

# STUDENT GOVERNMENT ASSOCIATION



## **Agenda of the 80<sup>th</sup> Senate** **Hofstra University Student Government Association** **November 5, 2015** **Green House, David S. Mack Student Center**

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### **Call to Order**

- I. **Quorum Call**
- II. **Approval of Senate Minutes from October 29, 2015**
- III. **Approval of the Cabinet Minutes from November 4, 2015**
- IV. **Old Business**
  - A. Programming Board Minutes from October 20, 2015—A. Gardner
- V. **New Business**
  - A. **Mid Semester Reports**
    - i. President—A. Guarino
    - ii. Comptroller—G. Senderowicz
    - iii. Appropriations—E. Casey
    - iv. Club Relations—R. Cinquemani
    - v. Programming—A. Gardner
    - vi. Public Relations—W. Shepherd
    - vii. Rules—N. Mishkin
    - viii. Spirit—S. Harris
    - ix. Student Services—C. Pollock
  - B. **Club Office Space Violation Legislation**
  - C. **SGA Polling Questions for Student Appreciation Week**
- VI. **Executive Board Reports**
  - A. President—A. Guarino
  - B. Vice President—D. Gallagher

C. Comptroller—G. Senderowicz

D. Secretary—J. McQuillan

**VII. Committee Chair Reports**

A. Appropriations—E. Casey

B. Club Relations—R. Cinquemani

C. Programming—A. Gardner

D. Public Relations—W. Shepherd

E. Rules—N. Mishkin

F. Spirit—S. Harris

G. Student Services—C. Pollock

**VIII. For the Good of the Order**

**IX. Announcements**

**X. Snap Cup**

**Adjournment**



**Minutes of the 80<sup>th</sup> Senate**  
**Hofstra University Student Government Association**  
**October 29, 2015**  
**Green House, David S. Mack Student Center**

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**Call to Order at 6:07 P.M. on October 28, 2015**

**XI. Quorum Call**

A. President Guarino

B. Vice President Gallagher

C. Comptroller Senderowicz

D. Secretary McQuillan

- E. Senator Bekios
- F. Chairperson Casey
- G. Chairperson Gardner
- H. Chairperson Harris
- I. Chairperson Mishkin
- J. Chairperson Pollock
- K. Chairperson Shepherd
- L. Senator Craig
- M. Senator Durand
- N. Senator Esteban
- O. Senator Kutsch
- P. Senator Larrea
- Q. Senator Markakis
- R. Senator Martin
- S. Senator Narain
- T. Senator Normandin
- U. Senator Parbat
- V. Senator Ramdhani
- W. Senator Shah
- X. Senator Solis
- Y. Senator Stengel
- Z. Senator Taconnelli
- AA. Senator Tadbiri
- BB. Senator Valerio
- CC. Senator Wright
- DD. Senator Wu

**XII. Approval of Senate Minutes from October 22, 2015**

- A. Motion to pass the Senate Minutes from 10/22/15
  - i. Motion seconded
  - ii. Motion has passed

**XIII. Approval of the Cabinet Minutes from October 28, 2015**

A. Motion to pass the Cabinet Minutes from 10/28/15

- i. Motion seconded
- ii. Motion has passed

**XIV. Old Business**

A. Public Relation Minutes from October 20, 2015—W.Shepherd

B. Motion to pass the Public Relation Minutes from 10/20/15

- i. Motion seconded
- ii. Motion has passed

**XV. Executive Board Reports**

E. President—A. Guarino

- a. President Guarino reviewed her report to Senate and clarified any discrepancies with her report.

F. Vice President—D. Gallagher

- a. Vice President Gallagher attended the Rathskellar meeting where they discussed new plans for the greenhouse and the Rat. There are plans of adding a Starbucks to the greenhouse and making the Rat more of a lounge area. They plan on protecting the tables in the rat and preserving the culture already there, and do not intend on removing anything.
  - i. If anyone has any suggestions on what else can be added in place of a Starbucks forward those questions to Vice President Gallagher.

G. Comptroller—G. Senderowicz

- a. Will appoint IRCB Members tonight
  - i. Programmer Jean-Louis
  - ii. Programmer Le
  - iii. Programmer Mizuno
  - iv. Senator Narain
  - v. Senator Parbat
  - vi. Senator Solis
  - vii. Senator Tadbiri
  - viii. Senator Wright

H. Secretary—J. McQuillan

- a. No new Business

**XVI. Committee Chair Reports**

A. Appropriations—E. Casey

- i. Budget weekend is next weekend, November 6<sup>th</sup> and 7<sup>th</sup>.
- ii. Motion to pass the Appropriations Minutes from 10/27/15

1. Motion seconded
2. Motion has passed

**B. Club Relations—R. Cinquemani**

- i. These minutes were presented by Senator Bekios
- ii. Motion to pass the Club Relations Minutes from 10/28/15
  1. Motion seconded
  2. Motion has passed

