



Agenda of the 79th Senate

Hofstra University Student Government Association

March 19th, 2015

Green House, Student Center

- Call to Order**
- I. Quorum Call**
- II. Approval of Senate Minutes**
- III. Approval of Cabinet Minutes**
- IV. Rules – E. Casey**
- V. New Business**
 - A. African Student Association**
- VI. Executive Board Reports**
 - A. President – M. Atkinson**
 - B. Vice President- N. Olson**
 - C. Comptroller – A. Guarino**
 - D. Secretary- J. Wyatt**
- VII. Committee Chair Weekly Reports**
 - A. Academic Affairs – M. Andrews**
 - B. Appropriations – D. Gallagher**
 - C. Club Relations- A. Engelson**
 - D. Programming – W. Shepherd**
 - E. Public Relations – F. Gitlin**
 - F. Spirit- S. Harris**
- VIII. For the Good of the Order**
- IX. Announcements**
- X. Snap Cup**

Adjournment

Student Government Association Senate

March 12th, 2015

Meeting of the 79th Senate called to order at 6:06 pm

- I. Quorum Call
- II. Approval of Senate Minutes
 - a. Chair Andrews motions to pass
 - i. Motion seconded
 - ii. Motion passes 26-0-0
- III. Approval of the Cabinet Minutes from Wednesday, March 4th
 - a. Senator Esteban motions to pass
 - i. Motion seconded
 - ii. Motion passes 26-0-0
- IV. Approval of the Cabinet Minutes from Wednesday, March 11th
 - a. Senator Dent motions to pass
 - i. Motion seconded
 - ii. Motion passes 27-0-0
- V. Rules Committee Minutes
 - a. Senator Blain motions to pass
 - i. Motion seconded
 - ii. Motion passes 27-0-0
- VI. New Business
 - a. MAPS
 - i. *MAPS*: We are the Minority Association of Pre-Health students. We focus mostly on minority health issues as well as health issues in the local community. We are the undergraduate chapter of SSMA. The Hofstra Medical School has a chapter. SGA recognition would mean a lot to us and we feel that you would help us meet new people and co-sponsor events with other clubs on campus.
 - ii. Questioning Period
 1. *Chair Shepherd*: Have you had any events?
 - a. *MAPS*: We had a speaker come in to speak about Health disparity. We are also planning an event with the African Student Association on female genital mutilation. We have also been using online fundraisers. We attended the regional conference in Albany. We are also partnering with the African Student Association for the fashion show.
 2. *Senator Mishkin*: Can you speak more about membership and what your dues are?
 - a. *MAPS*: Yes. We have two different types of membership: local membership and associate membership. The associate member would have to pay dues to our national organization.
 3. *Chair Gitlin*: How many members do you currently have?
 - a. *MAPS*: We currently have 11 active members. We are trying to play around with the schedule so more of our interested members can come to our meetings.
 4. *Senator Ho*: What class are you? What is the distribution of class years among your members?

8. Chair Manuel: Yay
 9. Senator Ahmedin: Yay
 10. Senator Beer: Yay
 11. Senator Blain: Yay
 12. Senator Caputo: Yay
 13. Senator Cinquemani: Yay
 14. Senator Dent: Yay
 15. Senator Diaz: Yay
 16. Senator Esteban: Yay
 17. Senator Ho: Yay
 18. Senator McKeown: Yay
 19. Senator Mishkin: Yay
 20. Senator Pollock: Yay
 21. Senator Price: Yay
 22. Senator Senderowicz: Yay
 23. Senator Shah: Yay
 24. Senator Stengel: Yay
 25. Senator Taconelli: Yay
- f. Non-SGA Recognized Club Legislation
- i. *Chair Gallagher:* We are updating our policy to follow our practice. We do not have the demand from non-recognized club to set aside separate dates.
 - ii. Chair Manuel motions to skip debate and go straight to a vote
 1. Motion seconded
 2. Motion passes 25-0-0
 - iii. By a vote of 25-0-0, Non-SGA Recognized Club Legislation
 1. Comptroller Guarino: Yay
 2. Chair Andrews: Yay
 3. Chair Gallagher: Yay
 4. Chair Shepherd: Yay
 5. Chair Gitlin: Yay
 6. Chair Casey: Yay
 7. Chair Harris: Yay
 8. Chair Manuel: Yay
 9. Senator Ahmedin: Yay
 10. Senator Beer: Yay
 11. Senator Blain: Yay
 12. Senator Caputo: Yay
 13. Senator Cinquemani: Yay
 14. Senator Dent: Yay
 15. Senator Diaz: Yay
 16. Senator Esteban: Yay
 17. Senator Ho: Yay
 18. Senator McKeown: Yay
 19. Senator Mishkin: Yay
 20. Senator Pollock: Yay
 21. Senator Price: Yay
 22. Senator Senderowicz: Yay
 23. Senator Shah: Yay
 24. Senator Stengel: Yay
 25. Senator Taconelli: Yay

