

# STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY

CELEBRATES ITS 80<sup>TH</sup> SENATE  
1935 - 2015

## **Agenda of the 80<sup>th</sup> Senate** Hofstra University Student Government Association November 12, 2015 Green House, David S. Mack Student Center

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### **Call to Order**

- I. **Quorum Call**
- II. **Approval of Senate Minutes from November 5, 2015**
- III. **Approval of the Cabinet Minutes from November 11, 2015**
- IV. **New Business**
  - A. **SGA Recognition Request**
    - i. **180 Degrees Consulting**
  - B. **Office Violation Legislation**
  - C. **Roosevelt Institute Petition**
- V. **Executive Board Reports**
  - A. President—A. Guarino
  - B. Vice President—D. Gallagher
  - C. Comptroller—G. Senderowicz
  - D. Secretary—J. McQuillan
- VI. **Committee Chair Reports**
  - A. Appropriations—E. Casey
  - B. Club Relations—R. Cinquemani
  - C. Programming—A. Gardner
  - D. Public Relations—W. Shepherd
  - E. Rules—N. Mishkin
  - F. Spirit—S. Harris
  - G. Student Services—C. Pollock

VII. For the Good of the Order

VIII. Announcements

IX. Snap Cup

Adjournment

# STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY



## Minutes of the 80<sup>th</sup> Senate

Hofstra University Student Government Association

November 5, 2015

Green House, David S. Mack Student Center

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**This meeting was called to order at 6:21 P.M.**

I. **Quorum Call**

- a. President Guarino
- b. Vice President Gallagher
- c. Comptroller Senderowicz
- d. Secretary McQuillan
- e. Chairperson Casey
- f. Chairperson Cinquemani

- g. Chairperson Gardner
- h. Chairperson Harris
- i. Chairperson Mishkin
- j. Chairperson Pollock
- k. Chairperson Shepherd
- l. Senator Bekios
- m. Senator Craig
- n. Senator Durand
- o. Senator Esteban
- p. Senator Kutsch
- q. Senator Larrea
- r. Senator Markakis
- s. Senator Monroy
- t. Senator Narain
- u. Senator Normandin
- v. Senator Parbat
- w. Senator Ramdhani
- x. Senator Shah
- y. Senator Solis
- z. Senator Stengel
- aa. Senator Tadbiri
- bb. Senator Valerio
- cc. Senator Wright
- dd. Senator Wu

**II. Approval of Senate Minutes from October 29, 2015**

- a. Motion to pass the Senate Minutes from October 29, 2015
  - i. Motion Seconded

- ii. Motion has passed

**III. Approval of the Cabinet Minutes from November 4, 2015**

- a. Motion to pass the Cabinet Minutes from November 4, 2015
  - i. Motion Seconded
  - ii. Motion has passed

**IV. Old Business**

- a. Programming Board Minutes from October 20, 2015—A. Gardner
  - i. Motion to pass the Programming Board Minutes from October 20, 2015
    - 1. Motion Seconded
    - 2. Motion has passed

**V. New Business**

**a. Mid Semester Reports**

- i. President—A. Guarino
- ii. Comptroller—G. Senderowicz
- iii.** Appropriations—E. Casey
- iv.** Club Relations—R. Cinquemani
- v.** Programming—A. Gardner
- vi.** Public Relations—W. Shepherd
- vii.** Rules—N. Mishkin
- viii.** Spirit—S. Harris
- ix.** Student Services—C. Pollock

**b. Club Office Space Violation Legislation**

**i. Questions**

- 1. How come the third offense was removed?
  - a. If they lost their office space there cannot be a third offense, there is no ability to have a third offense because they do not have the space to make an offense.

2. How would clubs know about the offenses?

- a. Chairperson Cinquemani would leave a print out during office checks.

ii. Debate for adding three minutes of questioning time

1. Speakers For

- a. Speaker 1: this legislation is important and we should make sure we all understand the legislation fully.
- b. Speaker 2: we probably wont use the whole three minutes and can yield the time to the chair. It is important that we all understand this legislation so we can all give the proper information to clubs.

2. Speakers Against

- a. Speaker 1: there aren't many major changes here and the only major change was already explained.

3. Vote

- a. In favor: 14
- b. Against: 7
- c. Abstentions: 0

iii. Additional Questions

1. How frequent are random checks?

- a. Whenever the proper amount of people are available to do the checks.

2. What is the range of fines that can be charged to clubs?

- a. Subject to the university and what the offence is.

3. Is there a reason j-panel is not involved in the minor offense category?

- a. There is no need for an investigative hearing if the offense is not severe. If the offense really became too severe J-Panel would be brought in.

iv. Debate for and against the legislation

1. Speakers for:

- a. Speaker 1: This legislation is very clear and makes SGA very transparent with the student body. It clearly outlines what happens and leaves less grey area. It shows consistency across clubs. Adding the chart makes it easier for clubs to understand what will happen after each offense.
- b. Speaker 2: These changes are minor but they ensure that clubs see that we want to help them. It shows that we are not against them and we want to help them.

2. Speakers against

- a. Speaker 1: J-Panel should be involved a little more throughout this process, and there should be more knowledge of the fines that clubs could face.
- b. Speaker 2: There should be more in the bill because as of now it is vague. There is no expansion of details in the legislation. We are imposing a bright line that will increase the amount of lines crossed by clubs. Saying what clubs cannot do might encourage them to in fact engage in those acts.

v. Motion to have a 2 minute moderated caucus, 2 speakers, 1 minute each

- 1. Speaker 1: We are trying to make it easier for the students to understand what the legislation means. We should not make clubs go through J-Panel for not doing an office hour it would be a waste of their time.
- 2. Speaker 2: J-Panel should be involved during the Minor offenses and that should be changed.
- 3. Speaker 3: There is not much wrong with the original legislation. Also, there aren't many problems that this legislation is fixing.
- 4. Speaker 4: There is not much change in the wording of the legislation.

vi. Motion to move into an unmoderated caucus for 4 minutes to discuss the duties of J-panel in the policy series and constitution

- 1. Motion Seconded
- 2. Motion has not passed

vii. Motion to amend the legislation to add J-Panel's involvement in Minor Offenses.

