

reads the minutes and publishes it, that's why we approve it.

- xxix. Robert's rules were adapted based on each senate and it depends on the Senate year, it is based on the person who is chairing the meeting. Also it says that the chair still has to use Robert's Rule it isn't going away.
- xxx. Presidential and VP candidates now need to maintain a 3.0 GPA, only because the position requires a lot of work externally, have to make choices between certain academic things or SGA, and sometimes SGA needs to take precedent. We do not want our President and VP to have their academics drop down too low. The precedent requirements are also set by the scholarship requirements as well, so having a 3.0 sets a comfortable requirement.
 - 1. Comptroller Bathija: We should make it a requirement for all of E-board.
 - a. That could be a friendly amendment.
- xxxi. The Election Bash, the concession speech could say anything so that is why I took it out because we never had it also because who knows what they say
- xxxii. We added the part of the chair of Comptroller needs to be a senator because of the amount of money you work with. Also that way you get the proper trainings
- xxxiii. Comptroller Bathija
 - 1. How many advisors have you spoken to because it affects them?
 - a. I talked to all OSLE advisors, I did not talk to IEI advisors they did not take a stance because they work with clubs but those were not changing. SGA Advisor said she wants to see SGA more in Advocacy but we don't need to have a side.
- xxxiv. Advocacy isn't going anywhere so there are always going to be a need for them. If you have a senator that doesn't make an effect then it will pull down that committee from getting work done
- b. Chair Alameda moves for a 20 minute moderated caucus on S.A.2019.83.013
 - i. Motion Seconded, Passes
 - 1. Senator Fletcher
 - a. Don't feel that you can't vote on it based on one issue, and if there can be resolutions to make it pass
 - 2. Comptroller Bathija
 - a. I like it because it would be better except the meeting times which can be longer. We are students still and if cabinet is divided it can be messy.
 - 3. Chair Alameda
 - a. I agree that it can be longer but I don't see it being longer due to the volume of the Committee. I see it as being a direct cause to the senate. I don't see it being not effective.
 - 4. Chair Osner
 - a. The meeting shouldn't be long because you are just checking in with those other groups.
 - 5. Senator McDonough

- a. Robert's Rules should be removed, but have a $\frac{1}{3}$ of senate move to go into Robert's Rules, and I would also move the Ethics and Conduct Chair to under Club Resources Committee, for the Appropriations Committee, I would remove the ability to overturn the policy series due to the fear that it might become more restrictive, i think if it overturned for one club and not the other
- 6. Senator Rose
 - a. I think we need to be cautious for the people living off campus and the committees might be harder to work with. There are some very into the external committees rather than the internal
- 7. Senator Battipaglia
 - a. I have a suggestion to move the advocacy committees from after Senate to 6:00-6:30PM (before Senate)
- 8. Senator Monono
 - a. I would like to take a minute to appreciate the time it took everyone to make this and the time it takes other senators compared to the classes and how it affects the advocacy part. Also when you ran you had to choose what committee you sit on and you should see the time it takes because you signed up for it.
- 9. Senator Stark
 - a. I just wanted to touch on the internal v. external matters, I think we're very focused on internal factors, money is not my forte but I do sit here and pay attention, because it is my job. A lot of the work done for these committees is meeting outside of these structured times, and done over emails as well. These can also be places to vent to each other.
- 10. Senator Khandelwal
 - a. A previous speaker mentioned removing the ability of the Appropriations Committee's ability to overturn the policy series. I would like to speak in support of that because of how it might be needed based on the club and what they get and they can spend it the way they want assuming showing proper documentation.
- 11. Senator Fletcher
 - a. I don't see how the meeting can be seen different compared to a senate meeting and a different meeting on Thursday when Senate usually is. Especially when you sit on both committees it wouldn't be as seen as much work because there would be more senators at each meeting so the work would decrease per person. I make the most of all the other committees because I haven't sat on the one i want for all these years and I still enjoy sitting on the ones I have been assigned so far.

12. Senator Ortiz-Jimenez
 - a. Advocacy committee should be before senate, so that they can come back and discuss in the wider senate so it remains fresh in their mind.
13. Comptroller Bathija
 - a. There is a lot of advocacy within Appropriations because we don't think of what clubs need, rather we look at it differently. I think having the part of E-Board meeting of being on many different clubs is hard
14. Chair Alameda
 - a. I think that people have mentioned that you can not do an initiative if you are not sitting on a certain committee which is not true. There are more ways we can advocate for other students more than just SGA. Now there is a way that you can show where you need to get your help. I think it would help having smaller advocacy meeting before or after senate. I think people will still show the interest towards the committee.
15. Senator McDonough
 - a. I think when you give the minutes all of senate should approve if they changed anything to the policy series. I also do not see people running around to do an initiative.
16. Chair Alameda
 - a. Moves to extend caucus by 15 minutes
17. Senator DeBiso
 - a. If you are not assigned a committee and that you should be able to explain the reasoning.
18. Senator Fletcher
 - a. If we have an advocacy meeting I would rather see that then see us pass minutes by itself I would be fine staying here later to get things done differently.
19. Senator Cady
 - a. A more common issue people seem to have is timing and it is more speculative and we do not know how long a meeting is going to last. If it is a committee meeting and senate minute it would be as long as that because other meeting would be cut shorter
20. Senator Stark
 - a. I think this constitution will help and it would set a precedent and it will help based on helping with public service and with these committees we are helping students lives and making it better for them. I want to say hear at hofstra we make involvement a high standard, and that SGA brings a lot to the

table and how we advocate for the students is big for us in the future.

21. Senator Battipaglia

- a. I think having a more concise senate would make it easier to pass because of the timeline and we are here for a reason because we need to listen to other people because they don't have a committee and now everyone would be updated on smaller projects because it would already be on the report and not told just the report. If this passes you can always bring back legislations to future senate even the next semester, a lot of people worked really hard for this

22. Senator Rose

- a. I think the Ethics and Conduct Chair should go back to the Club resources committee because the secretary isn't elected.

23. Senator Kandelwal

- a. I don't think we talked about the office as comptroller yet and the president and vp don't need to have a position as a senator before

24. Comptroller Bathija

- a. I think it is necessary because of all the work you do and not done on the job.

25. Chair Farooqui

- a. Last year, the Senate body felt that any individual of the student body can be the president or vice president because they represent every undergraduate student and not just SGA

26. Senator Fletcher

- a. I don't agree with that last year but it should be looked back at

27. Senator Hoatling

- a. Would you prefer that the senator sits on appropriations
 - i. I didn't sit on Appropriations but if you can sit on it, I think you should beforehand

28. Chair alameda

- a. I think that you just need the knowledge but she did sign with Previous Comptroller chair

29. Senator Mobley

- a. What happened to the previous chair positions
 - i. I think the wording but i do not want to get rid of the position but just reword it

30. Senator Hotaling

- a. I know we review the minutes and I might not remember what I said and it may take longer to approve, think there should be a set deadline. It is posted by Denise and needs to be approved as well.

31. Senator McDonough

- a. I don't like the minutes but it is still necessary, because it is from keeping the minutes to make sure you have the right information and should read beforehand.
- c. Chair Alameda moves to change the wording in Section 202.2
 - i. There was a second and passed
- d. Comptroller moves to have an unmoderated caucus for 15 minutes to work on legislation not around the table
 - i. Motion seconded and passed
- e. Senate Reconvenes at 10:24 PM
- f. Chair Alameda moves to add in Section 211.2
 - i. Motion seconded and passed
- g. Senator Cady
 - i. Moves to Exclude GPA requirements for Associate's Section 215.8
 - 1. By a motion of 4-23-0 that motion does not pass
- h. Chair Firooqui moves to add to section 203.6
 - i. Motion Seconded and passed
- i. Senator Ortiz Moves to add under club resources section 204.11
 - i. Motion Seconded and passed
- j. Comptroller Bathija Moves to strike Article 4 Section 3
 - i. Motion Seconded and Passed
- k. Chair Cote moves to strike part of Section 203.3 Section B subsection A
 - i. Motion Seconded and Passed
- l. Chair Cote moves to Add part of Section 203.3 Section B Subsection A
 - i. Motion Seconded and passed
- m. Chair Farooqui Moves to edit Section 207.1
 - i. Motion Seconded and passed
- n. Comptroller Bathija Moves to edit Section 215.6 Section D
 - i. Motion Seconded and passed
- o. Chair Farooqui Moves to add Section 214.1 Section A
 - i. Motion Seconded and passed
- p. Senator Fletcher moves to Pass S.A.2019.84.013
 - i. Motion Seconded
 - 1. Comptroller Bathija: Yea
 - 2. Appropriations Chair Cote: Yea
 - 3. Club Relations Chair Alameda: Yea
 - 4. Public Relations Chair Rielly: Yea
 - 5. Rules Chair Farooqui: Yea
 - 6. Spirit Chair Firooz: Yea
 - 7. Student Services Chair Osner: Yea
 - 8. Senator Aquino: Yea
 - 9. Senator Battipaglia: Yea
 - 10. Senator Cady: Yea
 - 11. Senator Colon: Yea

12. Senator Conolly-Sisk: Yea
13. Senator DeBiso: Yea
14. Senator Fletcher: Yea
15. Senator Hotaling: Yea
16. Senator Kaludis: Yea
17. Senator Khalaf: Yea
18. Senator Khandelwal: Yea
19. Senator McCluskey: Yea
20. Senator McDonough: Yea
21. Senator Mobley: Yea
22. Senator Monono: Yea
23. Senator O'Brien: Yea
24. Senator Ortiz-Jiminez: Yea
25. Senator Rose: Abstain
26. Senator Stark: Yea
27. Senator Surajbali: Yea
28. Senator Walker: Yea

ii. S.A. 2019.84.013 passes by a vote of 26-0-1

H. For Good of the Order

- a. Chair Farooqui moves to conclude the Constitutional Convention
 - i. Motion seconded and passed

I. Announcements

J. Snap Cup

K. Adjournment

- a. Chair Farooqui Moves to adjourn the meeting
 - i. Meeting adjourned at 11:15 PM

Agenda of the 84th Senate

Hofstra University Student Government Association

November 7, 2019

Student Center Greenhouse

Call to order at 6:33 PM

A. Quorum Call

- a. Quorum is set at 25

B. Special Business

a. Compass Dining

- i. Chair Cote moves to open the Gallery
 - 1. Motion Seconded and passed
- ii. Bruce Bechtle and Lisa Ospitale
- iii. Have had a small group meeting with some members of SGA and other students
- iv. Architect and designer walked around and took measurements of the Student Center in order to put things discussed in the Group Meeting into effect
- v. Wants to start construction on May 18th
- vi. Questions
 - 1. Chair Osner
 - a. Dining Hours posted this semester, the Main student center is only open till 9 even though Starbucks is open till 10, what happened with the hour changes?
 - i. Something in the original arrangement back in 2017, negotiations at the time said that the times would revert back to 9:00 PM. Many opportunities to eat on campus after 9:00, so it shouldn't be an issue. Mainly a labor issue. ABP in the Axinn was part of that agreement, ABP is not as big as Starbucks or Dunkin, fewer fans, therefore, it doesn't make sense for them to operate as long.
 - 2. Senator Cady
 - a. Is this in the compass agreement in the hours?
 - i. Yes
 - b. Has there been any discussion about offering more options?
 - i. There hasn't been any at this point, And yes we are always open to discussion
 - 3. Senator Khandelwal
 - a. A lot of student groups sell beverages in the Atrium, how was the decision to ban selling beverages taken?
 - i. The limit of beverages is from the Nassau County Health Department. If beverages are sold for a profit they would fine you, because it is a Nassau County Health Code violation.
 - ii. There was a case given to IEI at a community meeting and it came from bringing off-campus food to Hofstra.
 - iii. If someone brings in perishable food it needs the proper licensing and needs the proper rules and transportation needs,

If someone brings food and gets sick they will say they got sick at Hofstra, not from Chick-Fil-A.

