence, or any discriminatory harassment on the basis of sex or gender. Hofstra has policies, procedures, and resources to prevent and address these issues, in accordance with Title IX of the Education Amendments of 1972, a federal civil rights law prohibiting discrimination on the basis of sex in federally funded education programs and activities. Policies include the **Student Policy Prohibiting Discriminatory Harassment, Relationship Violence and Sexual Misconduct** for complaints against students, and the **Hofstra University Harassment Policy** for complaints against other members of the University community.

Students at Hofstra should also be aware of their rights under the **Students’ Bill of Rights**, as these rights relate to the offenses of domestic violence, dating violence, stalking, and sexual assault. To view all policies, visit [hofstra.edu/title-ix](http://hofstra.edu/title-ix).

Our campus Title IX officer for student issues oversees Hofstra’s response to reports and complaints of discriminatory harassment, relationship violence, and other sexual misconduct, as well as any patterns or systemic problems that may occur. Our Title IX officer for student issues ([StudentTitleIX@hofstra.edu](mailto:StudentTitleIX@hofstra.edu) or **516-463-5841** or Room 127 Wellness and Campus Living Center) is available to meet with students to discuss Hofstra’s policies related to these important topics. The Title IX officer for student issues also provides periodic training on a wide spectrum of topics related to the prevention of and resources and support available in the event of domestic violence, dating violence, stalking, discriminatory harassment, and sexual assault. Links to some support resources and Hofstra’s policies, including the Students’ **Bill of Rights**, are available at [hofstra.edu/title-ix](http://hofstra.edu/title-ix).
Prevention of Alcohol and Drug Abuse and Sexual Violence

The Dean of Students Office works closely with several departments to coordinate education for students in the area of prevention and awareness and actively responds to student issues in this area in a variety of ways, starting with new students’ arrival at Hofstra. Our students learn about Hofstra’s community standards and policies as early as New Student Orientation. In addition, all students – residential and commuting – complete or attend the following programs:

- Prior to coming to campus, incoming first-year and transfer students must complete online education designed to maximize risks associated with alcohol, drugs, and sexual violence. It is a research-based, comprehensive training program that empowers students to make healthy choices.
- During New Student Orientation and Welcome Week, all students receive in-person training about sexual assault, stalking, dating, and domestic violence prevention.
- All student leaders, athletes and resident advisors are offered periodic trainings on preventing sexual assault, stalking, dating, and domestic violence.
- Residential students attend floor meetings with resident assistants and resident directors where the policies and safe behaviors are addressed and reinforced.
- Students attend campus events, including Take Back the Night and those hosted by the It’s On Us Committee, that help raise awareness and empower students to act positively and become contributing members of our campus community.
- We create and facilitate educational programs for our students throughout the academic year, including Alcohol Awareness Week, Drug Fact Day, Mental Health Awareness, Marijuana Awareness, and Stress Busters.
- Each year, our Student Advocacy and Prevention Awareness staff, Title IX officer for student issues, and It’s On Us Committee sponsor the following events:
  - **Domestic Violence Awareness Week and Sexual Responsibility Week**
    Past programs have included guest speakers, The Clothesline Project, Purple Hearts: Take a Pledge of Non-Violence, film screenings, Gentlemen 101 presented by Phi Delta Theta, Love Shouldn’t Hurt Campaign, and a self-defense course.
  - **Fall and Spring It’s On Us National Weeks of Action**
    Past programs have included guest speakers from the Long Island Safe Center, film screenings, workshops that teach survivors about self-care, and activities to help students understand sexual consent.
- All Hofstra community members are also invited to join one of the student clubs or organizations on campus, such as It’s On Us or the bystander intervention education group Be Kind. Step Up! … or form a club of their own.

Any student interested in joining the campus conversation about preventing sexual misconduct and/or supporting survivors is encouraged to get involved in our efforts. They should contact Hofstra’s Director of Student Advocacy and Prevention Awareness Claudia Andrade at StudentAdvocacy@hofstra.edu.

How Do I Talk With My Student About Sexual Violence?

You can help by talking with your students about alcohol and drugs and sexual violence prevention before they attend Hofstra – and during their years on campus. You may begin by talking about your own knowledge of or experiences with alcohol, drugs, and sexuality – especially about what your expectations are and how Hofstra and the law define sexual violence. Engaging your student in this important conversation can be crucial as they make the adjustment to life at college.

In addition, listed below are additional tips to consider as you engage with your student about prevention:

- **Listen.** Ask your student a question and be willing to listen patiently. Some suggested questions: “How does heavy drinking influence human behavior?” “How do you define affirmative consent?”
- **Be informed.** Read newspaper articles and books and watch online resources and videos; there are many sources of good information on this critical topic. Hofstra’s Title IX officer for student issues assembled an excellent list of resources at hofstra.edu/title-ix (click on Menu on top left and then Resource Library). Read those articles and watch those videos – and share them with your student.
- **Together with your student, read Hofstra’s policies prohibiting sexual misconduct (hofstra.edu/title-ix).** Encourage them to engage in the prevention programs on Hofstra’s campus mentioned above.

Thank you, families, for being a part of this important conversation about prevention and safety. Your communication with your student is more valued than you might imagine – and it helps to form an effective alliance with the advocacy and prevention education efforts taking place at Hofstra.
Financial Aid

Hofstra’s student financial services professionals seek to maximize financial aid opportunities for students and their families by providing guidance and information about scholarships, grants, loan programs, student employment, and payment options. The information contained in this Family Handbook is limited; therefore, your student is encouraged to consult the Hofstra website and/or the Hofstra University Undergraduate Bulletin (bulletin.hofstra.edu) for details and up-to-date information.

