

STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY



Agenda of the 80th Senate Hofstra University Student Government Association February 4, 2016 Green House, David S. Mack Student Center

Call to Order

- I. Quorum Call
- II. Approval of Senate Minutes from January 28, 2016
- III. Approval of the Cabinet Minutes from February 3, 2016
- IV. Special Business
 - A. Elections of Chair Positions
 - i. Student Services
 - ii. Club Relations
- V. New Business
 - A. SGA Recognition Hearing for Hofstra Critics
 - B. Resolution
- VI. Executive Board Reports
 - A. President—A. Guarino
 - a. SGA Progress Meeting with VP Houston Dougherty and Sofia Pertuz
 - b. SGA Progress Meeting with SGA Advisor Karl Koeppel
 - B. Vice President—D. Gallagher
 - C. Comptroller—G. Senderowicz
 - D. Secretary Pro Tempore—A. Goldstein
- VII. Committee Chair Reports
 - A. Appropriations—E. Casey
 - B. Club Relations—R. Cinquemani
 - C. Public Relations—W. Shepherd
 - D. Rules—N. Mishkin
 - E. Spirit—S. Harris
 - F. Student Services—C. Pollock
- VIII. For the Good of the Order
- IX. Announcements
- X. Snap Cup

Adjournment

STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY



Minutes of the 80th Senate Hofstra University Student Government Association January 28, 2016 Green House, David S. Mack Student Center

This meeting was called to order at 6:10 PM on Thursday January 28th, 2016.

XI. Quorum Call

- A. President Guarino
- B. Vice President Gallagher
- C. Secretary McQuillan
- D. Comptroller Senderowicz
- E. Chairperson Casey
- F. Chairperson Cinquemani
- G. Chairperson Mishkin
- H. Chairperson Pollock
- I. Chairperson Shepherd
- J. Senator Bekios
- K. Senator Durand
- L. Senator Esteban
- M. Senator Gardner
- N. Senator Kutsch
- O. Senator Markakis
- P. Senator Monroy
- Q. Senator Narain
- R. Senator Normandin
- S. Senator Solis
- T. Senator Tacconnelli
- U. Senator Tadbiri
- V. Senator Valerio
- W. Senator Wright

XII. Approval of Senate Minutes from December 3, 2015

- A. Motion to Pass Senate Minutes from 12/3/15
 - i. Motion seconded
 - ii. Motion passes

XIII. Approval of the Cabinet Minutes from January 27, 2016

- A. Motion to Pass Cabinet Minutes from 1/27/16
 - i. Motion seconded
 - ii. Motion passes

XIV. Executive Board Reports

- E. President—A. Guarino
 - a. Student Services committee has lost a lot of members due to senators graduating, so you can attend a student services meeting in place of one office hour each week.
 - b. Every senator has to run for reelection this semester for the following year. Election packets must be handed in by April 8th.
 - c. Please ask around in your classes and promote SGA so we recruit new senators for next year.
- F. Vice President—D. Gallagher

- a. See report on the board of trustees meeting attached to next week's minutes.
 - b. There will be an extension being built in the school of business.
 - c. No updates on the Rat planning; Vice President Gallagher and President Guarino will be meeting with Nestor Melendez tomorrow.
 - d. Drive for Initiatives!
 - G. Comptroller—G. Senderowicz**
 - a. There are two openings on the IRCB; please let Comptroller Senderowicz know if you are interested.
 - i. First meeting will be tomorrow, Friday January 29 at 1 PM.
 - H. Secretary—J. McQuillan**
 - a. Please see Secretary McQuillan if you are interested in planning our end of the year banquet.
- XV. Committee Chair Reports**
- A. Appropriations—E. Casey**
 - i. Motion to Pass Appropriations Minutes from 1/26/16
 - 1. Motion seconded
 - 2. Motion passes
 - B. Club Relations—R. Cinquemani**
 - i. Motion to Pass Club Relations Minutes from 1/25/16
 - 1. Motion seconded
 - 2. Motion passes
 - C. Public Relations—W. Shepherd**
 - i. Motion to Pass Public Relations Minutes from 1/25/16
 - 1. Motion seconded
 - 2. Motion passes
 - D. Rules—N. Mishkin**
 - i. Motion to Pass Rules Minutes from 1/25/16
 - 1. Motion seconded
 - 2. Motion passes
 - E. Spirit—S. Harris**
 - i. Senator Taconnelli would like to put on some type of event that raises sexual assault awareness.
 - 1. She would get tshirts or some type of merchandise with a quote or statement raising awareness.
 - 2. Maybe collaborate with campus feminist collective or SAS because they have similar events.
 - 3. Include a conference or speaker so information is given out as well.
 - ii. Motion to Pass Spirit Minutes from 1/26/16
 - 1. Motion seconded
 - 2. Motion passes
 - F. Student Services—C. Pollock**
 - i. Motion to Pass Student Services Minutes from 1/25/16
 - 1. Motion seconded
 - 2. Motion passes
- XVI. For the Good of the Order**
- XVII. Announcements**
- XVIII. Snap Cup**

This meeting has been adjourned at 7:01 PM

Hofstra University's
Student Government Association
Cabinet Meeting Minutes
February 3, 2016
Center for Student Collaboration Conference Room

Meeting called to order 11:15am

- I. Reflection and Gratitude Journal
- II. Presidential updates
 - a. Updates
 - i. SGA Progress Meeting with VP of Student Affairs Report from 2/1/16
 - ii. SGA Progress Meeting with Associate Director of OSLE 2/1/16
 - iii. Student Services Chair will be elected during senate on Thursday February 4th, 2016
 - iv. GetInvolvedHU Registration – Today is the deadline. A finalized list will be sent to SGA by Monday February 8th, 2016.
 - v. Hofstra Student Leadership Awards Revamp (May 1st)
 1. Two Awards to give out from SGA to students, a club, advisor, etc.
 - a. Get a list of awards that already exist. Could SGA give out an award for Most Unique Program? Best Collaborative event? Newly recognized club? Utilized most SGA resources? Consistently shows a lot of effort, exemplarily club?
 - vi. Town Hall Scheduled for April 13th, 2016 – need SGA presence there
 1. Pass around a sheet at senate closer to date
 - vii. Presidential Round Table
 1. Date: Monday February 22nd, 2016 5:30pm-6:30pm
 - viii. Food Pantry Committee Meeting
 1. Thursday February 4th, 2016
 - ix. LGBTQIA Task Force with Dean of Students S. Pertuz
 1. Someone interested in joining that will be at Hofstra during the Fall 2017-Spring 2018 year.
 - x. Diversity Conversation Group with Dean of Students S. Pertuz
 1. Sarah Harris -
 - xi. Smoking Ban on Campus Discussion – VP D.Gallagher reached out to the Chair of the University Senate to provide student feedback