1. Speakers For:

- a. Speaker 1: it makes sense to add j-panel to this legislation as the last resort as the offense becomes more severe.
- b. Speaker 2: J-Panel is not coming down on clubs full force but it is important they know we are serious. Not every organization receives an office so if the ones with offices aren't following the policies they should be reprimanded.

2. Speakers against

- a. Speaker 1: If we add J-panel to this legislation it will scare clubs and make SGA look higher than the student body. If the club is not holding an office hour it is not necessary to bring J-Panel into it.
- b. Speaker 2: The intermediate and major offenses aren't exclusive to this list and J-Panel has their own guidelines on what they need to intervene on. If J-Panel gets involved it will involve too many people. Mediation is more effective.

3. Vote

- a. For: 9
- b. Against: 14
- c. Abstentions: 3

viii. Vote on passing the Legislation

- 1. Comptroller Senderowicz: Yay
- 2. Chairperson Casey: Yay
- 3. Chairperson Cinquemani: Yay
- 4. Chairperson Gardner: Yay
- 5. Chairperson Harris: Nay
- 6. Chairperson Mishkin: Yay
- 7. Chairperson Pollock: Yay

8. Chairperson Shepherd: Nay
9. Senator Bekios: Yay
10. Senator Craig: Yay
11. Senator Durand: Yay
12. Senator Kutsch: Nay
13. Senator Larrea: Nay
14. Senator Markakis: Yay
15. Senator Monroy: Yay
16. Senator Narain: Yay
17. Senator Normandin: Yay
18. Senator Parbat: Nay
19. Senator Ramdhani: Nay
20. Senator Shah: Nay
21. Senator Solis: Nay
22. Senator Stengel: Yay
23. Senator Tadbiri: Yay
24. Senator Valerio: Abstain
25. Senator Wright: Nay
26. Senator Wu: Yay

ix. With a vote of 16-9-1 this legislation does not pass.

**c. SGA Polling Questions for Student Appreciation Week**

i. Chairperson Pollock further explains the questions

1. Most of these questions were drafted by faculty and out of initiatives. The fitness center cannot open earlier because the times given are what Pat was willing to do. The mentorship program is very specific in that we are interested in knowing in what departments' students would want to see a mentorship program implemented.

ii. Motion to pass the SAW Polling Questions



1. Motion Objected
2. Debate
  - a. Speakers for:
    - i. Speaker 1: the questions are simplified as they are and do not require further clarification.
    - ii. Speaker 2: We started off with bare questions and a lot of thought already went into structuring the questions. There is a reason they were structured in the way they were. For the purposes of this survey we need qualitative data and open-ended questions will not give us the data we need.
  - b. Speakers against:
    - i. Speaker 1: these questions are coercive in nature and are narrow scoped. We are eliminating thought from the students. We should hear the potential amendments and pass the questions once we hear all possibilities.
    - ii. Speaker 2: Thought was not done by Senate it was done by Cabinet and saying that a lot of time has gone into the questions is insulting to the senators who did not have a say. The questions are great but they need minor changes.
3. Motion to have a moderated caucus, 4 minutes, 4 speakers, one minute each.
  - a. Objection
  - b. Debate
    - i. Speakers for:
      1. Speaker 1: We are preventing from people having their voice heard. Not everyone has had their chance to speak for or against the questions. These questions have been completely reworded and require debate so we can hash out the debate.

2. Speaker 2: There needs to be debate because they have been changed. We have time now to change things and should not be silenced. We meet once a week to get business done, so expediting this process and quieting people is not fair. It is not fair to quiet people who are here to debate.

ii. Speakers against:

1. Speaker 1: There does not need to be an extension to debate on these questions. No one has reached out to Chairperson Pollock when she asked for corrections, so everyone had the chance and did not take it.
2. Speaker 4: We have seen some version of these questions in the past. As a representation of the student body we should be looking at the minutes more closely.

c. Vote

- i. For: 13
- ii. Against: 9
- iii. Abstentions: 4
- iv. Vice President Gallagher votes in favor of the 4-minute moderated caucus.

d. Four minute moderated caucus

- i. Speaker 1: There is no debate on the work that has been done by the chair people around the table. We owe it to each other to have a friendly debate and bring about the points that we want heard. We should not debate for the sake of debate.
- ii. Speaker 2: The data wont be skewed because people will not know the alternative answers that they did not choose. We should at least pass these questions so we

have something for SAW and amendments can be made later.

iii. Speaker 3: We should pass what we have and make it more extensive later. We still have to poll these questions and if they are too long we will not get anything done.

iv. Speaker 4: There is no time limit on answering the questions. Certain questions need to be hashed out because they are too open ended. We need to be able to have a 2/3 vote and hashing the questions out now will prevent an overturn later.

4. Motion to have a 6 minute unmoderated caucus and split the table into thirds (no change, unsure, want change)

a. Motion Seconded

b. Motion has passed

iii. Vote on Passing these questions as is

1. For: 21

2. Against: 2

3. Abstentions: 0

iv. These questions have passed

d. Motion to suspend the rules to go back and amend the student appreciation week questions.

i. Motion Seconded

ii. Motion Objected

1. Motion to skip debate and go straight to a vote

a. Motion seconded

b. Motion has passed

iii. Vote

1. For: 12

2. Against: 10

3. Abstentions: 1

- iv. We will not go back to amend the student appreciation week questions, and we will continue to onto Executive Board Reports.

**VI. Executive Board Reports**

V. President—A. Guarino

VI. Vice President—D. Gallagher

a. What is an initiative?

- i. An idea that you have that you pursue to see a change, means to an end.

- 1. Senator Solis Initiative to Define Club Congress

- 2. Senator Valerio initiative to advocate for commuter students

- 3. Senator Wright initiative for selfie-elfie

- ii. Discuss with your chair what you want to do

- iii. What sparked this initiative

- iv. Who will the initiative effect?