Hofstra University is selective and ranks among the finest institutions of higher learning in the country. While college costs are formidable, the value and benefits of a Hofstra education coupled with the success of our graduates render those costs a worthwhile investment in your student’s future. Paying for it can seem daunting, but rest assured, there are many options available to help you and your student meet the costs of a Hofstra education. In fact, approximately 85 percent of Hofstra students qualify for some form of financial aid. That means it is likely that your student will qualify too. Student Financial Services is here to help you and your student make the most of the available options.

To maximize financial aid opportunities, you and your student must:

- Learn about eligibility for various funding programs that are available.
- Follow instructions provided on all application forms and other materials.
- Pay close attention to deadline dates.

To learn about loan programs, please visit hofstra.edu/learnaboutloans.

Application Process

All students are automatically reviewed for academic scholarships via the admission application; no separate application is needed. The Free Application for Federal Student Aid (FAFSA) is the only required application for federal financial aid (i.e., grants, loans, work-study) at Hofstra University.

The federal formula is used to determine eligibility for financial aid. Please remember that your student must reapply each year for which they are seeking assistance. The application may be filed at fafsa.ed.gov. You and your student will need to create an FSA ID in order to sign the web version electronically. When you complete the FAFSA, please be sure to use Hofstra’s school code (002732). A FAFSA must be filed annually and can be completed after January 1 for the upcoming summer and/or fall semester.

In order to best assist you, the FAFSA should be received at Hofstra as soon as possible. In order to receive Stafford or Parent PLUS Loan funds, the loan must be certified by the University prior to the student’s last date of attendance.

Although first-year and transfer students will receive an official Financial Aid Notification in the mail, students can also view their awards on the Hofstra portal (my.hofstra.edu). Continuing students also have their awards posted on the Hofstra portal. Continuing students should check their email for a notice from Student Financial Services that will tell them when their financial aid package has been created and is ready for viewing online. Timely submission of application forms and other required documentation enables our staff to process requests accurately and without delay.

Federal Financial Aid

Federal grants, including PELL, SEOG, and TEACH, can be applied for by filing the FAFSA.

The offer of Federal Stafford and Unsubsidized Loans will appear on the student’s award notification. New students need to accept or decline their awards on the Hofstra portal at my.hofstra.edu. If the student is offered a Stafford Loan and it is the student’s first loan with Hofstra, an entrance interview explaining the aspects of the loan program is required before the funds can be released. The entrance interview can be completed at studentloans.gov. In addition, the student must complete an MPN (master promissory note). First-time borrowers are encouraged to complete these loan requirements no later than June 1 to ensure that credit for the loan appears on the student’s bill.

Federal Parent Plus Loans: The Federal Parent PLUS Loan allows parents of dependent undergraduate students to borrow money to assist with educational expenses. These loans do carry credit criteria, and the direct loan servicer has the final discretion on approval. Students must be enrolled at least part time (minimum of 6 credits per semester) and meet all other federal eligibility criteria. The annual limit is the student’s cost of attendance less any other type of financial aid, and no aggregate limit exists.

To request a Parent PLUS Loan, you and your student must complete and file a FAFSA and PLUS application every year. There are many ways parents may choose to finance the cost of attendance, including a Parent PLUS Direct Loan option, which is available for credit-worthy parents of dependent students. For more information, visit hofstra.edu/sfs and click on For Parents.
Financial Aid, Billing, and Registrar

Federal Work-Study
Various on-campus jobs are available for students who demonstrate financial need. The dollar amount indicated on the student's official Financial Aid Award Notification is the maximum amount eligible to be earned during the school year, but is not a guarantee. Total earnings depend on the number of hours worked, and students are paid semimonthly.

To view a list of Federal Work-Study and other student positions available, your student can visit hofstra.edu/studentemployment.

Alternative Loans
Alternative student loans are private loans offered by lenders specifically targeted to satisfy educational costs greater than the total financial aid received. Most lenders require students with limited credit history to have a co-signer, such as a friend or family member. This may improve the chances of loan approval and may help students qualify for a lower interest rate. For information, please visit finaid.org/loans/privatestudentloans.phtml.

For help choosing a lender and evaluating loan benefits, please visit hofstra.edu/learnaboutloans or finaid.org/loans/educationlenders.

Please note: These links are provided as a general information resource for the use of visitors to the website. The links provided are maintained by their respective organizations, and they are solely responsible for their content. Hofstra neither favors one link over another, nor endorses or profits, in whole or in part, from any products or services offered or promoted by any of the websites whose links appear.

New York State Financial Aid
In addition to federal financial aid, New York state residents may be eligible for the Tuition Assistance Program (TAP) or Part-Time TAP. Upon completion of the online FAFSA, a link will be provided to apply for TAP. The TAP application can also be completed at tapweb.org. If you complete a paper FAFSA, a paper TAP application will be sent to the parent/student; the application must be returned to New York State Higher Education Services Corporation for award consideration. Part-Time TAP is not the same as Aid for Part-Time Study.

New York State APTS (Aid for Part-Time Study)
The Aid for Part-Time Study (APTS) program provides grant assistance for eligible part-time students enrolled in approved undergraduate studies. For eligibility requirements, please contact the Student Financial Services Suite.

Billing and Registration
The Office of the Bursar assists with class registration and student accounts. Students are encouraged to register through the Hofstra portal at my.hofstra.edu or if necessary, in person with the assistance of a staff member in the Center for University Advising or the Student Financial Services Suite in Memorial Hall. In the first year, students must meet with their advising deans or faculty advisors in order to register. Later in their academic careers, this is optional, but we strongly encourage all students to meet with their advisors prior to each semester’s registration in order to stay on track for graduation.

The Student Financial Services Suite works very closely with many other departments to ensure that any awarded financial aid is accurately reflected on a student’s account. All student account information is available online through the Hofstra portal, including schedules, student status, recent billing statements, and updated account information.

