Issuing Alerts (REACH) in SSC (Student Success CONNECT)

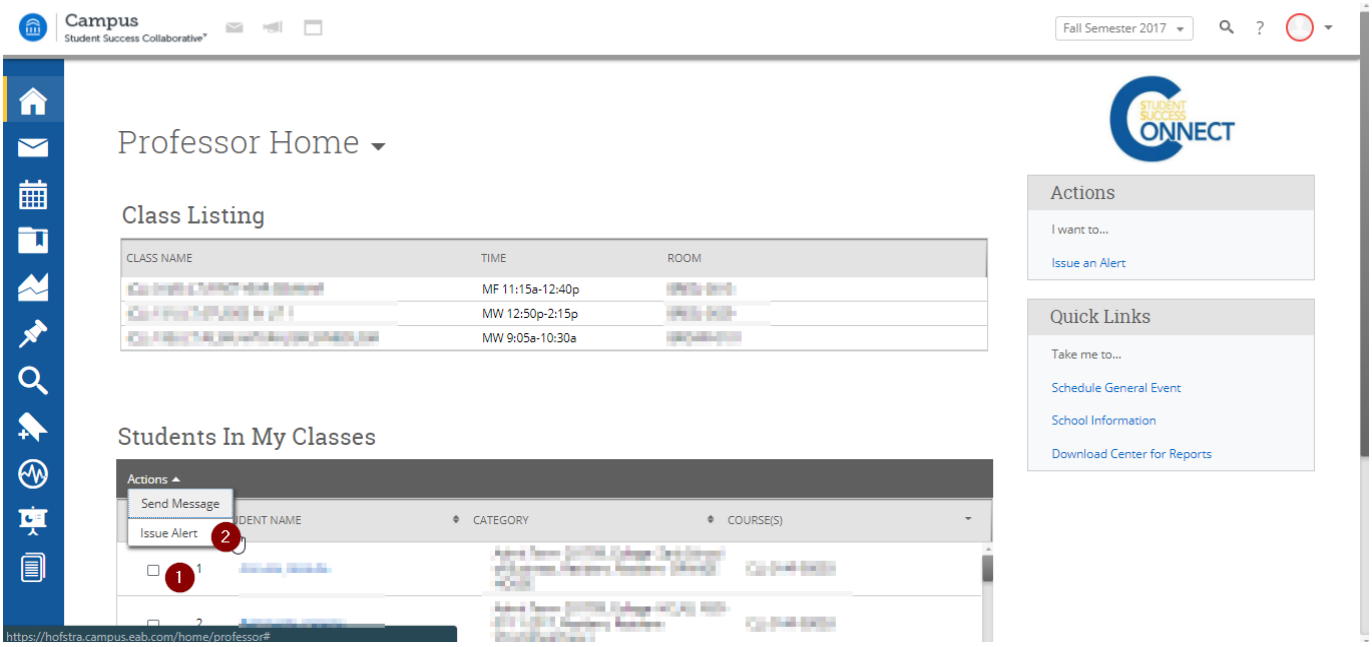
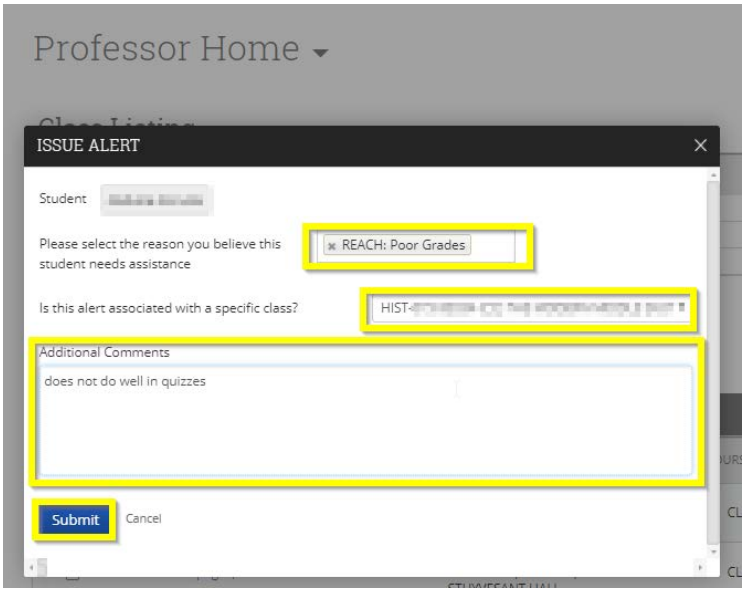
Three easy steps to notify the Center for Academic Excellence of a student concern:

You can access CONNECT via the Hofstra Portlet. Once in CONNECT, you will need to access your course rosters.

1. **Find student you are concerned about within your course roster.**

   Tip: you can sort by Course or Student Name by clicking on those words.

2. **Check box next to student's name → Actions → Issue Alert**



3. **Fill out Issue Alert form. → Submit** **Please click ALL reason options that are appropriate and provide any additional comments that can help us best address your concerns.**