- v. Vice President Gallagher wants a paragraph from each senator with their specific initiative

VII. Comptroller—G. Senderowicz

VIII. Secretary—J. McQuillan

**XVI. Committee Chair Reports**

a. Appropriations—E. Casey

- i. Budget Weekend is this weekend, November 6<sup>th</sup> and 7<sup>th</sup>.

- ii. Next Senate will give a presentation on what to expect during budget appeals

- iii. Motion to pass Appropriations minutes from 11/3/15

- 1. Motion seconded

- 2. Motion has passed

b. Club Relations—R. Cinquemani

- i. Office Dispute was settled last week

- ii. Office space checks are happening next weekend
    - iii. Motion to pass Club Relations Minutes from 11/4/15
      - 1. Motion seconded
      - 2. Motion has passed
  - c. Programming—A. Gardner
    - i. Build a friend will be on December 7<sup>th</sup>, 2015
    - ii. Motion to pass Programming Minutes from 11/2/15
      - 1. Motion seconded
      - 2. Motion has passed
  - d. Public Relations—W. Shepherd
    - i. Working on Student Appreciation Week flyers, colored flyers and a poster in the atrium for people to see all week as well as a flyer for admissions to give to people when they hand out pizzas to students in their dorm rooms
    - ii. Club Pride Day is Thursday November 19<sup>th</sup>
    - iii. Please e-mail Chair Shepherd or come to her committee meetings at 6:15pm for ideas about giveaways during Face Time with SGA
    - iv. If you did not get a headshot, you need to set up a time to do so.
    - v. Motion to pass Public Relations Minutes from 11/3/15
      - 1. Motion seconded
      - 2. Motion has passed
  - e. Rules—N. Mishkin
    - i. Motion to pass Rules Minutes from 11/2/15
      - 1. Motion seconded
      - 2. Motion has passed
  - f. Spirit—S. Harris
    - i. Pride Unleashed Week
      - 1. Monday 11/9/15: Trivia Wing Night (MPR West at 8pm)
        - a. Set up time starts at 7pm

2. Tuesday 11/10/15: Social Media Blast
  - a. Members of SGA should all take a picture with the hash tag #PrideUnleashed to promote pride unleashed week
3. Wednesday 11/11/15: Common Hour Pep Rally
  - a. Cheer and Spirit Support will be there
4. Thursday 11/12/15: Ice cream social between 11 and 3pm
5. Friday November 13<sup>th</sup> is the game, we are tabling all day
- ii. Motion to pass Public Relations Minutes from 11/3/15
  1. Motion seconded
  2. Motion has passed
- g. Student Services—C. Pollock
  - i. Student Appreciation Week
    1. Schedule has been finalized
    2. Polling Questions are done
      - a. During polling, make sure you are having conversations with students
      - b. Everyone in SGA needs to poll a minimum of 25 people throughout the week
  - ii. Chair Pollock encourages all SGA members to write more “Giving Thanks” Cards from Hillel
  - iii. Motion to pass Student Services Minutes from 11/4/15
    1. Motion seconded
    2. Motion has passed
- XVII. Motion to suspend the rules and see what the concerns are with the office space violation legislation for two minutes
  - a. Motion seconded
  - b. Motion has passed
    - i. There should be more concrete information regarding fines.
    - ii. J-Panel should be more involved throughout the process

- iii. The intermediate and first offenses should be edited. There is a grey area within the first offense that doesn't specifically state what would happen. What will occur should be more concrete.

**XVIII. For the Good of the Order**

**XIX. Announcements**

**XX. Snap Cup**

**XXI. This meeting has adjourned at 10:20 P.M.**

Student Government Association  
Cabinet Minutes  
November 11, 2015  
Center for Student Collaboration Conference Room

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The meeting has been called to order at 8:05 PM.

Attendance: President Guarino, Vice President Gallagher, Comptroller Senderowicz, Secretary McQuillan, Chairperson Casey, Chairperson Cinquemani, Chairperson Gardner, Chairperson Harris, Chairperson Mishkin, Chairperson Pollock, Chairperson Senderowicz, Chairperson Shepherd.

- I. Gratitude Journal and Reflection
- II. Vice President Updates
  - a. #driveforinitiatives: will speak about later
- III. Presidential updates
  - a. Basketball Game – SGA Recognition during Men’s Game
  - b. Cabinet Final Presentations (Review Expectations and Evaluation Material)
    - i. It is recommended to meet with President Guarino and Vice President Gallagher to review your presentation prior to presenting it.
    - ii. Invitations will be sent out to leadership of student affairs and anyone interested in seeing your development as a student.
    - iii. Presentations are due November 29<sup>th</sup>.
    - iv. Time slots
      1. Monday November 30<sup>th</sup>
        - a. 10:30-10:50: Ashlyn
        - b. 11:00-11:20: Rita
        - c. 11:30-11:50: Carol
        - d. 12:00-12:20: Natalie
      2. Tuesday December 1<sup>st</sup>
        - a. 3:00-3:20: Gaby
        - b. 3:30-3:50: Sarah
        - c. 4:00-4:20: Whitney
        - d. 4:30-4:50: Erin
  - c. #DriveforInitiatives Update
    - i. Next Semester Senators Attending Cabinet with Initiatives
      1. For initiatives that senators come up with alone
      2. They will present for a few minutes on their initiative and if passed they can continue with it
    - ii. Wednesday, February 24<sup>th</sup>, 2015: Open Cabinet for Gallery



