



Agenda of the 79th Senate

Hofstra University Student Government Association

March 26th, 2015

Green House, Student Center

- I. **Call to Order**
- I. **Quorum Call**
- II. **Approval of Senate Minutes**
- III. **Rules – E. Casey**
- IV. **New Business**
 - A. **Nippon Culture Society**
 - B. **Secretary Amendment**
 - C. **React To Film**
 - D. **Mid-Semester Reports**
 - i. Academic Affairs – M. Andrews
 - ii. Appropriations – D. Gallagher
 - iii. Club Relations – A. Engelson
 - iv. Programming – W. Shepherd
 - v. Comptroller – A. Guarino
 - vi. Public Relations – F. Gitlin
 - vii. Spirit – S. Harris
 - viii. Rules – E. Casey
 - ix. Student Services – M. Manuel
- V. **Special Business**
 - A. **Election Commission Report**
- VI. **Executive Board Reports**
 - A. President – M. Atkinson
 - B. Vice President – N. Olson
 - C. Comptroller – A. Guarino
 - D. Secretary – J. Wyatt
- VII. **Committee Chair Weekly Reports**
 - A. Academic Affairs – M. Andrews
 - B. Appropriations – D. Gallagher
 - C. Club Relations- A. Engelson
 - D. Public Relations – F. Gitlin
 - E. Spirit – S. Harris
- VIII. **Approval of Cabinet Minutes**
- IX. **For the Good of the Order**
- X. **Announcements**
- XI. **Snap Cup**

Adjournment

Call to Order

I. Quorum Call

- A. Senator Mishkin: Quorum is 26.

II. Approval of Senate Minutes

- A. Senator Shafranski: Motion to pass
 - i. Seconded
 - ii. Motion passes

III. Approval of Cabinet Minutes

- A. Senator Ho: Motion to amend the minutes and add the attendance.
 - i. Seen as friendly
 - ii. Motion passes
- B. Senator Blain: Motion to pass
 - i. Seconded
 - ii. Motion passes

IV. Rules – E. Casey

- A. The Nippon Culture Society came to review their constitution for SGA recognition. The African Student Association has also come back to be SGA Recognized. We also reviewed constitutions of clubs that were flagged to make sure they were all proper and in order
- B. Chair Gitlin: Motion to pass
 - i. Seconded
 - ii. Motion passes

V. New Business

A. African Student Association

- i. Club Statement: Hi, we're from the African Student Association. It was created because there was not enough cultural representation on campus. We wanted people to better understand the cultural and political aspects of Africa. We feel that a lot of people on this campus are ignorant of a true representation of Africa and all of its nations. One of the reasons why we are here to gain SGA recognition is because we want help connecting with other clubs, funding, and also to get our name out there to get people active in our club. We had an event last semester, which was an African Movie Night. We also have a documentary-screening coming up this week about female genital mutilation. We are co-sponsoring this with a couple other clubs. We also are planning on having a fashion show to showcase African Culture and fashion.
- ii. Questioning:
 - 1. Senator Blain: Well you came here last week and did not receive recognition. What has changed within the last two weeks about your club?
 - a. African Student Association: We have set some events in stone and also started our social media pages.
 - 2. Chair Harris: Have you reached out to any clubs about collaborating?
 - a. African Student Association: We have reached out to MAPS and also Hofstra Bhangra to co-sponsor a couple events.
 - 3. Chair Engelson: How is your club currently utilizing Collegiate Link?
 - a. African Student Association: We have currently asked all of our members to sign up and we have also tried to put fliers up on there.
 - 4. Chair Engelson: What SGA Resources are you planning on utilizing?

- a. We are hoping to get our name out there and also to co-sponsor with any other SGA recognized clubs.
- 5. Chair Shepherd: What is the date of the fashion show?
 - a. April 28th in the Student Center Theater.

iii. Debate:

1. For:

- a. Chair Casey: I'm a big believer in second chances and I have never seen a club come back twice in order to become SGA-recognized.
- b. Senator Ramdhani: I am in favor of this club. They said they would bring awareness of African culture to Hofstra's campus. They also said that they want to use SGA's name in order to push co-sponsorships. They also have events and programs already planned in order to advance community on our campus.

- iv. By a vote of 22-4-1, African Student Association passes as a SGA recognized club.

VI. Executive Board Reports

E. President – M. Atkinson

- a. "It's not about you, it's about the pride."

F. Vice President- N. Olson –

- a. Icebreaker Game
- b. Paper Plate Award Recipients: Chairperson Megan Andrews and Senator So-Van Ho

G. Comptroller – A. Guarino

- a. IRCB Reports
- b. SGA Formal is coming up!

VII. Committee Chair Weekly Reports

A. Academic Affairs – M. Andrews

- i. Met with representatives from the School of Engineering to see if it is possible to add a concentration in aeronautics under mechanical engineering.
- ii. Met with Jean Peden-Christadoulou about the University Tutorial Program. We brought up the idea about having information about UTP on all syllabi.
- iii. Motion to pass
 - 1. Seconded
 - 2. Motion passes

B. Appropriations – D. Gallagher

- i. 5 Clubs attended this week
- ii. Senator Marshall: Motion to pass
 - 1. Seconded
 - 2. Motion passes

C. Club Relations – A. Engelson

- i. Next Weekend is Club Olympics! Get Excited! Invite as many people as possible and join the SGA team!
- ii. Please keep sharing our events on social media!
- iii. Club Congress is April 29th and we would like you to be there!
- iv. Chair Shepherd: Motion to pass
 - 1. Seconded
 - 2. Motion passes