4. Senator Fletcher
 - a. Is there not any exception on campus, is there any openness for negotiation?
 - i. I don't think so, you would have to contact Nassau County.
5. Chair Alameda
 - a. The Meal plan dining options we can choose from, do you set those, or does Hofstra set them?
 - i. It varies a lot to the venue.
 - b. How much does an average meal cost?
 - i. Usually \$5 to \$6
 - c. By setting an average of \$7.50 per meal, a semesterly cost is around \$2,362.50, and this is a lot of money. Has there been any discussion regarding this?
 - i. I think it comes down to budgeting and how much the students are eating, there are a lot of students that do not go home on the weekend and it depends on how much they eat and depends on throughout the day. We are in line with other costs to other campuses.
 - ii. I think compass should work with the school to get better prices for compass, and if you get student choice twice in a day you are going moreover than the "\$7.50 per meal limit"
 1. All retail pricing is approved by Hofstra before it comes to us in the Student Center. For Starbucks, It also comes into the prices already on it especially when the students are buying mugs.
6. Gallery Student
 - a. The other day in line for Einstein Bagels, the menu price differed from the Receipt price, could you explain why?
 - i. We will check on the menu boards and fix the prices and the cashiers are just pressing the button when programming
7. Chair Cote
 - a. Prices have been steadily increasing, and I do recognize you take inflation into account, but is Compass taking any steps to ensure food remains accessible and affordable to students?
 - i. In the agreement from the university and the price comes the CPI from the government and it shows the max increase that can be added in the fall. The maximum price increase was 2.8%. Coke and Pepsi increased their prices by 4.5% and 4.25% respectively. We do not change the price mid-year. Last year on bottled beverages went down 1.7%. Items such as Peanut butter is considered a convenience item and when you have more items the bigger the items and more in stock the cheaper the price, Hofstra is charged a higher price due to limited stock. We have to pay a higher cost. We sell it for your convenience if you buy it from somewhere else we understand because they are buying it in bulk.

- b. In short, nothing can be done
 - i. Yes, but some things don't change prices at all, but others may go up the full 2.8%, fruit prices change all the time,
8. Senator McDonough
- a. You increased Coke prices up by 2.3%, why didn't you do the full increase?
 - i. This was last year, and Coke and Pepsi changed it in the middle of the year, so we took a huge hit.
 - b. How come not every price increased?
 - i. Sometimes we take the price hit to move items off shelves, we try to keep things as reasonable as we can. If there's no substantial item increase, we won't increase the price.
9. Gallery Student
- a. I have a really big problem with Compass, I have food allergies, specifically, dairy, peanut, and tree nuts. However, here I have had several problems with cross-contamination, however, about a month ago, the Instagram for Hofstra Dining posted something about vegan cream cheese, and your post about it insinuated it had no dairy or nuts. I ingested it, and almost died as a result of that.
 - i. I apologize for that, and I know it was life or death, but once we found out, we changed all the signage for everything. We can talk separately about that if you'd like. We will have people serving at the G8 station soon, due to the potential for cross-contamination.
 - b. I know there are marks for gluten-free and certain other allergies but can there be better and clearer labels.
 - i. Items are getting more labels and we are going to get better at that.
 - c. I know you are doing more labels on the baked goods now and I just have issues with that because of the issue of missing ingredients that are obviously in the item.
 - i. We have a database that has all the ingredients, if you have any questions, please check on dineoncampus.com/hofstra.
 - d. For people that have allergies, there are not really breakfast options.
 - i. G8 is not going away, it is going to get expanded!
10. Senator Cady
- a. I know about the Student Choice, but what else does Compass offer in regards to budget meals?
 - i. We are offering combo meals, includes a beverage, aside, and an entrée, but generally, that is where the discount is.
 - b. Is there any conversation about increasing these?
 - i. That can be something we can look at
 - ii. If you go to the deli you can go right there as well.
 - c. Is there any data available to students about the prices so they can look at and compare the prices themselves?
 - i. We have listed if you want to look at the thousands of items we can look at. Anything that comes prepackaged from an outside company will never be on a combo deal.

11. Chair Firooz

- a. I know you're saying that the price increase was set in the summer, but up until a few weeks ago, the prices were incorrectly listed. Could you please keep the pricing updated?
 - i. The team didn't update the signage, and someone mentioned that the price was wrong.
- b. Do we know the amount that is taxed on food, because price listing is usually different from what we're charged?
 - i. Meal plans are not taxed, and a few weeks ago all the labeling was put up in the Student Center. If there is an issue please self identify and talk to a manager so you can get the proper amount.

12. Senator Fletcher

- a. I think the bottom line is that everything is far too expensive here, as Senator Cady said, a sandwich and Lays chips are \$9, and nowhere off campus would charge as much for that much. Because students don't eat on campus and are using the Pride Pantry more and more, and as far as signage, yes that is important, but it seems as if the underlying problem is that it is far too expensive. I would like to see some kind of communication between admin and students about somehow lowering prices.
 - i. We can look into it and work with the university, in the long run, you should stay away from the set prices and eat with foods on campus and made on campus.

13. Gallery Student

- a. Last year the price of the Pasta was brought up, and this year the size was decreased but the price remained the same? I could go to the store and get the ingredients myself for a 1/3 of the price, so where does the price come from?
 - i. The price is coming from what it costs us to make to the product, the cost is staying the same and the price stayed the same. I compared it myself and saw a difference.
 - ii. I will go back and look at the data for the pasta station
- b. There have questions already about protocol on how we catch the prices
 - i. Humans are humans and we do make mistakes. But I do make more concerns for the Allergens parts because that is more important. We have to go back and check the ingredients list, we need to look at the positives in the student center. What is more important the equipment goes down or the sign is wrong.
- c. Is there a system that is going to be designated for the allergens area.
 - i. Yes, the system will grow and the staff is being trained. We try to accommodate as many students as possible. We are trying as hard as we can.

14. Senator Fletcher

- a. Why not have two different sizes of Pasta, but it's so much that I can never finish it, I feel like if we can have two sizes that would be extremely helpful.

- i. Yes, we will look into it.
- 15. Senator Ortiz
 - a. What efforts are being done to bring more ethnic food onto campus?
 - i. One of the big problems we have had is bringing more halal foods on campus with more ethnic varieties. If our chefs are not comfortable with that cuisine, then they will refuse to cook it, and we accept that.
- 16. Gallery Student
 - a. Why were we not allowed to film this?
 - i. Anytime we are being recorded all questions need to be brought forward before the meeting. That comes straight from the university. If you need anything you can always see Bruce or Lisa in their office. We are always here to listen to the students
- 17. Senator Battipaglia
 - a. I didn't know that we weren't taxed every time, so I just wanted you to be aware that every time I buy a sandwich, the kiosk says that it is \$4.07, but I'm charged around \$5.50
 - i. We have all the information online and you can add money to your meal card and you do save money from tax.
- 18. Chair Osner
 - a. I've seen the amount of outreach that you've been doing, and it helps students to put a face to the name, which is really good because otherwise, compass seems like a big domineering force.
- 19. Senator Hotaling
 - a. Moves to close the gallery
 - i. Motion Seconded and passed

C. Approval of Senate Minutes from October 31, 2019

D. Approval of Cabinet Minutes from November 6, 2019

E. New Business

- a. Service Timeline Presentation by Service Chair Maria Mobley
 - i. November 16: Shake-a-rake, December: Clothing Drive, February: Nursing Home visit, March/April: Pride Paint + Plant and Beach Clean-up, Late April/May: Relay for Life, this is open for suggestions
 - ii. Potential for a Mandatory Service Hour as a potential for new legislation
 - 1. Senator Khandelwal
 - a. Moves to have a straw poll about mandatory Service hour
 - i. Motion Seconded, Motion Passed
 - iii. Questions and Comments
 - 1. Senator Greco
 - a. If you want to help with Valentine's day I would love to help.
 - 2. Chair Alameda
 - a. Do you know if Hofstra does any clothing drives in the winter?
 - i. I'm not sure, different organizations do, but not Hofstra University
 - 3. Senator Stark
 - a. I know I brought this up in the Hempstead Initiative, I think I'd love to have us go to speak to high-school SGAs

3. Chair Firooz
 - a. It is a cultural aspect to smoke on campus
4. Chair Alameda
 - a. There are effects from people who don't smoke
5. Chair Osner
 - a. The issue about this question is the rule about the ban and is Public Safety going to enforce it and how will it be enforced
6. Senator Stark
 - a. I think asking it is hard but why
7. Chair Firooz
 - a. We asked this question previously and it is hard to defend it
8. Senator Khandelwal
 - a. Second-hand smoke has been linked to people who smoke
9. Senator Cady
 - a. They had an asthma attack because people were smoking on the south side near the Public Safety Building
10. Chair Osner
 - a. Talks about the location of the ban it states that it is anywhere on the Hofstra University property
11. Senator Fletcher
 - a. I think putting this on the whole question is hard
12. Chair Alameda
 - a. I think that it is too late and we should give feedback back and have them make the question better and put it in another survey
13. Talks about the Meal Point Question
 - a. Is the GoFeedMe going to be a good idea or not and if other students were going to share their meal plan
14. Senator Connolly-Sisk
 - a. I think that wording the question about with the meal plans is hard
15. Chair Alameda
 - a. I think that this question is misleading
16. Senator Ortiz
 - a. I think going from a big plan to no plan is hard and we should have an in-between the question
17. Senator McDouongh
 - a. I think that this question isn't important
18. Senator Fletcher
 - a. I tried to ask about a Venmo system for meal point but I will try again with VP Fabiani
19. Senator McDonough
 - a. I think question 11 should be struck
 - b. I don't think this column is good
20. Senator Fletcher
 - a. I put it in the question because I had this previously and wanted to pursue it again based on the fine of not carrying your ID
21. Senator Cady
 - a. I think the argument is good because it shows that fine is a bad idea unless we have something that is backing up the data

22. Senator Battipaglia
 - a. I think that it is good because it is based on the results of people having the ID and leaving it somewhere else
23. Senator Cady
 - a. Are the A/C units also there for heating?
24. Chair Alameda
 - a. I think that this is confusing and we should have an example part.
25. Senator Cady
 - a. I think it is a commitment that it hasn't been signed yet
26. Chair Osner
 - a. This question was added by Associate Welch and edited by SGA Advisor Denise if you want to strike it you can
27. Senator Ortiz
 - a. There are all these classes that need to be changed but I don't know if the question is related to the number of classes
28. Senator Mcdounough
 - a. How is the wording done for the question
29. Senator Stark
 - a. Why would you strike that questions
30. Senator Jack
 - a. Mainly because of it the liberal arts college
31. VP Dimes
 - a. These surveys have come out over time and they were not answered and making changes to the schedule and adding a new common hour and how to make classes overlap with each other on Monday, Wednesday, Friday or Tuesday, Thursday. Mainly because it is hard to get across campus when you have classes back to back
32. Senator Cady
 - a. Moves to extend unmoderated caucus by 7 minutes
 - b. Motion seconded and passed
33. Senator Stark
 - a. I think there is value in the questions because there is H-Class
34. Senator Fletcher
 - a. I think we should have the fill in the box of what major you are in
35. Senator Khandelwal
 - a. I think we can merge 2 questions because they are very similar
36. Chair Firooz
 - a. The state manages what distribution you need to get the degree you want also if I study something, the states are the one that finalizes the degree I don't know how the class and the program will be counted
37. Senator Stark
 - a. I think we can fix the wording
38. Chair Firooz
 - a. I think we can fix it by asking what classes you're taking
39. Senator Stark
 - a. I think we can move away from that question
40. Chair Osner
 - a. We have a survey again in the spring and we can put these in the survey