VII. Executive Board Reports
 a. President

Cabinet Minutes
March 18, 2015

Attendance: President Atkinson, Vice President Nicole Olson, Comptroller Guarino, Academic Affairs Chair Andrews, Appropriations Chair Gallagher, Club Relations Chair Engelson, Programming Chair Shepherd, Public Relations Chair Gitlin, Rules Chair Casey, Spirit Chair Harris, & Student Services Chair Manuel

- I. Updates
 - A. Academic Affairs
 - 1. Looking into adding an aeronautical engineering concentration
 - 2. Provost Reception
 - 3. Adopt a First Year Major Mentor
 - 4. Phone charging stations; AT&T is the sponsor
 - 5. Waiting to hear back on the number of students who take 18 credits
 - 6. Honors option checklists; might work with PR to make it look pretty
 - 7. Gary Miller will be coming to the next Senate meeting to discuss the Career Center
 - 8. Meeting with the Study Abroad office to discuss information and how to market the options to students
 - 9. UTP
 - 10. Book Order: created three main points as to why book orders need to be in on time
 - 11. Degree on your diploma
 - 1. Will not be happening; not found at many other schools
 - B. Appropriations
 - 1. Budgets are due March 25th @ 11:59 PM to SGA_budgets@pride.hofstra.edu
 - 2. Portfolio cover sheets
 - 3. Might not be continuing with the Insurance legislation
 - C. Club Relations
 - 1. Club Olympics- March 28th
 - a. May or may not be happening; have not received enough club sign ups
 - b. Everything in place just trying to increase sign ups
 - 2. Club Congress- April 29th
 - a. Rooms are booked
 - b. Hopefully will become training for transitioning E-boards
 - 3. Club News Letter
 - a. Trying to get more information from clubs on what information is important to them
 - D. Programming
 - 1. April 2015
 - a. Toms Event: April 13th @ 6:00pm MPR West
 - b. Carnival Stress Buster: April 14th @ 6:00pm MPR West
 - c. Sirius XM Comedy College Tour: April 17th @ 7:00pm Student Center Theatre
 - d. BSU Skate Event: April 25th @ HOF USA
 - e. ROTC Bootcamp: April 26th @ 8:00am
 - E. Public Relations
 - 1. SGA at the Corner Training Session
 - a. Worked on for the week
 - 2. SGA Student Activities Fee Stamp
 - a. Came up with some ideas
 - b. Will be sending them to creative services

- 3. SGA Information Sessions with first year students
 - a. Something to happen more in the future
- 4. Upcoming SGA Press Release
- F. Rules
 - 1. Nippon Culture Society
 - a. Club about Japanese culture
 - b. Coming this week for SGA recognition
 - 2. Constitution Audit
 - a. Divvying up the constitutions to members
 - b. Go through them and return to Rules
 - 3. Template for the Rules book
 - a. Working on this in the future
- G. Spirit
 - 1. Spirit Rock
 - a. Met with Sarah, and okayed everything that she has done this far
 - b. Has a few rocks and moving companies in mind
 - c. Looked into what other schools do with the rock
 - 2. CAA Tournament
 - a. Looking into starting a proposal to get additional funding for the trip
 - b. Really wants to see more people attending
 - 3. Flea Market
 - a. Senator Stengel did a presentation regarding the event
 - b. Should be able to happen this semester
 - 4. Finals Pick Me up
 - a. Handing out coffee, cookies, and inspirational quotes to bring positivity for students
 - 5. Revamping the Organization boards on the way to the Rathskellar
- H. Student Services
 - 1. Remotes for TVs
 - a. Putting in number pads
 - 2. Meeting with VP Barkwill on March 27th
 - a. Will be discussing other initiative
 - 3. SGA @ The Corner
 - a. Trying to get 25 responses for each student on SGA
 - b. March 20th-27th
- II. Carpet Time
- III. Meeting Adjourned 11:55 PM