D. Programming – W. Shepherd

- i. We have 5 events in April

1. Toms Event - April 13th at 6pm in MPR West
 2. Carnival Stressbuster!
 3. Sirius XM Comedy College Tour
 4. BSU Skate Event!
 5. ROTC Boot Camp!
- ii. Senator Stengel: Motion to pass
 1. Seconded
 2. Motion passes
- E. Public Relations – F. Gitlin**
- i. UTP poster to promote the University Tutorial Program has been made
 - ii. SGA @ the Corner! This will be happening all next week where we will be asking Senators to survey 5 people each!
 - iii. Senator Caputo: Motion to pass
 1. Seconded
 2. Motion passes
- F. Spirit – S. Harris**
- i. Unfortunately the Men’s basketball team lost our CBI game
 - ii. Email club sport teams to promote their schedules and games.
 - iii. Spirit Rock proposal is ready to go!
 - iv. Senator Ramdhani: Motion to pass
 1. Seconded
 2. Motion passes

VIII. For the Good of the Order

IX. Announcements

X. Snap Cup

Adjournment 8:40pm

Respectfully submitted,

Mark Atkinson
President
Hofstra Student Government Association

Rules Minutes

March 23, 2015

Attendance: Chairperson Erin Casey, So-Van Ho, & Natalie Mishkin

Meeting Commenced: 6:30 PM

1. React to Film Club
 - a. New club seeking recognition
 - i. Registration meeting – February 23
 - ii. A branch of a non-profit organization that shows documentaries and then facilitates and activity related to the film
 - b. Constitution review
 - i. Grammar
 - ii. Formatting
2. Secretary Legislation
 - a. Added more duties and responsibilities to the Secretary position
 - i. Appoint social chair
 - ii. Embellished correspondence duty
 - iii. Membership Roster
 - iv. Update SGA webpage
3. Discussed constitution checks
 - a. Reviewed all of the assigned constitutions
 - b. Discussed which clubs to contact to update or change their constitutions

Meeting Adjourned: 8:15pm

Respectfully submitted,

Erin Casey

Rules Chairwoman

Secretary Amendment

104. OFFICE OF SECRETARY

104.1 ~~GENERAL DUTIES~~ **MINUTES**: The Secretary shall record **and maintain accurate** the minutes of the Student Government Association Senate and Cabinet. ~~but shall not have a vote in either body.~~

104.2 **OFFICE MANAGER**: The Secretary shall serve as the Office Manager and shall order all needed supplies for said office.

104.3 **CORRESPONDENCE**: The Secretary shall be responsible for all correspondence **at the discretion of the President. Said correspondence may include, but is not limited to, internal updates and contacting potential new members.**

104.4 **MEMBERSHIP ROSTER**: The Secretary shall keep an up-to-date roster of all the members of the Student Government Association.

104.5 **STUDENT GOVERNMENT ASSOCIATION WEBPAGE**: The Secretary shall work with the Public Relations Committee and the SGA Advisor to update the Student Government Association's webpage.

104.6 **SOCIAL EVENTS COORDINATOR**: The Secretary shall appoint and oversee a Social Chair who shall plan intra-Student Government Association events including, but not limited to, dinners, trips, and bonding activities to further relationships within the Student Government Association. The Social Chair shall also coordinate an end-of-the-year function for the Student Government Association.

104.7 **VOTING POWER**: The Secretary shall not have a vote in the Student Government Association Senate or Cabinet.

104.4-8 **SENATE ATTENDANCE**: The Secretary of the Student Government must attend Senate meetings.

210.3 **STUDENT GOVERNMENT ASSOCIATION WEBPAGE**: The Public Relations Committee, **along with the Secretary and SGA Advisor**, shall be expected to update the Student Government

Association's webpage on the Hofstra University website as deemed appropriate. ~~They~~ It must also create a separate social media forum for all of Senate and the student body.

~~210.7 INTRA-STUDENT GOVERNMENT ASSOCIATION AFFAIRS~~

~~A. Social Chair: The Public Relations Chair shall appoint a Social Chair who shall plan intra-Student Government Association events for the Student Government Association including but not limited to dinners, trips, and bonding activities to further internal relationships within the Student Government Association.~~

~~i. The Social Chair shall coordinate an end-of-the-year recognition function for the Student Government Association.~~

~~ii. The Social Chair shall be responsible for the facilitation of fundraising for events.~~

~~B. Oversight: The Public Relations Chair shall be responsible for overseeing the implementation of the duties of the Social Chair.~~

~~210.87 SUBCOMMITTEES:~~

213. MINUTES

213.1 RECORDING OF MINUTES: The Secretary shall take detailed minutes of each Senate and Cabinet meeting, **as outlined in Section 104.1.** ~~and shall publish the same to all members of the Senate at a reasonable time before the next meeting of each respective body.~~ Committee meeting minutes shall be taken by a member designated by ~~the~~ **each respective** Chair. Approval of minutes shall proceed as detailed under Section 214.4 of these by-laws.

Respectfully submitted,

Jenna Wyatt

Student Government Association Secretary

Alyson Guarino

Student Government Association Comptroller

Forrest Gitlin

Student Government Association Public Relations Chair

Academic Affairs Mid-Semester Report

Spring 2015

Book Order Initiative

- Met with Dr. Jernigan and Steve Babbit to formulate the three primary concerns facing students when book orders are not submitted on time.
 - o First Year students at orientation are unable to see what books they will need and are unable to order their books over the summer
 - o All students are affected at the end of the semester, when less than half of book orders are in for finals week when students are able to sell their books back to the bookstore. This also impacts students the following semester when used books are unavailable to be purchased.
 - o 15% of courses submitted book orders after the date that the bookstores fills orders, causing students to be unprepared for class the first few weeks of the semester
- Working to get invited as a guest to different schools' end-of-the-year meetings to speak with each department about this issue