41. Senator Ortiz
 - a. I think that it is a case by case need and you will not fill the needs of other student s
42. Senator Stark
 - a. I think that HCLAS is so big that it is hard to modify it
43. Chair Alameda
 - a. The states mandate it and it is hard to work with the requirements
44. Senator Stark
 - a. I think it is hard based on my major and how we work with it.
45. Senator Ortiz
 - a. How do we handle it if people don't take that many courses
46. Senator Stark adds speaking time 5 minutes
 - a. Motion seconded and nayed
 - i. By a vote of 10-14-2 that motion does not pass
47. Senator Fletcher moves to strike question 5
 - a. Motion seconded and passed
48. Chair Osner
 - a. Moves to have the wording changed in question 3
 - i. Motion Seconded and passed
49. Senator Fletcher
 - a. Hold a straw poll about keeping question 11
50. Senator McDonough
 - a. Moves to strike part of question 11
 - i. Motion seconded and passed
51. Senator Battipaglia
 - a. Do you want to fix the wording now that it is changed
52. Senator Fletcher
 - a. No, it is fine
53. Senator Debiso
 - a. They can't fine you till 24 hours
54. Senator Greco
 - a. Violation leads to a fine no matter what
55. Chair Firooz
 - a. Moves to strike the first option in question 4
 - i. Motion Seconded and Objected
56. Chair Firooz
 - a. We got this question because of how it is enforced and I think the second question is an effective distribution
 - i. Senator McDonough
 1. I don't think the purpose is clear
57. Chair Alameda Against
 - a. I think saying an effective process isn't right because we are getting to an answer saying because I don't think this question because of wording
 - b. Senator Ortiz
 - i. I think the wording is a lot
58. Chair Osner For
 - a. We have a lot of questions I think that it can be confusing

- b. Chair Firooz
 - i. If people are confused then we should fix the question and we should move to other questions
- c. Senator McDonough
 - i. How it effective
- 59. Senator Fletcher Against
 - a. I think we should strike the question
 - b. Chair Alameda
 - i. I think we need questions for the survey to help us get data
 - c. Senator Ortiz
 - i. I think having this is effective because it helps us
 - d. Vote to strike part of question 4
 - i. By a vote of 16-11-0, this is now struck from question 4
- 60. Senator Cady
 - i. Motion to strike part of question 3
 - 1. Motion Seconded, Objected, Rescinded
- 61. Senator Alameda
 - a. Motion to add question 10
 - i. Motion seconded and passed
- 62. Chair Osner
 - a. Motion to modify question 10's dropdown
 - i. Motion Seconded and Passed
- 63. Senator Fletcher
 - a. Motion to change the dropdown question in 10
 - i. Motion Seconded and passed
- 64. Chair Osner
 - a. Moves to edit Question 12
 - i. Motion Seconded and Passed
- 65. Chair Firooz
 - a. Moves to Pass SA 2019.84.012
 - i. Motion Seconded and Passed

F. Executive Board Report

- a. President - K.Harley
 - i. I think Jack summed it up and it is a great start to meet with compass and thank you to all students for coming, We are an engaged senate, Lisa is very helpful and if you need anything as well as Bruce, If you have a bad experience she will meet with you to help them resolve anything. President Harley is off-campus and is still a resource on campus not just VP Dimes. Respect Kaylor's Time she is very busy. If you're having a convo with Kaylor, just keep me in the loop too, especially if you think it's something I should know!
- b. Vice President - K.Dimes
 - i. We did nothing exciting this week. We'll meet with VP Dougharty and VP St. Leger next week as well as VP Dougharty and Pres. Rabinowitz. A lot we had cleared up was Hofstra policy, not compass policy. The town hall will be Nov 14 and it will be in the Greenhouse it will be at 5:30 following with Senate. We are going to have graphics and anything with students reaching out to SGA with any help or needs on Campus.
 - 1. Senator DeBiso
 - a. Is the Town Hall Mandatory

- i. No, but if you aren't in class we encourage you to come there will be food as well!
 - b. Senator Fletcher
 - i. Voluntold to host the ground rules
 - c. Comptroller- R. Bathija
 - i. The report presented by Chair Cote
 - 1. Weekly Allocations meetings are over, we allocated 98% of that, approximately \$100 are leftover from that, which will be added to the appeals budget?
 - 2. Senator Battipaglia
 - a. Will we know how many clubs are coming?
 - i. Yes
 - d. Secretary- C. Greenberg
 - i. A few things are changing in the office, desks are moving, just let me know if you have anything you want to ask me.

G. Committee Chair Reports

- a. Appropriations - N. Cote
 - i. Some clubs said that they didn't need the funds so they didn't come. Even though Club Hockey was only funded 19% it was because of Budgetary constraints.
 - 1. Senator Fletcher
 - a. Did they ask for more money when they came earlier
 - i. Yes, they came back but because they were partially funded.
 - 2. Chair Firooz
 - a. What about the Coaches fee?
 - i. We funded in order and the coaches fee wasn't at the top of the list.
 - 3. Senator DeBiso
 - a. What are you going to do that budget allocations are over
 - i. We are going to be working on Policy series updates.
 - ii. Chair Firooz moves to pass the allocations
 - 1. Motion Seconded and passed
 - iii. Senator Connolly-Sisk moves to pass the appropriations minutes
 - 1. Motion seconded, motion passed
- b. Club Relations - J. Alameda
 - i. No Meeting because of Res Hall Rush with Spirit, the packet for club Leadership packet will be done this week by Senator Ortiz. I met with SGA advisor Denise and went through the storage space, we sorted what belonged to people and what did not have a belonging it was sorted on the walls. We are going to order bins.
 - ii. Chair Cote moves to pass club relations minutes
 - 1. Motion passed and seconded
- c. Public Relations - R. Rielly
 - i. We have an open house this Saturday on 11/9. Met with the chronicle on Monday, they seemed very interested in meeting with us in the future. SAW was divided up into other senators and we want to make a video thanking students around campus.
 - 1. Senator Ortiz
 - a. Is there a location for the open house
 - i. Yes it is in the Student Center
 - 2. VP Dimes hit the gavel for the person filming at the meeting
 - 3. Headshots will be sent back to Chair Reilly on Friday 11/8

- ii. Senator O'Brien moves to pass the Public Relations minutes
- d. Rules - Z. Farooqui
 - i. In Rules, we cleaned out the archives file cabinet and saw SA 2019.84.012
 - ii. Chair Cote moves to pass the Rules minutes
 - 1. Motion Seconded, Motion Passed
- e. Spirit - D. Firooz
 - i. No Formal Minutes
 - ii. The poster was a success and people bought stuff for the bookstore.
 - iii. Tomorrow Friday 11/8 It is first-gen day and we will be tabling for that.
 - iv. Let's make sure we keep signing up for the future, Chair Firooz still has plenty of tickets please see her if you want a ticket. We have 750 tickets. We have lots of shirts as well.
 - v. Senator Connely-Sisk
 - 1. Do you need help with the tailgate?
 - a. Yes
 - 2. Senator McClusky
 - a. Will Appropriations be able to go to the tailgate?
 - i. Yes there will be a break during budget appeals to stop by
- f. Student Services - A. Osner
 - i. Chair Alameda presents the minutes for Chair Osner
 - 1. Looks like they did a lot as always
 - 2. Questions were submitted to rules and will be seen tonight 11/7.
 - 3. Wants help with student outreach
 - 4. Had a meeting with SAS (Student Access Services) it went very well
 - 5. Talked about trying to get Fresh foods in the pride pantry which is going to be very hard because staff would need special training and equipment.
 - 6. We have a garden near Stuyvesant located on the south side of the building
 - 7. Dates for Student Appreciation Week is Nov 18-22
 - 8. There will be a competition for the survey. Prizes are coming soon.
 - ii. Senator Khandelwal
 - 1. Moves to pass the Student Services minutes
 - iii. Senator McDonough moves to reinstate the Minutes
 - 1. Motion seconded and passed

H. For Good of the Order

I. Announcements

J. Snap Cup

a. Chair Alameda Moves to Adjourn

i. Motion Seconded and Passed

1. Meeting adjourned at 10:28 PM

Cabinet Agenda
Dean of Students Conference Room
November 13th, 2019

A. Call to Order

- a. Meeting called to order at 8:07 PM

B. Pres & VP Updates

- a. Met with President Rabinowitz, Vice President of Student Affairs Gaby St. Leger and Vice President of Student Affairs Houston Dougherty: Talked about SAW Polling, also talked about the library renovations. Brought up restructure within SGA and talked about the academic fund. Kathryn and Kaylor went to the President's reception and met with other club leaders on campus. Also, met with Greek Organizations for their event on Tuesday 11/19 at 8 Pm in Plaza Room Middle and East about their Study Panel, they would like SGA presence, also addressed how the Open Forum is going to run Tomorrow 11/14 at Senate.

C. Comptroller Update

- a. Budget weekend is over. The new appeals amount is \$16,903.27 for the Budget Night at Senate. The Reallocation form is going to be on Get Involved HU.

D. Secretary Update

- a. Water is there! Water is to be stored in the conference room. Ordered a new spin wheel. It is very tiny. Can take a look at a new wheel to make sure it's bigger and ready for next Friday 11/22. Laminator sheets came in today, name tags will be ready for tomorrow's meeting. Whiteboard is up in the conference room! The iPads are charged and ready for this upcoming week! Stoles for graduation, both in December and in May.