**C. Programming—A. Gardner**

- i. Motion to pass the Programming Board Minutes from 10/26/15
  1. Motion seconded
  2. Motion has passed

**D. Public Relations—W. Shepherd**

- i. Motion to pass the Public Relations Minutes from 10/27/15
  1. Motion seconded
  2. Motion has passed

**E. Rules—N. Mishkin**

- i. The constitutional convention committee has been chosen
  1. Vice President Gallagher
  2. Senator Bekios
  3. Justice Gitlin
  4. Programmer Jean-Louis
  5. Senator Kutsch
  6. Senator Parbat
  7. Senator Wright
  8. Student Servces TBD
- ii. Motion to pass the Rules Minutes from 10/26/15
  1. Motion seconded
  2. Motion has passed

**F. Spirit—S. Harris**

- i. Chairperson Harris passes around sign ups to table for Pride Unleashed Week.
- ii. Chairperson Harris passes around a voting sheet for the windows of Hofstra Celebrates the Holidays.
- iii. Motion to pass the Spirit Minutes from 10/27/15

1. Motion seconded
2. Motion has passed

**G. Student Services—C. Pollock**

- i. Has also reached out to ROTC and Athletics to fund t-shirts.
- ii. If you would like to add poling questions to the iPads please reach out to Chairperson Pollock before Monday.
- iii. Motion to pass the Spirit Minutes from 10/21/15
  1. Motion seconded
  2. Motion has passed

**XVII. For the Good of the Order**

**XVIII. Announcements**

**XIX. Snap Cup**

**This meeting was adjourned at 7:34 P.M. on Thursday October 29, 2015.**

Hofstra University's  
Student Government Association  
Cabinet Meeting Minutes  
November 4, 2015  
Center for Student Collaboration Conference Room

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This meeting has been called to order at 8:05 P.M. on Wednesday November 4<sup>th</sup>, 2015.

Attendance: President Guarino, Vice President Gallagher, Comptroller Senderowicz, Secretary McQuillan, Chairperson Casey, Chairperson Cinquemani, Chairperson Gardner, Chairperson Harris, Chairperson Mishkin, Chairperson Pollock.

- I. Reflection and Gratitude Journal
- II. Presidential updates
- III. Updates
  - a. Review shared Google document that was created
  - b. Vice President Gallagher will be meeting with all chairs to discuss mid semester progress at some point next week.
  - c. Chairperson Harris
    - i. The university is trying to revamp the rooms in the student center and the commuter lounge. If you have any suggestions on what should go down in that area, bring them to Chairperson Harris, Chairperson Gardner, and Senator Valerio.
    - ii. Will purchase 8 tickets to raffle off at the prize wheel on the Wednesday of SAW.
  - d. Chairperson Pollock
    - i. Rich M from dining services wants to get involved with SAW by donating cookies or something for events. He would also like to get involved with the super bowl and have different themed foods for the different teams playing.
    - ii. SAW filter on Snapchat
- IV. Student Appreciation Week Debrief and polling
  - a. Polling Questions
    - i. What is your anticipated date of graduation?
      - 1. 2015
      - 2. 2016
      - 3. 2017

4. 2018
5. 2019
- ii. Are you a commuter or a resident?
  1. Commuter
    - a. What is one change you would like to see on campus as a commuter?
  2. Resident
    - a. What is one change you would like to see on campus as a resident?
- iii. Are you satisfied with the overall dining experience?
  1. Yes
    - a. Which of the following would **further enhance** your dining experience on campus?
      - i. Extended hours
      - ii. Lower prices
      - iii. More food options
        1. Please list what food options you would like to see.
      - iv. Other
        1. Open ended response
  2. No
    - a. Which of the following would **best improve** your dining experience on campus?
      - i. Extended hours
      - ii. Lower prices
      - iii. More food options
        1. Please list what food options you would like to see.
      - iv. Other
        1. Open ended response
- iv. Are you aware of the monthly food committee meetings that are open to all students?
  1. Yes
  2. No
- v. Would you be interested in a peer mentor program focused on your major, facilitated through the department?
  1. Yes
    - a. What is your major?
  2. No
- vi. When would you find it useful to extend the fitness center hours?
  1. Yes, especially during finals week (fall and spring semester)
    - a. Which of the following extended hours would you most likely utilize at the fitness center during the week?