To support the University’s sustainability efforts, Hofstra uses electronic means as the primary source of communication and information relating to student accounts. Therefore, students are strongly encouraged to set up one or more authorized e-bill users. An e-bill authorization is different from FERPA authorization. Authorized e-bill users can view the student’s electronic invoice to see the latest charges and balance due, establish a payment plan, and make electronic payments to the account. Please visit hofstra.edu/sfshowto for instructions on how to add an authorized e-bill user.

Optional tuition insurance is available to Hofstra students through A.W.G. Dewar Inc. We encourage all students to take advantage of this insurance because it covers a percentage of tuition loss due to students’ illnesses and emergencies. If the insurance is not purchased, students will be charged accordingly based on the date of their withdrawal as stated in the Hofstra University Undergraduate Bulletin and on the Hofstra website. Please note that the program covers tuition only and will refund up to 70 percent of insured tuition charges for injury, sickness, and mental health withdrawal. For more information, please visit hofstra.edu/tuitioninsurance.

Hofstra offers a variety of ways to pay your invoice, including a first-year locked-in tuition and fee plan, and monthly payment plans. Please visit hofstra.edu/paymentoptions for further information.
Academic Success Coordinators (ASCs) are staff members within the Center for Academic Excellence who work closely with students, faculty, and other departments on campus in an effort to proactively identify academic or other concerns; they also coordinate campus resources to foster students’ academic and personal success.

Academic Success Programs (ASP) – under the auspices of the Center for Academic Excellence – target students' specific challenges, such as time management, procrastination, motivation, note-taking, and study strategies, by providing in-person workshops and online resources to help students overcome barriers to academic success.

The add/drop process is a brief period of time at the beginning of the semester when students may drop or add classes. Students may add/drop courses online until the last day of the first week of classes. After this time, a student must request permission to be signed in to a class by the professor or the department.

An advising dean works with students in planning their academic endeavors throughout their time at Hofstra. A dean can assist students with course planning, major exploration, questions and concerns about academic policies and procedures, academic opportunities available at Hofstra, and other general academic issues. Upon major declaration, academic departments assign students to a faculty advisor for major-related questions or concerns. Throughout their time at Hofstra, students can rely on deans in the Center for University Advising and advisors in major departments to support their academic endeavors.

Hofstra’s online Bulletins serve as a student’s contract with the University. The online Bulletins detail degree requirements and other essential information, including brief summaries of the many educational and cultural resources offered to students and the community. In addition to listing Hofstra's goals and mission statement, the Bulletins highlight University degrees, majors, minors, academic departments, activities, and student life. They include descriptions of the academic programs and courses offered through Hofstra University. Also included in the Bulletins is information concerning admission, academic policies, regulations and requirements, academic offerings, and services and facilities available to students. All Hofstra Bulletins (Undergraduate and Graduate Studies Bulletins, January Session, and Summer Sessions) are available online only. The programs of instruction, the academic calendar, and personnel contained in the Bulletins are subject to change at the discretion of the administration. Notice of such changes will be on record in the Office of Academic Records. Hofstra University’s current and archived Bulletins may be found online at bulletin.hofstra.edu; use the drop-down menu to select the desired Bulletin.

The Career Hub is an online resource that allows for “one-stop shopping” for career resources. The site provides a variety of sites and resources specifically for Hofstra students to explore options, prepare applications, and seek internship and job opportunities. Students can access the system at hofstra.edu/careerhub and parents and family members can learn more at hofstra.edu/career.

The Chronicle is the student-run newspaper. It is published weekly by undergraduate Hofstra students and provides in-depth coverage of campus news, sports, and cultural events for its more than 13,000 students and faculty.

Common Hour occurs between 11:15 a.m. and 12:40 p.m. every Wednesday. No classes are scheduled during this time in order to allow students and faculty the opportunity to participate in co-curricular activities.

A corequisite is a course that must be taken before or at the same time as another course.

David S. Mack Public Safety and Information Center is home to the Department of Public Safety, and is the location for parking permit distribution. The center is located on South Campus, at the corner of Hempstead Turnpike and California Avenue. The Department of Public Safety provides around-the-clock security to the Hofstra community. The general telephone number is 516-463-6608. In case of emergency, students should call 516-463-6789.

The degree audit provides the student with a list of the requirements that must be completed in order to earn a Hofstra undergraduate degree. General University requirements, distribution requirements, and major requirements are shown on this report. Completed courses are shown in each area indicating progress toward completion of the degree requirements. The degree audit indicates the remaining courses and number of semester hours required to complete the program. A student should use this audit to review requirements prior to meeting with an advisor to plan a schedule for the upcoming semester.

Distribution courses, offered by particular academic departments in Hofstra College of Liberal Arts and Sciences, are those that have met special standards set by the faculty. The Distribution courses are required for most majors and are designed to afford the student some familiarity with the subject matter and intellectual methods used in the various liberal arts and sciences. In addition, distribution requirements seek to expose students to a broad range of cultural traditions, and encourage students to partake in interdisciplinary studies that draw on the general resources of the liberal arts and sciences. The categories of distribution courses include: Humanities – Creative Participation (CP), Literature (LT), and Appreciation & Analysis (AA); Natural Sciences, Mathematics, Computer Science – Natural Sciences (NS), Mathematics (MA), and Computer Science (CS); Social Sciences – Behavioral Social Sciences (BH) and History, Philosophy, Religion (HP); and courses in Cross Cultural (CC) and Interdisciplinary Studies (IS).
**DSA** is the Division of Student Affairs; it is composed of offices that work together to promote student learning, growth, and success, in and out of the classroom. When your student meets someone who works in Advising, Student Leadership and Engagement, Residence Life, the Fitness Center, Student Health and Counseling Center, The Career Center, or any other office in Student Affairs, they will find a professional staff member whose primary aim is to help them develop, refine, and meet their goals at Hofstra.

**Dutch Treats** is the convenience store at Hofstra USA. This location is open 24 hours a day, seven days a week, and features fresh food concepts with made-to-order pizzas, sandwiches, and salad bowls.