E. Chair Check-Ins

- a. Appropriations
 - i. Responded to all Budget Weekend emails, some reports were submitted to get involved HU so members can see the amount. The deadline for appeals is Tuesday and as of now, 2 clubs responded.
 - 1. Chair Firooz
 - a. moves for a closed session at 8:42 PM
 - 2. Chair Farooqui
 - a. Moves to resume session at 8:44 PM

- b. Club Relations
 - i. Packets for club leaders are done but it depends on what happens tomorrow with the Constitutional Changes coming soon, but it will be updated depending on what happens.
- c. Public Relations
 - i. Received headshots today. Talked about the Chronicle, and also talked about the flyers for SAW. Justyn wants to film our meeting tomorrow at 11/14.
- d. Rules
 - i. Saw the Constitution in rules.
- e. Spirit
 - i. Associate Ben Welsh came and talked about Carbon Neutrality during Spirit. The basketball games were very well attended. Had a debrief about PUW. Started to plan for Stressbusters, we are going to be doing food again, and talked about Build-A-Friend. The Next Basketball game is December 10th and SGA is a sponsor and we need high attendance
- f. Student Services
 - i. Made the signup sheet for SAW tabling is from 9-5
 - 1. Chair Farooqui moves to make 2 hours of tabling mandatory for all members of SGA, elected or non-elected.
 - a. Motion seconded and passed
 - 2. The survey is going through Baseline
 - 3. Update on the Hempstead Initiative
 - 4. Bird sanctuary clean up
 - 5. Tabling for It's On Us next week
- F. For Good of the Order
- G. Adjournment
 - a. Chair Alameda Moves to adjourn the meeting
 - 1. Motion seconded and passed at 9:22 PM

Appropriations Committee Minutes
F19 Weekly Meeting 9
11/12/19

Meeting Commenced **6:07 PM**

Attendance

Attended

Chairman N. Cote

Comptroller R. Bathija

Senator G. Khandelwal

Senator L. Monono

Senator J. McCluskey

Associate A. Liebowitz

Absent:

- I. Committee drafted and uploaded club budget emails to GetInvolvedHU

Meeting Adjourned

8:28 PM

Respectfully Submitted,
Chairman Nicholas Cote

Club Relations Minutes

F19 Weekly Meeting 8

11/11/19

Meeting Commenced 6:30 PM

Attendance

Attended

Senator Wiley Fletcher

Senator Tara Stark

Senator Gisselle Ortiz-Jimenez

Senator Antonella Colon

Senator Ariyanna Hrivnak

Chair Joey Alameda

Absent

- Finished the Club Leadership packet!
- Will organize a date for us (and other senators who want to help) to go to the storage room in IEI to clean it up and organize the items currently in there.
- Brought the Constitution to Rules

Meeting Adjourned 7 PM

Respectfully Submitted,

Joey Alameda

Public Relations Minutes
Fall 2019 Weekly Meeting 8
11/12/19

Meeting Commenced 6:30 pm

SGA Conference Room

Attendance

Attended:

Senator Antonella Colon
Senator Maria Mobley
Senator David O'Brien
Senator Kyla Surajbali
Chairwoman Rosaria Rielly

Absent:

Senator Bernice Aquino
Associate Arriana Liebowitz (excused)

- 1. Signups**
 - a. SAW Tabling
 - b. Elections
 - c. Basketball games
- 2. Compass**
 - a. Email exchange with Lisa/ q&a
 - b. Advisory committee updates
- 3. Bill Caniano**
 - a. Library updates and restructure
 - i. Here to listen and doesn't have a report
- 4. The Chronicle**
 - a. Questions with our relationship going forward
 - b. Tailgate picture spread, no debrief box
- 5. PR Committee roles**
 - a. Promotion for events with flyers made by us
 - b. Google form sent to Cabinet for clear promotion
- 6. SAW**
 - a. All flyers made and ordered for printing
 - b. Video script with senate this week

Meeting Adjourned 7:26 pm

Respectfully Submitted,

Rosaria Rielly

Public Relations Chairwoman

Rules Committee Minutes
F19 Weekly Meeting #9
11/11/19

Meeting Commenced 6:30 PM

Attendance

Attended

*Associate Manni Doan
Senator Celeste Battipaglia
Senator Angela Greco
Senator Gopal Khandelwal
Senator Jack McDonough
Senator Bryan Perez
Senator Kelly Rose
Chairman Zain Farooqui*

Absent

I. Introduction

II. Chairman Alameda presents the Constitutional Convention

A. Senator Battipaglia moves to pass S.A.2019.84.013

1. By a vote of 5-0-2, that motion passes

III. Adjournment

A. Senator Rose moves to adjourn

1. By a vote of 4-1-2, that motion passes

Meeting Adjourned 8:20 PM

Respectfully Submitted,

Zain Farooqui
Rules Chairman

Spirit Minutes
F19 Weekly Meeting #8
10/29/19

Meeting Commenced **6:36 PM**

Attendance

Attended

Senator Alexa Paturzo
Senator Michael Hotaling
Senator Nadine Khalaf
Senator Maxie DeBiso
Chair Donia Firooz
Associate Joshua Linsenberg
Associate Olivia Kears
Associate Makayla Bullard
Associate Ben Welch

Absent

1. Ben and Gigi sustainability talk
 - a. Carbon neutrality
 - b. Meeting tomorrow
2. PUW debrief
3. Build-a-Friend
 - a. Australian theme (Welcome to the Outback)

Meeting Adjourned **7:32 PM**

Respectfully Submitted,
Donia Firooz
Spirit Chair

Student Services Committee Minutes
Weekly Meeting #9
11/11/19

Meeting Commenced 6:30 PM

Attendance

Attended

**Senator Cady
Senator Connolly-Sisk
Senator Kaludis
Senator Mobley
Senator Walker
Associate Alladin
Associate Welch**

Visitor

Chair Rielly

Absent

1. High Low Butterfly
 - a. I'm everyone's butterfly because I was born
 - b. Ben played birthday music
2. Sign-ups
 - a. Club elections
 - b. Make SAW sign up
3. SAW
 - a. Survey questions going to be through Baseline
 - b. Order food
 - c. Schedule
 - i. Mon-DOS event, sustainability
 1. Vegan pastries confirmed
 2. Info sheet tied to straws
 - ii. Tues- Student Health
 1. Giveaway pick up
 2. Info sheet with resources
 3. Notes on the Unispan
 - iii. Wed-Access to healthy food
 1. Meeting with Beth updates
 - a. Promote the food pantry on syllabi
 - b. Give away flyers
 - c. Promote the pride pantry to faculty
 2. Paint pots instead
 - a. Need paint marker -Gigi
 3. Promote Pride Pantry
 - a. ideas?

- iv. Thurs-SGA dinner, Nugget night with RHA
 - 1. First 20 students in the door will receive a prize bundle
 - v. Fri- Trivia
 - 1. Who is making questions
 - 2. Pens ordered
 - 3. New wheel ordered
4. Updates:
- a. Sustainability- Ben, Gigi
 - i. Resolution for Net Zero-Carbon
 - 1. Need to figure out the timeline
 - b. Hempstead- Maria, Aafia, Khiya
 - i. Maria and Aafia are going to meet with Anita
 - ii. Shake-a-rake
 - c. Accessibility- Duncan, George
 - i. Met with Julie
 - 1. Replacing desks
 - 2. Repurposing old SGA ideas
 - ii. Narrow down ideas
5. Service Chair- Maria Mobley
- a. Shake-a-rake
 - b. Updates
 - i. Clean up a bird sanctuary
 - 1. Potential date: Saturday, November 23rd - 2 sessions
 - ii. Clothing drive
 - 1. December
6. It's On Us Ambassador -Gigi Walker
- a. Updates
 - i. Sexual health and responsibility week
 - 1. November 18th-22nd
 - ii. Tabling
 - 1. Sending out a spreadsheet for all of the senate
 - iii. Love, Sex, and friendship
 - 1. February
 - a. Programming!
 - iv. Safe Spring Break
 - v. Hands over the Unispan collab with RHA

Meeting Adjourned 8:05 pm

Respectfully Submitted,

Alexa Osner
Student Services Chair

Hofstra University
Student Government Association
Two Thousand and Nineteen

S.A.2019.84.013
Constitutional Convention



**Student Government Association
Constitution and Bylaws**

Respectfully Submitted by the Constitutional Convention Committee

(Last revised on November 14th, 2019)

The Constitution of the Student Government Association Senate

PREAMBLE

We, the full-time undergraduate students of Hofstra University, do hereby form a responsible, democratic, and independently selected government dedicated to the principles upon which Hofstra University stands. The Student Government Association shall advocate for all Hofstra undergraduate students through the implementation of policies and procedures, which serve to support and broaden the intellectual, social, cultural, and political needs of all of its constituents.

ARTICLE I.

Section One. The Student Government Association shall be responsible to students of Hofstra University through the Division of Student Affairs. The Student Government Association shall be responsible for submitting a budget for the ensuing academic year.

Section Two. The Student Government Association shall have the power to set fees, regulations, or restrictions upon any undergraduate club operating under the policies of the aforementioned, and shall further have the power to recognize any group of undergraduate students who petition to become an organization in collaboration with the Registration Committee so long as they are non-exclusive in nature. A club or organization will be defined as non-exclusive in its membership and actions if it extends equal opportunity to all qualified individuals without regard to Protected Characteristics.¹ Qualified individuals being defined as those who meet the expectations and standards of the organizations' inherent purpose.

Section Three. The Student Government Association shall provide for the common welfare and general well-being of the University community through such policies and legislation deemed appropriate.

Section Four. No member of the Student Government Association Judicial Panel shall serve in a legislative or executive capacity on the Student Government Association.

ARTICLE II.

All legislative powers granted herein shall be vested in a student senate, which shall be referred to as the Senate.

Section One. All constituents and members of the Student Government Association, elected or appointed, shall be full-time undergraduate students.

- A. The Senate shall consist of members elected by the constituents of the Student Government Association.
- B. Fall elections shall occur no later than the first week of October in each academic year.
- C. Spring elections shall occur no later than the third week of April in each academic year.

Section Two. The Elections Commission shall be the sole judge of the qualifications of its members, campaign finances, and election procedures, aided by the Student Government Association's Advisor. All members and policies of said commission are subject to the approval of the Senate.

Section Three. The Senate shall assemble at least once every week while classes are in full session, except by the express vote of the Senate to the contrary. The terms of office for all Senators and officers

¹ Noted from Hofstra University's Nondiscrimination Policy, January 2016.

shall commence with the first Senate meeting following their election into the Student Government Association, and shall terminate with the Senate turnover meeting of the spring semester.

Section Four. The Vice President of the Student Government Association shall be the presiding officer of the Senate, but the Senate shall elect its Comptroller and all Committee Chairs. The President shall, at the assembling of the Senate immediately following the annual election, announce the appointment of Secretary. The Secretary shall not be a voting member of the Student Government Association.

Section Five. The Senate shall have the power to approve minutes, monetary appropriations, resolutions, amendments, and other such documents requiring its consideration. The President may, in written form, veto Senatorial Action before the adjournment of that Senate meeting except when considering amendments to the Constitution. If the Senate overturns said objections of the President by a two-thirds (2/3) vote, the matter in question shall stand approved without regard to the objections of the President.

- A. The passage of any minutes, monetary appropriations, senatorial actions, resolutions and other such documents shall require the affirmative vote of at least a majority of members present and voting unless otherwise specified herein.

Section Six. Executive veto power shall never extend to matters approved on the ballot by the students.

Section Seven. A person who has not been elected to the Senate by the students, or by the Senate, shall not vote in any Senate meeting. Associates may be authorized voting rights in standing logistics committees.

Section Eight. The Senate shall have the power to impeach and remove its officers and its elected officials in conjunction with the Judicial Panel by such methods outlined in the Student Government Association's guiding documents.²

Section Nine. The Senate shall not exceed membership equivalent to one at-large senator for every one hundred and fifty (150) full-time undergraduate students provided by the University's enrollment.

ARTICLE III.

The executive powers of the Student Government Association shall be vested in an Executive Board consisting of President, Vice President, Comptroller, and Secretary.

Section One. The President, Vice President, Comptroller, Secretary, and all the chairs of the Logistic and Advocacy committees shall constitute the Executive Cabinet of the Student Government Association. The President shall preside over the Executive Cabinet.

Section Two. The Executive Cabinet shall assemble no less than once every week while classes are in full session. The Executive Cabinet shall set the agenda for the Senate meetings. The Executive Cabinet shall coordinate the work of all legislative committees, refer to them such matters as may be introduced to the Cabinet, and shall have the power to make interim decisions on matters of expediency. All decisions made are subject to the approval of the Senate.