- i. If it was open until midnight
    - ii. If it was open until 1 A.M.
    - iii. If it was open until 2 A.M.
  - 2. Yes, during the entire Fall and Spring semesters.
    - a. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - i. If it was open until midnight
      - ii. If it was open until 1 A.M.
      - iii. If it was open until 2 A.M.
  - 3. Yes, only during the Fall semester
    - a. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - i. If it was open until midnight
      - ii. If it was open until 1 A.M.
      - iii. If it was open until 2 A.M.
  - 4. Yes, only during the Spring semester
    - a. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - i. If it was open until midnight
      - ii. If it was open until 1 A.M.
      - iii. If it was open until 2 A.M.
  - 5. I would not find it useful to extend the fitness center hours
- vii. How active do you think the Student Government Association (SGA) is on campus?
  - 1. Very active, they are making change.
  - 2. Somewhat active
  - 3. Neither active nor inactive
  - 4. Somewhat inactive
  - 5. Inactive
  - 6. I've never heard of SGA
- viii. Motion to bring the original questions brought to the Rules committee on Monday evening with these new revised questions to Senate on Thursday 11/5.
  - 1. Motion Seconded
  - 2. Motion Passes

V. Chairperson R. Cinquemani with new legislation

- a. Chairperson Cinquemani has drafted legislation to show clubs what the potential ramifications will be when they violate the policies of holding an office space.
- b. Friendly amendments will be made and brought to Senate on Thursday 11/5.

c. Motion to add this legislation to the Senate agenda on Thursday 11/5.

i. Motion seconded

ii. Motion has passed

VI. Quick Karl Updates

VII. For good of the order

VIII. Vote on Sardines

This meeting has adjourned at 10:13 P.M. on Thursday November 4<sup>th</sup>, 2015.

## **Programming Board Minutes**

October 19<sup>th</sup>, 2015

Attendance: Chairwoman Gardner, Cory McBryan, Nyala Stagger, Priya Gupta, Sandy Le, Kasey Rossman, Kelly Mizuno, Danielle Klein

Guest: Carol Pollock

Meeting Commenced at 6:05

### **I. Discussed having a Toms event**

- a. Cannot be done do to financial reasons

### **II. Breast cancer bracelets will be given out during tabling**

### **III. Build a Friend**

- a. Will be on December 7<sup>th</sup> from 7-9 pm. Set up will start at 5:00 pm.
- b. The animals that are being ordered for the event is lions, elephants and monkeys.
- c. The art supplies in the storage cabinet can be used to decorate t-shirts for the animals.

### **IV. Student Appreciation Week**

- a. We will be tabling every day that week.
  - i. So far, we will be having a continental breakfast Monday morning, have a carnival/ prize wheel event during common hour, and possibly helping admissions hand out pizza in atrium one day.
- b. Will be doing a hot chocolate bar
  - i. Need to reach out to Hofstra concert's to see if they would like to do a joint event with their weekly coffee house series.
- c. Working with the student services committee to help plan events with the other departments on campus.
  - i. Carol will be updating the board about what departments on campus will be doing events and when these events will be happening.
- d. By next meeting, a set schedule of events for this week needs to be created.

### **V. Questions and Comments.**

Meeting Adjourned at 7:00 pm

Respectfully Submitted,  
Ashlyn Gardner  
Programming Chairwoman

**Mid-Semester Report of the President**  
**November 5<sup>th</sup>, 2015**

During the Fall 2015, the Student Government Association has placed a great emphasis on efficiency and effectiveness. They have focused attention on the following areas:

1. Creating a Humble and Professional Organization to Represent the Students
2. Collaboration Between Various Governing Bodies (e.g. IFSC, RSA)
3. Supporting Diversity
4. Sexual Assault Awareness
5. SGA's Image on Campus & Transparency (Includes redesigning of SGA website)
6. Streamlining Communication between Students and SGA as well as Students Administration
7. Enhancing Spirit on Campus and Within the Entire Community

The undergraduate student body elected Alyson Guarino & Damian Gallagher in support of the following vision:

*"To give every student an equal opportunity to attain an excellent education, achieve his or her fullest potential through discovering their value and purpose and to instill a feeling of pride within every member of the Hofstra community."*

The 2015-2016 Student Government Association Cabinet combined their individual visions to create a vision that they can all strive to execute in their daily role as a student leader, together:

*"Serving the Students by empowering, advocating, and providing a sense of belonging throughout the Hofstra community."*

The Student Government Association, which is structured to pursue work through 6 committees, a programming board and a judicial panel. Each of those committees/branches is expected to maintain the duties of the constitution, but they have each gone above and beyond to offer more for the student body. Beyond what is

expected, SGA has been busy each month in attempt to better advocate for students, be present with students, and support the students in various ways.