- iii. Open Cabinet for potential chair members: Date TBD (after elections commission is made)
  - d. Shake a Rake Volunteer Event Saturday November 14<sup>th</sup> 9:00am-12:30pm
    - i. Aly
    - ii. Erin
    - iii. Jonathan
  - e. Open House Saturday November 14<sup>th</sup>, 12:00pm-2:00pm, Need volunteers
    - i. Whitney
  - f. Review of New Shared Document System
    - i. It makes us more accountable
    - ii. Implementing it among committee
    - iii. Keeps all of us on the same page
    - iv. Might want to add a discussion session during cabinet so we can still give updates that are important for the week
- IV. Matters at hand
  - a. Chairperson Harris:
    - i. Is it possible to email legislation to senators in advanced so we can all read it and be aware of the legislation prior to senate?
      - 1. We can try it out and see because in the past it was not effective.
      - 2. We can go over the legislation in committee meetings to explain and settle all questions before senate.
    - ii. Sending out information about Hofstra Celebrates the holidays regarding educating the children on Dwalli.
  - b. Chairperson Shepherd:
    - i. Press releases have been written up informing the student body on what we have completed thus far.
    - ii. Will be adding a live social media feed, link to GHU concerns survey, event calendar, a welcome letter from President, Headshots and bios, and treatments.
    - iii. Each committee needs to come up with what they want on their section of the website. Please look over what is already there and see what you would like to add/delete.
  - c. Chairperson Pollock
    - i. Snapchat Geo filter
  - d. Chairperson Cinquemani
    - i. Residential Life needs to know that we are behind them on their initiative about people with bills not being able to choose housing.
    - ii. People with holds on their account will still be assigned housing.
    - iii. Homesteading grace period where you can homestead in Reslife for 1-2 days before it is opened to the general student body.
- V. Quick Karl Updates
  - a. Food Pantry initiative being opened

- b. What is Hofstra's response to the racial problems happening on college campus' around the country?

VI. For good of the order

VII. Vote on Sardines

This meeting has adjourned at 9:06 PM

THE CONSTITUTION OF 180 DEGREES CONSULTING

## PREAMBLE:

Under Article 1, Section 2, of the Student Government Association (SGA) Constitution, the following organization is hereby granted approval to function as a student organization for the best interest of the University community. It is the duty of this student organization to follow the Student Government Association's Constitution and Policy Series. Membership in this organization is open to all full-time undergraduate students without regard to race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in the conduct and operation of its educational programs and activities, including admission and employment.

## ARTICLE I: NAME

- A. The name of this organization shall be 180 Degrees Consulting.

## ARTICLE II: PURPOSE

- A. The purpose of this organization shall be to make a social impact by enabling Hofstra University students to provide free consulting services to socially conscious organizations around the local area to help them solve their biggest challenges in areas such as marketing, fundraising, and volunteer recruitment.
- B. 180 Degrees Consulting International's overarching goal is to make a global social impact. Social impact is defined as the difference in people's lives due to the work 180 Degrees Consulting does. The Hofstra University chapter of 180 Degrees Consulting is affiliated with the 180 Degrees Consulting International organization.
- C. 180 Degrees Consulting values include individual empowerment, high performance, professionalism, and integrity amongst its members.
- D. 180 Degrees Consulting's Mission is to strengthen the ability of socially conscious organizations to achieve high impact social outcomes through the development of innovative, practical, and sustainable solutions.

## ARTICLE III: CLUB ADVISOR

- A. The Club Advisor for this organization must be a non-student Hofstra University employee.
- B. The advisor must be approved by two-third (2/3) vote of the active members of this organization.
- C. The duties of the club advisor will be the following:
  - a. Mentor and advise 180 Degrees Consulting on how best to fulfill its purpose.
  - b. Hold members and officers of this organization accountable.
  - c. Provide structure for 180 Degrees Consulting's meetings and serve as a reliable resource for all members and officers during projects and meetings.

#### ARTICLE IV: MEMBERSHIP

- A. Any full-time undergraduate student at Hofstra University may become a member of 180 Degrees Consulting.
- B. Students' roles in this organization are to be determined by the Executive Board. All potential consultants must fill out an application that is to be reviewed by the Executive Board. It is the responsibility of the Executive Board to put students on the projects that will fully maximize their potential and result in their full commitment and contribution to 180 Degrees Consulting.
- C. Students who wish to be members but are either not qualified to work on specific projects or do not prefer to be full-time consultants can attend various speaker sessions and take part in workshops that are focused on the profession of consulting throughout each semester.
- D. Students applying to become a project consultant may also indicate interest in becoming a Team Leader. The Executive Board will choose one Team Leader per project who will manage the team of consultants and ensure that tasks are delegated and reports are completed on time. The Team Leader will be managed by the Consulting Directors.

#### Article V: DUTIES OF OFFICERS AND THEIR ELECTIONS

- A. The titles of the officers and their duties shall be to:
  - a. President
    - i. Preside at full meetings of the club.
    - ii. Act as a member ex-officio of all club committees.
    - iii. Represent the club where such representation is required, requested, or deemed appropriate and/or acceptable.
    - iv. Carry out or delegate all duties not specifically vested in any other officer of the club.
    - v. Ensure that the member roster is active and complete by updating GetInvolvedHU.
  - b. Vice President
    - i. Assume the duty of the President in the event of a resignation, removal or in the event that the President cannot for any reason fulfill his/her duties.
    - ii. Act as temporary chairperson, in the event that a chairperson of any committee is unable to fulfill his/her duties, until a new one is appointed.
    - iii. Act as a Consulting Director.
  - c. Secretary
    - i. Record all minutes during each general meeting and E-board meeting.
    - ii. Maintain a permanent file of all agendas, minutes, and meeting handouts.
    - iii. Keep attendance at all club meetings and events.
    - iv. Perform all other tasks as delegated by the President.

- d. Treasurer/Finance Director
  - i. Keep track of all records concerning club funds.
  - ii. Perform all other tasks as delegated by the President.
- e. Marketing Director
  - i. Responsible for all aspects of social media.
  - ii. Create and implement email marketing.
  - iii. Work with Recruitment Director to design graphics and flyers for all recruitment events.
- f. Recruitment Director
  - i. Responsible for recruiting members.
  - ii. Work as a director of events.
- g. Consulting Director
  - i. Responsible for bi-weekly meetings with Team Leaders.
  - ii. Design projects and purpose.
  - iii. Put efficient systems in place for consultants.
  - iv. Host training events for Team Leaders and consultants.
  - v. Obtain new clients for semester projects.
  - vi. Understand all legal obligations.
  - vii. The Vice President also serves as a Consulting Director.