- xii. SGA Face Time Tabling – Need Committees to sign up because cabinet meets during common hour
 - 1. 2/10/16
 - 2. 3/2/16
 - 3. 3/9/16
 - 4. 3/16/16- Club Relations
 - 5. 4/6/16
 - 6. 4/13/16 (Student Aid will hand out half sheets for voting days here because it's the same as town hall)

b. Upcoming Dates for February

- i. Wednesday February 3rd: Treasurer Training 6:00pm
- ii. Tuesday February 9th: Sexual Assault Training 6:30pm-8:30pm
 - 1. Syllabus from class has wrong contact person for sexual assault contact. Karl will reach out to her to let her know.
- iii. Wednesday February 10th: Face Time with SGA Tabling (Need a sign up)
- iv. Friday February 19th: Club Congress 1:30pm-3:30pm
 - 1. Sent in by Sunday
- v. Saturday February 20th: Student Leadership Conference
 - 1. Anyone in Cabinet interested in presenting a session 1-1:45pm or 2-2:45pm
 - a. PR Chair 1:00pm-1:45pm
 - b. Rules Chair 2:00pm-2:45pm
- vi. Monday February 22nd: Presidential Round Table
 - 1. Only President, VP, and Club Relations Chair in attendance
- vii. Wednesday February 24th: Open Cabinet Meeting
 - 1. SGA members interested in running for a chair position have the opportunity to attend a cabinet meeting
 - 2. Committee Members to RSVP- sign up sheet pass around senate
- viii. A resolution to investigate a Club
 - 1. Motion to put onto the agenda for senate Thursday February 4th

III. Matters at Hand

- a. Rules Chair N. Mishkin: The constitutional convention next meeting is February 12th and will be coming to senate after the entire thing is complete
- b. Vice President D. Gallagher
 - i. Dealing with internship and reimbursement initiative
 - ii. Sent feedback for the Sexual Assault Training
- c. Spirit Chair S. Harris
 - i. CAA Update – can we get free tickets? Sarah is asking for 20 sponsored tickets. SGA will pay for the bus and hotels for 20 students

d. PR Chair W. Shepherd

- i. Website Updates – need to handout bios at senate for senate to fill out
- ii. Chair need to write whatever they want from the link – documents to attach to their section.

IV. For good of the order

Meeting Adjourned 12:08pm

THE CONSTITUTION OF THE HOFSTRA CRITICS

PREAMBLE:

Under Article 1, Section 2, of the Student Government Association (SGA) Constitution, the following organization is hereby granted approval to function as a student organization for the best interest of the University community. It is the duty of this student organization to follow the Student Government Association's Constitution and Policy Series. Membership in this organization is open to all full-time undergraduate students without regard to race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in the conduct and operation of its educational programs and activities, including admission and employment.

ARTICLE I: NAME

- A. The name of this organization shall be The Hofstra Critics.
- B. The name of this organization shall be colloquially known as H.C.

ARTICLE II: PURPOSE

- A. The purpose of this club shall be to create an environment of intellectual analysis which pushes its members to be critical.
- B. The Hofstra Critics shall encourage any and every student to challenge their views of what good and bad really is in terms of media.
- C. A goal of The Hofstra Critics shall be to teach students how to be critical of film, television, games, books, and any other form of media.
- D. The goal of The Hofstra Critics shall be to allow students to write out reviews for both print and online. These reviews may range from older to more modern media forms depending on the weekly challenges or personal selections.

ARTICLE III: CLUB ADVISOR

- A. The Club Advisor for this organization must be a non-student Hofstra University employee.
- B. The advisor must be approved by a two-thirds (2/3) vote of the active members of the organization.
- C. The duties of the Club Advisor will be the following:
 - a. Mentor and advise this organization on how best to fulfill its purpose.
 - b. Hold members and officers of this organization accountable.
 - c. Provide structure for the meetings of this organization and serve as a resource for all members and officers during meetings.

ARTICLE IV: MEMBERSHIP

- A. Any full-time undergraduate student at Hofstra University may become a member.
- B. Status of Members
 - a. Members shall be recognized as active after attending three (3) consecutive meetings.

- b. Members who miss more than two (2) consecutive meetings will be considered inactive.

ARTICLE V: DUTIES OF OFFICERS AND THEIR ELECTIONS

A. The titles of the officers and their duties shall be:

- a. President
 - i. Preside at full meetings of the club.
 - ii. Act as a member ex-officio of all club committees.
 - iii. Represent the club where such representation is required, requested, or deemed appropriate and/or acceptable.
 - iv. Carry out or delegate all duties not specifically vested in any other officer of the club.
 - v. Ensure that the member roster is active and complete by updating Get Involved HU.
- b. Vice President
 - i. Assume the duty of the President in the event of a resignation, removal or in the event that the President cannot for any reason fulfill his/her duties.
 - ii. Act as temporary chairperson, in the event that a chairperson of any committee is unable to fulfill his/her duties, until a new one is appointed.
- c. Treasurer
 - i. Keep track of all records concerning club funds.
 - ii. Perform all other tasks as delegated by the President.
- d. Secretary
 - i. Record all minutes during each general meeting and E-board meeting.
 - ii. Maintain a permanent file of all agendas, minutes, and meeting hangouts.
 - iii. Keep attendance at all club meetings and events.
 - iv. Perform all other tasks as delegated by the President.