Respectfully submitted,
Nicole Olson
Vice President

Rules Minutes

March 16, 2015

Attendance: Chairperson Erin Casey, So-Van Ho, Natalie Mishkin, & Anthony Ramdhani

Meeting Commenced: 6:30 PM

1. Nippon Culture Society
 - a. New club seeking re-recognition
 - i. Registration meeting – February 23
 - ii. Focuses on Japanese culture and traditions
 - b. Constitution review
 - i. Grammar
 - ii. Formatting
2. Started revising club constitutions
 - a. Assigned 10 clubs to each committee member
 - b. Review constitutions and flag any that need to be updated by next Monday

Meeting Adjourned: 7:30 PM

Respectfully submitted,

Erin Casey

Rules Chairwoman

IRCB Meeting

February 17, 2015

Attendance: Comptroller Alyson Guarino, Josh Cordova, Gaby Senderowicz, Forrest Gitlin, Carol Pollock

Excused Absence: Jacquelyn Dent, Natalie Mishkin, Francine Chirico

Meeting Called to Order: 3:55pm

- I. Updates
 - a. Carol
 - i. ALPFA- Has plans to spend money, Carol was impressed with club's knowledge of budget. New leadership took over club.
 - ii. SASS- Knew exactly what was in their budget, has plans for all funds.
 - iii. MEISA- Has not answered. Carol will send follow up e-mail and include VP, President and Treasurer of club, as well as cc Comptroller by Monday 3/2
 - iv. In the lines – in the process of setting up a date that works for both Carol and club
 - b. Forrest
 - i. ACDA- Will be following up with club to make sure they are spending allocated funds on speaker. Club didn't really have a good idea of the finances but the president now was the old treasurer. The treasurer is new, Forrest will reach out to ask if the treasurer needs any additional support with the process. E-mail will be sent by Monday 3/2.
 - ii. Hofstra Body Positive- Club stated they already spent money on t-shirts, but Comptroller had no record or reimbursement. Forrest will follow up with club to make sure they don't have any concerns with the reimbursement process and to make sure they have filled out and submitted all appropriate paperwork. Email will be sent by Monday 3/2.
 - iii. American Society of Civil Engineers- Planning on buying their banners at the end of March (\$117 for banner). Paperwork should be completed by beginning of April. Forrest will send e-mail by 3/2 to see if they have selected banner and to make sure they are clear on the process of reimbursement.
 - c. Gaby
 - i. HAMA- had trouble setting a time to meet but finally did. Will reach out by 3/2 to see if they need any additional help with the reimbursement process.
 - ii. Hofstra vs. Zombies – Treasurer is clear on process, attended a training and has been treasurer for two semesters. Gaby will reach out via email by Monday 3/2 to offer support throughout the reimbursement process as well as ask about the current treasurers plan to train the next treasurer. The big game is after spring break, funds should be used by end of semester.
 - iii. Circle K- Gaby will follow up by Monday 3/2 to ask if they need any additional help with the reimbursement process and re-send them what is in their budget. Club is newly activated and we will check in again at the end of the semester to make sure funds are spent according to plan.
 - iv. USITT- Gaby will follow up by Monday 3/2 to ask if they need any additional help with the reimbursement process.