Section Three. The President and Vice President of the Student Government Association shall represent the Student Government Association on the University Senate and the University Board of Trustees. An

² Guiding documents shall refer to the Student Government Association Senate Constitution, Student Government Association Judicial Panel Constitution, and the Student Government Association Policy Series.

elected member of the Senate may, by appointment of the President, serve as a temporary delegate to the University Senate.

ARTICLE IV.

Section One. This Constitution shall take effect upon the commencement of the first Senate meeting of the semester following its approval and shall henceforth supersede and render void all previous constitutions and amendments.

Section Two. This first semester of this Constitution's utilization shall notice the retainment or transition of the following positions: the Appropriations Chair, the Comptroller, the Student Services Chair as one of the Advocacy Committee Chairs of their choice, the Public Relations Chair as the Communications Chair, the Spirit Chair as the Programming Chair, the Rules Committee Chair as the Club Resources Committee Chair, the President, the Vice President, the Secretary, the Senators, and the Associates. All other offices not herein specified shall be elected or appointed in accordance of each position's election procedure.

Section Three . Amendments to this Constitution become effective if approved by three-fourths (3/4) of the members of Senate, or by a two-thirds (2/3) vote in a referendum accounting for the Hofstra undergraduate population, in accordance with legislation as the Student Government Association shall provide.

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The Constitution of the Student Government Association Judicial Panel

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SECTION 1: THE EXECUTIVE BRANCH

101. OFFICE OF THE PRESIDENT

101.1 POWERS AS CHIEF EXECUTIVE: The President shall serve as the Chief Executive of the Student Government Association.

- A. Appointments: The President shall appoint all officers of the Student Government Association not otherwise elected.
- B. Delegation of Authority: The President shall carry out or delegate all duties not vested in any specific office or group.

101.2 COMMITTEE PARTICIPATION: The President shall serve as an ex officio member of all committees, but shall not vote. In the event where a Committee Chair has not appointed a Chair pro tempore and the Vice President is unable to fulfill their role as a Chair pro tempore, the President shall preside over said committee. The President shall sit on an Advocacy Committee each week on a rotating schedule.

101.3 STUDENT GOVERNMENT ASSOCIATION FINANCIAL MATTERS: The President shall be ultimately responsible for the maintenance of the financial assets of the Student Government Association and shall be responsible for relations with the University on all financial matters. Upon election, the President shall undergo training for the role of Comptroller.

101.4 SIGNING POWERS OF THE PRESIDENT: The President shall have the authority to sign any document of the Comptroller if the Comptroller is unable to fulfill their assigned duties.

101.5 STUDENT SCHOOL ADDRESS: The President shall address the student body with a state of the university address in the spring semester.

101.6 SENATE ATTENDANCE: The President of the Student Government shall attend Senate meetings.

102. OFFICE OF THE VICE PRESIDENT

102.1 COMMITTEE ASSIGNMENTS: The Vice President shall make appointments to all legislative committees.

102.2 SENATE AGENDA: The Vice President shall submit the agenda for the Student Government Association Senate meetings to the Senate body prior to each meeting. Said agenda shall contain a list of all matters to be discussed by the Senate.

102.3 COMMITTEE PARTICIPATION: The Vice President shall serve as an ex officio member of all Committees but shall not vote. In the event where a Committee Chair has not appointed a Chair pro tempore, the Vice President shall preside over the Committee. The Vice President shall sit on an Advocacy Committee each week on a rotating schedule.

102.4 VOTING POWER: The Vice President shall preside over the Senate meetings with no voting power save for the case of a tie. In the event of a tie the Vice President shall have the final vote.

102.5 SENATE ATTENDANCE: The Vice President of the Student Government shall chair Senate meetings.

- A. In the case that the Vice President is unable to chair the Senate meeting, the Club Resource Chair shall serve as Chair pro tempore. If the Club Resource Chair is unable to Chair the meeting, the line of succession shall be in alphabetical order of Committee Chairs followed by the Comptroller.

103. OFFICE OF THE COMPTROLLER

103.1 FINANCIAL RECORDS: The Comptroller shall be responsible to the Student Government Association for the maintenance of all financial transactions of the Student Government Association and clubs or organizations funded by the Student Government Association.

- A. Purchase Orders or Check Requisitions: The Comptroller shall sign all check requests before they are processed. No document shall go through without the Comptroller's signature.
- B. The comptroller must conduct rollback with OSLE finance at the beginning of every semester and calculate all unspent finances from the previous semester.
- C. The comptroller is responsible for approving and processing any reallocations made. The comptroller must maintain a proper re-allocation process in a way the club leader, the club advisor and OSLE Finance are notified of the reallocation made.
- D. The comptroller and President along with the SGA Advisor allocate funds to all the Internal Committees within SGA.

103.2 INTERNAL REVIEW AND CONTROL BOARD: The Comptroller may establish and serve as the Chair of the Internal Review and Control Board (IRCB). The Comptroller shall determine the membership of the IRCB.

- A. Club and/or Organization Oversight: All IRCB members shall be assigned clubs and organizations to monitor by the Comptroller. Members shall be required to meet with the treasurers of the clubs they are assigned to twice per semester. The IRCB shall review all financial transactions to ensure that fiscal policy is being followed by all clubs under review.
- B. Powers to Audit: The IRCB shall have the authority to conduct audits of SGA recognized clubs or organizations deemed necessary.

103.3 AUTHORITY TO FREEZE BUDGETS: The Comptroller shall have the authority to freeze a club or organization's budget when directed by the Office of Student Leadership and Engagement staff, the Appropriations Committee Chair, the Club Resources Committee Chair, the Chief Justice, or at their own discretion. This decision is subject to a two-thirds (2/3) vote of the Senate.

103.4 SENATE ATTENDANCE: The Comptroller of the Student Government shall attend Senate meetings.

103.5 COMMITTEE PARTICIPATION: The Comptroller must attend all Appropriations meetings and is responsible for inputting all allocations made during the appropriations meeting into the Access database. The Comptroller shall sit on an Advocacy Committee each week on a rotating schedule.

104. OFFICE OF SECRETARY

104.1 MINUTES: The Secretary shall record and maintain accurate minutes of the Student Government Association Senate and Cabinet.

104.2 OFFICE MANAGER: The Secretary shall serve as the Office Manager and shall order all needed supplies for said office.

104.3 CORRESPONDENCE: The Secretary shall be responsible for all correspondence at the discretion of the President. Said correspondence may include, but is not limited to, internal updates and contacting potential new members.

104.4 MEMBERSHIP ROSTER: The Secretary shall keep an up-to-date roster of all the members of the Student Government Association.

104.5 VOTING POWER: The Secretary shall not have a vote in the Student Government Association Senate or Cabinet.

104.6 SOCIAL EVENTS COORDINATOR: The Secretary may appoint and oversee a Social Events Coordinator at their discretion.

104.7 SENATE ATTENDANCE: The Secretary of the Student Government shall attend Senate meetings.

104.8 COMMITTEE PARTICIPATION: The Secretary shall sit on an Advocacy Committee each week on a rotating schedule.

104.9 ETHICS AND CONDUCT CHAIR: The Secretary shall appoint an Ethics and Conduct Chair, who shall refer to the Secretary on matters concerning the integrity and ethics of Student Government Association members. The Ethics and Conduct Chair shall maintain a record of absences of all members.

- A. The Ethics and Conduct Chair shall use technology at Senate solely for the purpose of keeping quorum at the discretion of the Secretary.

104.10 STUDENT GOVERNMENT ASSOCIATION ARCHIVIST: The Secretary shall appoint an Archivist who shall update both the Constitution and Policy Series.

- A. All legislation passed by the Senate shall go to the Archivist, through the Secretary in its final form by the end of the semester.
- B. The Archivist shall maintain and update the Student Government Association Archive (minutes).
- C. The Archivist shall use technology at Senate solely for the purpose of editing and updating the Student Government Association Archive at the discretion of the Secretary.

105. OFFICE OF COMMITTEE CHAIR

105.1 AGENDA OF THE COMMITTEE: Committee Chairs shall set the agenda for all Committee meetings. Matters come before the committee at the discretion of the Chair. Chairs shall only vote in case of a tie.

105.2 COMMITTEE REPORTS: Committee Chairs shall submit minutes of all meetings to the Vice President and report, at each Senate meeting, on the actions of the committee.

105.3 END OF SEMESTER REPORTS: Committee Chairs shall submit end of semester reports to the Vice President at the end of each academic semester.

105.4 ATTENDANCE OF NON-MEMBERS: Committee Chairs shall, at their discretion, have the right to admit or excuse Senators who are not members of the Committee. Voting rights may be delegated to other Senators only if they have attended three (3) or more meetings, in the current semester, of said committee.

105.5 VOTING RIGHTS OF COMMITTEE CHAIR: Committee Chairs shall only have voting rights in committee in the case of a tie.

105.6 COMMITTEE ASSIGNMENT: Each Chair shall sit on both the committee they chair and as a voting member of a committee in the category opposite (Advocacy or Logistic) of the committee they chair. No chair shall serve as chairperson for more than one (1) committee.

SECTION 2: THE LEGISLATIVE BRANCH

201. MEMBERS

201.1 SEATS ON THE SENATE: The Senate shall be constituted by at-large senators to be elected by the general Student Government Association constituency at an election established under Section 215 of these Bylaws. Representatives for all intents and purposes are Senators and as such, shall fulfill all requirements of Senators including, but not limited to office hours, committee meetings, and full Senate meetings.

201.2 ASSOCIATES: Associates shall serve on the Student Government Association as non-voting members of the Senate. A student may serve in the capacity of an Associate if unable to serve in Senate or if they so choose.

- A. Associates are required to attend one (1) committee meeting per week. They shall receive voting rights within their respective committee(s) pending their compliance with the attendance policy.
- B. If associates are unable to fulfill their duties and requirements, then their vote in committees shall be taken away and they shall be unable to re-apply for an associate position until the next semester.
- C. Only in the case of an emergency internal election as outlined in 215.6, shall an Associate be eligible to run for an open Senator position.

201.3 ELECTION OF OFFICERS: The first order of business at the first Senate meeting following the annual election, following the confirmation of the President, Vice President and Senators, shall be the election of the following officers of the Student Government Association.

- A. Comptroller: The Comptroller shall be chosen from among the Senators-at-Large.
- B. Committee Chairs: The Chairs of all legislative committees established under Section 202.1 of these Bylaws shall be chosen from the Senators-at-Large.
- C. Voting for the Election of Officers
 - i. Election of a candidate to a chair position shall be constituted by a majority plus one (1) of votes of voting members present at the time of the election.
 - ii. If any one candidate does not achieve a majority of the votes, the two (2) senators with the highest plurality of votes shall have a run-off election immediately following, until a candidate earns a majority of the votes.

201.4 OATH OF OFFICE (SENATORS): The Oath of Office for all senators, shall be as follows, "I, (name), hereby pledge to uphold the Constitution, Bylaws, and Policy Series of the Student Government Association, fulfill all obligations as outlined, and act in the best interests of the Student Government Association and all of its members."

201.5 OATH OF OFFICE (EXECUTIVE BOARD): The Oath of Office for the President, Vice President, Comptroller, and Secretary shall be as follows: "I, (name), hereby pledge to faithfully execute the duties of the office of (office) for the Student Government Association of Hofstra University; and to defend and uphold the Constitution, Bylaws and Policy Series of the Student Government Association and to act in the best interests of all the students."

