



HOFSTRA UNIVERSITY

REQUEST FORM -

UTILIZING A STUDENT ACCOUNT CREDIT BALANCE FOR DUTCH DEBITS - OR ADDITIONAL DINING POINTS

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Hofstra ID: \_\_\_\_\_

Requested Amount to be Moved to: \$ \_\_\_\_\_ Dutch Debits Additional Dining Points

(NOTE: Additional Dining Points can only be added if you have an active dining plan for the current semester)

I understand that this is a request of a transfer for the above dollar amount to be moved to my Hofstra Dutch Debit Account.

I understand that my Hofstra Student Account will be reviewed to ensure that a credit balance is currently available to me on my account and that available credit may be utilized towards Dutch Debits. I understand that certain payments to my account may NOT be utilized towards Dutch Debits. Examples of those include scholarship aid, institutional aid and tuition remission.

I understand that if I have Federal Loans applied to my account (examples include Direct Subsidized, Unsubsidized, Parent PLUS, and Graduate PLUS, etc.), I must have a Title IV Authorization completed and noted to my student account in order to use these funds towards Dutch Debits. Please ask a Student Financial Services Representative for the appropriate form to complete or the form is available at www.hofstra.edu/sfs/sfs\_forms.

I understand that any Dutch Debit or Additional Dining Points balance remaining on my card is nonrefundable and will be forfeited each year, the day following Spring Commencement.

I understand that balances existing in either my Dutch Debit and/or Additional Dining Point accounts may not be transferred to any other account.

I understand that if approved, this request will be completed within a 24 hour timeframe.

Student Signature: \_\_\_\_\_

By signing above, I acknowledge that I have read all the above statements and agree to them.

For the Office of the Bursar Use Only: - Form Received by: \_\_\_\_\_ TIV PTI Account Reviewed and Processed by: \_\_\_\_\_ Completed and sent To HofstraCard Services by: \_\_\_\_\_