- d. Josh
 - i. Health and Wellness – Did not respond after two e-mails. Will send third and final e-mail to Pres, VP and treasurer of org as well as cc the comptroller, before 3/2. If there is no response, appropriate consequences will follow.
 - ii. Rotaract– Did not respond after two e-mails. Will send third and final e-mail to Pres, VP and treasurer of org as well as cc the comptroller, before 3/2. If there is no response, appropriate consequences will follow.
 - iii. Ballroom Dance- President knew exactly what was in budget. Treasurer attended a training. Josh will follow up with club tonight (2/27) about their thoughts on the training. Club would like to reallocate, Josh will direct them to send an e-mail to the Comptroller. Club will use money for food and table drape by March 28th.
- e. Danielle
 - i. Sustainability Club- Had a pretty good idea of funds and plans to spend all of it.
 - ii. Discovery Club- Did not respond after one e-mail. Will send second e-mail to Pres, VP and treasurer of org as well as cc the comptroller, before 3/2.
 - iii. Imani- Did not respond after one e-mail. Will send second e-mail to Pres, VP and treasurer of org as well as cc the comptroller, before 3/2.
 - iv. Model UN- Did not respond after one e-mail. Will send second e-mail to Pres, VP and treasurer of org as well as cc the comptroller, before 3/2.
- f. Natalie – Need to meet with to discuss progress
 - i. College Republicans- met with treasurer before the conference they attended. They wanted to transfer funds from transportation and registration to hotels, but they are unable due to policy. After the trip, they began filling out paperwork for reimbursement. Natalie will follow up with club to offer assistance in the reimbursement process. Comptroller only signed off on \$60, but there should be more to sign off on.
 - ii. Hellenic Society- Natalie e-mailed Menagias, the treasurer, once. Natalie will send a second email with an alert that it's the second one she's sending. She will cc me and the Club president, and address it to the treasurer. Will have it send by 3/14. Will tell club they need to respond by March 18th. If they don't, she will send third email ****last and final notice**** and if they don't respond by March 25th budget will be in jeopardy of being penalized this semester as well as the budget next semester.
 - iii. Sustainability Studies Club- Emailed Joseph last semester but schedules never aligned. He did not respond to email this semester. She will email the treasurer a second time with a notice that it's the second time, cc the president as well as comptroller. Will tell club they need to respond by March 18th. If they don't answer, she will send third email ****last and final notice**** and if they don't respond by March 25th budget will be in jeopardy of being penalized this semester as well as the budget next semester.
- g. Jacqie- Need to meet with to discuss progress
- h. Francine- Need to meet with to discuss progress

II. Future Dates

- a. Next IRCB Meeting: Mach 20th, 2015 @ 3:45 in Small Clubs (MID SEMESTER REPORTS DUE BEFORE MEETING). Will write up mid-semester check in e-mails at this meeting.

- b. Last scheduled Treasurer Training (3/11) will be rescheduled to late in the semester so that the newly elected treasurers can benefit from the training. Date: TBA
- c. Budget Weekend Proposals due: March 25th by 11:59pm
 - i. Budget Weekend: 3/27-3/29
 - ii. Decision e-mails sent out: April 1st, 2015
 - iii. Window to Appeal: April 1st-April 3rd by 11:59pm
 - iv. Appeals meeting: April 16th
- d. Last IRCB Meeting: April 24th @ 3:45pm in Small Clubs.

III. Carpet Time

Meeting adjourned: 4:50pm

Respectfully submitted,

Alyson Guarino

Comptroller

Academic Affairs Minutes

March 17, 2015

Attendance: Megan Andrews, Colleen McKeown, Hunter Blain, Rita Cinquemani, So Van Ho (visiting),

Pratik Shah (absent – excused)

Meeting Called to Order: 2:17pm

Provost Scholar Reception: Tuesday, March 31st at 3:30pm

GPA Structure

- Discussed three tiered structure: Provosts Scholar, President's List, Dean's List
- Pratik continues to work on organizing this research

Adopt-A-First Year / Major Mentor

- How to handle HCLAS differently – more specific to majors
- For all other schools, can adopt-a-freshman within the school, not specific majors
- Megan and Hunter will meet with Anne to discuss further