Adopt a First Year / Major Mentor Program

- Plan to pilot launch in Fall 2015 to either undeclared students or within specific departments
- Working with the new Director of (...) Diane Herbert to contact faculty to get student nominations. The committee would then reach out to student nominees with short application and the new Center for Academic Success would assign the mentors to first-year students
- If successful, launch full program for all first-year students in the Fall of 2016

University Tutorial Program

- Met with Assistant Vice President Jean Peden-Christodolou and Diane Herbert to discuss student tutor concerns with UTP
- Tutor focus group will be set up to generate more ideas to improve the office
- Will be included in the Center for Academic Success
- Working to get a section on all syllabi that mentions Academic Success and tutoring services to increase awareness about resources on campus

Provost Scholar Reception

- Will be held on Tuesday, March 31st at 3:30pm on the second floor of the library

Phone Charging Stations

- Senator Cinquemani led this initiative that would provide free phone charging stations for students in a few select locations on campus
- Currently in the process of securing corporate sponsors to fund the stations

Career Center

- Building a relationship with Gary Miller in the Career Center
- Discussing creative ways to get HCLAS students involved in Career Center events

Aeronautics Concentration

- Engineering department is supportive of adding a concentration in aeronautics. The department will discuss at their next faculty meeting on April 1st and hope to have the change in effect for the 2017-2018 bulletin.

Honors College Checklist

- Compiled all important information for honors college students
- Making a pamphlet to be handed out in the Honors college and at orientation to all first-year honors college students

Study Abroad Program

- Offered student suggestions to the study abroad office with tips on how to get the information that students are looking for to the students (Hofcast, Orientation brochure, etc...)
- Worked to increase the number of student teaching abroad opportunities

GPA Structure Research

- Compiling data about the GPA structure at other schools
- Brainstorming creative ways to provide more recognition for high performing students
 - o Discussion of encouraging a distinction between a student who earns a 3.8 versus a 3.5, such as distinguishing between a Provost's Scholar, Presidential Scholar, and a student on the Dean's list

Intersession Financial Aid

- Researched financial aid structures of comparable schools hoping to support increased January and summer financial aid opportunities
 - o Found that Hofstra's structure is comparable to most schools in the area

Respectfully submitted,

Megan Andrews

Academic Affairs Chairwoman

Appropriations Mid Semester Report

Spring 2015

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 1: 02/03/2015
Men's Ultimate	Club Sports	\$5,685.30	\$3,770.14		
Club Tennis	Club Sports	\$981.60	\$657.60		
Men's Lacrosse	Club Sports	\$3,618.99	\$2,464.16		
Collegiate Women of Color	Multicultural	\$1,266.58	\$750.00		
Hofstra Gospel Ensemble	Religious	\$4,129.00	\$3,700.00		
Total		\$15,681.47	\$11,341.90	72.33%	

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 2: 02/10/2015
Women's Ultimate	Club Sports	\$5,306.73	\$2,430.42		
Bowling Club	Club Sports	\$1,828.50	\$609.50		
Ski and Snowboard	Club Sports	\$5,700.00	\$1,499.97		
Women's Rugby	Club Sports	\$545.08	\$388.06		
Computer Science	Academic	\$737.47	\$137.47		
Total		\$14,117.78	\$5,065.42	35.88%	

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 3: 02/26/2015
HU Start-ups	PreProfessional	\$3,300.00	\$715.40		
Hofstra Mock Trial	Academic	\$1,745.00	\$575.00		
Rock Climbing	Club Sports	\$21,369.20	\$1,650.00		

Billiards	Club Sports	\$2,400.00	\$400.00	
Total		\$28,814.20	\$3,340.40	11.59%

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 4: 03/03/2015
Men's Rugby	Club Sports	\$2,862.42	\$1,912.25		
Newman Club	Religious	\$2,559.47	\$1,005.07		
Hofstra Marketing Assoc.	PreProfessional	\$4,980.00	\$1,000.00		
Society of Physics Students	Academic	\$251.76	\$251.76		
Hofstra Crew	Club Sports	\$5,541.44	\$1,309.92		
Total		\$16,195.09	\$5,479.00	33.83%	

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 5: 03/10/2015
Nat'l Assoc. Black Account.	PreProfessional	\$1,994.50	\$1,335.00		
Shooting Club	Club Sports	\$5,942.98	\$2,312.32		
Tax Society	PreProfessional	\$3,754.35	\$2,600.00		
Hofstra Quidditch	Club Sports	\$2,604.89	\$1,831.40		
Guitar Club	Social	\$337.90	\$168.95		
Total		\$14,634.62	\$8,247.67	56.36%	

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 6: 03/17/2015
Physician's Assist. Club	PreProfessional	\$325.00	\$242.50		
Masquerade Musical Thea.	Performance	\$3,158.16	\$1,522.93		
Nexus Yearbook	Media	\$44,499.00	\$0.00		

Intervars. Christian Fellow.	Religious	\$2,902.44	\$1,505.61	
Rock Climbing *	Club Sports	\$21,369.20	\$800.00	
Total		\$72,253.80	\$4,071.04	5.63%

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 7: 03/24/2015
Entertainment Unlimited	Social	\$1,000.00	\$0.00		
ALPFA	PreProfessional	\$6,621.10	\$2,900.00		
Assoc. Superv. & Curric. Develop.	Academc	\$1,505.39	\$1,234.54		
Zeenat	Multicultural	\$247.20	\$247.20		
Adopt a Dream	Politically/Social	\$0.00	\$0.00		
Total		\$9,373.69	\$4,381.74	46.75%	

Name of Club	Type of Club	Requested	Allocated	% Allo.	Week 8: 04/14/2015
Total		\$0.00	\$0.00	#DIV/0!	