B. Election Rules:

- a. Elections shall be held at the last meeting before the culmination of the Spring Semester.
- b. The presiding officer shall take nominations from the floor. Any active member may nominate any other eligible active member for any office.
- c. There shall be a closed ballot; election of a candidate to a position shall be constituted by a simple majority of the active members present and voting.
  - i. If any one (1) candidate does not obtain a majority, the two (2) individuals with the highest number of votes will participate in a run-off election.
  - ii. If there is a tie in the percentage of votes cast in the first election, all of the candidates will reintroduce themselves and proceed with another election until there is either a clear majority or two (2) individuals with the highest number of votes.
- d. All ballots must be cast in person. No voting by proxy will be permitted at any election. However, if any active member cannot attend the elections, he/she may hand in a signed, written ballot to the advisor before the election.
- e. The order of elections shall start with the President. After the President is elected, the Vice President shall be elected, followed by the Treasurer, and so forth.
- f. Elected officials shall take office immediately after the conclusion of the elections.
- g. Procedure in the event of resignation, removal, or vacancy:
  - i. Any vacancy in the presidency shall result in the succession of the Vice President to the presidency.

- ii. If for any reason the Vice President cannot assume the presidency, an election shall take place as soon as possible to elect a new President.

#### Article VI: MEETINGS

- A. Meetings shall be held at least once a week while classes are in session. The exact time and date shall be determined by a common agreement of the members. Each consulting team has the option of meeting at additional times if they feel it is necessary.
- B. Special Meetings
  - a. If one-third (1/3) of the club's active members present a petition in writing to the President, he/she is required to call a special meeting within 48 hours.
  - b. During a special meeting, no removal of officers shall take place.
- C. A quorum of a majority of the active members will be required for any business actions at a meeting.
- D. Only active members may be permitted to vote at meetings.
- E. Each meeting will focus on a specific part of the consulting methodology 180 Degrees Consulting uses. Members will be reminded each week of what part of the methodology to work on, and after, they will be tasked with applying the part they learned to their specific projects.
- F. A training session will be held at the beginning of each semester. New consultants will be required to attend.

#### ARTICLE VII: REMOVAL OF OFFICERS

- A. If it is determined that an officer is not fulfilling the duties of his/her position or is violating the rules and procedures of the club, he/she shall be removed from office or could be removed from the club in the following manner:
  - a. A concerned member shall collect and bring charges against the officer.
  - b. Said member shall send a letter to the officer notifying him/her of the date of the impeachment vote.
  - c. He/she/they shall present his/her/their findings to the club.
  - d. The officer shall have a chance to rebut the charges.
  - e. After all procedures have been carried out, a two-thirds (2/3) vote of all active members is required to remove the officer.

#### ARTICLE VIII: METHOD OF AMENDMENT

- A. Proposed amendments to this constitution shall be presented at any regular meeting and shall be ratified by two-thirds (2/3) vote of the active members present and voting at the following regular meeting.
- B. Any amendments made to this constitution must be presented to and approved by the Student Government Association's Rules Committee before going into effect.

Hofstra University  
Student Government Association  
Two Thousand Fifteen

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Office Space Violation Legislation

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Taken from the SGA Policy Series, updated 02.09.12 Section VII. Club Relations Committee

A. Office Space Procedures

6. Club Office Space Policies

- a. These policies and procedures must be followed by any club or organization that uses an office space through the Student Government Association (SGA).
- b. Failure to follow these policies could result in fines and/or revocation of club office space privileges. The purpose of these policies is to keep club offices safe, sanitary, and organized.
- c. SGA reserves the right to distribute these office spaces how they see fit, audit throughout the year and re-access all office allocations at the end of each academic year. The decision(s) must be presented to and approved by the Office of Student Leadership and ~~Activities~~ **Engagement**.
- d. General Expectations
  - i. All Clubs/Organizations are expected to use their office space solely for the purpose of conducting official club business. No students are permitted to reside in, sleep in, or utilize the office space for personal use.
  - ii. No organization is allowed to bring in furniture into their office (e.g. desks, refrigerators, couches, or file cabinets) without prior approval by SGA and Hofstra University. Any furniture in the office is considered property of Hofstra University.
  - iii. All office spaces must **abide by** ~~meet~~ all fire codes **and the Guide to Pride.** ~~and~~ **All office spaces** are subject to random checks.
  - iv. Posters, flyers, and stickers may be attached to the office doors and walls provided that they **do not damage** the surface. Staples and thumbtacks are strictly forbidden. They cannot block any windows, including the one on the door. Organizations must follow posting policies including adherence to fire safety codes and the Guide to Pride.
  - v. The tenant organization and club's primary contact are responsible for all activities that occur within the office space. This includes the actions of all persons in the office.
  - vi. There is absolutely no smoking, alcohol, or drugs allowed, at any time, **regardless of a member's age**, in office spaces in the Student Center. Any violation will result in immediate revocation of the club office space **by SGA** and disciplinary action through the Office of Community Standards.
  - vii. The club office space will not be altered or painted in any way by the tenant organization, including but not limited to, writing on the walls.
  - viii. The tenant is expected to keep the office space tidy and organized. Clutter, trash, and junk must be removed from the office space.
  - ix. Any items used for the purpose of the club that has been funded by SGA must be stored in an administrative building (i.e. NOT dorm rooms, cars etc.) Please talk to ~~SGA~~ **the Club Relations Chair or the Appropriations**



- Chair** prior to purchasing **items above one hundred dollars (\$100)** to ensure there is a space to store the item/s.
- x. **The Judicial Panel will be notified of all violations and office disputes, despite the level or degree of offense. They may then reach out to the organization(s) in question to see if the organization(s) would like to or can appeal.**
- e. Consequences
- i. All Clubs/Organizations are responsible for any damages that occur to the office space and office furniture. This includes minor damages as well as major damages/defacement.
  - ii. The tenant organization is expected to pay for any replacement furniture or painting needed due to defacement, in addition to **possible** fines.
  - iii. Violations of any of the above policies will be ~~assessed~~ **investigated by a special committee formed by the Club Relations Committee and the Rules Committee. They will then conduct a hearing as stated in the policy series. After said hearing, and the group will be held accountable with either a fine, probation, or loss of the office space. In the event of the latter, the office will be returned to SGA to be allocated to another club. The organization may then go through an appeals process with the Judicial Panel.**
  - iv. **Anything in violation of the Guide to Pride (Student Conduct Code on pages 29-32) will receive disciplinary action at the discretion of the Office of Community Standards, as well as a fine from SGA and/or loss of office space.**
  - v. **In the event that an organization commits more than one (1) violation, the highest consequence of the two (2) violations will be implemented.**