An **elective** is a course a student chooses to take because of interest in it, to satisfy intellectual curiosity, or to complement degree requirements. An elective course may be outside of a student’s field or discipline, or may have a direct relationship to the student’s degree program. Limits are placed on the number of elective credits students can earn that count toward a degree. Students must consult with a faculty advisor when planning a program of study.

**Explore Next Door (END)** is a program sponsored by the Office of Student Leadership and Engagement that offers free trips to New York City and Long Island for Hofstra undergraduate students. These coordinated outings allow new students to meet, learn outside of the classroom, and have fun! Trips in the past have included Broadway shows, baseball and basketball games, museum visits, Radio City Music Hall, bike tours, pumpkin picking, the ballet, and more!

**FAFSA** is the Free Application for Federal Student Aid. The completed FAFSA is necessary if a student is requesting financial grants, loans, or any aid other than from family. Not completing this form in its entirety prevents the processing of the request for aid, resulting in aid not being granted. The form can be filed, very easily, at [fafsa.ed.gov](http://fafsa.ed.gov).

The **Federal Work-Study** program offers on-campus jobs to students who qualify for the program. Students must submit a completed FAFSA in order to be eligible.

**First Generation Pride** is a movement at Hofstra to provide resources to first-generation college students, to help them build community among one another, and to provide role models in the form of faculty and administrators who are also first-generation college graduates. The First Generation Pride Committee sponsors and organizes programs and social events, and maintains resources for students, such as the website hofstra.edu/firstgeneration – all in an effort to help first-generation Hofstra students succeed and earn their degree.

**Full-time students** are students who are enrolled in at least 12 semester hours (credits) for the academic semester. This is an important factor for many reasons, including financial aid qualifications, health insurance benefits, campus housing eligibility, NCAA athletic eligibility, and international student visa status.

**GPA** stands for grade point average. The grade point average is the index of academic performance used to determine whether a student will be permitted to continue at the University and/or graduate. The grade point average is cumulative, meaning that it includes new semester grades. Students can calculate their grade point average by multiplying the number of credits for a course by the grade received to obtain the quality points. Totaling the quality points for all courses and dividing by the number of credits attempted will result in the grade point average.

**Hands**hake is a primary source of career-related information at Hofstra, including event listings and internship/job opportunities. Students access Handshake, which has thousands of opportunities each year, through The Career Hub. Parents and family members can read more at hofstra.edu/career.

**HCLAS** stands for Hofstra College of Liberal Arts and Sciences. HCLAS includes the following schools: Peter S. Kalikow School of Government, Public Policy and International Affairs; School of Education; School of Humanities, Fine and Performing Arts; and School of Natural Sciences and Mathematics. See more information at hofstra.edu/hclas.

**Hof USA** refers to the dining and recreational facilities within the Hofstra USA complex on the North Campus. It is a casual meeting place for the Hofstra community, providing recreation, dining and dancing, a concert facility, and a theater. Hof USA and the outdoor gazebo are available for on- and off-campus catering events.

The **Hofstra Cultural Center (HCC)** is an internationally renowned organization that includes a conference and symposium component, a music program, and the publication of the proceedings of its conferences and symposia. It plans and coordinates conferences and symposia in the fields of humanities, business, law, and the sciences to promote the University as an international arena of scholarly thought and to foster Long Island as a cultural entity. The activities of the Hofstra Cultural Center augment the offerings of the academic departments of the University. For information, please visit hofstra.edu/culture or call 516-463-5669.
The Hofstra portal (my.hofstra.edu) offers students a quick and simple way to register for courses. Looking up classes, registering for open classes, and adding/dropping classes are all just a click away via the Hofstra portal. Pre-advised, matriculated, and continuing graduate and undergraduate students in Hofstra College of Liberal Arts and Sciences (Peter S. Kalikow School of Government, Public Policy and International Affairs; School of Education; School of Humanities, Fine and Performing Arts; and School of Natural Sciences and Mathematics), Frank G. Zarb School of Business, The Lawrence Herbert School of Communication, Fred DeMatteis School of Engineering and Applied Science, and School of Health Professions and Human Services may register online through the Hofstra portal. (Note: NOAH Scholars Program students are not able to register online.)

Hofstra University Honors College (HUHC) is dedicated to serving students who perform at the highest academic level. Through an innovative curriculum centered in the liberal arts and compatible with all majors, students are given an opportunity to earn special designations as graduates of HUHC. HUHC brings together all honors students in their first year by requiring a common sequence of courses (Culture and Expression) that satisfies some undergraduate requirements for graduation.

The Hofstra University Museum is the only university museum in the region that is nationally accredited by the American Alliance of Museums. The permanent collections house more than 5,000 works of art in varied media dating from the ancient to the contemporary, and includes American artists of the 18th through 21st centuries. Open year-round to the public with free admission, the Museum mounts four to six original exhibitions each year and comprises two wheelchair-accessible galleries: Emily Lowe Gallery (located behind Emily Lowe Hall, South Campus) and David Filderman Gallery (located on the ninth floor of the Joan and Donald E. Axinn Library, South Campus). The Museum engages with students through class visits and activities as well as offering public programs during the year to more than 32,000 visitors by way of lectures, symposia, and workshops. In addition, the Museum cares for approximately 70 outdoor sculptures installed on the University’s 244-acre campus. For information, please visit hofstra.edu/museum or call 516-463-5672.

Humanities refers to the disciplines of art, dance, drama, English, foreign languages, literature, and music.

IEI stands for Intercultural Engagement and Inclusion. IEI works closely with students, faculty, administrators, and staff to develop diversity education programs and social awareness initiatives that allow campus community members to explore identity, enhance intercultural competence, and develop skills to build an inclusive campus climate.

