How to Send my Advising Dean a Message in Student Success CONNECT

1. Log on to the Hofstra Portal at my.hofstra.edu

2. Go to the Student Success Center (Portlet) and select the CONNECT icon.

3. This will bring you to your home page where you can view your SUCCESS TEAM on the bottom right.
4. Select your Advising Dean and click on the little envelope and enter your message here

5. You can also click on the SEND a MESSAGE tab to find a list of your professors and advisors. Select a name and go to ACTIONS to choose “SEND MESSAGE”