Degree of Offense	Minor Offense (Ex: Office Hour Violation)	Intermediate Offense (Ex: Destruction of Property)	Major Offense (Ex: Alcohol, Drugs, Smoking, Vandalism, and Weapons)
1st Offense	Warning Letter	Warning Letter, Fine and Meeting with Club Relations Chair	Investigative Hearing by Rules and Club Relations Committees/Office of Community Standards
2nd Offense	Meeting with Club Relations Chair	Fine and Investigative Hearing by Rules and Club Relations Committees	Immediate Loss of Club Office Space and Fine

3rd Offense	Discretion of Senate/Club Relations Committee	Loss of Club Office Space and Fine	
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**\*\*\*It is up to the discretion of Senate, the Club Relations Committee, and/or OSLE to take additional action when necessary.**

Respectfully Submitted,

Rita Cinquemani

Ben Martin

Mana Tadbiri

Lola Solis

Sabrina

Bekios

Club Relations Chairperson

Senator

Senator

Senator

Senator

Vice President Report

Week of 11/9/15—11/13/15

Committee	Rules	Appropriations	Public Relations	Spirit	Club Relations	Student Services
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Meeting Time	6:30	6:15	6:15	6:30	6:30	6:30
Meeting Day	Monday	Tuesday	Tuesday	Tuesday	Wednesday	Wednesday
Meeting Place	242 Conf. Room	242 Conf. Room	SGA Office	SGA Office	SGA Office	242 Conf. Room
Chair	N. Mishkin	E. Casey	W. Shepherd	S. Harris	Rita Cinquemani	C. Pollock
Senators on	James Markakis	Gaby Senderowicz	Dana Craig	Greg Stengel	Sabrina Bekios	Sarah Esteban
	Abby Normandin	Anthony Ramdhani	Victor Parbat	Katrina Tacconelli	Ben Martin	Pratik Shah
	Silvia Monroy	David Durand		Rina Wu	Lola Solis	Kevin Larrea
		Max Kutsch		Maddison Wright	Mana Tadbiri	Jonathan Valerio
				Janet Narain		

A. University Senate Meeting Briefing, November 9, 2015

a. Provost Gail Simmons Updates

- i. The University decided to not change the location of Hagedorn Hall and Weller Hall. A task force is created to evaluate using Hagedorn in a more productive manner.
- ii. Library 3<sup>rd</sup> Floor Task Force created and a consulting firm will evaluate the resources to see what is and is not being used
  1. All theses will be scanned to have them more available
- iii. Report on Title IX Coordinator

iv. International Lab Task Force submitted their Final Report and Findings

1. Ways to integrate international students more
2. Concerns students have
  - a. Education before arriving to Hofstra
  - b. Culture
  - c. Language barriers

v. Passage of Secular Calendar: Goes into affect Fall 2016

b. Standing Committees Reports

i. FAC, UAAC, and GAAC

1. Program to record lectures and take notes for Students with Disabilities

ii. UAAC

1. Incomplete grading framework is ambiguous and are trying to outline it better
2. Mid Semester Assessments for students to know where they stand: passing, borderline passing, not passing at all
3. Center for Academic Excellence Task Force

B. Vice President Initiatives

- a. "Drive for Initiatives" – in full swing. Keep reaching out with your ideas

- b. Working with President Guarino, SGA Advisor Koeppel, and Title IX Coordinator on new initiative to fulfill state requirement for Student Leader Training for Title IX
    - i. Amendments to Constitution and Policy Series
  - c. Developments with Bookstore and Book Orders (Progression with Student Services Chair Pollock)
    - i. Discussed issue with University Senate SEC Chair Maccarone
    - ii. Task Force
    - iii. Need to present before Provost Simmons sooner rather than later
    - iv. Goal to Initiate Change: Academic Year of 2016-2017
  - d. Plant Developments
    - i. In contact with Joe Barkwell, Vice President of Plant, Development, and Operations
    - ii. Two Dominant Issues
      - 1. Oak Street Gate not locking
      - 2. Planting Tree in what was the Liberty Republic Parking Lot
  - e. Remodeling Rat Planning Meeting
    - i. 2-3 Senators if Interested in joining ad hoc committee
    - ii. Monday, November 16<sup>th</sup> at 3:00, Location TBD
  - f. Give Thanks Cards
- C. Vice President Announcements
- a. Relay for Life Team: please sign up!

- b. Decorum in the Office—During University Operation Hours
- c. Looking for Senators interested in joining the “It’s on Us Committee”
  - i. Meets every other Tuesday starting at 4:00 PM

Respectfully submitted,

Damian Gallagher

Vice President

### **Appropriations Minutes**

November 10, 2015

Attendance: Chairwoman Casey, Comptroller Senderowicz, Senator Durand, Senator Kutsch, and Senator Ramdhani

Meeting Commenced: 6:15 PM

1. Hofstra Ballroom Dance

Requested: \$655.47

Latin Dance Explosion

**Allocated: \$655.47**

Food for Latin Explosion: \$655.47

2. Hofstra Concerts

Requested: \$900.00

Dollar DJ Show  
**Allocated: \$900.00**

Dollar DJ show \$900.00

3. Hofstra Women's Rugby  
Requested: \$1,345.46

Albany Away Game, NY 7's Tournament  
**Allocated: \$1,345.46**

Albany Away Game travel: \$1,345.46

NY7's Tournament travel: \$1,345.46

4. Nexus  
Requested: \$1,238.00

Remainder of 2015 yearbook bill  
**Allocated: \$1,238.00**

2015 yearbook bill: \$1,238.00

Total Requested: \$4,138.93

Total Allocated: \$4,138.93

Meeting Adjourned: 9:00 PM

Respectfully submitted,

Erin Casey  
Appropriations Chairwoman

Club Relations  
Minutes  
November 11th, 2015



Attendance: Chairperson Cinquemani, Senator Bekios, Senator Martin, Senator Tadbiri, Senator Solis