Allocated Per Week	Requested	Allocated	% Allo.
Week 1	\$15,681.47	\$11,341.90	72.33%
Week 2	\$14,117.78	\$5,065.42	35.88%
Week 3	\$28,814.20	\$3,340.40	11.59%
Week 4	\$16,195.09	\$5,479.00	33.83%
Week 5	\$14,634.62	\$8,247.67	56.36%
Week 6	\$72,253.80	\$4,071.04	5.63%
Week 7	\$9,373.69	\$4,381.74	46.75%

Week 8			
Total	\$171,070.65	\$41,927.17	24.51%

Completed Initiatives

- Budget Book Updates
 - Adding new proposals that are examples of what the committee is looking for
- Online Appropriation Signups
 - Successfully integrated online appropriation signups through Collegiate Link to assist those students who may have been disenfranchised by the former method of door signups
 - Feedback has been increasingly popular; clubs like the ability to signup from the comfort of their rooms or homes

Future Initiatives

- Make the budget book a .PDF with commentary on it to be able to attach to emails and send to clubs for multiple reasons:
 - Outreach: getting the information to clubs in a quick and easy manner
 - Integration: since the world is becoming increasing tech savvy, an electronic budget book would be great for those students on the run who may only have a quick question
- Policy Updates
 - In general, it is the responsibility of every appropriation administration to successfully evaluate the policy and procedures in the Policy series
 - Effectively, the committee and chair must evaluate whether policy is followed in practice or it is just a clerical idea
 - This is an ongoing initiative that every chair is responsible for

Policy Changes/Successful Legislation

- Non-SGA recognized Update Legislation
 - Updating the practice of the committee and going from two designated meetings a semester that would be exclusively for Non-SGA recognized organizations, to open attendance at weekly appropriation meetings.
- Programming Board Budget Legislation
 - Comptroller update as to how the programming budget will be determined.
- Active Club Legislation
 - Legislation designed to help those organizations that may be active by OSLA's standards but not SGA's. Some organizations may be active with five members in OSLA, but because SGA requires at least 10 members registered on Collegiate Link, they were previously unable to receive funding.
- University Club Limitation Legislation
 - Policy setting up that SGA will not fund for food from the University Club. The cost per person is substantially different than the catering menu provided by Campus Dining that it would be in the best interest of all clubs and organizations to not spend it on food at the University Club.

Summary:

- The Appropriations Committee has successfully held seven meetings, in which they allocated funds to clubs and organizations here at Hofstra University.

- The committee has seen a total of 34 clubs, of which 33 were unique (meaning, one counted twice in the 34 total clubs seen)
- The committee has allocated \$41,927.17 so far this semester.

Respectfully submitted,

Damian Gallagher

Appropriations Chairman

CLUB RELATIONS MID SEMESTER REPORT

Spring 2015

- 1) **Club Workshop-- February 3rd, 2015**
 - a) Student Center Theatre
 - b) 118 people in attendance
 - c) Break out sessions: divided by category of clubs
 - i) **First Session- Student Center Theatre:**
 - 1) Cabinet Intros
 - a) OSLA Policies
 - 2) Office Space Applications
 - ii) **Breakout session 1**
 - 1) Collegiate Link split up by category --BASIC PRESENTATIONS
 - a) Treasurer Training--Plaza West
 - iii) **Break Out Session 2**
 - 1) Fundraising and Funding
- 2) **Club Involvement Fair- February 4th, 2015**
 - a) Multipurpose Room
 - b) 110 club in attendance
 - c) Improvements:
 - i) Clubs should be more spread out
 - ii) Better communication between clubs and administration
 - iii) Clubs should be organized with similar categories
- 3) **Office Space Allocation Process**
 - a) Sign ups on Collegiate Link
 - b) 45 clubs applied
 - c) Final decision not publicized yet
- 4) **Club Olympics**
 - a) March 28th and 29th
 - b) Canceled due to lack of club participation
 - c) Will attempt next semester
- 5) **Collegiate Link**
 - a) Outlined positive aspects of Collegiate Link to encourage culture change
 - b) Receiving positive feedback from clubs
- 6) **Working on:**
 - a) Chat and Chew--Tentative Date: April 15th
 - i) Open conversation between clubs and SGA
 - b) Improving Club Handbook
 - c) Club Congress- April 29th
 - d) Club Office Moves
 - e) Club Leader Game
 - f) Club Fundraising Meetings

Respectfully submitted,

Alexandra Engelson
Club Relations Chairwoman

Programming Board Mid Semester Report

Spring 2015

Completed:

- Instagram page is very productive: 120 likes
- Facebook: 472 likes, post reach about 150 each
- Made it to 15 board members!!!!
- SOUPerbowl Party– Feb. 1st
Pros: Good turnout, about 40 students, OSLA was a very good co-sponsor; gift card giveaways were a hit
Cons: Ran out of wings (very tasty)
- V-Day Gift Giveaway– Feb. 11th
Pros: Free fun gifts, fun interaction with students
Cons: Ran out of chocolate roses and need better assortment of stuffed animals
- Chinese New Year Celebration – Feb. 19th
Pros: Great food, Mulan movie showing and lantern decoration great idea, great SGA presence
Cons: Not many students, better promotion
- Toms Event Part 1 – March 9th – 11th
Pros: Good promotions, great participation from members, good customer service
Cons: Longer extension on sales days

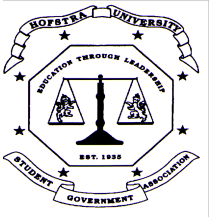
End Of Semester:

- Toms Event Part. 2 – April 13th (Toms pick up and decoration)
- Carnival Stress buster – April 14th (carnival games, cotton candy, popcorn, giveaways)
- Comedy Show – April 17th (waiting on contract)
- BSU Skate Event – April 25th (waiting on contract)
- ROTC Boot Camp – April 26th
- Luau Stress Buster – May 5th (Ralph's Ice, sand art, etc.)