Honors College Checklist & Phone Charging Stations

- Rita and Pratik continue to work on
- Will have draft next meeting to discuss
- Will also have information outlining the various honors options and who to contact

Career Center Update

- Gary Miller will attend the Senate meeting on March 26th
- Discussed how to get students more comfortable with accessing the career centers resources; discussed making it mandatory to attend career center once before graduating

Study Abroad

- Colleen sent email to department
- Colleen and Hunter will meet with Maria in the study abroad office Thursday at 3pm
 - o Will review how to get study abroad credit
 - o Will give Maria options on how students could learn about study abroad options and resources (Hofcast, orientation)

UTP

- Megan will meet with Jean Peden Christodoulou this week to further discuss adding to syllabus

Engineering Concentrated

- Student reached out to add a concentration in aeronautics
- Megan will reach out to the Engineering department to discuss this concern

Meeting Adjourned: 2:48pm

Respectfully submitted,

Megan Andrews

Academic Affairs Chairwoman

Appropriations Minutes

March 17, 2015

Attendance: Chairperson Damian Gallagher, Comptroller Alyson Guarino, Jacquelyn Dent, Tristan Marshall, So-Van Ho, & Gaby Senderowicz

Visiting: Rules Chair Erin Casey

Meeting Commenced: 6:15 PM

1. PA Club

Requested: \$325.00

Bodies Museum trip, transportation

Allocated: \$242.50

Bodies Museum: \$160.00

Transportation: \$82.50

2. Masquerade Musical Theatre Co.

Requested: \$3,158.16

Set supplies, Apparel, lights, Stage management, music, throwback concert

Allocated: \$1,522.93

Apparel (White Dress shirts): \$250.00

Music: \$500.00

Set supplies: \$739.39

Stage Management (tape): \$33.54

3. Nexus Yearbook

Requested: \$44,499.00

Yearbook

Allocated: \$0

4. IVCF

Requested: \$2,902.44

Basileia (Conference), transportation

Allocated: \$1,505.61

Basileia (3 conference fees): \$1,170

Transportation: \$335.61

5. Rock Climbing

Requested: \$21,369.20

Climbs

Allocated: \$800.00

Cliffs Gym: \$800.00

6. Budget Weekend Reminder

- a. **Budgets due:** March 25th @ 11:59 PM to sga_budgets@pride.hofstra.edu
- b. **Budget Weekend:** March 27th & March 28th
- c. **Club Appeals:** April 1st – April 3rd @ 11:59 PM
- d. **Appeals Senate:** April 16th

Total Requested: \$72,253.80

Total Allocated: \$4,071.04

% Allocated: 6%

Meeting Adjourned: 8:25 PM

Respectfully submitted,

Damian Gallagher

Appropriations Chairman

Club Relations Minutes
March 18th, 2015

Present: Chairwoman Alexandra Engelson, Public Relations Chairman Forrest Gitlin, Senator David Caputo, Senator Carol Pollock

Absent: Senator Martin Beer (excused)

Meeting Started: 6:30pm

Club Olympics

- Deadline is March 24th at 3pm on Collegiate Link
- Minimum clubs participating- 5
- Current Clubs signed up- 2
- Flyer created by Martin- Approved by Advisor Karl Koepfel
 - Martin must add SGA font
- Create instruction manual for future club Olympics

Social Media:

- 287 Likes on Facebook
- Clubs need to be more specific on what they need

Club Congress:

- April 29th

Meeting Adjourned: 6:51pm

Respectfully submitted,

Alexandra Engelson
Club Relations Chairwoman

Programming Board Minutes

March 16, 2015

Attendance: Chairperson Whitney S., Priya G., Coco S., Kelly M., Ashlyn G., Danielle K., Nyala S., Cory M., Christian R., Michelle H., Dana C., Kasey R., Ashlyn G., Amber B., Danielle E., Whitney S.