B. Elections

- a. Elections shall be held at the last meeting before the culmination of the spring semester.
- b. A representative of Student Government Association must be present in order for the election proceedings to occur.
- c. The presiding officer shall take nominations from the floor. Any active member may nominate any other active member for any office.
- d. There shall be a closed ballot; election of a candidate to a position shall be constituted by a simple majority of the active members present and voting.
 - i. If any one (1) candidate does not obtain a majority, the two (2) individuals with the highest number of votes will participate in a run off election.
 - ii. If there is a tie in the percentage of votes cast in the first election, all of the candidates will reintroduce themselves and proceed with another election until there is either a clear majority or two (2) individuals with the highest number of votes.

- iii. In the event of a tie in the second election, all of the candidates will be entered into a critic lighting round consisting of random media chosen by the members. The candidates must win a majority of votes based on their spoken review of the aforementioned media.
- e. All ballots must be cast in person. No voting by proxy will be permitted at any election. However, if any active member cannot attend the elections, he/she may hand in a signed, written ballot to the advisor before the election.
- f. The order of the elections shall start with the President. After the President is elected, the Vice President shall be elected, followed by the Treasurer, and so forth.
- g. Elected officials shall take office immediately after the conclusion of the elections.
- h. Procedure in the event of resignation, removal, or vacancy:
 - i. Any vacancy in the presidency shall result in the succession of the Vice President to the presidency.
 - ii. If for any reason the Vice President cannot assume the presidency, an election shall take place as soon as possible to elect a new President.

ARTICLE VI: MEETINGS

- A. Meetings shall be held at least once a week while classes are in session. The exact time and date shall be determined by common agreement of the members.
- B. Special Meetings
 - a. If one-third (1/3) of the club's active members present a petition in writing to the President, he/she is required to call a special meeting within 48 hours.
 - b. During a special meeting, no removal of officers shall take place.
- C. A quorum of a majority of the active members will be required for any business actions at a meeting.
- D. Only active members may be permitted to vote.
- E. Officer Meetings
 - a. These meetings shall be held once a week before the regular club meeting is scheduled.
 - b. During these brief meetings, officers will decide on a weekly challenge and/or event for the club.

ARTICLE VII: REMOVAL OF OFFICERS

- A. If it is determined that an officer is not fulfilling the duties of his/her position or is violating the rules and procedures of the club, he/she shall be removed from office or could be removed from the club in the following manner:
 - a. A concerned member shall collect and bring charges against the officer.
 - b. Said member shall send a letter to the officer notifying him/her of the date of the impeachment vote.
 - c. He/she/they shall present his/her/their findings to club.
 - d. The officer shall have a chance to rebut the charges.

- e. After all procedures have been carried out, a two-third (2/3) vote of all active members is required to remove the officer.
- B. A member of student Government Association's Judicial Panel must be present for impeachment proceedings to occur.

ARTICLE VIII: METHOD OF AMENDMENT

- A. Proposed amendments to this constitution shall be presented at any regular meeting and shall be ratified by two-thirds (2/3) vote of the active members present and voting at the following regular meeting.
- B. Any amendments made to this constitution must be presented to and approved by the Student Government Association's Rules Committee before going into effect.

ARTICLE IX: FUNDRAISING

- 1. It will be the duty of all members and officers to be involved with this organization's fundraising opportunities.
- 2. Members and officers will never be required to contribute money to fundraisers; however, contributions made by members or officers for the execution of fundraising events will be allowed.
 - 1. The Executive Board shall set a contribution limit for individuals before each fundraiser.
 - 2. Any amount contributed above such limit by an individual will be refunded when deemed necessary by a majority vote of all active members.
 - 3. All money contributions, even those under the contribution limit, are subject to review and refund by the Executive Board.

ARTICLE X: LOGISTICS

- A. Equipment
 - a. The Hofstra Critics will need access to printers in order to make a collection of reviews in a magazine style.
 - b. The Hofstra Critics will require a website to allow members to post their reviews.
 - i. This website will be maintained and updated by the active members of the club.
 - c. The club will also need access to a classroom for weekly meetings and events.
- B. Events
 - a. The Hofstra Critics will host review nights where films and other pieces of media will be shown and members will participate in critical discussions afterwards.
 - i. All club officials will lead the discussions.
 - ii. The media for these events shall be determined based on a majority vote from the members.
 - b. The Hofstra Critics will also attempt to host speakers from known websites, shows, or papers to discuss the professional world of criticism.

February 1st, 2016 SGA Progress Meeting with VP of Student Affairs, W. Houston, and Dean of Students S. Pertuz 9:30am-10:30am

Executive Summary: This SGA Progress meeting was the first of the Spring 2016 semester. This meeting included conversation around various campus wide topics. The details of those topics are in the notes below.

Immediate Action Required:

SGA President, A. Guarino:

1. Follow up with Spirit Chair, S. Harris, to solidify timing plans for the ColorRun initiative.
2. Reach out to SGA members that want to join the Food Pantry Planning committee (MAX 2-3 students).
3. Send an e-mail to the Usenate Special Committee on Recruitment, Elections and Nominations chair, Caroline Schreiner, to confirm SGA President and Vice President Involvement with Town Hall on April 30th.
4. Follow up with K. Koepfel, Associate Director of OSLE and SGA advisor to solidify a date and time for the President's Round Table Discussion
5. Reach out to SGA members to find an SGA representative interested in joining the LGBTQIA task force.
6. Reach out to SGA members to find an SGA representative interested in continuing the conversation on Diversity Topics with the Dean of Students.

SGA Vice President, D. Gallagher:

1. E-mail the University Senate Chair of P&B, William Nirode, CCing Gary Miller and Marc Oppenheim, about Travel Reimbursement for Internship requirement for School of Communications Initiative.
2. Reach out to Senate Executive Committee Chair, Eugene Maccarrone, about smoking ban initiative.

Next SGA Progress meeting is scheduled for: February 29th, 2016 9:30am

Notes:

I. ColorRun Initiative Morning of Music Fest April 30th, 2016.

Background: SGA Spirit Committee, Together we Rise, and IFSC are planning a color run intended for the morning of music fest to increase the spirit on campus. Proceeds will be donated to charity. Hofstra students will pay a fee to register for the run.