#### SGA Monthly Snapshot

\*The monthly Snapshots below include things that are above and beyond what our constitution requires, with the exception of retreat dates, spirit events and student appreciation week”

#### July

7/27/15: E-board attended ASGA conference, Philadelphia

#### August

8/28/15: Welcome Week Event: Transfer Student Q&A with SGA

8/29/15: Welcome Week Event: Bingo for Books

8/30/15: Cabinet Retreat

#### September

9/2/15: Face Time with SGA Tabling

9/8/15: First Election Information Session

9/9/15: Second Election Information Session (65 applications handed out, 28 handed back in to run in elections)

9/9/15: Face Time with SGA Tabling

9/10/15: Club Congress Event (146 club leaders swiped in. Not all students swiped in, just one from each club)

9/19/15: “Leadershape” Conference (6 SGA members attended)

9/21/15-9/25/15: Fall Fest Involvement (Collaborated with 3 other organizations, came in 3<sup>rd</sup> place for Lip Sync)

9/30/15: Face Time with SGA Tabling

#### October

10/6/15: SGA & IFSC Collaboration Meeting

10/7/15: Face Time with SGA Tabling

10/7/15: SGA & Usenate Collaboration Meeting

10/12/15: Support LGBTQIA Coming Out day (SGA wore Orange)

10/14/15: Tabling with SGA, RSA and Usenate

10/14/15: Student Services & Chill Event

10/17/15: Full SGA Retreat

10/21/15: Face Time with SGA Tabling

10/21/15: Reframing Sexual Assault Conversation event

10/21/15: Treasurer Training Event

10/22/15: Midnight Madness

10/22/15: Lions & Cubs Revealed (internal bonding)

10/23/15: SGA Photoshoot

10/26/15: SGA, RSA & Usenate Collaboration Meeting

10/28/15: Face Time with SGA Tabling  
10/28/15: Blessing Offer SGA & Pride Pals Event  
10/29/15: Ratskeller Renovation Meeting with Dining Services & Student Affairs

#### November

11/2/15: "Don't have a clue? Come to Budget Review Event"  
11/4/15: Face Time with SGA Tabling

#### Upcoming

11/9/15-11/13/15: Pride Unleashed Week  
11/11/15: Face Time with SGA Tabling  
11/14/15: Admissions Open House Tabling  
11/16/15-11/20/15: Student Appreciation Week  
11/18/15: Face Time with SGA Tabling  
11/25/15: Face Time with SGA Tabling  
11/30/15: Open House for Center for Student Collaboration  
11/30/15-12/1/15: Cabinet Final Presentations  
11/30/15-12/7/15: Hofstra Celebrates the Holidays  
12/2/15: Face Time with SGA Tabling  
12/7/15: Build-a-Friend Programming Event

The Student government Association has passed legislation this semester to change the role of the Programming Board. This was done to further unify SGA as one body. All programmers will be grandfathered in to becoming PR Associates. PR Associates will act as event planners that support the various committees within their responsibilities. PR Associates will be focused on ensuring SGA events accurately reflect our vision and will be concerned with our image on campus.

Internally, the Student Government Association has placed an emphasis on internal bonding through retreats, and implementing a program "Lions & Cubs" where all returning members are paired with a new member. Cabinet is exploring various ways of project management, and intend to continue finding the most efficient way to streamline project tasks, with the intention of spending less times in meetings and more times working with the students. To streamline communication within the entire organization, President Guarino has sent out weekly e-mails to remind the organization about upcoming events during the week.

The 2015-2016 members of the Student Government Association intend to advocate and represent the undergraduate student body to the best of their ability.

The Student Government Association aims to develop humble leaders.

The Student Government Association wants every member of the Hofstra pride to be proud that they will some day be a graduate of Hofstra University.

The members of the Student Government Association are open to feedback, and will continue to do their best to remain humble, professional, and true advocates for the undergraduate student body.