Absent: Alex K.,

Meeting commenced: 6:02 PM

1) Special Business

- a. Set up official date and plans for ROTC PT Boot camp: April 26th
- b. Processed NYFF Contract for Carnival
- c. Making plans for Comedy Fest with SiriusXM Radio College Comedy Tour

2) Upcoming Events

- a. **Carnival Stress Buster – April 14th @ 6:00 PM (Multi Purpose Room West)**
 - i. Free cotton candy, popcorn, carnival games, balloon animals, and more!
- b. **Toms Event Part 2 Sales – April 13th @ 6:00 PM (Multi Purpose Room)**
 - i. Toms pick up/decoration
- c. **Sirius XM Comedy College Tour – April 17th @ 7:00 PM (Student Center Theatre)**
 - i. Three different comedians
- d. **BSU Skate Event – April 25th (HofUSA)**
- e. **ROTC PT Boot camp – April 26th @ 8:00 AM**

Meeting adjourned: 6:20 PM

Respectfully submitted,

Whitney Shepherd

Programming Board Chairwoman

SGA Public Relations Minutes

March 17th, 2015

Call to order: 7:00 PM

Attendance: Chair Gitlin, Senator Diaz, Senator Tacconelli, and Senator Shafranski.

New Business

- SGA at the Corner Workshop!
 - Skit!
 - 2 people presenting the wrong way and 2 people presenting the right way
 - Wrong Way: Katrina & Kristina
 - Right Way: Edgar & Forrest
 - Right Way with 2 Senators
 - 9 points to remember when conducting a survey:
 1. Be genuine
 2. Introduce yourself
 3. Introduce SGA
 4. Explain that the survey is brief, yet important
 5. Explain that this is so we can serve the students by understanding their desires and needs on campus
 6. Look them in the eyes
 7. Explain that the iPod Touch is for surveying purposes
 8. Don't press an opinion onto an interviewee
 9. Remember to thank them for their time
- SGA Brand Packet
 - Unanimous vote to approve
- "Brought to you by SGA..." stamp
 - Unanimous vote for Stamp #1
- UTP Poster
 - On its way

Adjourned: 8:00 PM

Respectfully submitted,

Forrest Gitlin

Public Relations Chairman

Spirit Meeting

March 17, 2015

Attendance: Chairwomen Harris, Senator Stengel, Senator Price

Visitors: Chairman Manuel, Comptroller Guarino

Meeting Called to order at 4:34 pm

- I. College Basketball Invitation this Wednesday
 - a. Hand out tickets during common hour
 - b. Meeting this week and next week with Athletics to receive CAA spirit support feedback
- II. Spirit Rock
 - a. Nearing its final stages
- III. Sub-Committee Initiatives
 - a. Club Flea Market
 - b. Pride Wall: Senator Price's initiative to redo the mail boxes next to the Rathskellar
 - c. Club Sports Schedule coming next week to senate
 - d. Senator Stengel will be looking into Spirit bus for Stony Brook basketball games next semester
- IV. Game Schedule
 - a. 03.20 - 3:00 PM- MEN'S TENNIS vs Wagner College, Hofstra Outdoor Tennis Center
 - b. 03.20 - 3:00 PM- WOMEN'S TENNIS vs Wagner College, Hofstra Outdoor Tennis Center
 - c. 03.21 - 12:00 PM- MEN'S LACROSSE vs University of Massachusetts, James M. Shuart Stadium
 - d. 03.21 - 2:30 PM: MEN'S LACROSSE vs Denver vs. Penn State, James M. Shuart Stadium
 - e. 03.22 - 12:00 PM- MEN'S TENNIS vs St. Francis College Brooklyn, Hofstra Outdoor Tennis Center
 - f. 03.22 - 12:00 PM- WOMEN'S TENNIS vs St. Francis College Brooklyn, Hofstra Outdoor Tennis Center
 - g. 03.24 - 3:00 PM- SOFTBALL vs Northwestern University, Hofstra Softball Stadium
 - h. 03.25 - 3:00 PM- SOFTBALL vs Rutgers University (DH), Hofstra Softball Stadium
 - i. 03.25 - 3:00 PM- WOMEN'S TENNIS vs Manhattan College, Hofstra Outdoor Tennis Center
- V. Meeting Adjourned at 5:30 PM.

Respectfully submitted,

Sarah Harris
Spirit Chairwoman