

Title IV Authorization Form for Parents

Instructions:

1. **Print** the student's information in the box below.
2. Check one, two or all three authorization options below.
3. Sign and date where indicated.
4. Return form to:

VIA MAIL:

**Student Financial Services and Registrar Suite
206 Memorial Hall
126 Hofstra University
Hempstead, NY 11549-1260**

VIA FAX:

516-463-4936

VIA EMAIL:

studentfinancialservices@hofstra.edu

(Please print.) Student Last Name

Student First Name

Middle Initial

Hofstra ID#

FOR PARENTS OF UNDERGRADUATE STUDENTS

I, _____, authorize Hofstra University to make use of any
(Please print.) Parent First Name *Parent Last Name*
excess Title IV fund credit balances due to the Parent PLUS Loan for the above-mentioned student in order to:

- Hold to pay institutional charges for a future term within the academic year.
- Pay outstanding prior year non-institutional charges (per federal regulations, cannot exceed \$200).
- Pay current year non-institutional charges, such as parking tickets, lab fees, Dutch Debits, late fees, etc.

I understand that this authorization will remain valid through subsequent award years. I further understand that I can modify or rescind this authorization (please see the Title IV Rescindment Form online at hofstra.edu/titleIVrescind). Any modification or rescindment will become effective as of the date the form is received by the University.

Parent signature (PLUS Loan borrower)

Date

Title IV Authorization Form Frequently Asked Questions:

▶ To what types of financial aid does this Title IV Authorization pertain?

Parent PLUS Loans only.

▶ Does the form need to be signed each semester?

No. The Authorization Form remains in effect while your son/daughter is a Hofstra University student (including breaks in enrollment). It may be rescinded at any time (please see the Title IV Rescindment Form online at hofstra.edu/titleIVrescind).

▶ What is the purpose of the Authorization Form?

Hofstra University, in compliance with federal regulations, must obtain voluntary permission from the parent PLUS Loan borrower to apply federal financial aid proceeds to charges related to a prior or future term, or charges other than tuition, fees, room and board on your student's account.

▶ Will signing the Authorization Form help?

Yes. By signing the form, any excess Parent PLUS Loan fund balances will be applied to prior, future or certain miscellaneous charges on your student's account. This will also help prevent an "account hold" for unpaid charges, which would block your student from registering for future semesters, obtaining grades and receiving transcripts.

▶ Must the Authorization Form be signed in order to have Title IV funds applied to library fines and other fees?

Yes. The Authorization Form must be signed in order to authorize the University to apply Title IV funds toward parking tickets, fines for overdue library books, replacement ID cards, and other miscellaneous charges.

▶ If I do not sign the form, will my son/daughter's financial aid be delayed?

No. However, payment must be made to cover any unpaid charges, and that payment must be made by the applicable deadline date.

▶ I signed the form, but still received a refund check from Hofstra. Why?

Federal regulations require that Hofstra University return funds *in excess of all the items you authorized us to pay* at the end of the loan period for that award year.

▶ I still have questions — whom can I talk to?

Contact the Office of Student Financial Services at 516-463-8000 or studentfinancialservices@hofstra.edu.