A liberal arts course is a course in the natural sciences and mathematics; government, public policy and international affairs; and humanities, fine and performing arts. A liberal arts education develops a variety of skills, such as critical thinking and the ability to access and analyze information and ideas in a technologically sophisticated world. Every undergraduate degree program at Hofstra requires a certain number of credits in liberal arts, so our graduates emerge as lifelong learners who are intellectually ambitious and adaptable to change.

A matriculated student is a student who has successfully satisfied all admission requirements, has been officially accepted into a degree program at Hofstra University, and has registered for courses.

Natural sciences generally refers to the study of natural objects, including biology, geology, mineralogy, physics, and chemistry. All natural science distribution courses must be taken with a corresponding lab requirement.

A Hofstra student’s journey begins with New Student Orientation. It is designed with student success and enjoyment in mind. Students stay on campus in a residence hall for the three-day summer program, regardless of whether they will be residential or commuting students in the fall. The dates of the program are listed within your student’s Welcome Packet, and sessions are available from June to August. Parents attend Family Orientation on Tuesday, the first day of each New Student Orientation session. The program introduces new students to all areas of Hofstra, including student services, faculty, academic advisors, and the campus culture. During the program, your student will learn about Hofstra’s curriculum and campus resources, register for classes, tour the campus, meet faculty and advisors, and begin to develop friendships with fellow students. The first semester is an exciting time for a new student; the opportunities are endless, from campus clubs and organizations to special programs and events.

The NOAH Scholars Program, established in 1964, is an academic success initiative that provides postsecondary access, academic support, and enrichment opportunities for talented, highly motivated New York state residents who have experienced precollege educational and economic disadvantage.

Orientation@hofstra.edu is the email address for first-year questions and information.

OSLE stands for the Office of Student Leadership and Engagement and is the office responsible for supervising and coordinating student organizations and clubs, and organizing orientation and new student programs, leadership opportunities, and class programs and traditions.

A prerequisite is a course that must be taken and passed prior to enrollment in another course.

Probation (academic) occurs when a student’s grade point average falls below 2.0 (a C average) or if a student fails to satisfactorily complete a minimum percentage of their attempted credits. If this occurs, the student must meet with a dean in the Center for University Advising and complete a 1-credit academic success course.

Quality points are determined by multiplying the grade earned by the number of credits for a course. Totaling the quality points in a particular semester and dividing it by the number of credits attempted results in the grade point average for that semester.
An RA is a resident assistant of a residence hall. The RA's responsibilities include providing general assistance to residential students; managing and helping groups; facilitating social, recreational, educational, and cultural programs in the residence halls; informing residents about campus life or referring a student to the appropriate campus resource; explaining and enforcing University policies; and maintaining a safe, orderly, and relatively quiet environment. RAs are full-time students.

An RD is a resident director. The resident assistant staff reports to the RD in their respective area. RDs are full-time master's degree level professional staff members in the Office of Residence Life. RDs respond to emergencies, coordinate the resident assistant staff, develop programming, and handle maintenance concerns for the building.

The Repeat Course Option is an option available to students to repeat a completed course, regardless of the grade, for a better understanding of the subject. Such courses are listed on a student’s transcript as a repeated course, for which a final grade is given. Both grades appear on the student’s transcript, but credit is given only once. However, if the student completes the necessary paperwork before the deadline and is approved, only the second grade is counted toward the grade point average. This option may be exercised twice during a student’s educational career at Hofstra.

A semester is typically 15 weeks long in the fall and spring.

The term semester hour is used to describe the number of credits received by the student for successfully completing a course. The definition of semester hour is a one-hour period of participation in class per week, or a minimum of two hours of laboratory or studio work per week for one semester, or the equivalent.

Social sciences refers to the study of anthropology, economics, history, political science, psychology, sociology, and geography.

The Student Financial Services (SFS) Suite is home to Student Financial Services, Financial Aid Operations, the Bursar (billing), and the Registrar (class registration and transcripts). Please visit hofstra.edu/sfshoWT0 for step-by-step instructions and answers to many frequently asked questions.

A syllabus is a collection of information about a course. It usually contains the following: course description; goals and objectives of the course; reading assignments and due dates; a general outline of the course, including course requirements; and means and methods of evaluation. The syllabus is the key to understanding course content and course policies, and is distributed by the professor at the beginning of a course.

Title IX is a federal civil rights law that prohibits discrimination on the basis of sex. In accordance with Title IX and our mission, Hofstra has policies, procedures, and resources to prevent and address issues such as discrimination based on sex, including sexual violence and gender-based harassment. More information is available at hofstra.edu/title-ix.

TRP stands for Tuition Refund Plan available through A.W.G. Dewar Inc. This optional tuition insurance plan may help minimize the potential financial loss if your student needs to withdraw from classes and leave school during the semester due to illness or accident. This refund plan supplements the University’s published refund schedule. Subscribers are eligible for a refund throughout the term, even when Hofstra University’s refund policy has expired. Costs covered by the TRP include tuition only. The plan will refund up to 70 percent of insured tuition for injury, sickness, or mental health withdrawal. For more information, visit hofstra.edu/tuitioninsurance.

Unispan is the name of the original pedestrian bridge that connects the Sondra and David S. Mack Student Center (North Campus) to the Joan and Donald E. Axinn Library (South Campus). In addition, there are two other pedestrian bridges that connect the North and South Campuses.

The Undergraduate Tutorial Program (UTP) is internationally certified by the College Reading and Learning Association (CRLA). Graduate and undergraduate tutors who lead the tutorial sessions are in excellent academic standing and have shown proficiency in all courses in which they tutor. Your student may request one-on-one sessions with tutors and/or participate in small group sessions. Tutorial support for biology, chemistry, astronomy, physics, computer science, and business statistics are offered in small group sessions only. These tutoring appointments are scheduled as walk-in sessions, for which the specific days and times are posted online. Students may receive tutoring for 1.5 hours per class in up to three classes per week. Students interested in requesting a tutor may schedule appointments via the Hofstra portal at my.hofstra.edu, through Student Success CONNECT. For more information about the Undergraduate Tutorial Program, call 516-463-2000, visit hofstra.edu/utp, or stop by Axinn Library, third floor, South Campus.