202. COMMITTEES

202.1 STANDING COMMITTEES: There are hereby established eight (8) standing Committees of the Student Government Association, to be titled and apportioned as follows:

- A. Appropriations Committee: To consist of at least four (4) senators, in addition to a committee chair, and the Comptroller, who shall serve as a voting member.
- B. Club Resources Committee: To consist of at least two (2) senators, in addition to a committee chair.

- C. Committee on Academic Affairs: To consist of at least two (2) senators, in addition to a committee chair.
- D. Committee on Equity and Inclusion: To consist of at least two (2) senators, in addition to a committee chair.
- E. Committee on Facilities and Operations: To consist of at least two (2) senators, in addition to a committee chair.
- F. Committee on Wellness and Campus Safety: To consist of at least two (2) senators, in addition to a committee chair.
- G. Communications Committee: To consist of at least two (2) senators, in addition to a committee chair.
- H. Programming Committee: To consist of at least three (3) senators, in addition to a committee chair.

202.2 WEEKLY MEETINGS: There shall be a weekly meeting of every standing Committee established under this Section. A “week” is defined as a period from Monday to Friday when classes are in session every day. The Logistic Committees (Appropriations, Club Resources, Communications, and Programming) shall meet on either Monday or Tuesday as determined by the chair.

The Advocacy Committees (Academic Affairs, Equity and Inclusion, Facilities and Operations, and Wellness and Campus Safety) shall meet on Thursday nights commencing and ending prior to the start of the Senate-body meeting. In the event that a committee meeting falls on a holiday which does not result in a cancellation of classes, a committee chairperson may cancel their meeting without penalty.

202.3 SENATE OVERSIGHT: No decision of any Committee is effective until it is passed by the Student Government Association Senate.

202.4 STUDENT GOVERNMENT ASSOCIATION COMMITTEE BUDGET: Any standing Committee may be distributed funds from the Student Government Association Budget, in accordance with the regulations outlined in the Student Government Association Policy Series. All monetary donations are to be used in fulfilling its duties as outlined in the Student Government Association Bylaws and Policy Series. Any budget allocated to a Committee shall be used for external use.

203. APPROPRIATIONS COMMITTEE

203.1 BI-ANNUAL BUDGET: The Appropriations Committee shall report a bi-annual budget of the Student Government Association to the Senate at a date before the last meeting of the fall semester and the turnover meeting. The Committee shall collect budget proposals from clubs by a date to be specified by the Chair.

- A. Clubs may only request money for the upcoming academic semester.
- B. All money allocated for that semester, if not used, is reallocated back to the Student Government Association budget.
- C. Exceptions to the above policies may be made for budgets that fit the Special Budget criteria listed in the Student Government Association Policy Series.

203.2 WEEKLY ALLOCATIONS MEETINGS: The Appropriations Committee shall review requests for additional allocations once a week for a total of eight (8) meetings throughout each semester.

203.3: ALLOCATIONS PROCESS: The Appropriations Committee shall have the authority to allocate funds to all clubs and organizations with consent of the Senate.

- A. The Appropriations Committee shall apply the Student Government Association Policy Series in the allocation of funds.
 - a. No decision shall be made that conflicts with the aforementioned document. By extension, the Appropriations Committee shall always provide funding to clubs and

organizations. Only in the event of budgetary restrictions or a conflict with policy will an item not be funded.

- B. The Appropriations Committee shall have the authority to overturn the Student Government Association Policy Series during the allocations process.
 - a. The Committee may then only overturn a policy by a unanimous vote.
 - b. In the event the Appropriations Committee moves to overturn the Policy Series, the Chair shall notify the Senate during the presentation of their minutes what policy specifically hindered the committee's intentions.
 - c. The Senate shall have the power to overturn any actions of the committee by a majority vote.

203.4 MONETARY CONTRIBUTIONS: The Appropriations Committee shall have jurisdiction over all monetary contributions donated to the Student Government Association.

- A. If monetary contributions are made to club or organization budgets, they shall be designated as income. The Appropriations Committee shall have no jurisdiction over these funds.

203.5 SUBCOMMITTEES: The Appropriations Committee Chair shall establish and appoint such subcommittees as they may deem necessary.

203.6 POWERS OF THE APPROPRIATIONS CHAIR: The Appropriations Chair shall have the authority to conduct the business of the Appropriations Committee.

- A. In accordance with the aforementioned clause, the Appropriations Chair shall specify the date when the Appropriations Committee shall collect budget proposals from clubs and organizations. At their discretion, the Appropriations Chair shall have the authority to provide an extension to a club or organization in regards to this date.
- B. The Appropriations Chair shall have the authority to extend to clubs and organizations, additional weekly allocation meeting times with the Appropriations Committee, beyond the standard limit of two (2) meetings. The Chair shall also be empowered to limit a club or organization's attendance at weekly allocations meetings.
 - a. The Chair shall only be able to limit a club or organization's attendance at weekly allocations meetings in the event of a breach of the Student Government Association's Policy Series or if said club or organization fails to appear before the Appropriations Committee for a previously scheduled weekly allocations meeting.
- C. The Appropriations Chair shall have the authority to veto decisions made by the Appropriations Committee.
 - a. The Chair shall only have the power to veto a decision of the Committee in the event there is a breach in the application of Student Government Association Policy or when significant bias towards a club or organization is displayed by the Appropriations Committee. The Appropriations Chair shall be empowered to determine when the Appropriations Committee commits the above grievances, however, the Chair shall also be required to provide a written report of the use and reason for a veto to the Vice President of the Student Government Association.
 - b. The Appropriations Committee may vote to overturn said veto by a three-fourths ($\frac{3}{4}$) vote, disregarding the objections of the chair.

204. CLUB RESOURCE COMMITTEE

204.1 OFFICE SPACE: The Committee shall allocate club office spaces in the Student Center with an application process in accordance with provisions made in the Student Government Association Policy Series.

204.2 CLUB STORAGE SPACE: The Committee shall allocate club storage space in accordance with provisions made in the Student Government Association Policy Series.

204.3 INVESTIGATIONS: The Club Resource Chair shall have the authority to investigate any grievances regarding clubs and/or their members that have been brought to their attention. Following a preliminary review of the issue, if the Club Resource Chair deems it necessary, the Club Resource Committee shall conduct an investigation. Once the investigation is complete, the Committee shall present their findings to the Judicial Panel who shall then finalize the hearing process.

204.4 AMENDMENTS TO GOVERNING DOCUMENTS: The Club Resource Committee shall make recommendations to the Student Government Association on rules and policies for its effective operation.

204.5 DRAFTING OF SENATORIAL ACTION: The Club Resource Committee may draft legislation, resolutions, referendum petitions, or other papers at the request of the Student Government Association members or the members of the general constituency. No member of the Student Government Association Judicial Panel may request that the Club Resource Committee draft legislation on their behalf. All senatorial action introduced shall be referred to the Club Resource Committee, who shall make necessary technical revisions to the document before passing it and thereby adding it to the Senate agenda.

204.6 STUDENT GOVERNMENT ASSOCIATION RECOGNIZED CLUBS: Organizations that wish to seek recognition by the Student Government Association shall first be recognized by the Office of Student Leadership and Engagement (OSLE). Following the probation period of one semester, as required by OSLE, those organizations shall present their constitutions to the Club Resource Committee for approval before official recognition by the Senate. No club or organization shall be recognized whose governing documents do not conform to the following general standards:

- A. The club's and/or organization's documents shall be constitutional in accordance with Student Government Association governing documents.

204.7 CLUB OR ORGANIZATION DOCUMENTS: Clubs or organizations who amend their governing documents at their regular meetings shall submit said changes to the Club Resource Committee, who shall approve them before the changes become effective. Changes to clubs or organizations' documents shall not conflict with the governing documents of the Student Government Association.

204.8 CLUB OR ORGANIZATION OPERATIONS: All Student Government Association recognized clubs or organizations that hold elections shall have said proceedings witnessed and validated by a representative of the Student Government Association. Clubs or organizations that wish to hold impeachment proceedings shall have a representative of the Club Resource Committee present.

204.9 POLICY SERIES: The Club Resource Committee shall codify and maintain the Policy Series of the Student Government Association.

204.10 FALL ELECTIONS: The Club Resource Committee shall be required to oversee Student Government Association Elections conducted in the Fall.

204.11 TRAININGS: The committee shall provide club leadership trainings to eboard members of clubs and organizations.

205. COMMITTEE ON ACADEMIC AFFAIRS

205.1 GENERAL DUTIES AND RESPONSIBILITIES: The Committee on Academic Affairs shall address and advocate on behalf of any concerns, complaints, and suggestions made by any constituent or other members of the Student Government Association in regards to academic affairs. The committee shall work with appropriate Hofstra University offices, administrators, and student organizations to advance initiatives and facilitate programming; including but not limited to:

1. University Senate/ Student Affairs Committee
2. Financial Services
3. Provost's Office
4. Center for Academic Excellence
5. Center for University Advising
6. Alumni Affairs

7. Career Center

206. COMMITTEE ON EQUITY AND INCLUSION

206.1 GENERAL DUTIES AND RESPONSIBILITIES: The Committee on Equity and Inclusion shall address and advocate on behalf of any concerns, complaints, and suggestions made by any constituent or other members of the Student Government Association in regards to equity and inclusion. The committee shall work with appropriate Hofstra University offices, administrators, and student organizations to advance initiatives and facilitate programming; including but not limited to:

1. Chief Diversity and Inclusion Officer
2. Intercultural Engagement and Inclusion
3. Student Access Services
4. International Student Affairs
5. Center for Civic Engagement
6. Commuter Student Association
7. NOAH Office
8. First Generation Committee

207. COMMITTEE ON FACILITIES AND OPERATIONS

207.1 GENERAL DUTIES AND RESPONSIBILITIES: The Committee on Facilities and Operations shall address and advocate on behalf of any concerns, complaints, and suggestions made by any constituent or other members of the Student Government Association in regards to facilities and operations. The committee shall work with appropriate Hofstra University offices, administrators, and student organizations to advance initiatives and facilitate programming; including but not limited to:

1. Campus Dining
2. Office of Residence Life
3. Resident Hall Association
4. Sustainability Initiatives
5. Information Technology
6. Campus renovations

208. COMMITTEE ON WELLNESS AND CAMPUS SAFETY

208.1 GENERAL DUTIES AND RESPONSIBILITIES: The Committee on Wellness and Campus Safety shall address and advocate on behalf of any concerns, complaints, and suggestions made by any constituent or other members of the Student Government Association in regards to wellness and campus safety. The committee shall work with appropriate Hofstra University offices, administrators, and student organizations to advance initiatives and facilitate programming; including but not limited to:

1. Public Safety
2. Student Health and Counseling Center
3. Office of Student Advocacy and Prevention Awareness
4. Dean of Students Office
5. Campus Recreation

209. COMMUNICATIONS COMMITTEE

209.1 GENERAL DUTIES AND RESPONSIBILITIES: The Communications Committee shall be responsible for Student Government communications, media relations, marketing and advertisement of Student Government events functions, management of social media and online operations, and the planning of intra-Student Government Association social events.

209.2 CAMPUS UPDATES: The Communications Committee Chair shall act as the primary representative of the Student Government Association in the event that the Student Government Association deals with any on-campus or off-campus media.

209.3 STUDENT GOVERNMENT ASSOCIATION WEBPAGE: The Communications Committee and the Student Government Association Advisor shall be expected to update the Student Government Association's webpage on the Hofstra University website as deemed appropriate.

