

# HOW TO MAKE AN ADVISING APPOINTMENT IN STUDENT SUCCESS CONNECT – CENTER FOR UNIVERSITY ADVISING



- 1 Click on the Student Success Connect app on the home page of the Hofstra Portal.
- 2 Select the **current term** at the top and click on the blue "Make an Appointment" button.
- 3 For type of appointment, select "Center for University Advising" from the drop-down menu. Then select "Zoom Appointment" or "Phone Appointment" and then click "Next".
- 4 Select "Center for University Advising" and then click "Next".
- 5 Schedule your appointment by selecting an available date and time that works for you and click "Next".
- 6 When your appointment is scheduled, you will see a confirmation page with the details and a confirmation email will be sent to your Pride account.

**SEE YOU AT THE CUA!**