WRHU-FM is Radio Hofstra University, broadcasting to Long Island and New York City as well as parts of Connecticut. WRHU’s operates at 88.7 FM, with 470 watts. The station’s community radio programming includes music, news, talk, and sports. Since 2010, WRHU student staff have produced and distributed over 600 live NY Islanders NHL game broadcasts. WRHU has earned two National Association of Broadcasters (NAB) Marconi Awards (2017, 2014) as the noncommercial station of the year, and has twice been named the top college station by The Princeton Review. For more information, please visit WRHU.org.
Amazon Locker 1-877-346-6244
Amazon Locker is a self-service delivery service offered by Amazon. Amazon customers can select Hofstra’s new on-campus locker location as their delivery address and retrieve their orders at that location by entering a unique pickup code on the locker touch screen. The new Amazon Locker is located in the lower level of the Mack Student Center, in the hallway between the Pride Den and the Game Room. You may contact the Office of Parent and Family Programs for support with this service. Our locker is named Cria. amazon.com/addCria

Athletic Ticket Office 516-HOF-TIXX (516-463-8499)
David S. Mack Sports and Exhibition Complex, North Campus
gohofstra.com • hofstratickets.com

Bookstore, Hofstra University 516-463-6654
Sondra and David S. Mack Student Center, North Campus
hofstra.edu/bookstore

Bursar (Student Accounts and Billing)
Please see Student Financial Services Suite.

Business, Frank G. Zarb School of 516-463-5678
Room 307 Weller Hall, South Campus
business.hofstra.edu

Campus Alert Notification Network (CANN)
See Emergency and Weather Information.

Campus Recreation 516-463-4037
David S. Mack Fitness Center, North Campus
recreation@hofstra.edu • hofstra.edu/recreation

Career Center, The 516-463-6060
M. Robert Lowe Hall, South Campus
careercenter@hofstra.edu • hofstra.edu/career

Center for Academic Excellence 516-463-2000
Axinn Library, Third Floor, South Campus
CAE@hofstra.edu • hofstra.edu/cae

Communication, The Lawrence Herbert School of 516-463-5218
communication.hofstra.edu

Community Standards, Office of 516-463-6913
Room 243 Sondra and David S. Mack Student Center, North Campus
communitystandards@hofstra.edu • hofstra.edu/communitystandards

Commuting Student Services and Community Outreach 516-463-3469
Room 221 Mack Student Center, North Campus
commuters@hofstra.edu • hofstra.edu/commuting

Computers, wireless, online passwords, student email
Please see Student Computing Services.
Campus Resources

**Intercultural Engagement and Inclusion** 516-463-6957
Room 263 Mack Student Center, North Campus
OSLE@hofstra.edu • hofstra.edu/iei
facebook.com/HofstraEI

**Interfaith Center (Chaplains' Offices)** 516-463-6920
Room 213 Mack Student Center, North Campus
hofstra.edu/chaplains
- Catholic Chaplain 516-463-7210
  CatholicChaplain@hofstra.edu
  Catholic Campus Minister: Catholic@hofstra.edu
  Instagram: HofstraCatholic • Facebook: Hofstra Catholic Life
  Twitter: @HofstraCCM
- Jewish Chaplain 516-463-6922
  jewishlife@hofstra.edu • hofstrahillel.org
- Muslim Chaplain 516-507-7331
  Sadia.Ahmed@hofstra.edu
- Protestant Chaplain 516-463-5227
  protestant@hofstra.edu

**International Student Affairs** 516-463-6796
Room 202 Roosevelt Hall, South Campus
international@hofstra.edu • hofstra.edu/isa
facebook.com/HofstraISA

**Library, Joan and Donald E. Axinn** (phone) 516-463-5962
South Campus, south end of (text message) 516-628-6473
Unispan hofstra.edu/libraries

**Mathematics Tutoring Center** 516-463-5578
Professor Peter Grassi
Room 301 Roosevelt Hall, South Campus
hofstra.edu/math (click on Resources and choose Tutoring Center)

**NOAH Scholars Program** 516-463-6976
Room 132 Gallon Wing, South Campus
hofstra.edu/noah

**Orientation**
Please see Student Leadership and Engagement.

**Parent and Family Programs, Office of** 516-463-4698
Room 200 Phillips Hall, South Campus
parents@hofstra.edu • hofstra.edu/parents

**Parent Fund** 516-463-5542
Room 101 Hofstra Hall, South Campus
thefund@hofstra.edu • hofstra.edu/giving

**Post Office (Student)** 516-463-6313
Sondra and David S. Mack Student Center, Lower Level North Campus

**Public Safety, Department of** (services) 516-463-6606
(emergencies) 516-463-6789
David S. Mack Public Safety and Information Center
(southeast corner of Hempstead Turnpike and California Avenue)

**Registrar (Academic Records and Class Registration)**
Please see Student Financial Services Suite.

**Residence Life, Office of** 516-463-6930
Wellness and Campus Living Center, North Campus
reslife@hofstra.edu • hofstra.edu/reslife

**Student Access Services (SAS)** 516-463-7075
Room 107 Mack Student Center, North Campus
SAS@hofstra.edu • hofstra.edu/sas

**Student Advocacy and Prevention Awareness** 516-463-6555
Peer Advocacy Wing (PAW)
Room 260 Mack Student Center, North Campus
StudentAdvocacy@hofstra.edu
facebook.com/HUOSAPA
Twitter: @HofstraOSAPA

**Student Health and Counseling Center** (SHACC) 516-463-6745
Wellness and Campus Living Center, North Campus
Mailing Address: 250 Hofstra University, Hempstead, NY 11549-2500
SHACC@hofstra.edu • hofstra.edu/shacc