Meeting Commenced: 6:10 PM

1. Updates
  - a. Social Media
    - i. Facebook
      1. Started posting about club events and meetings, such as the Miss Africa Pageant and the Commuter Student Association Meetings
      2. Will continue to ask clubs we meet with if they would like us to post their club meeting times or events on the page.
      3. Senator Solis create a flyer saying that clubs can contact us for help with an event/to advertise it
    - ii. Blog
      1. Finalizing Initial post
      2. Each member is going to reach out to various club eboards asking if they would like their meeting times/events publicized.
      3. Senator Bekios is going to post about Dance Works show (Nov 6<sup>th</sup>/7<sup>th</sup>)
      4. Senator Tadbiri is going to post about Netherland's Hall Council (Nov 10<sup>th</sup>)
      5. Senator Solis is going to post about Open Mic Night (Nov 16<sup>th</sup>)
      6. Senator Martin is going to post about BSU event (Nov 11<sup>th</sup>)
2. Meeting with clubs
  - a. Commuter Student Association
3. Mid-Semester Check-ins
  - a. Each committee member is assigned to 5 Clubs to reach out to by next Wednesday
  - b. The purpose for reaching out to clubs is to make sure that they are thriving on campus and are aware of the resources SGA can offer them. The committee wants to act as a liaison that can address any concerns they may have with another organization or SGA, now or in the future. Also, the committee wants to make sure that the organization stays on task and is doing everything that it can to expand and prosper.
  - c. We created a list of questions to ask.
  - d. We drafted the email template that each person is going to use.
  - e. Senator Tadbiri is going to make a sheet that each committee member will fill out after/during each meeting.
4. Went over the new legislation on Office Space Violations
5. Office Space Checks
  - a. November 13<sup>th</sup> at 12 PM
  - b. Senator Tadbiri will join
6. Club Storage Space
  - a. Meeting with Karl on Friday, November 13th to finalize.
7. Club Pride Day

- a. Thursday of Student Appreciation Week
  - b. The organization with the most photos.
  - c. #HUclubpride
  - d. Prize will be a pizza party
  - e. Senator Bekios will create flyer
8. Committee Members going to club event in place of office hour
- a. Senator Bekios and Senator Martin went to the Danceworks show 11/13 & 14
  - b. Senator Martin went to the BSU event on 11/11
  - c. Senator Solis and Senator Bekios are going to Open Mic Night on 11/16
  - d. Senator Tadbiri is researching a club event to attend.
9. Initial paragraphs for new initiative ideas were submitted. Plans on how to carry out initiatives will be due next Wednesday
- a. Discussions between clubs in conjunction with OSLE (Senator Bekios)
  - b. Club congress Legislation (Senator Solis)
  - c. Poster of all active clubs on campus to put in SC (Senator Tadbiri)
  - d. Master calendar of club events/meeting (Headed by Senator Martin)
  - e. Working with clubs to create annual traditions (Senator Bekios)

Meeting Adjourned: 7:10 PM

Respectfully Submitted,

Rita Cinquemani  
Club Relations Chair

## Programming Board Minutes

November 9<sup>th</sup>, 2015

Attendance: Chairwoman Gardner, Kelly Mizuno, Medea Giordano, Priya Gupta, Kasey

Rossmann, Sam Jean-Louis, Ellen Boyle, Sandy Le, Nyala Stagger, Cory McBryan

Absent: Nicole Swanson (excused), Danielle Klein (unexcused), Michelle Hoang  
(unexcused)

Guest: Erin Casey, Jonathan Valerio

Meeting commenced at 6:05pm

- I. Student Appreciation Week
  - a. A sign-up sheet in google docs will be created so programmers can sign up when they can table.
  - b. Final items for the prize wheel will be tickets to the men's basketball game at Madison Square Garden, lanyards, two \$50 gift cards to the bookstore, and build a friend fast passes.
    - i. Will be making little cards to put in the candy bags. These will be created this weekend
  - c. Sam will be bringing in leftover Halloween candy for the candy bar on Friday.
  - d. Coffeehouse will start at 8:00pm on Thursday.
  - e. Whitney has created the flyers for this week
- II. Build a Friend
  - a. Nyala will be creating the flyer and making the t-shirt design for the bears this weekend
  - b. We will begin promoting for this two weeks before the event
- III. There will be no meeting next week
- IV. Questions and Comments

Meeting adjourned at 6:30pm

Respectfully Submitted,

Ashlyn Gardner  
Programming Board Chair

## Public Relations Minutes

November 10, 2015

Attendance: Dana C., Victor P., Whitney S.

Guest: Silvia M.

Meeting commenced: 6:18 PM

### 1) Special Business

- a. Student Appreciation Week flyers! Made and ordered! Hofcast flyer TBD!
- b. Club Pride Day contest hashtag! (Must have hashtag #HUClub, #HUClubPride)  
(Club relations working on flyer)
- c. October press release – Due November 10! updates?
- d. #whywearehere SGA campaign? Launch during Winter Break
- e. Promo ideas for “Facetime with SGA” (Instagram poster) updates?
  - i. Will be deciding on item in the next week (preparing for spring)

### 2) Current Projects

- a. **Website photo shoot pics!**
  - i. Have not received everyone’s available time.
- b. **Senate Info Graphic updates?**
  - i. Victor: start processing data into info graphic
- c. **Website Renovations Meeting Updates:**
  - i. What we will be adding: individual photos, cabinet email links, cabinet photo reel, home page mass head, events calendar, new tabs, SGA

President welcome letter, live social media feed, new “sloridian” options

- ii. Goal: to be updated by January
- iii. New: Each committee receiving Hofstra University Treatment
- iv. Next steps: draft website request changes, bio format needs to be created!
- v. Tab assignments TBD

Meeting adjourned: 7:16 PM

Respectfully submitted,

Whitney Shepherd  
Public Relations Chairwoman

**Rules Minutes**  
November 9, 2015

Attendance: Natalie Mishkin, Jimmy Markakis, Abby Normandin, Silvia Monroy  
Meeting commenced: 6:33 P.M.