Respectfully submitted,

Whitney Shepherd

Programming Board Chair

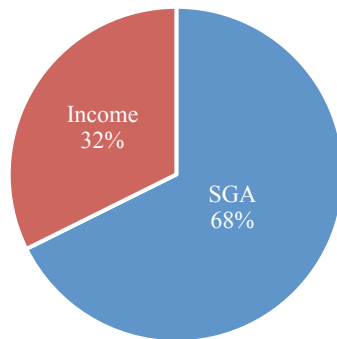



Mid-Semester Report of the Comptroller

March 25th 2015

Summary of Transactions January 25th - March 25th, 2015


From Jan 25th, 2015-March 25th, 2015
Total Used: \$76,267.99
166 Transactions



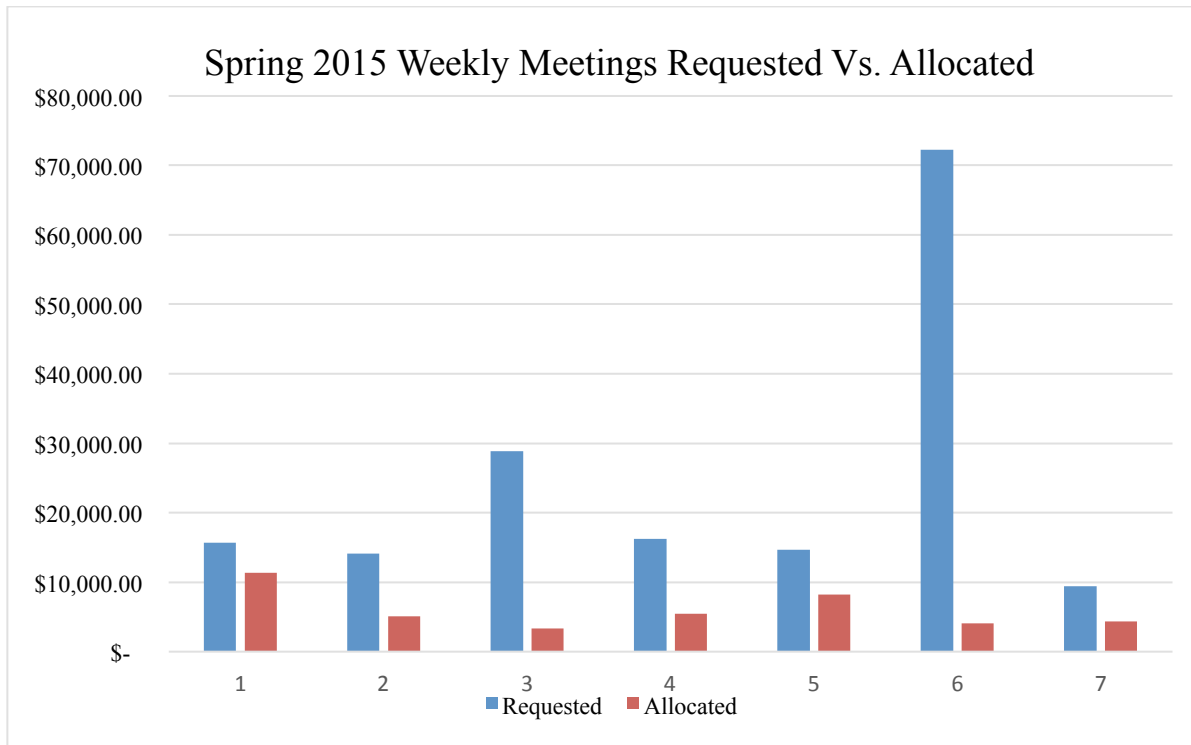
Category		SGA Spent	Income Spent
Academic		\$ 170.90	\$ 543.00
Media		\$ 634.57	
Multi-Cultural		\$ 8,659.09	\$ 1,010.22
Performance		\$ 1,000.00	\$ 38.00
Politically- Socially Active		\$ 2,972.48	\$ 3,341.22
Pre-Professional		\$ 3,837.29	\$ 3,138.80
Religious		\$ 1,186.27	\$ 1,115.00
Social		\$ 14,137.12	\$ 330.88
Sports		\$ 19,008.30	\$ 11,833.86
IFSC/IFC/Panhellenic			\$ 3,310.99
Grand Total		\$51,606.02	\$ 24,661.97

Breakdown of transactions per Club Category:

Breakdown of transactions per Expense Category (Top 5):

Expense Category		SGA Spent
Conference/Tournament/Membership/Field Fees		\$ 14,395.05
Supplies		\$ 8,331.73
Food		\$ 7,643.82
Trip		\$ 6,792.49
Performer/Speaker		\$ 6,116.67

Summary of Weekly Meetings January 25th - March 25th, 2015



Total Requested Spring 2015 Weekly Meetings: \$171,070.65
 Total Allocated Spring 2015 Weekly Meetings: \$41,927.17
 Left to Allocate during Spring 2015 Weekly Meetings: \$3,072.83
 8th and Last Meeting: April 14th, 2015

Spring 2015 Initiatives

- I. Certificates of Achievement:
28 Clubs rolled back less than 5%, 6 Clubs rolled back less than 10%.
- II. Treasurer Trainings:
 - a. Feb 3rd: 94 Club Representatives Attended
 - b. Feb 11th: 0 Club Representatives
 - c. March 11th: Cancelled
 - d. April 29th: 6:30pm (Student Center Theater)
- III. IRCB:
 - Number of Clubs chosen to be audited Spring 2015: 28
 - Number of Clubs audited as of March 25th, 2015: 24
 - Number of Clubs left to audit: 4
 - Last IRCB Meeting: April 24th
- IV. Mid-Semester Check Ins
 - a. 99 personalized e-mails were sent between March 17th and March 20th to clubs with SGA allocated funds
- V. Comptroller Database:
 - a. In progress