**Student Employment, Office of** 516-463-6782
Human Resources Center, North Campus
student-employment@hofstra.edu
hofstra.edu/studentemployment

**Student Financial Services Suite** 516-463-8000
Room 206 Memorial Hall, South Campus
SFS@hofstra.edu • hofstra.edu/sfs

**Student Leadership and Engagement, Office of** 516-463-6914
Suite 244 Mack Student Center, North Campus
OSLE@hofstra.edu • hofstra.edu/osle

**Study Abroad Programs** 516-463-4765
Room 107 Roosevelt Hall, South Campus
maria.l.fixell@hofstra.edu • hofstra.edu/studyabroad

**Title IX Officer for Student Issues** 516-463-5841
Wellness and Campus Living Center, North Campus
StudentTitleIX@hofstra.edu • hofstra.edu/title-ix

**Undergraduate Tutorial Program** 516-463-2000
Axinn Library, Third Floor, South Campus
hofstra.edu/utp

**WRHU, Radio Hofstra University** 516-463-5106
Room 127 Herbert School of Communication, South Campus
hofstra.edu/wrhu

**Writing Center**
Three Locations: Daytime, weekday appointments are held in Room 102 Mason Hall, South Campus, west side of California Avenue; evening and weekend appointments are held in the Collaborative Learning Center, Room 201G Axinn Library, South Campus; and appointments for NCAA athletes are held in the Fried Center, located on the second floor of the Stadium Building at James M. Shuart Stadium.

hofstra.edu/writingcenter • hofstra-writenow.blogspot.com
To register and schedule an appointment: hofstra.mywconline.com
VISITING

Driving Directions

From New York City: From the Queens Midtown Tunnel, continue on the Long Island Expressway (I-495) East to exit 38, Northern State Parkway East, to the Meadowbrook Parkway South (exit 31A). Stay on the Meadowbrook Parkway until exit M4 (sign reads “Hempstead/Coliseum”).

From exit M4 of the Meadowbrook Parkway, follow a long ramp to Route 24 West (Hempstead Turnpike). Stay on 24W for about 1.5 miles. Hofstra University is on both sides of Hempstead Turnpike. You will see three overhead walkways. For the North Campus main entrance, make the first right after the first overhead walkway. For the Admission Center, make a left at the light just after the second overhead walkway. The Office of Admission is in Bernon Hall, the first building on your left as you enter the parking lot. Welcome to Hofstra!

For all directions and a printable campus map, please visit hofstra.edu/directions. For instructions on how to use public transportation and the campus shuttle to and from Manhattan as well as to and from the airports, please visit hofstra.edu/fo and scroll down to find a link within the text. For the shuttle schedule, please visit hofstra.edu/shuttle.

Airports

**JFK International Airport** is located 13.2 miles from Hofstra. If you have a choice, the trip from JFK to Hofstra campus is easier than from LaGuardia or Newark. Website: panynj.gov/airports/jfk.html

**LaGuardia International Airport** is located 20 miles from Hofstra. Website: panynj.gov/airports/laguardia.html

**Long Island MacArthur Airport** is located approximately 35 miles east of Hofstra. MacArthur offers regional airlines such as Southwest, American, and Elite Airways. Website: macarthurairport.com

Long Island Sound Ferries

Bridgeport, CT, to Port Jefferson, NY
88844ferry.com

New London, CT, to Orient Point, NY
(“Cross Sound Ferry”)
longislandferry.com

Taxi Services

**All Island Taxi**
Uniondale and Hempstead 516-481-1111
Garden City and Mineola 516-746-2500

**Long Island Checker Cab**
Mineola, NY 516-746-4666

**SuperShuttle**
For transportation to and from JFK and LGA airports.
www.supershuttle.com
(800) BLUE-VAN (800-258-3826)

Please encourage your student to call for taxi service in advance, as it is not uncommon for cabs to arrive 10-15 minutes late, no matter what company they use. Many drivers are unfamiliar with campus locations, and we suggest that your student know the exact location of their destination and pickup, as well as a precise time.

Car Sharing

**Zipcar**
zipcar.com/hofstra
Eligible Hofstra students may join Zipcar for $15 per year. Students may contact the Dean of Students Office for Zipcar support; email deanofstudents@hofstra.edu or call 516-463-6913.

Storage

**Box&Co**
999 Stewart Avenue, Garden City, NY 11530
1-855-692-6926
www.boxnco.com

**Collegiate Storage and Rental**
570 Brook Street, Garden City, NY 11530
1-800-883-8281
collegiate.us.com

**PODS (Portable on Demand Storage)**
877-770-PODS (7637)
pods.com

**Long Island Moving & Storage**
335 Kennedy Dr., Hauppauge, NY 11788
516-753-1100
longislandmovingandstorage.com
Accommodations
To receive the special “Hofstra” rate, please be sure to mention Hofstra when you make a reservation. Reservations can be made by calling the number indicated.

Garden City Hotel
45 Seventh Street, Garden City, NY 11530
516-747-3000

Holiday Inn Westbury-Long Island
369 Old Country Road, Carle Place, NY 11514
516-997-5000

Homewood Suites by Hilton, Carle Place
40 Westbury Ave., Carle Place, NY 11514
516-747-0230

Hyatt Place
5 North Avenue, Garden City, NY 11530
516-222-6277

Long Island Marriott
101 James Doolittle Blvd., Uniondale, NY 11553
516-794-3800

SpringHill Suites Carle Place Garden City
20 Westbury Ave, Carle Place, NY 11514
516-880-1000

Viana Hotel and Spa
3998 Brush Hollow Road, Westbury, NY 11590
516-338-7777

For a full list of hotels with negotiated Hofstra rates, please visit hofstra.edu/hotels.

Banks
The following lists are provided for informational purposes only. Hofstra University does not endorse or recommend particular vendors or banks. Please email parents@hofstra.edu to let us know about your experiences with vendors.