209.4 PUBLICITY: The Communications Committee shall assist any Student Government Association recognized clubs or organizations in the promotion of their purpose and programming per request of said club or organization. The Communications Committee may be called upon by Cabinet to help publicity needed by such clubs.

209.5 SPOKESPERSON: As the Student Government Association's primary spokesperson and spokespeople, at no point may the Communication Chair or Committee interject their individual opinions when fulfilling their responsibilities.

209.6 STUDENT GOVERNMENT ASSOCIATION MEDIA RELATIONS: The Communications Committee shall work with *The Hofstra Chronicle* and other media outlets to help keep the student body informed of the Student Government Association operations.

210. PROGRAMMING COMMITTEE

210.1 GENERAL DUTIES AND RESPONSIBILITIES: The Programming Committee shall work with or independently of the Athletics Department, Fraternity and Sorority Life, and clubs and organizations on campus to increase overall school spirit. The Programming Committee shall help these groups and departments to organize, promote, and increase attendance at campus-wide events.

210.2 ATHLETICS DEPARTMENT DUTIES: The Programming Committee Chair shall be responsible for maintaining contact with the Hofstra Athletics' marketing team, specifically the Director of Fan Engagement.

210.3 SEMESTERLY EVENTS: At a minimum, the Programming Committee shall be responsible for designing and/or participating in the following events:

- A. Fall Semester
 - i. Fall Festival
 - ii. Pride Unleashed Week
 - iii. Student Appreciation Week
 - iv. Hofstra Celebrates the Holidays
 - v. Stress busters
- B. Spring Semester
 - i. The Colonial Athletic Association Basketball Tournament
 - ii. Spirit Week
 - iii. Stress busters

211. ORDER OF BUSINESS

211.1 SENATE AGENDA: Senators shall review the Senate agenda and have the right to amend said agenda.

211.2 SENATE AND CABINET MINUTES: Senators shall review the minutes of the previous Senate, Committee, and Cabinet meetings and have the right to amend and approve said minutes **in one motion**, prior to the start of the following senate-body meeting.

211.3 OBJECTIONS: Senators shall have the right to object to any proceedings during the Senate meeting.

211.4 SPECIAL MEETINGS OF STUDENT GOVERNMENT ASSOCIATION BODIES: Special meetings of the Senate may be called by the President, the Cabinet, or the written petition of one-third (1/3) the members of the Senate. Special meetings of the Cabinet may be called by the President, Vice President, or one-third (1/3) the Cabinet members. Special meetings of committees may be called by the Chair.

212. SENATORIAL ACTION

212.1 DEFINITION: A Senatorial Action shall be defined as official government documents including Constitutional amendments, legislation, resolutions, and referenda.

212.2 PRESENTATION OF SENATORIAL ACTION: Any Senator may file a Senatorial Action with the Club Resource Committee as outlined in the Policy Series.

212.3 NUMBERING AND FILING OF SENATORIAL ACTION: Senatorial Action shall be numbered pursuant to a system based on the abbreviation S.A. followed by the Senate number, the calendar year, and the case number.³

212.4 FORM OF SENATORIAL ACTION: All legislation filed shall conform to the template found in the Student Government Association Policy Series.

213. MINUTES

213.1 RECORDING OF MINUTES: The Secretary shall take detailed minutes of each Senate and Cabinet meeting. These minutes shall be shared to the Senate before the next meeting. After Senate approval, the minutes shall be published for the public. A Committee Chair may designate a committee member to take meeting minutes. In the case that the Secretary is not able to attend Senate, the Archivist shall take minutes. If the Archivist is unable to assume the secretarial duty, the Senate Chair shall appoint a Senator to fill the position temporarily.

213.2 CONTENT OF MINUTES: The Secretary shall record all proceedings of Senate, including but not limited to: motions, debates, votes, presentations, and topics discussed.

214. PARLIAMENTARY PROCEDURE

214.1 The Student Government Association may follow Parliamentary Procedure as outlined by Robert's Rules of Order at the discretion of the Senate Chair

- A. A senator may move to formally instate Robert's Rules with a one-third (1/3) vote.

215. ELECTIONS

215.1 ELIGIBILITY: Any full-time undergraduate student in good standing with the university is eligible to run for a position in the Student Government Association.

215.2 ELECTIONS COMMISSION: The Student Government Association shall, by the second Senate meeting in February, form the Elections Commission for the spring semester. The membership of the Commission is to be determined by the Club Resource Committee Chair and President, subject to ratification by a majority vote in the Senate. Prior to ratification, members of the Senate may nominate additional individuals to serve. No person serving on the Elections Commission shall compete for any

³ S.A.80.2016.#. This represents Senatorial Action, the 80th Senate, the year the item is coming to Senate, and the cumulative number of Senatorial Actions.

Student Government Association election nor aid in campaigning for any elected office⁴ in the season that said person shall serve. During the fall election, the Club Resource Committee shall serve as the Elections Commission.

- A. Once ratified, the Elections Commission shall be required to submit a weekly report to the Senate, in the same manner as a Committee Chair. The Club Resource Committee, when overseeing Fall Elections, shall submit election reports in addition to and separate from its weekly committee report. This report shall not contain information concerning any individual candidates, but shall focus on the logistics of planning and executing of the election.
- B. Validation of Elections: The Elections Commission shall uphold the validity and integrity of the election and shall make sufficient provision for notification and promotion of the election.
- C. Qualifications of Candidates: The Elections Commission shall ensure that all candidates have met the requirements set forth under the Constitution.
- D. Election Returns: All elections petitions shall be delivered to the Elections Commission by the date specified by the Commission.
- E. The Elections Commission shall be responsible for planning and hosting the Presidential Election Bash, to be held the final night of spring elections where the winning ticket shall be announced. This event shall be open to the student body at large.

215.3 TURNOVER: The first meeting of the next Senate shall include Cabinet position nominations; Cabinet elections shall not occur at the first meeting. The Cabinet Elections shall take place at a special meeting held the day following the first meeting.

215.4 REQUIREMENTS FOR THE OFFICE OF PRESIDENT AND VICE PRESIDENT: Any person who wishes to be a candidate for the office of the President or Vice President shall meet the following criteria:

- A. Candidates shall attend an informational meeting held by the Elections Commission. The meeting shall outline the proper procedures as to their candidacy. Candidates shall be full-time undergraduate students at Hofstra University.
- B. Candidates for the office of President and Vice President shall maintain a 3.00 GPA in order to be elected to the office of President and Vice President. The GPA status of the candidates shall be verified by the Office of Student Leadership and Engagement (OSLE).
- C. The candidate's ticket shall submit a petition to the elections commission with the student identification numbers of no less than ten (10) percent of the Student Government constituency.
- D. The President-elect and/or Vice President-elect shall make a speech at the Presidential Election Bash.

215.5 REQUIREMENTS FOR THE OFFICE OF COMMITTEE CHAIR: Any person who wishes to be a candidate for the office of Committee Chair must first meet the following criteria:

- A. The candidate shall first be an elected Senator-at-Large, as provided under these bylaws.
- B. Election of committee chairs shall occur at the annual Senate meeting following turnover. Election of committee chairs shall be determined by a vote of the Senate and as outlined in the Constitution.

⁴ If one (1) or fewer individuals meets the requirements to serve on the Elections Commission, then two (2) members of the Student Government Association may be nominated to serve by Cabinet, subject to ratification by a majority vote in the Senate. This includes any Associate, member of Cabinet, Judicial Panel, Senate, and Executive Board not running on a Presidential Ticket or aiding in the campaign of a ticket during the election in the season that said individuals shall serve.

- i. If a Senator is unable to attend this meeting and would like to run for a position, they shall submit a note to the Vice President twenty-four (24) hours prior to the meeting stating that if they are nominated for a specific position, they choose to accept or decline the nomination. Additionally, they may submit a statement to be read by the Vice President during the time allotted for the candidates for the said position.
- C. Any Senator-at-Large who wishes to fulfill the office of a committee chair shall maintain a 2.50 GPA. The GPA status of any Senator-at-Large shall be verified by the Office of Student Leadership and Engagement (OSLE).

215.6 REQUIREMENTS FOR THE OFFICE OF COMPTROLLER: Any person who wishes to be a candidate for the office of Comptroller must first meet the following criteria:

- A. The candidate shall first be an elected Senator-at-Large, as provided under these bylaws
- B. Election of committee chairs shall occur at the annual Senate meeting following turnover. Election of committee chairs shall be determined by a vote of the Senate and as outlined in the Constitution.
- C. The candidate shall have served as senator for at least one academic year.
- D. Any Senator-at-Large who wishes to fulfill the office of Comptroller shall maintain a **3.0** GPA. The GPA status of any Senator-at-Large shall be verified by the Office of Student Leadership and Engagement (OSLE).

215.7 REQUIREMENTS FOR THE OFFICE OF SENATOR: Any person who wishes to be a candidate for the office of Senator shall meet the following criteria:

- A. The candidate shall be registered as a full-time undergraduate student at Hofstra University.
- B. Attend a Student Government Association seminar to be run by the Elections Commission prior to the spring and fall election.
- C. The candidate shall submit a petition to the Elections Commission with the signatures and student identification numbers of no less than one (1) percent of the Student Government constituency.
- D. Candidates shall maintain a 2.50 GPA in order to be elected to the office of Senator.
- E. Candidates that run for a Student Government Association office in the spring election and are not elected shall not run again for the same office in the following fall election.

215.8 REQUIREMENTS FOR THE OFFICE OF ASSOCIATES:

- A. Any person who wishes to be an Associate shall meet the requirements of office for Senator.
- B. Interested parties shall attend three (3) meetings of Student Government Association standing committees.
- C. If a Senator wishes to resign from the Senate and become an Associate, they shall notify the Vice President and complete the requirements to become an Associate as outlined in the Student Government Association Policy Series.

215.9 EMERGENCY INTERNAL ELECTION

- A. A state of emergency is constituted as the Senate being unable to constitutionally outfit any of the following eight (8) committees: the Appropriations Committee, the Club Resource Committee, the Committee on Academic Affairs, the Committee on Equity and Inclusion, the Committee on Facilities and Operation, the Committee on Wellness and Campus Safety, the Communications Committee, and the Programming Committee.
- B. In the case of a state of emergency, a campus-wide election shall be held. The Cabinet shall oversee the election process.