- b. Have completed E-R Diagram and started working on creating tables in access.
- c. Plan to have Access Database completed by end of semester.
- VI. Transfer and archive to Google Drive
 - a. Will be completed by April 22nd
- VII. Instruction manual for future Comptroller
 - a. Will be completed by April 22nd
- VIII. Scanning budgets to UDrive
 - a. Need to figure out how much storage space a semester worth of budget proposals will take up, and then request that amount each semester to be allocated on the UDrive

Portfolios: Will be submitted to Student Services to Archive by April 15th

1. "Certificates of Achievements"
2. "Treasurer Trainings"
3. "2014-2015 IRCB"
4. "Mid-Semester Check In"
5. "Comptroller Database"
6. "A Resolution to Increase the Student Activity Fee"

Respectfully submitted,

Alyson Guarino

Comptroller

Public Relations Mid-Semester Report

Spring 2015

Completed:

- First Video Press Release
 - Reached 4,267 people
 - Viewed 1,242 times
- SGA Brand Packet
- Senate agendas on Facebook
- SGA at the Corner training for Senate
- “Brought to You By SGA...” Stamp
 - Concept and request have been sent to Hofstra’s creative team

In Progress:

- University Tutorial Program (UTP) advertisement
 - Poster is being designed
- Updated Brochures
 - Need to be printed

For the Rest of the Semester:

- 2nd Video Press Release
- State of SGA
- Reward baskets for Orientation Leaders who have the most likes on SGA’s page
- Plaque recognizing Completed Initiatives
- Avenir font on the U-Drive
- Initiative conferences with Student Services and Academic Affairs

Respectfully submitted,

Forrest Gitlin
Public Relations Chair

Spirit Committee Mid-Semester Reports

Spring 2015

- I. Spirit Rock:
 - A. Successful research
 - B. Successful meeting with OSLA
 - C. Needs to solidify by Plant

- II. Pride unleashed week
 - A. Completed
 - B. Successful events with high attendance
 - C. Great player feedback

- III. Increase of student attendance at games
 - A. Successful but definitely needs more students participation next year
 - B. Continuous meetings with Athletics next semester to plan how to get more student attendance

- IV. Tailgates
 - A. 3 successful rallies this semester

- V. Colonial Athletic Association
 - A. Successful trip
 - B. Great student feedback
 - C. More students for next years trip is essential

- VI. Wear Pride Wednesdays/ Hofstra Compliments
 - A. Needs improvement
 - B. better advertising / Promoting

Respectfully Submitted,

Sarah Harris

Spirit Chairwomen

Rules Committee Mid-Semester Report

Spring 2015

1. Clubs
 - a. New Clubs
 - i. Mock Trial Team
 - ii. Hofstra Amnesty International
 - iii. Interfaith Club
 - iv. Alpha Phi Omega
 - v. Society for Advancement of Management
 - vi. Hofstra Deaf Education and American Sign Language Club
 - vii. The African Student Association
 - viii. Minority Association of Pre-Health Students (MAPS)
 - ix. Hofstra Table Tennis
 - x. Nippon Culture Society
 - xi. React to Film
 - b. Updated constitution
 - i. Physician's Assistant Club
 - ii. Phi Alpha Delta (PAD)
 - c. Seeking Reactivation
 - i. IFSC
2. Legislation
 - a. Resolution – “to submit a proposal for the 2016 General Election Presidential Debate”
 - b. Active Club Legislation
 - c. Non-SGA recognition Legislation
 - d. Programming Budget Procedure Legislation
 - e. University Club Limitation Legislation
 - f. Universal Prayer Space Resolution
 - g. Secretary Legislation
3. Initiatives
 - a. Completed
 - i. “Bad Constitution” Template
 - ii. Online Rules meeting signups – starts 3/30/15
 - iii. Online election scheduling – starts 3/30/15
 - b. In-Progress
 - i. Constitution Reviews
 - ii. Legislation Templates
 - iii. Election Legislation

Respectfully submitted,

Erin Casey

Rules Chairwoman

Elections Commission Report

- I. Held the information sessions and distributed packets to people interested in running
- II. The commission discussed dates for the series of debates between the tickets
 - a. Presidential Debate:
Friday, April 17th @ 12pm
 - b. Vice-Presidential Debate
Friday, April 17th @ 12pm
 - c. Full Ticket Debate
Wednesday, April 22nd @ Common Hour
- III. Also, started working on an advertising campaign for the debates and voting
 - a. Flyers
 - b. Posters
 - c. HofCast
 - d. "Featured Events" section of the Portal
- IV. Working on promotional materials for the voting days
 - a. Wednesday, April 22nd
 - b. Thursday, April 23rd

Respectfully submitted,

Megan Andrews

David Caputo

So Van Ho

Mikio Manuel

Academic Affairs Meeting

Tuesday, March 24th, 2015

Meeting called to Order: 2:18 PM

Attendance: Megan Andrews, Rita Cinquemani, Hunter Blain, Pratik Shah, Colleen McKeown (2:35)

Updates

Phone Chargers

- Waiting for response from faculty.

Honors Options Registration Checklist

- Rita completed the checklist. Checklist will be converted into a pamphlet format to ultimately be presented to incoming first years during Orientation. In addition, we would like the pamphlets to be available in the Honors College office.
- Hunter will work on creating the pamphlets.
- Plan to present completed pamphlet to the Honors College and include in orientation materials

Study Abroad Initiative

- Colleen met with Maria on Thursday. Study abroad office already feels that they adequately advertise for the variety of study abroad opportunities available and believe students who have an interest will reach out to them.