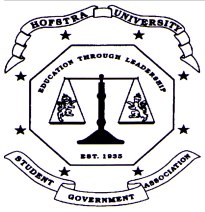
Respectfully Submitted,

President Alyson Guarino

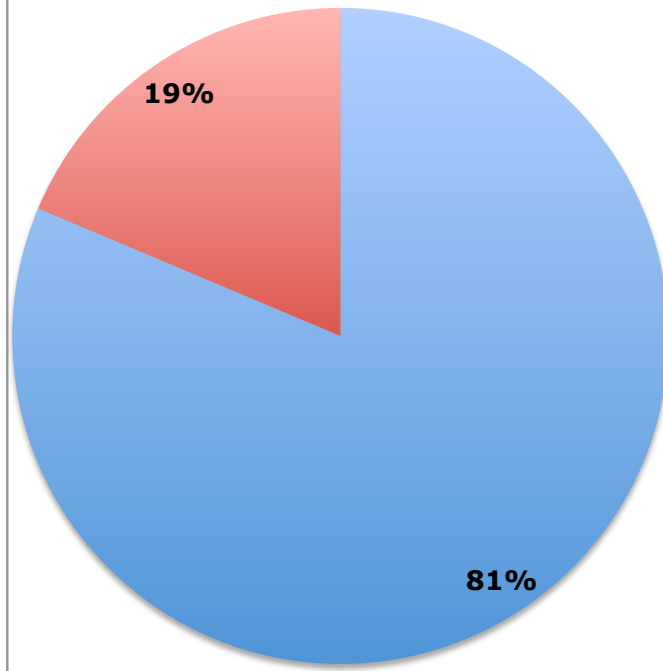


Mid-semester Report of the Comptroller  
October 29, 2015

**Summary of Transactions September 1<sup>st</sup> – October 29<sup>th</sup>, 2015**



From September 1st - October 29th  
Total used: \$116,317.11  
139 Transactions



### Breakdown of transactions per Club Category:

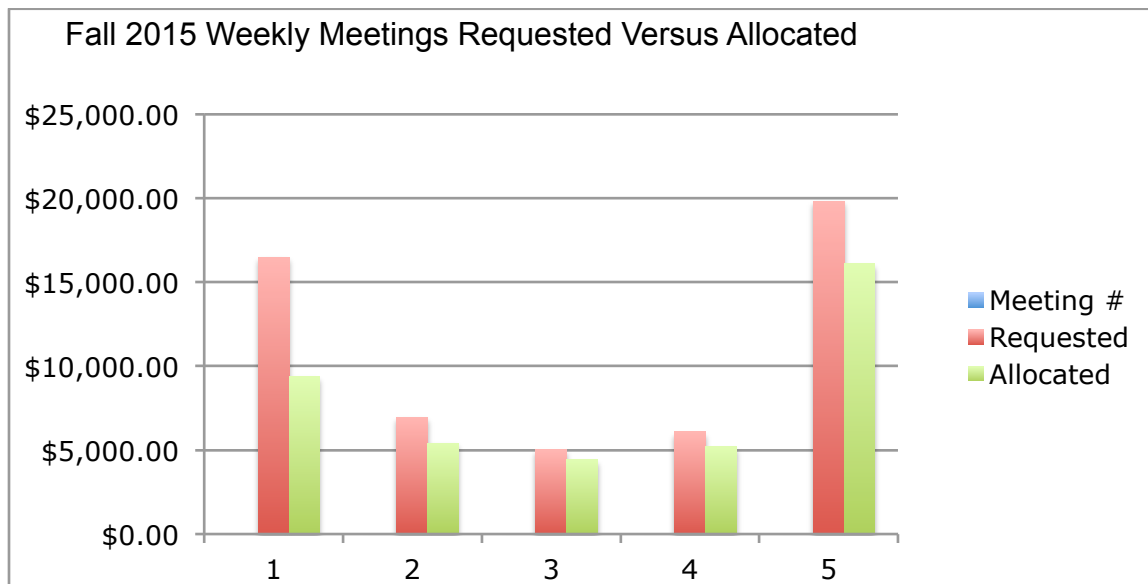
Row Labels	SGA Spent	Income Spent
Academic	\$80.10	\$64.00
Media	\$3,492.00	
Multicultural	\$9,403.09	\$1,461.00
Non-SGA		\$2,420.25
Performance	\$2,532.90	\$1,042.10
Politically- Socially Active	\$5,925.96	\$172.72
Pre-professional	\$4,153.27	\$4,310.42
Religious	\$9,935.46	\$397.93
Social	\$14,574.85	\$302.87

Sports	\$44,533.59	\$11,514.60
<b>Grand Total</b>	<b>\$94,631.22</b>	<b>\$21,685.89</b>

### Breakdown of transactions per Expense Category (Top 5)

Expense Category	SGA Spent	Income Spent
Conference/Tournament/Membership/Field Fees	\$35,724.03	\$4,711.00
Performer/speaker	\$13,740.25	\$334.50
Event	\$11,518.38	\$287.56
Food	\$10,728.22	\$2,453.33
Equipment	\$5,222.49	\$171.16

### Summary of Weekly Meetings September 1<sup>st</sup> to October 29<sup>th</sup>



Total Requested Fall 2015 Weekly Meetings: \$54,405.67

Total Allocated Spring 2015 Weekly Meetings: \$40,486.07

Left to Allocate during Fall 2015 Weekly Meetings: \$59,513.93

8<sup>th</sup> and last meeting: December 1<sup>st</sup>, 2015

**Fall 2015 Progress**

- I. IRCB
  - a. 8 members appointed on October 29, 2015
  - b. First meeting October 30, 2015
  - c. 32 clubs chosen to be audited- initial emails are to be sent out by November 6, 2015
  - d. Next meeting is on November 20, 2015
  
- II. Comptroller Database
  - a. Currently working with President Guarino and Mike Devlin in order to complete the database
  - b. Will have an updated data spreadsheet to send to him by Sunday, November 8<sup>th</sup>, 2015