Discussion: The morning of Music Fest is "Serve with Pride", where all Hofstra students are encouraged to register for a service project in the community. Students who participate in this will be back to campus around noon on April 30th. Can we make this

Color run either the evening before music fest, or in the afternoon when students are back to campus? Can this be encompassed with Serve with Pride?

Outcome/ Follow up Required: SGA President, A. Guarino, will follow up with Spirit Chair, S. Harris, to solidify timing plans for the ColorRun initiative.

II. Food Pantry

Background: The Food Pantry for students will be located in the Center for Student Collaboration Storage Closet. Pre-made bags will be made and they will be given out using a swipe system with a students Hofstra ID card. The food pantry committee has not set times for this semester to meet. We would like to have 2-3 SGA representatives on the committee.

Discussion: We need to figure out the process of donations. How will the pantry be stocked? Also need to figure out who will be responsible for signing out bags and helping students get what they need from the pantry. Possibly the student aid position that will be coming to the CSC (Center for Student Collaboration)?

Outcome/ Follow up Required: SGA President, A. Guarino, will reach out to SGA members to find 2-3 students that have a passion about this initiative and want to join the Food Pantry Planning committee and send their schedules to Karl, SGA advisor. A time for the committee has not been set yet.

III. An Internship is required for Students in the School of Communication, is there a way to factor in travel requirements for the internship into tuition?

Background: The University Senate has been discussing the viability of having transportation reimbursed or granted to students who are required to complete an internship.

Discussion: The chances that something like this will be factored into tuition are unlikely, but perhaps there is an opportunity for an endowment fund to be accessible to students through an application process. This initiative is being vetted through the Planning & Budget committee of the University Senate.

Outcome/ Follow up Required: SGA Vice President, D. Gallagher, will reach out to the U Senate Chair of P&D, William Nirode, to let him know that SGA is interested in offering our assistance with this initiative, and also let Will know that Gary Miller and the Senior Associate Dean for Student Affairs, Marc Oppenheim are interested in the follow up of this initiative.

IV. Presidential Round Table

Background: K. Koeppel, Associate Director of OSLE and SGA advisor, is pursuing an initiative to provide an opportunity for face time between the SGA President and Vice President with Hofstra Club Presidents.

Discussion: The discussion will be centered on how SGA can support these clubs, and will be an opportunity for clubs to share their upcoming events and leverage the network of involved students to increase attendance to their own events, as well as uncover collaboration opportunities between the various organizations. We would like for the Club Relations chair to also be present at this meeting. This meeting will not be

focused around budgets or funding for organizations, but SGA will make a statement about our efforts to support organizations, monetarily, during the beginning of the event. Any individual questions about funding will be directed to the Appropriations chair and Comptroller. We will make their information accessible for the students.

Outcome/ Follow up Required: SGA President, A. Guarino, needs to follow up with K. Koepfel, Associate Director of OSLE and SGA advisor to solidify a date and time for this event.

V. The annual Town Hall is scheduled for April 13th, 2016.

Background: Town hall is an opportunity for students to voice their concerns and is an opportunity for all members of the panel to share the actions being taken surrounding various topics.

Discussion: This is a chance to express all of the efforts that have been put into sexual assault prevention and awareness, diversity issues and awareness, as well as the campus identity topics. This is also a chance for Student Government Association to express how funding has improved from last year to this year, and to express our involvement and commitment to providing a safer campus. The ratskeller will probably be a hot topic of conversation, so SGA should aim to release a press release before this event for students to have the most up to date information.

Outcome/ Follow up Required: SGA President, A. Guarino, will send an e-mail to the Usenate Special Committee on Recruitment, Elections and Nominations chair, Caroline Schreiner, to confirm SGA President and Vice President Involvement with this event.

VI. Lower Level Bookstore Rennovations

Discussion: Hofstra is in the process of reimagining the lower level of the student center. This includes the game room, the ratskeller and the Greenhouse. A statement will be released when more information is available.

VII. Smoking Ban on Campus

Discussion: The University Senate is discussing the possibility of a campus wide smoking ban. SGA presented student push back around expanding the ban to the North Side of campus. Designated smoking areas around campus are very expensive, and the University has decided it is not a viable option. Perhaps there can be a campaign around healthy living, and resources offered to those students who are addicted to smoking. Can the wellness center sponsor Nicotine packs, or offer any other guidance for healthy living? VP of Student Affairs, W. Houston has seen this implemented at other University's and admits that the transition to this change is difficult for the first 18 months, but does get easier as the culture changes.

Outcome/ Follow up Required: SGA Vice President, D. Gallagher, will reach out to Senate Executive Committee Chair, Eugene Maccarrone, to let him know that SGA was brought into the conversation and would like to offer our support to give student feedback on the initiative.

VIII. LGBTQIA Task Force

Background: Dean of Students, S. Pertuz, is leading a task force due to the little information surrounding climate issues around identify at Hofstra.

Discussion: The LGBTQIA task force wants to do a climate study on campus. They are working with an outside consulting company to complete this study. The first meeting will be late this Spring (date to come). Dean of Students would like an SGA representative who is interested in this topic, present at these meetings. The SGA representative should be someone who will be present through Fall 2017 and Spring 2018. The survey will be created this Summer, Summer 2016, and during the Fall of 2016, the researchers will be exploring various focus groups. Spring 2017, the survey will be released and the Fall of 2017, the committee will analyze the results and present a proposal to the University.

Outcome/ Follow up Required: SGA President, A. Guarino, will reach out to SGA members to find a student that have a passion about this initiative.

IX. Diversity Talk Group

Background: Students have been very involved for the past semester around diversity awareness and having open conversations.

Discussion: Dean of Students, S. Pertuz, is looking for a group of students to continue having these conversations around diversity, and would love for an SGA representative to be on this committee.

Outcome/ Follow up Required: SGA President, A. Guarino, will reach out to SGA members to find a student that have a passion about this initiative.

February 1st, 2016 SGA Progress Meeting
with Associate Director of OSLE and SGA advisor, Karl Koepfel
10:45am – 12:15pm

Executive Summary: This SGA Progress meeting was the second of the Spring 2016 semester. (The first occurred on Monday January 25th, 2016.