UTP

- Megan met with Jean Peden-Christodolou and Diane Herbert this week
- Diane at the School for University Studies will be the new director for the Center of Academic Success. Diane wants to restructure advisement and make tutoring services here at Hofstra similar to other universities
- Discussed student tutor concerns about the current UTP structure
- Megan will sit on the search committee to hire new employees within the Center for Academic Excellence

Adopt a First Year

- Considering as a part of the Center for Academic Success
- Would phase in Fall 2015 for undeclared majors and for all first year students in Fall 2016
- Megan and Hunter will draft a copy of a letter that can be sent to faculty to get student mentor nominations

New Ideas

Hofstra Bulletin

- Rita's initiative. She is looking into changes that have been made to the bulletin over the past several years due to student concerns that changes were made and retroactively changed on previous bulletins
- Wants to work to improve student awareness about the bulletin

Rita's Initiatives

- Hypocritical of credits at other colleges (Bulletin)
- Educate people about the Bulletin
- Schedule creator for classes
- Create a process for Honors Seminar Recommendation
- Campus jobs through PrideCMS

Assignment of Portfolios

- Rita- Phone Chargers, Honors College Checklist, Priority registrations for Honors College students, and a new Crisis Management Major.
- Pratik- Dean's List Restructuring, Book Order Initiative
- Hunter- Adopt a First Year Initiative, Provost's Scholar Reception
- Colleen- Study Abroad Initiative / Student Teaching Abroad
- Megan- Intersession Financial Aid, Career Center, UTP, Anonymously reporting concerns with professors, Aeronautics Concentration.

Meeting Adjourned: 2:57 PM

Respectfully submitted,

Megan Andrews
Academic Affairs Chairwoman

Appropriations Minutes

March 24, 2015

Attendance: Chairperson Damian Gallagher, Comptroller Alyson Guarino, Jacquelyn Dent, So-Van Ho,
& Gaby Senderowicz

Visiting: Rules Chair Erin Casey

Absent: Tristan Marshall (unexcused)

Meeting Commenced: 6:17 PM

1. Entertainment Unlimited
Requested: \$1,000.00
Movie Concession Stand
Allocated: \$0.00

2. Zeenat
Requested: \$247.20
Team Apparel
Allocated: \$247.20
Team Apparel: \$247.20

3. ALPFA
Requested: \$6,621.10
ALPFA Summer Convention, "Maximize Your Success," Bake Sales
Allocated: \$2,900.00
Hotels: \$500.00
Registration Fee: \$2,400.00

4. Hofstra ASCD
Requested: \$1,505.39
T-shirts, Community Service supplies, Conference fees, Recruitment
Allocated: \$1,1,234.54
Community Service supplies: \$45.77
Registration fees: \$1,156.00
Recruitment: \$32.77

Total Requested: \$9,373.69

Total Allocated: \$4,381.74

% Allocated: 46.7%

Meeting Adjourned: 7:42 PM

Respectfully submitted,
Damian Gallagher
Appropriations Chairman

Club Relations Minutes

March 24, 2015

Call to Order: 6:45 pm

Attendance: Senators Beer, Caputo, Ramdhani, Pollock, Chair Engelson

- New Member Induction
 - Welcoming Senator Ramdhani and showing him the ropes
- New member idea
 - Have cork board in club office to notify clubs of club events and E-board trainings
- Club Olympic Cancellation
 - Critiques
 - Only 3 clubs signed up
 - A learning experience. Will try to have event in future and will be more prepared
 - Misunderstandings and bad timing
 - Don't have the culture
 - Should be done earlier in semester/year and with more incentive
 - A bigger budget would be helpful
- Club Congress
 - In process of being planned
 - Using event as first event for new Senate members to be a part of
 - Senator Pollock will be working with Senator Caputo on the event/initiative
 - Create flyer with Forrest
- New Initiative
 - Press conference/SGA town hall meeting
 - Week after spring break
 - Book room
 - Setting/room layout/Time
 - Make flyer with Forrest

Adjourned: 8:00 pm

Respectfully submitted,

Alex Engelson

Club Relations Chair

SGA Public Relations Minutes

March 24th, 2015

Call to order: 6:10 PM

In Attendance: Chair Gitlin, Senator Diaz, Senator Tacconelli, and Senator Shafranski.

New Business

- Next Video Release aimed for April 2nd
- UTP Poster
 - Senator Tacconelli will look into how to get the image onto a foam poster board
- New Initiatives:
 1. Reward baskets for Orientation Leaders who have the most likes on SGA's page
 2. Organizing an Initiative Conference with other committees
 - Senator Diaz will speak with Student Services & Academic Affairs

Adjourned: 6:45 PM

Respectfully submitted,

Forrest Gitlin

Public Relations Chair

Spirit Meeting

March 24th 2015

Attendance: Chairwomen Harris, Senator Price, Senator Cinquemani

Meeting Called to order at 4:30pm

I. Updates

- a. Spirit/ Hofstra Committee
- b. Senator Price: Pride Wall & connecting to departments
 - i. Portfolio
 - ii. Departments: dance, drama, music, Political science, communication- Senator Price will create a plan for promotions
- c. Sports Committee
 - i. Greg: Club Flea Market Portfolio & Funding for Stony Brook

II. Spirit Rock

- a. Proposal
- b. Meeting with Joe Milach

III. Initiatives

- a. 8 theme nights for the semester
- b. Roll out banner
- c. December Basketball games: How do we get people to the game