1. 180 Degrees Consulting
  - a. Came for SGA recognition
  - b. Added more clarification in the membership since attending last week
  - c. Passed 4-0
2. Campus Feminist Collective
  - a. Came to update constitution to include two (2) Public Relations Chairs
  - b. Passed 4-0
3. Anthropology Club
  - a. Came for SGA recognition
  - b. Fixed formatting and grammar
  - c. Passed 4-0
4. Office Space Violation Legislation

- a. Added additional sections since attending Rules and Senate last week
- b. Added clarification regarding Judicial Panel's role in the office violation process
- c. Passed 4-0

5. Audit Club Constitutions

- a. 24 Constitutions were audited this week.
- b. Went over each Constitution that was audited this week.
- c. Placed Constitutions into two (2) categories with regard to what steps must be taken next.
- d. Assigned each committee member to his/her assignment for the week.
- e. Assigned committee members to send out emails.
- f. Constitutional audits will be done by February 1.

Meeting adjourned 8:05 P.M.

Respectfully submitted,

Natalie Mishkin  
Rules Chairwoman

Spirit Minutes:

November 10th 2015

Attendance: Chairwomen Harris, Senator Stengel, Senator Tacconelli, Senator Narain, Senator Wright

Meeting commenced: 6:30pm

1. Pride Unleashed Week

i. Items that should be present at tabling this week:

Flyers/Tickets/Pride Frame/SGA banner should be at the table.

ii. Please remember to tell Hofstra students that they are FREE for students

b. Monday: Trivia Wing Night

i. Successful turn out

c. Tuesday: Social Media Blast

i. #HUPrideunleashed Posts

ii. Thank you for those who shared and posted photos

d. Wednesday: Common Hour Pep Rally

i. November 11th- Common hour pep rally Timeline

1. 11:15-11:30: Set up

2. 11:30- 11:40: Dance performs

3. 11:40-11:50: Coaches and players speak

4. 11:50-12:00 Pep band performance while dance, SGA and players give out ticket

a. (Hand out tickets and flyers for the remainder of common hour.

b. For those who are tabling

Student Government Association members will be tabling tomorrow at our table so they will have the

tickets/ flyers that need to be distributed! After all the performances and speakers are done SGA, Spirit support and basketball players will help hand out tickets and flyers for the game.

e. Thursday: Ice Cream social

f. Friday: Tabling

i. Home Opener November 13th Friday, Mack Center Complex

1. Women's Game is at 5pm

2. Men's Game is at 7pm

3. SGA will be handing out rally towels and face-painting

2. Spirit Gift Folders

a. Reviewed Spirit Constitution and policy Section

3. Updates

a. Pride Rock

i. Take pictures of idea areas on campus

b. Subcommittees

i. Greg/Madison: CAA Video

4. Hofstra Celebrates for the Holidays

a. Dwalii with Phi Alpha Delta and Pride Pals

b. Send window designs by this weekend

c. Service event

i. Lantern activity

d. Wednesday, November 4<sup>th</sup> Lottery 11:30am SC 145



- e. Wednesday, November 18th: Application due 12pm SC dining hall
- f. Monday, November 30<sup>th</sup> – December 2<sup>nd</sup> Painting
- g. Tuesday, December 3<sup>rd</sup> Lighting Ceremony 5p
- h. Monday-Tuesday, December 7<sup>th</sup>-8<sup>th</sup> Service event

5. Game schedule

- a. 11.13 - 4:30 PM MEN'S SOCCER vs Delaware vs. Elon -- Semifinals
- b. 11.13 - 5:00 PM WOMEN'S BASKETBALL vs United States Naval Academy
- c. 11.13 - 7:00 PM MEN'S SOCCER James Madison University -- Semifinals
- d. 11.13 - 12:00 PM WOMEN'S CROSS COUNTRY vs NCAA Boston
- e. 11.13 - 7 PM MEN'S BASKETBALL vs Canisius College
- f. 11.15 - 2:30 PM MEN'S SOCCER vs Championship Game
- g. 11.15 - 2:30 PM MEN'S SOCCER vs Championship Game
- h. 11.17 - 7:00 PM WOMEN'S BASKETBALL vs Stony Brook University

Meeting Adjourned at 7:23pm

Respectfully,

Sarah Harris

Spirit Chairwoman

Student Government Association

*Student Services Committee  
Hofstra Student Government Association  
Hofstra University, Long Island, New York*

November 11, 2015

Attendance: Senator Stengel, Senator Esteban, Senator Valerio, and Chairperson Pollock  
Excused Absence: Senator Shah, Senator Larrea  
Guests: Senator Normandin

- I. Call to Order: 6:40PM
  
- II. Student Appreciation Week Nov. 16th – Nov. 20<sup>th</sup>
  - a. Approved Geofilter for Snapchat
  - b. Signed up for tabling during the week
  - c. Schedule
    - i. Monday:
      1. Free breakfast in the Student Center 9am – 11am with donuts from Dean Sofia
      2. Polling and free T-shirts
      3. Free basketball tickets and photos with the pride frame
    - ii. Tuesday:
      1. Free stress balls, key chains, phone wallets, pens, basketball tickets
      2. Polling
      3. Admissions delivering pizza in the residence halls
    - iii. Wednesday:

1. Common hour prize wheel and popcorn machine
2. Polling

iv. Thursday:

1. Club Pride Day and advertising our contest
2. Polling
3. 8pm Hot Chocolate Bar during Coffee House
4. Coffee in Game Room for Commuter Students

v. Friday:

1. Candy Bar 10am – 11:30am
2. Polling

III. Adjournment: 7:33pm

Respectfully Submitted,

Carol Pollock

Students Services Chairperson