Immediate Action Required:

Associate Director of OSLE and SGA advisor, Karl Koepfel:

1. Contact Events Management to see if Club Congress Reservation can be moved to 1:00pm-3:00pm on Friday February 19th
2. Reserve a Room for Presidential Round Table for Monday February 22nd, 2016 5:30-6:30pm
3. Send e-mail to all Student Organizations about Presidential Round Table
4. Confirm the voting booths are reserved with podiums, laptops, and movable walls for April 20th and 21st.
5. Reserve Atrium Tables for SGA Facetime for February 10th, March 2nd, March 9th, March 16th, April 6th and April 13th, 2016.

SGA Vice President, D. Gallagher:

1. Reach out to Club Relations Chair, R. Cinquemani
 - to attend Presidential Round Table Discussion on February 22nd
 - to discuss ideas for future Club Congresses
 - to discuss resolution on behalf of Club brought into question
2. Prepare talking points and statements for SGA to make during Presidential Round Table Discussion
3. Bring changes required for Policy Series to Constitutional Convention regarding SGA recognition being contingent on the successful fulfillment of OSLE requirements.
4. Update Election Packet and Presentation

SGA President A. Guarino:

1. Reach out to Comptroller, G. Senderowicz to put together a one page report covering the financial state of SGA
2. Send the list of active organizations to all of SGA's Cabinet (Monday February 8th, 2016)
3. Schedule a meeting with K. Koepfel and Rules Chair, N. Mishkin, to review the constitutional audits and create a combined list for clubs we need to follow up with on their standing.
4. Create a one-page information sheet on getting involved with SGA

Next SGA Progress meeting is scheduled for: Monday February 29th, 2016 9:30am

Notes:

I. Club Congress

Background: Club Congress was scheduled for February 18th, 2016 but the reservation was made for February 19th. Historically Club Congress was used as a time clubs could come together with SGA leadership to discuss issues and uncover opportunity for collaboration. Club Congress has changed to be a session for club leaders to learn policy and procedure. The office of Student Leadership and Engagement has been working on taking the training piece back, allowing SGA to focus on SGA training for Clubs as well as a chance for clubs to learn about the resources available to them through SGA. Club Congress has not been consistent nor are there any strict guidelines about the purpose and intent of the event.

Discussion: Can we change Club Congress to be 1:00pm-3:00pm on Friday February 19th? Since OSLE has taken the training piece back through the Organization Classification Program, is this a chance for SGA to change club congress back to what it used to be? (Like the Presidential Round Table). Can Club Congress become more like what IFSC does? An opportunity for club presidents to share what their clubs are doing and have open communication and provide an opportunity for networking between club leaders?

Outcome/ Follow up Required: SGA Advisor, K. Koepfel, will reach out to Events Management to see if this is possible. SGA Vice President, D. Gallagher, will reach out to Club Relations Chair, R. Cinquemani, to discuss ideas for future Club Congresses, as well as the opportunity to create a more concrete description for Club Congress.

II. Presidential Round Table (Follow up from SGA progress meeting with Student Affairs)

Background: K. Koepfel, Associate Director of OSLE and SGA advisor, is pursuing an initiative to provide an opportunity for face time between the SGA President and Vice President with Hofstra Club Presidents.

Intention: Set a date and time for this event

Outcome/ Follow up Required: This event is scheduled for Monday February 22nd, 2016 5:30-6:30pm. Karl Koepfel will reserve a room and send an e-mail to all Club Presidents that this event is occurring and it is an opportunity for them to be involved in the round table discussion with SGA. SGA President A. Guarino will reach out to Comptroller, G. Senderowicz, to put together a one page report covering the financial state of SGA to be released to the student organizations at their request. SGA Vice President D. Gallagher will put together talking points and statements that SGA will have prepared on various topics of conversation, and will also reach out to Club Relations Chair, R. Cinquemani, to request her attendance to this event.

III. Constitutional Convention Discussion

Background: The Constitutional Convention Committee met last weekend on January 29th and 30th and completed the Constitution. The policy series will be reviewed the weekend of February 12th and 13th.

Discussion: A lot of great changes have come out of this meeting. This will be coming to cabinet on February 3rd, and will be sent to SGA to review for the following week at senate, Thursday February 11th, 2016.

Outcome/ Follow up Required: None

IV. List of Active Organizations

Background: Student Run Organizations have until Wednesday February 3rd to re-register on Get Involved HU to remain an “active” club with Hofstra.

Discussion: Wednesday February 3rd is the deadline for clubs to re-register. Thursday and Friday their OSLE contact person will be responsible for approving the club as active or following up as needed. A new report for all active clubs will be run and sent to the SGA President and Vice President by Monday February 8th, 2016. On February 8th, there is the potential that not all clubs will re-register and will therefore not be considered an active club. The SGA Comptroller may choose to freeze the organizations SGA budget for the spring 2016. SGA needs to create a procedure for handing clubs that become inactive. Perhaps that SGA notifies the club and they have a 3 week frozen period to take action. If no action is taken, a resolution will be drafted that the club no longer retains SGA recognition and their budget is absorbed back into SGA’s budget. This change will also need to be reflected in our policy series, that SGA now considers clubs active with accordance to the Organization Classification guidelines as put forth by the Office of Student Leadership and Engagement.

Outcome/ Follow up Required: SGA Vice President, D. Gallagher, will bring the changes required for the policy series to the constitution convention meeting. SGA President, A. Guarino, will send the list of active organizations to all of SGA’s Cabinet and will then set up a meeting with K. Koepfel as well as Rules Chair, N. Mishkin, to review the constitutional audits and create a combined list for clubs we need to follow up with on their standing.

V. Club Investigation

Background: Club Relations Chairperson, R. Cinquemani, brought to our attention an organization that made a change to their bylaws without attending a Rules meeting, and who no longer wishes to retain SGA recognition.