IV. Game Schedule

- a. 03.24 - 3:00 PM SOFTBALL vs Northwestern University Hofstra Softball Stadium
- b. 03.24 - 3:30 PM BASEBALL vs Manhattan College University Field
- c. 03.25 - 3:00 PM SOFTBALL vs Rutgers University (DH) Hofstra Softball Stadium
- d. 03.25 - 3:00 PM WOMEN'S TENNIS vs Manhattan College Hofstra Outdoor Tennis Center
- e. 03.27 - 12:00 PM MEN'S TENNIS vs University of Hartford Hofstra Outdoor Tennis Center
- f. 03.27 - 12:00 PM WOMEN'S TENNIS vs University of Hartford Hofstra Outdoor Tennis Center
- g. 03.28 - 12:00 PM MEN'S TENNIS vs Saint Peter's University Hofstra Outdoor Tennis Center
- h. 03.28 - 12:00 PM WOMEN'S TENNIS vs Saint Peter's University Hofstra Outdoor Tennis Center
- i. 03.28 - 2:00 PM SOFTBALL vs Towson University (DH) Hofstra Softball Stadium
- j. 03.29 - 11:00 AM WOMEN'S TENNIS vs Monmouth University Hofstra Outdoor Tennis Center
- k. 03.29 - 12:00 PM SOFTBALL vs Towson University Hofstra Softball Stadium
- l. 03.29 - 2:00 PM MEN'S TENNIS vs Monmouth University Hofstra Outdoor Tennis Center
- m. 04.01 - 3:00 PM MEN'S TENNIS vs La Salle University Hofstra Outdoor Tennis Center
- n. 04.01 - 3:00 PM SOFTBALL vs Iona College (DH) Hofstra Softball Stadium
- o. 04.01 - 3:00 PM WOMEN'S TENNIS vs La Salle University Hofstra Outdoor Tennis Center
- p. 04.03 - 2:00 PM SOFTBALL vs James Madison University (DH) Hofstra Softball Stadium

V. Meeting Adjourned at 5:14pm

Respectfully submitted,

Sarah Harris
Spirit Chairwoman

***Student Services Committee
Hofstra Student Government Association
Hofstra University, Long Island, New York***

March 24, 2015

Attendance: Senator Esteban, Senator Ahmedin, Senator Pollock (Visiting) and Chairperson Manuel
Absent: Senator Stengel (Excused)

- I. Call to Order: 6:30PM

- II. Student Appreciation Week
 - a. Monday
 - i. Help with Parking
 - ii. Free Coffee
 - iii. Info Session
 - b. Tuesday
 - i. T-Shirts and Coffee
 - ii. Stressbusters
 - c. Wednesday
 - i. Traveling Ball
 - ii. Wing/ Study Night
 - d. Thursday
 - i. Muffins and Hot Chocolate
 - ii. High Five Day
 - iii. Wait in cafeteria line for students
 - e. Friday
 - i. Ice Cream Social

- III. Adjournment: 7:15PM

Respectfully submitted,

Mikio Manuel

Student Services Chairman

Student Government Association Cabinet Meeting
Wednesday, March 25, 2015

Present: President Atkinson, Vice President Olson, Secretary Wyatt, Comptroller Guarino, Academic Affairs Chair Andrews, Appropriations Chair Gallagher, Club Relations Chair Engelson, Programming Chair Shepherd, Public Relations Chair Gitlin, Rules Chair Casey, Spirit Chair Harris, Student Services Chair Manuel

Meeting called to order by President Atkinson at 8:06 PM

- I. Updates/Mid Semester Reports
 - a. Academic Affairs
 - i. Center for Academic Excellence
 - ii. Honors Option Registration Checklist
 1. Senator Blain is making into brochure
 - iii. Adopt-a-First-year
 1. 2 ideas for Fall 2015 pilot
 - a. Undeclared first-year students
 - i. Faculty nominations of student leaders
 - ii. Casual student to student
 - b. Pilot in certain major departments
 - iv. Bulletin discrepancies
 - v. GPA restructure
 - vi. Portfolios in progress
 - b. Appropriations
 - i. Last meeting: 4/14
 - ii. Online Appropriations Sign-ups completed
 - c. Comptroller
 - i. Mid-semester report
 - d. Club Relations
 - i. Club Olympics cancelled
 1. Portfolio will be created to reschedule
 - ii. Club Congress 4/29
 1. Transitioning club leaders
 2. Team building for old E-boards & new E-boards
 - iii. Town hall/press conference/discussion to address problems from club leaders
 1. "Chat & Chew"
 2. Tentatively 4/15 @ 6:30 PM
 - e. Programming
 - i. 6 events coming up
 1. Toms Part 2: April 13th
 2. Carnival Stress Buster: April 14th
 3. Comedy Show: April 17th
 4. BSU Skate Event: April 25th
 5. ROTC Boot Camp: April 26th
 6. Luau Stress Buster – Ralph's Ice: May 5th
 - f. Public Relations
 - i. UTP poster
 - ii. Video press release

- iii. Summer promotions w/ Orientation staff
 - iv. Brand packet
 - v. "Brought to you by SGA..." ribbon
 - vi. Brochures
 - g. Rules
 - i. Bad constitution example
 - ii. Constitution review
 - iii. Online sign-ups
 - iv. Working on election/office hour legislation
 - h. Spirit
 - i. Spirit Rock
 - ii. Pride Wall
 - iii. Club Flea Market
 - i. Student Services
 - i. Remote controls
 - ii. Blinds on the 13th floor
 - iii. Dutch Debits
 - iv. Student Appreciation Week: April 27th – May 1st
- II. Elections Commission Report
 - a. Chair Andrews motions to add to 3/26 Senate agenda
 - i. Seconded
 - ii. Motion passes
- III. Secretary Update Legislation
 - a. Chair Harris motions to add to 3/26 Senate agenda
 - i. Seconded
 - ii. Motion passes
- IV. SGA @ the Corner
- V. Carpet Time
- VI. Motion to adjourn at 11:15 PM
 - a. Seconded
 - b. Motion passes

Respectfully submitted,

Jenna Wyatt
Secretary