Respectfully Submitted,

Comptroller Senderowicz

Appropriations Mid Semester Report  
Fall 2015

**MEETING 1: September 29, 2015**

Club Name	Club Category	Requested	Allocated	Total % Allo.
Culinary Club	Social	\$2,195.35	\$1,167.01	
Hofstra Rock Climbing	Club Sport	\$9,277.20	\$4,417.20	
Hofstra Quidditch	Club Sport	\$2,862.00	\$1,611.99	
Women's Rugby	Club Sport	\$1,668.07	\$1,668.07	
Pride Network	Multi-Cultural	\$500.00	\$500.00	
<b>Total</b>		<b>\$16,502.62</b>	<b>\$9,364.27</b>	<b>56.74%</b>

**MEETING 2: October 6, 2015**

Club Name	Club Category	Requested	Allocated	Total % Allo.
Men's Club Lacrosse	Club Sport	\$1,050.00	\$1,050.00	
Rhythmix	Performance	\$1,050.00	\$900.00	
Hofstra vs Zombies	Social	\$344.99	\$269.09	
Hofstra Model UN	Politically/Social	\$3,274.00	\$1,949.00	
Hofstra Ballroom Dance	Performance	\$1,250.00	\$1,250	

<b>Total</b>	<b>\$6, 968.99</b>	<b>\$5,418.09</b>	<b>77.75%</b>
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**MEETING 3: October 13, 2015**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
Culinary Club	Social	\$951.23	\$536.00	
Hofstra Advertising Club	Pre-Professional	\$690.00	\$690.00	
Hofstra English Society	Academic	\$450.00	\$394.60	
Nippon Culture Society	Multi-Cultural	\$246.91	\$220.79	
Men's Ultimate Frisbee	Club Sport	\$2,678.90	\$2,583.22	
<b>Total</b>		<b>\$5,017.04</b>	<b>\$4,424.61</b>	<b>88.29%</b>

**MEETING 4: October 20, 2015**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
Hofstra MAPS	Pre-Professional	\$585.82	\$585.42	
Masquerade	Performance	\$1,058.45	\$1,024.00	
Men's Club Soccer	Club Sport	\$1,835.00	\$1,500.00	
African Student Association	Multi-Cultural	\$1,648.00	\$1,125.95	
Chabad	Religious	\$950	\$950	
<b>Total</b>		<b>\$6,079.63</b>	<b>\$5,186.32</b>	<b>85.31%</b>

**MEETING 5: October 27, 2015**

Club Name	Club Category	Requested	Allocated	Total % Allo.
Powerlifting	Club Sport	\$2,500.00	\$2,500.00	81.12%
Together We Rise	Politically/Social	\$221.51	\$200.37	
Ice Hockey	Club Sport	\$8,617.93	\$7,725.00	
Computer Science Society	Academic	\$272.10	\$215.85	
NSBE	Pre-Professional	\$309.00	\$303.25	
Nippon Culture Society	Multi-Cultural	\$318.47	\$318.47	
Hofstra Amnesty International	Politically/Social	\$2,248.38	\$1,079.84	
Pride Network		\$5,350.00	\$5,000.00	
<b>Total</b>		<b>\$19,837.39</b>	<b>\$16,092.78</b>	

Meeting	Requested	Allocated	% Allo.
Meeting 1	\$16,502.62	\$9,364.27	56.74%
Meeting 2	\$6,968.99	\$5,418.09	77.75%
Meeting 3	\$5,017.04	\$4,424.61	88.29%
Meeting 4	\$6,079.63	\$5,186.32	85.31%
Meeting 5	\$19,837.39	\$16,092.78	81.12%
<b>Total</b>	<b>\$ 54,405.67</b>	<b>\$40,486.07</b>	<b>74.42%</b>

### Completed Initiatives

- Budget Review Event (November 2, 2015)
  - 15 clubs attended

### Future Initiatives

- Working with Concerts on alternative funding for Music Fest
- Creating legislation about having Concerts' budget be given a year in advance, and not a semester in advance

### Summary

- The Appropriations Committee has successfully held five meetings where they allocated funds to various clubs and organizations
  - The first few weeks only five clubs were seen, but the committee later opened the meetings up to eight clubs
- So far, the committee has seen twenty-eight (28) clubs; three of which were not unique and seen twice.
- They have allocated a total \$40, 486.07 so far this semester.