Discussion: K. Koepfel confirmed this organization has not accessed their Spring 2016 budget as of February 1st, 2016. If the club wished to retain SGA recognition, an investigation would be launched by Rules and Club Relations into the actions of the club. Rules and Club Relations would form a hearing committee and they would meet to determine if the organization loses their SGA recognition or what other actions are to be taken as a result of their failure to comply with SGA policy. Since in this case the club does not want to be affiliated with SGA, the Club Relations Committee must bring a resolution to senate, stating the organization no longer wishes to retain SGA recognition,

Outcome/ Follow up Required: SGA Vice President, D. Gallagher, will set up a meeting with Club Relations Chair, R. Cinquemani, to draft a resolution. Club Relations Chair, R. Cinquemani, will send an e-mail to the organization requesting an official request to be

unaffiliated with SGA on behalf of their entire e-board and general members. This request will be brought to rules as part of the resolution to unrecognize this organization.

VI. Facetime with SGA Tabling

Background: During the Fall of 2015, SGA launched an initiative to have weekly tabling to allow an opportunity for face time with students. This time was used to collect feedback, and to hear students voices. This was also a chance for SGA to be present with the student body, so that they can visually see SGA's presence.

Discussion: Since cabinet meets during common hour, we will need to make sure that committee members are signing up to be at the tables.

Outcome/ Follow up Required: Associate Director of OSLE and SGA advisor, Karl Koepfel, will reserve atrium tables for February 10th, March 2nd, March 9th, March 16th, April 6th and April 13th. The Table booked for April 13th will be a campaign table that all candidates have the opportunity to utilize for campaigning purposes.

VII. SGA Elections

Background: SGA Elections will take place this Spring 2016 on the portal during the hours of 9-5 on Wednesday April 20th and Thursday April 21st.

Discussion: There will be no elections commission for this election. Associate Director of OSLE and SGA advisor, Karl Koepfel, will be responsible for all election related things. The rooms for the information sessions are booked. The presentation needs to be revamped as well as the Election Packet. Perhaps we can also make a half or one page info sheet regarding how to get involved with SGA and the benefits of doing so.

Outcome/ Follow up Required: Associate Director of OSLE and SGA advisor, Karl Koepfel will confirm the voting booths are reserved with podiums, laptops, and movable walls. SGA President, A. Guarino, will create a one page info sheet for people to get involved. SGA Vice President, D. Gallagher, will update the election packet and presentation.

Associate Director of OSLE and SGA advisor, Karl Koepfel, will reserve atrium tables for February 10th, March 2nd, March 9th, March 16th, April 6th and April 13th. The Table booked for April 13th will be a campaign table that all candidates have the opportunity to utilize for campaigning purposes.

Report of the Vice President
For the Week of February 1, 2016

- I. Drive for Initiatives
 - a. Check in meeting with Senator Valerio and Durand scheduled.
 - b. Beginning stages to start taking statistics
- II. Board of Trustees Report from December 15, 2015
 - a. President's Economic Development
 - i. Hofstra is leading in economic development and is a major actor in Long Island
 - ii. Received funding from the State of New York for future projects
 - iii. Working to be a leading university in the technological world; preparing for a request to add to the Engineering building
 - iv. At time of meeting, financial reports were submitted and no preliminary weaknesses or necessary adjustments
 - v. Slight increase in financial assets
 - vi. Continue work on Master Plan
 - b. Treasurer Report
 - i. Balance sheet demonstrated long term improvement
 - ii. Alumni giving is above 10%
 - c. University Developments
 - i. Adams Playhouse renovations in future
 - ii. Addition to Frank G. Zarb School of Business
 - iii. Medical School
 - 1. Renaming of School
 - 2. Quality of our graduates have had other Schools of Medicine inquire to our state of the art programming
 - 3. Graduates of the Class of 2015, first graduating class of the school, had a 100% placement rate into the residency of their choice.
- III. University Senate Updates
 - a. None to Report - Meeting scheduled for Monday, February 8, 2016
- IV. Vice President Open Projects and Task Forces
 - a. Open Projects
 - i. Rat Task Force
 - ii. Smoking Ban (with SEC Chair of University Senate Maccarone)
 - iii. Internship Reimbursement (with P&B Chair of University Senate Nirode)
 - b. Drive for Initiatives
 - c. Working with Sexual Assault Prevent Coordinator Lara with Presentation Slides
 - d. Food Pantry Committee

V. Committee Composition

Committee	Club Relations	Rules	Student Services	Appropriations	Public Relations	Spirit
Meeting Time	6:00	6:30	7:00	6:15	6:00	6:30
Meeting Day	Monday	Monday	Monday	Tuesday	Monday	Tuesday
Meeting Place	SGA Office	242 Conf. Room	242 Conf. Room	242 Conf. Room	SGA Office	SGA Office
Chair	R. Cinquemani	N. Miskin	C. Pollock	E. Casey	W. Shepherd	S. Harris
Senators on	Sabrina Bekios	Abby Normandin	Sarah Esteban	Gaby Senderowicz	Dana Craig	Greg Stengel (Associate)
	Ben Martin	Silvia Monroy	Jonathan Valerio	James Markakis	Ashlyn Gardner	Katrina Tacconelli
	Lola Solis			David Durand		Rena Wu
	Mana Tadbiri			Max Kutsch		Maddison Wright
						Janet Narain
					PR Associates	
					Danielle Baran	
					Victoria Khan	
					Samantha Pauleen	
					Sandy Le	