SECTION 3: STUDENT GOVERNMENT ASSOCIATION MEMBERSHIP

301. MEMBERS

301.1 VACANCIES: If at any time a vacancy exists in any position in the Student Government Association, the following procedure exists for the prompt filling of said vacancies:

1. President: In the event of a vacancy in the office of the President, the Vice President shall become the President.
 - a. In the event that the Vice President declines to take the position of President, an internal election shall take place at the following Senate meeting. The chair pro tempore of said meeting shall be determined by an internal vote of the Senate.
 - b. The Chair of the meeting shall not be nominated for the position of President.
 - c. To run for the position of President, one shall be nominated and seconded by members of the Senate. Any Senator who fulfills all necessary requirements as outlined by this Constitution is eligible.
 - d. In the order they were nominated, nominees are entitled to speaking time on their own behalf, at the discretion of the Chair. There shall be a questioning period following. As each nominee speaks, the other candidates shall leave the room.
 - e. After each candidate has spoken, they shall leave the room while deliberations occur.
 - f. To be elected President, a nominee shall secure a simple majority of the votes of Senators present.
 - g. If no nominee secures the total as outlined above, a runoff election shall be held between the three nominees with the highest plurality of votes.
 - h. If no nominee secures the totals outlined above in the second round of voting, a second runoff election shall be held between the two nominees with the highest plurality of votes during the runoff election.
2. Vice President: In the event of a vacancy in the office of the Vice President, the Club Resource Chair shall temporarily chair the meeting until a Chair pro tempore is internally elected.
 - a. An internal election shall take place to fill the vacancy at the next Senate meeting.
 - b. The Chair of the meeting shall not be nominated for the position of Vice President.
 - c. The procedure of election of Vice President shall be the same as the election of President as stated previously.
3. Simultaneous Vacancy in the Offices of the President and Vice President: In the event of simultaneous vacancies in the offices of the President and Vice President, a Chair pro tempore shall be elected through an internal election to preside over the Senate meeting in which a new President and Vice President shall be elected.
 - a. The election procedure shall be the same as the election of the President and Vice President as stated previously.
4. Secretary: In the event of a vacancy in the office of the Secretary, the President shall appoint a new Secretary.
5. Comptroller: In the event of a vacancy in the office of the Comptroller, the President shall perform the duties thereof until the election of a new Comptroller.
6. Committee Chair: In the event of a vacancy in the office of a Committee Chair, the Vice President shall preside over the Committee until the election of a new Chair at the following Senate meeting.

301.2 RESIGNATION OF STUDENT GOVERNMENT ASSOCIATION MEMBERS: If a member of the Student Government Association wishes to resign, they shall meet with the President and/or Vice President to discuss the reasons for their departure.

- A. In the case of the resignation of the President and/or Vice President, they shall submit a letter of resignation to the Club Resource Committee Chair and meet with the Student Government Association Advisor.
- B. In the case of the resignation of the Comptroller or a Committee Chair, they shall specify if they are resigning from their internally elected position or from the Student Government Association entirely.

302. CODE OF ETHICS AND CONDUCT

302.1 Each member of the Student Government Association shall adhere to an accepted standard of official conduct. Members shall adhere to the attendance requirements outlined in the Policy Series. Complaints filed under this section shall be addressed to the Ethics and Conduct Chair or the Secretary, as appropriate.

303. IMPEACHMENT AND REMOVAL

303.1 IMPEACHMENT AND REMOVAL OF STUDENT GOVERNMENT ASSOCIATION MEMBERS: Impeachment proceedings may be brought against any senator, executive board member, or appointed official of the Student Government Association for failure to fulfill their oath of office as administered.

- A. Refer to Article III, Section One of the Judicial Panel Constitution for more details regarding impeachment proceedings.

303.2 REMOVAL OF ASSOCIATES: The Vice President may remove any Associate at the request of their Committee Chair.

SECTION 4: CALLING A CONSTITUTIONAL CONVENTION

401. CONSTITUTIONAL CONVENTION

401.1 A Constitutional Convention may be called by a near unanimous vote of the Senate, only allowing for one vote against. If called, the process of the convention shall be proposed by the Club Resource Committee and approved by the Cabinet.

- A. A Constitutional Convention is a process to amend the entirety of the Student Government Association Senate constitution as deemed necessary by the Senate.

The Constitution of the Student Government Association Judicial Panel

ARTICLE I.

Section One. The Judicial Panel shall be the highest Student Government Association judicial body at Hofstra University.

Section Two. The Judicial Panel shall have jurisdiction to consider all controversies arising under this Constitution and any rules or regulations which may be established pursuant to this Constitution.

Section Three. The Judicial Panel may hold hearings regarding any policy violations committed by Student Government Association recognized clubs brought forth by a Committee Chair.

Section Four. The Judicial Panel shall have the power to review and rule on any Senatorial Action, Minutes, and Agenda passed through Senate to ensure compliance with the Student Government Association Constitution and Policy Series. Senatorial Action may be brought before the Judicial Panel following any of these measures:

- a. The Chief Justice may select Senatorial Action, recently passed minutes, or agenda, to review at the next meeting of the Judicial Panel.
- b. Any senator or constituent of the Student Government Association with the exceptions of the Legal Aide, the Secretary, and the President and Vice President of the Student Government Association, may bring forth any Senatorial Action, Minutes, and/or Agenda for review at a Judicial Panel meeting.

ARTICLE II.

Section One. The Judicial Panel shall not exceed membership equivalent to one justice for every one thousand (1000) full-time undergraduate students provided by the University's enrollment. The terms of these members shall expire upon the next full Student Government Association election.

Section Two. The Chief Justice shall, at the assembly of the Judicial Panel meeting following the annual election, announce the appointment of the Legal Aide, subject to confirmation by the remaining justices. The Legal Aide shall not be a voting member of the Student Government Association.

Section Three. The Chief Justice shall be the presiding officer over the Judicial Panel. They shall be elected by their fellow justices. They shall swear all elected and appointed Student Government Association officials into office. In the event that the Chief Justice is unavailable, the duty of swearing in newly elected officials shall fall to the Vice President. If the Vice President is unavailable, the duty shall fall to the Secretary.

- a. In the case the Chief Justice is unable to fulfill their duties, the Legal Aide shall hold the office temporarily until an internal election is held to elect a new Chief Justice.
 - i. The interim Chief Justice shall not have voting power.

Section Four. Justices and the Legal Aide shall take the following oath of office, to be administered by the Vice President: "I, (name), hereby solemnly swear to faithfully execute the duties of the office of (Justice, Legal Aide) for the Student Government Association of Hofstra University; to obey and enforce the Student Government Association Constitution and Bylaws and such policies, rules, and procedures made pursuant thereof and to fairly and faithfully discharge the duties of the office."

Section Five. The justices of the Hofstra Student Government Association, in respect of the separation of powers, shall never bring senatorial action before Senate.

Section Six. In the case of a vacancy of the position of Justice, the Student Government Association President shall nominate and, with the approval of a majority of Senate, appoint justices. The Student Government Association President shall have power to fill all vacancies that may occur during their term by granting commissions which shall expire at the end of their next session.

Section Seven. All justices and the Legal Aide shall be required to do one (1) office hour, as mandated by the Student Government Association attendance policy.

ARTICLE III.

Section One. The Judicial Panel shall hear any case referring to impeachment, reinstatement, or removal of any Student Government Association official. The Judicial Panel shall have the power to investigate members for alleged violations and may carry out impeachment and removal from office proceedings.

- a. Senators may recommend members of the Student Government Association for impeachment via an email to the Chief Justice.
- b. The party or parties in question shall be notified of the allegation prior to the investigation via an email from the Chief Justice.
- c. The Judicial Panel shall then conduct an investigation to gather evidence of the alleged offenses.
- d. The party or parties in question shall have an opportunity to deliver a rebuttal in a hearing.
- e. Using the gathered evidence and statements provided, the Justices shall then vote on whether the party or parties in question shall be impeached.
- f. The Judicial Panel shall then submit any opinions to Senate to relay their findings.
- g. The party or parties in question shall be removed from office following presentation of the opinions of the Judicial Panel.

Section Two. Upon review of passed Senatorial Action, the Judicial Panel shall vote to overturn that which is deemed unconstitutional.

- a. The Judicial Panel shall send a justice to present their findings to Senate.

Section Three. Upon review of passed Senate Minutes, the Judicial Panel shall identify any breaches of parliamentary procedure as defined in the Student Government Association Constitution and Policy Series.

- a. The Judicial Panel shall send a justice to present their findings to Senate. Any votes held following such breaches shall be reinstated.

ARTICLE IV.

Section One. The Judicial Panel shall conduct hearings pertaining to any grievances regarding clubs that are brought forth by the Club Resources Chair.

- a. The Judicial Panel shall review all evidence collected by the Club Resources Committee.
- b. The club(s) in question (hereafter referred to as respondents) shall be notified of the allegation(s) prior to the hearing via an email from the Chief Justice.
- c. Representative(s) from the respondent(s) in question shall have an opportunity to deliver a rebuttal in a hearing. An Office of Student Leadership and Engagement (OSLE) advisor who is not involved or does not have a conflict of interest shall be present to hear appeals.
- d. Using the gathered evidence and statements provided, the Justices shall then deliberate and vote on whether the respondent(s) in question are found guilty.
- e. The Judicial Panel shall recommend consequences that include but are not limited to:

- i. Reelections
 - ii. Freezing of the respondent(s)' budget
 - iii. Deallocation of the respondent(s)' club office space
 - iv. Derecognition
- f. The Judicial Panel shall then submit any opinions to Senate to relay their findings.

ARTICLE V.

Section One. The Judicial Panel shall be subject to all generally accepted rules of Common Law unless otherwise stated.

Section Two. When a case arises in the Judicial Panel where either party thinks that one (1) or more justices has a conflict of interest, they may request that that justice recuse themselves.

Section Three. Any full-time undergraduate student in good standing with the university is eligible to run for a position in the Student Government Association.

Section Four. Any person who wishes to be a candidate for the office of Chief Justice who shall meet the following criteria:

- a. The candidate shall first be an elected justice, as provided under these bylaws.
- b. Election of the Chief Justice shall occur at the Judicial Panel meeting turnover. Election of Chief Justice shall be determined by the vote of the Justices and as outlined in the Constitution.
 - i. If a Justice is unable to attend this meeting and would like to run for a position, they shall submit a note to the President at least twenty-four (24) hours prior to the meeting stating that if they are nominated for a specific position, they choose to accept or decline the nomination. Additionally, they may submit a statement to be read by the President during the time allotted for the candidates for the said position.
- c. Any Justice who wishes to fulfill the office of Chief Justice shall maintain a 2.50 GPA. The GPA status of any Justice shall be verified by the Office of Student Leadership and Engagement (OSLE).

Section Five. Any person who wishes to be a candidate for the office of Justice shall meet the following criteria:

- A. The candidate shall register as a full-time undergraduate student at Hofstra University.
- B. Attend a Student Government Association seminar to be run by the Elections Commission prior to the spring and fall election.
- C. The candidate shall submit a petition to the Elections Commission with at least one hundred (100) signatures and student identification numbers of members of the Student Government Association Constituency.
- D. Candidates shall maintain a 2.50 GPA in order to be elected to the office of Justice.
- E. Candidates that run for a Student Government Association office in the spring election and are not elected shall not run again for the same office in the following fall election.

ARTICLE VI.

Section One. The Judicial Panel shall have full power as outlined in this Constitution and shall report every ruling to Senate.

Section Two. The Panel shall make all rulings public.

Section Three. The Chief Justice shall issue an opinion, the Majority Opinion, regarding any rulings made by the Judicial Panel. Any other opinions shall be referred to as Dissenting Opinions.

Section Four. Any Judicial Panel ruling deemed unacceptable by three-fourths (3/4) of Senate may be overturned and re-ruled on by Senate.

ARTICLE VII.

Section One. This Judicial Constitution shall take effect upon the commencement of the first Senate meeting of the semester following its approval and shall henceforth supersede and render void all previous constitutions and amendments.

Section Two. Amendments to this Constitution become effective if approved by three-fourths (3/4) of the members of Senate, or by a two-thirds (2/3) vote in a referendum accounting for the Hofstra undergraduate population, in accordance with legislation as the Student Government Association shall provide.

Respectfully Submitted,

Joey Alameda
Club Relations Chair

Donia Firooz
Spirit Chair

Alexa Osner
Student Services Chair

Antonella Colon
Senator

Tara Stark
Senator

Jack McDonough
Senator