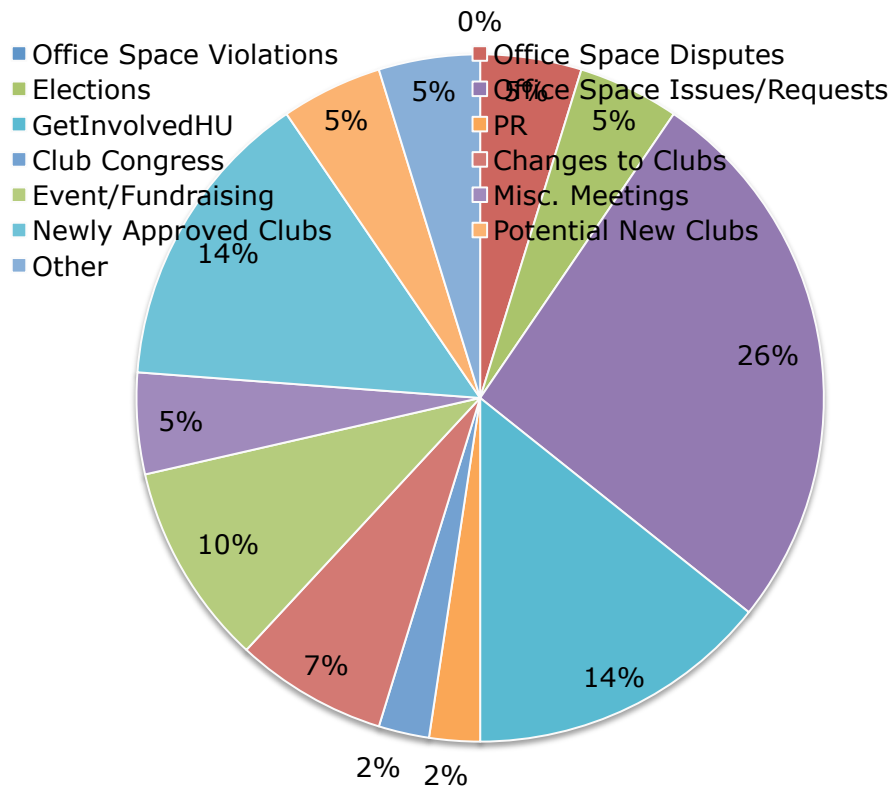
Respectfully Submitted,

Erin Casey  
Appropriations Chairwoman

Club Relations  
Mid-Semester Report  
October 28th, 2015

### Mid-Semester Communication & Meeting Overview

## Mid-Semester Communications



- Completed Meetings:
  - Nexus
  - Give Hope
  - Nonsense Humor Magazine
  - English Society
  - Body Positive
  - Hofstra Chronicle
- Requested Meetings From:
  - Commuter Student Association
  - Hofstra Actuarial Science Club
- Sat In On Meetings With:
  - Hofstra Concerts
  - Accounting Society

- Guitar Club

## In Progress/On Going Initiatives

- Club Registration Committee
- Social Media
  - Senator Bekios & Senator Martin are working on cleaning up Club Relations Facebook Page
  - Will ask clubs we meet with if they would like us to post their club meeting times or events on the page.
- Legislation on Office Space Violations
- Office Space Checks
  - Will occur before the end of the month
- Club Pride Day
  - Thursday of Student Appreciation Week
  - #HUclubpride
- Open Office Hours
  - Rita: Mondays and Thursdays 11 AM – 12 PM
- Office hours on club doors
- Going to club event in place of office hour
- Club Relations Blog (in conjunction with Public Relations) & Facebook
  - Weekly club spotlight
  - Club event spot light
  - Club event reminders
- Updating an Access File/Database to keep track of all club communications, issues, and meetings called the Club Relations & Organization Interaction Database (COID)

Club Relations Organization Interaction Database (COID)