A TD Bank branch and automatic teller machine (ATM) are conveniently located in the Sondra and David S. Mack Student Center, North Campus. ATMs provided by JPMorgan Chase and NEFCU are also available in the Mack Student Center. Additionally, a Citibank ATM is located across from the Axinn Library entrance and a NEFCU ATM is located within Dutch Treats.

Bank of America
3 Main Street, Hempstead, NY 11550
1-800-841-4000 • 516-292-7730 • bankofamerica.com

Capital One
877 Stewart Avenue, Garden City, NY 11530
877-383-4802 • 516-222-9293 • capitalone.com

Chase
450 Stewart Avenue, Garden City, NY 11530
800-935-9935 • 516-294-2030 • chase.com

Citibank
410 Uniondale Avenue, Uniondale, NY 11553
800-874-0333 • 516-874-0333 • citibank.com

HSBC
147 7th Street, Garden City, NY 11530
800-975-4722 • 516-746-7191 • us.hsbc.com

M&T Bank
845 Franklin Avenue, Garden City, NY 11530
800-724-2440 • 516-535-2020 • mtb.com

NEFCU
1000 Corporate Drive, Westbury, NY 11590
800-99-NEFCU • 516-561-0030 • mynefcu.org

People’s United Bank
106 7th Street, Garden City, NY 11530
800-894-0300 • 516-281-3400 • peoples.com

Santander Bank
998 Franklin Avenue, Garden City 11530
877-768-2265 • 516-873-0003 • santanderbank.com

TD Bank
Mack Student Center, North Campus, Hofstra University
888-751-9000 • 516-489-1540 • tdbank.com
Local Hospitals

Long Island Jewish Medical Center (Northwell Health)
270-05 76th Avenue, New Hyde Park, NY 11040
718- or 516-470-7000 (General)
718- or 516-470-7500 (Emergency)

Mercy Hospital
1000 North Village Avenue, Rockville Centre, NY 11570
516-705-2525

Nassau University Medical Center (NUMC)
2201 Hempstead Turnpike, East Meadow, NY 11554
516-572-0123

North Shore University Hospital (Northwell Health)
300 Community Drive, Manhasset, NY 11030
516-562-0100

NYU Winthrop Hospital
259 First Street, Mineola, NY 11501
516-663-0333

Local Pharmacies

Best Choice Pharmacy
510 Fulton Avenue, Hempstead, NY 11550
516-307-8430

CVS/Pharmacy
820 Franklin Avenue (on the corner of Stewart Ave.)
Garden City, NY 11530
516-877-1865

Rite Aid
1910 Hempstead Turnpike, East Meadow, NY 11554
516-794-0616 • 516-794-2562 (Fax)

Target
999 Corporate Drive, Westbury, NY 11590
516-222-1003

Walgreens
603 Uniondale Avenue (southwest corner of Jerusalem Ave.)
Uniondale, NY 11553
516-481-4825

Shopping/Entertainment

The Wednesday and Weekend Shopping and Entertainment Shuttle stops at:

AMC Loews Raceway 10 Theater
1025 Corporate Drive, Westbury, NY 11590
516-745-6937

Fairway Market
1258 Corporate Drive, Westbury, NY 11590
516-247-6850

Gallery at Westbury Plaza
900 Old Country Road, Garden City, NY 11530
galleryatwestburyplaza.com

Roosevelt Field Mall
630 Old Country Road, Garden City, NY 11530
516-742-8000

Stop & Shop
95 Old Country Road, Carle Place, NY 11514
516-739-1535

For the campus shuttle schedule, visit
hofstra.edu/shuttle.

Hofstra University is committed to extending equal opportunity to all qualified individuals without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, physical or mental disability, marital or veteran status in employment and in the conduct and operation of Hofstra University’s educational programs and activities, including admissions, scholarship and loan programs, and athletic and other school-administered programs. This statement of nondiscrimination is in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act Amendments Act, the Age Discrimination Act, and other applicable federal, state and local laws and regulations relating to nondiscrimination (“Equal Opportunity Laws”). The Equal Rights and Opportunity Officer is the University’s official responsible for handling inquiries regarding the nondiscrimination policies and coordinating its overall adherence to Equal Opportunity Laws. Questions or concerns regarding any of these laws or other aspects of Hofstra’s Nondiscrimination Policy should be directed to the Equal Rights and Opportunity Officer at EROO@hofstra.edu, 516-463-7310, C/O Office of Legal Affairs and General Counsel, 101 Hofstra University, Hempstead, NY 11549. The University’s Title IX Coordinator, who is responsible for the University’s efforts to comply with and carry out responsibilities under Title IX, can be reached at TitleIXCoordinator@hofstra.edu, 516-463-8941, 214 Roosevelt Hall, Hempstead, NY 11549. For additional contacts and related policies and resources, see hofstra.edu/eoe.
Support

THE PARENT FUND FOR HOFSTRA UNIVERSITY

today and make a difference.

For more information about The Parent Fund for Hofstra University, please contact:

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The Parent Fund for Hofstra University is a vital source of unrestricted funds that helps the University attract the best and brightest students through scholarships and financial aid, expanded academic offerings, recruitment and support of accomplished faculty, and classroom and other campus facility enhancements. When parents give to The Parent Fund, they support and enhance the undergraduate experience of their student and all Hofstra undergraduates.

It is through the vision and investment of our alumni, parents, and friends that Hofstra has been able to achieve such extraordinary success. Unrestricted funds are critical to the University’s future, and we hope you will join those who have already given this year.

Please visit hofstra.edu/giving to make a gift online.
Click The Fund for Hofstra University when you reach the gift designation section, and indicate The Parent Fund. If it is easier to donate by check, please make your check payable to Hofstra University, and designate “The Parent Fund” in the memo section of your check. Mail to the address listed at left.

Your Gift Matters!