Respectfully submitted,

Damian Gallagher
Vice President

IRCB Minutes

January 29, 2016

Center for Student Collaboration SC 242

- I. Attendance
 - a. Meeting called to order at 1:02 PM
 - b. Present: Lola Solis, Janet Narrain, Mana Tadbiri, Sandy Le
 - c. Absent (excused): Sam Jean Louis, Kelly Mizuno, David Durand
- II. Reflection
- III. Process
 - a. Email all of your clubs by **Tuesday at 5 PM** – don't forget to copy me on your original email with the template
 - i. Find the treasurer's email on GHU – if not there, email the president
 - b. Set a time to meet – at this point, no need to keep me in the loop on the correspondence unless there is an issue
 - c. Create their treasurer tracker **for** them
 - d. Meet with all of your clubs
 - i. Start with small talk- be friendly!
 - ii. Ease into the conversation- they are not being punished
 - iii. You are a resource to them- please ask if they need help and to reach out to either Erin or me for questions
 - iv. Audit form & sign off
 - 1. Hand them the most updated treasurer packet, **highlighted** reimbursement cheat sheet, and show them their customized tracker
 - 2. If they cannot spend the funds, mention reallocations
 - 3. Mention that completed paperwork is due **Friday, April 29th** and will not be approved without an extension given by me
 - v. Put audit form in my SGA mail box
- IV. Assignment of clubs
 - a. Hofstra Economics Association - Lola
 - b. Accounting Society – Lola
 - c. Alpha Phi Alpha – Lola
 - d. Commuter Student Association - Sandy
 - e. Hofstra MAPS - Sam
 - f. HUABJ - Kelly
 - g. Men's Rugby – Janet
 - h. Hofstra Shooting Club - David
 - i. Yoga Club - Sam
 - j. Buddhism Club - Sandy
 - k. Hellenic Society - Sam
 - l. South Asian Student Association (SASA) - Sandy
 - m. Give Hope - Mana
 - n. Roosevelt Institute - Mana
 - o. Sustainability Studies Club - Kelly
 - p. Hofstra Historians - David
 - q. Hofstra eSports - Janet
 - r. ACDA - David
 - s. HUSPJ - Sam
 - t. Society for the Advancement of Management - Kelly

- u. Men's Ultimate Frisbee - Janet
- v. Habitat for Humanity - Mana
- V. Questions?
- VI. I will be sending the new template of the email, updated Treasurer packet, template of the treasurer tracker, the cheat sheet, and audit form by tonight or tomorrow morning. Emails to clubs should be sent out by next Tuesday, **February 2nd.**
- VII. Our next meeting will be **Friday, February 26th, 2016.**
- VIII. Meeting adjourned at 1:36 PM

Respectfully submitted,

Comptroller Senderowicz

Appropriations Minutes

S16 Weekly Meeting 2

2/2/2016

Meeting Commenced 6:15 PM

Attendance

Attended

Jimmy Markakis

Max Kutsch

Comptroller Senderowicz

David Durand

Abby Normandin

Chair Casey

ALPFA

Requested: **\$3,035.35**

ALPFA Convention, Dress for Success, Gateway to Success, Wall Street comes to Hofstra

Allocated: **\$2,400.00**

ALPFA Convention	\$2,400.00	\$2,400.00
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The Hofstra Chronicle

Requested: **\$953.00**

Baseball caps and t-shirts, Website domain

Allocated: **\$537.64**

Baseball caps and t-shirts	\$665.00	\$250.00
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Website domain	\$288.00	\$287.64
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Entertainment Unlimited

Requested: **\$29,289.51**

Lump sum for Music Fest

Allocated: **\$4,000.00**

Lump sum for Music Fest	\$29,289.51	\$4,000.00
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Financial Management Association

Requested: **\$641.85**

Credit Suisse Event, Matthew Kissh Networking Event, Northwestern Mutual Event, Wall Street Comes to Hofstra

Allocated: **\$495.85**

Northwestern Mutual Event	\$146.00	\$146.00
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Matthew Kissh Networking Event	\$146.00	\$146.00
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Wall Street Comes to Hofstra	\$203.85	\$203.85
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Rock Climbing Club

Requested: **\$4,485.22**

Accessory chord, Bus Tickets to Trad Climbing Course, Day Passes to the Cliffs, New York
Trail way Tickets, Radio walky talkies, RockLock ScrewGate Carabiner, Rope, Trad Climbing
Course

Allocated: **\$2,303.80**

RockLock ScrewGate Carabiner	\$43.80	\$43.80
Bus Tickets to Trad Climbing Course	\$560.00	\$560.00
Trad Climbing Course	\$1,700.00	\$1,700.00

Meeting Adjourned 9:00 PM

Total Requested \$38,404.93

Total Allocated \$9,737.29

Percent Allocated 25.35%

Respectfully Submitted,

Erin Casey
Appropriations Chairwoman

Club Relations
Minutes
February 1st, 2016

Attendance: Chairperson Cinquemani, Senator Bekios, Senator Tadbiri, Senator Solis
Guests: Danielle Baran, Sandy Le, Samantha Jean-Louis
Absent: Senator Martin (excused)

Meeting Commenced: 6:00 PM

1. Ongoing initiatives:
 - a. Facebook
 - i. Campus Feminist Collective Event Advertisement (Senator Bekios)
 - ii. Event Spotlight: Making Safe Sex Sexier (Senator Solis)
 - iii. Club Congress Coming Soon! (Senator Tadbiri)
 - b. Blog- discussing whether to proceed: No.
 - c. Organization Check-ins
 - i. Each committee member reached out to 5 organizations.
 - ii. Made meetings optional.
 - iii. Main purpose is to reach out and let clubs know we are here as a tool.
 - d. Club Storage Space
 - i. Decided to create an application.
 - ii. Will table until club congress.
 - e. Office Space Checks
 - i. Working on editing the office violation sheet.
 - ii. Working on creating a "Rules and Procedures" flyer to hand out to club leaders detailing what can and cannot be done in offices.
 - iii. Will table until club congress.
 - iv. Will set tentative date next meeting.
 - f. Club Congress- **UPDATED INFORMATION**
 - i. ******February 19th, 2016**
 - ii. *New Tentative schedule:*
 - 1: 15 PM Welcoming Speech/Intro
 - 1: 30 PM Break out Session 1
 - 2: 00 PM Break out session 2
 - 2: 30 PM Mix & Mingle Event
 1. Conclude with a mix and mingle in multipurpose rooms so that club leaders can introduce themselves to each other (with round tables for different categories to encourage movement and discussion).

2. Powerpoints and/or activities are due to the Club Relation's Committee no later than **Sunday, February 7th**.
- iii. Club Relations 101: What Club Relations can do for you
 1. Office Space Allocations (Senator Cinquemani)
 2. Co-Sponsoring events (Senator Tadbiri)
 3. GetInvolvedHU (Senator Bekios)
 4. SGA Advertisement (Senator Solis)
2. New Initiatives:
 - a. Promotion for Club Congress
 - i. Met with PR associates
 - ii. Flyer will be finalized by **February 8th**.
 - iii. 5 Day countdown to Club Congress on social media starting February 14th.
 - iv. Cover photo for Facebook will be finalized by **February 8th**
 - b. Facetime with SGA
 - i. Club Relations will table March 16th.
 - c. Future of Club Congress
 - i. What's its purpose?
 - ii. Tabled until completion of club congress
 - d. President's Round Table
 - i. February 22nd
 - ii. Will make a list of important topics to discuss, due next meeting.
 1. How do I initiate a conversation with another club to co-sponsor?
3. Initiatives Completed:
 - a. Spring Involvement Fair
 - i. Considered successful
 1. Many students came in the office asking how to join
 - ii. Club Relations Face Time?
 1. Need more interaction with club leaders.

Meeting Adjourned: 6:33 PM

Respectfully Submitted,
 Rita Cinquemani
 Club Relations Chair

Public Relations Minutes

February 1, 2016

Attendance: Dana C., Whitney S., Ashlyn G., Danielle B., Sandy L., and Sam Jean-Louis

Absent: Victoria K.

Meeting commenced: 6:03 PM

- 1) Special Business
 - a. Website redo: tentative due date for updates: Feb. 29th
 - b. Club Congress PR break out session brainstorm:
 - PowerPoint (social media insight, Instagram countdowns, Canva, Hootsuite, target audience, promoting events ie: Facebook events)
 - Balloons
 - Outdoor sign
 - Handouts (top 10 things)
- 2) Current Projects
 - a. **80th Senate Article**
 - i. Pitch article to Chronicle
 - b. **Website Renovations Updates:**
 - i. Bios this THURSDAY

Meeting adjourned: 6:15 PM

Respectfully submitted,

Whitney Shepherd
Public Relations Chairwoman

Rules Meeting

February 1, 2016

Attendance: Chairperson Mishkin, Abby Normandin, Siliva Monroy, David Durand
(visiting)

Meeting Commenced: 6:32 pm

1. The Hofstra Critics came for SGA recognition
 - a. Passed 3-0
2. Hofstra Mixed Martial Arts did not show up
3. Hofstra Gospel Ensemble did not show up
4. Strictly Steppin' did not show up
5. The Hofstra Tax Society did not show up
6. A Resolution to Investigate Alpha Phi Omega
 - a. A resolution "to create a committee to investigate the SGA- Recognized organization known as Alpha Phi Omega"
 - b. Passed 3-0
7. Audit club constitutions
 - a. All constitutions have been audited
 - b. Meeting with President Guarino to take next steps

Meeting Adjourned: 8:30 pm

Spirit Minutes

February 2nd 2016

Attendance: Chairwomen Harris, Senator Stengel, Senator Tacconelli, Senator Narain, Senator Wright

Absent: Senator Wu

Meeting commenced: 6:30pm

- I. Basketball games
 - a. Tabling on Wednesday
 - b. Face paint at games
 - c. Senate at games
 - d. Advertise the free food
 - II. Sexual assault walk
 - a. Katrina, Janet and Madison are working on it
 - III. Katrina: Valentine's day event
 - a. Wednesday 10th tabling Common hour
 - b. Tuesday make the strawberries
 - IV. Colonial Athletics Association (CAA)
 - a. March 4-7, 2016 at the Royal Farms Arena in Baltimore, Maryland
 - b. \$100 Tickets to CAA
 - c. Book your own Hotel
 - V. Games Schedule
- 02.05 - 7:00 PM WOMEN'S BASKETBALL vs James Madison University
02.06 - 10:00 AM MEN'S LACROSSE vs Hobart College (Scrimmage) James M. Shuart Stadium
02.06 - 2:00 PM MEN'S LACROSSE vs Rutgers University (Scrimmage) James M. Shuart Stadium
02.18 - 7 PM MEN'S BASKETBALL vs Towson University
02.20 - 12 PM WOMEN'S LACROSSE vs Harvard University James M. Shuart Stadium
02.21 - 2 PM MEN'S BASKETBALL vs Northeastern University
02.26 - 7:00 PM WOMEN'S BASKETBALL vs Drexel University
02.27 - 12 PM WOMEN'S LACROSSE vs Fairfield University James M. Shuart Stadium
02.27 - 3:00 PM MEN'S LACROSSE vs Princeton University James M. Shuart Stadium
02.27 - 4 PM MEN'S BASKETBALL vs College of Charleston
02.28 - 2:00 PM WOMEN'S BASKETBALL vs College of Charleston
03.01 - 7:00 PM MEN'S LACROSSE vs New Jersey Institute of Technology James M. Shuart Stadium

Meeting Adjourned at 7:00pm

Respectfully,

Sarah Harris
Spirit Chairwoman
Student Government Association

*Student Services Committee
Hofstra Student Government Association
Hofstra University, Long Island, New York*

February 1, 2016

Attendance: Senator Valerio, Senator Esteban and Chairperson Pollock

Guests: Senator Gardner

- I. Call to Order: 7:02pm
- II. Discussing the future chair and plans for the future
- III. Initiatives
 - a. Emergency Housing for Commuting Students
 - i. At a standstill – Johnathan Valerio will be working with President and Vice President on how to move forward
 - ii. Have students interested
 - b. Library Extended Hours – David Durrand, Sarah Estaban, Sabrina Beckios, and Max Kutch
 - i. On Friday, Saturday’s and Sunday’s they will be taking headcounts the last 15 minutes before closing to see how many people are using the library
 - ii. Issuing a Google survey asking what time students would use the library until
 - c. Redesigning the commuter lounge
 - i. Johnathan Valerio is on the committee and talking to Nestor about meeting to discuss how to renovate it
 - d. Keep conversations open about dining contract open in the future
 - i. Meal point sharing systems – against the contract right now because this is how dining makes money
 - e. Some sort of incentive for having students bring their own containers or use plates instead of plastic (such as a few cents off a meal)
 - f. Fix the laundry app so that it is accurate
- IV. Adjournment: 7:30pm

Respectfully Submitted,
Carol Pollock
Students Services Chairperson