<div>Open Communications</div> <div>Closed Communications</div> <div>Users</div> <div>Report Center</div>									
<div>New Issue</div> <div>Search...</div>									
ID	Organization	Status	Resolution	Priority	Assigned To	Opened By	Category	Opened Date	
35	Give Hope	2 - Active		1 - Critical		Rita Cinquemani	11 - Meeting	11/4/2015	
41	SGA Office Space Violation Legislati	2 - Active		1 - Critical		Rita Cinquemani	1 - Office Space Violation	11/4/2015	
40	Together We Rise at Hofstra	3 - Resolved	Will Follow Up	1 - Critical		Rita Cinquemani	2 - Office Space Dispute	11/4/2015	
39	Hofstra Running	3 - Resolved	Waiting for reply	1 - Critical		Rita Cinquemani	9 - Elections	11/4/2015	
38	Adopt a Dream	3 - Resolved	Waiting for reply	2 - Major		Rita Cinquemani	14 - Office Space/Supplies	11/4/2015	
35	Hofstra Actuarial Science	3 - Resolved	Waiting for reply	1 - Critical		Rita Cinquemani	12 - New Club	11/4/2015	
32	English Society	2 - Active		1 - Critical		Rita Cinquemani	10 - Event/Fundraising	11/4/2015	
31	English Society	3 - Resolved	Waiting for reply	3 - Minor		Rita Cinquemani	14 - Office Space/Supplies	11/4/2015	
28	Adopt a Dream	3 - Resolved	Will Follow Up	3 - Minor		Rita Cinquemani	14 - Office Space/Supplies	11/4/2015	
26	Strictly Steppin'	3 - Resolved	Will Follow Up	1 - Critical		Rita Cinquemani	7 - Other	11/4/2015	
25	Danceworks Office	3 - Resolved	Waiting for reply	3 - Minor		Rita Cinquemani	14 - Office Space/Supplies	11/4/2015	
18	Anthropology Club	3 - Resolved	Waiting for reply	3 - Minor		Rita Cinquemani	13 - Potential New Club	11/4/2015	
17	Veterans Organization	3 - Resolved	Will Follow Up	3 - Minor		Rita Cinquemani	13 - Potential New Club	11/4/2015	
16	11-4-15: Meeting With Karl	2 - Active		1 - Critical		Rita Cinquemani	11 - Meeting	11/4/2015	
14	NONSENSE Humor Magazine	3 - Resolved	Waiting for reply	2 - Major		Rita Cinquemani	10 - Event/Fundraising	10/28/2015	
13	Hofstra Body Positive	3 - Resolved	Waiting for reply	2 - Major		Rita Cinquemani	3 - GetInvolvedHU	10/28/2015	
12	College Republicans	3 - Resolved	Waiting for reply	3 - Minor		Rita Cinquemani	3 - GetInvolvedHU	10/28/2015	
11	Unknown Club	3 - Resolved	Waiting for reply	3 - Minor		Rita Cinquemani	3 - GetInvolvedHU	10/28/2015	
7	Hofstra Body Positive	3 - Resolved	Waiting for reply	4 - Trivial		Rita Cinquemani	5 - Club Congress	10/28/2015	
5	Computer Science Society	3 - Resolved	Will Follow Up	3 - Minor	Rita Cinquemani	Rita Cinquemani	6 - Changes to Club	10/28/2015	

## Completed Initiatives

- Office Space Disputes
  - Together We Rise at Hofstra & Hofstra Filmmakers Club

- Settled dispute among themselves
- Hofstra Chronicle, Nexus, & English Society
  - Collective meeting took place Wednesday, October 28<sup>th</sup>, 2015
  - English Society thanked SGA and invited senate to Open Mic night on November 16th at 8 in the Cultural Center Theater.
- Fundraising Packets
  - 75 + Fundraising Ideas
  - Senator Bekios created the cover
  - It was added to the treasurer packet
  - Has received praise from club leaders
- GetInvolvedHU
  - Met with Karl to discuss possible changes

### **Future Initiatives**

- Promote Co-sponsoring of clubs
  - Set up discussions between clubs in conjunction with OSLE (Senator Bekios)
- Reaching out to clubs asking if there is anything we can do
  - Each committee member will be assigned 5 SGA recognized clubs and will act as a contact
  - Open up committee meetings to club leaders
- How To Guide for clubs
  - Distribute to club leaders who missed club congress
  - Work with PR, Appropriations, and rules
- Club Congress Legislation
  - Replace 2<sup>nd</sup> club congress with “How to create a club” workshop
  - Description of club congress (Senator Solis)
- Club Space Allocation Legislation
  - Move Allocations to Fall semester & change office spaces during winter intermission
- Poster of all active clubs on campus to put in SC (Senator Tadbiri)
- Master calendar of club events/meeting (Headed by Senator Martin)
- Working with clubs to create annual traditions (Senator Bekios)

Respectfully Submitted,  
 Rita Cinquemani  
 Club Relations Chair

## Programming Board Mid-Semester Report Fall 2015

So far the programming board has not put on any events.

### Future Events

#### 1. Student Appreciation Week (11/16-11/20)

- a. During student appreciation week, we will be putting on four events.
  - i. On 11/16, we will be serving a continental breakfast to the students from 9-11am.
    - 1. We will be serving muffins, bagels, danishes, and coffees.
  - ii. On 11/18 during common hour, we will be having a prize wheel and giving out free popcorn.
    - 1. We will be doing Hofstra trivia and if the student answers the question right, they can spin the prize wheel. The prizes given will be lanyards, gift cards, and build a friend fast passes.
  - iii. On 11/19, we will be doing an event with Hofstra Concerts. We will be having a hot chocolate bar during their weekly coffee house.
  - iv. On 11/20 from 10-11:30, we will be having a candy bar in the atrium. There will be different types of candy and students will be allowed to personalize candy bags.
- b. My goal for student appreciation week is to get more students involved this year than in previous years.

#### 2. Build a Friend

- a. It will be on December 7<sup>th</sup> from 7-9pm.
- b. This year we will be having a safari themed event.
- c. The animals we will be having are lions, monkeys, and elephants plus the animals we have left over from last year.

- d. My goals for Build a Friend this year is for it be the best one we've ever had. Since this will be the last one we are putting on as the programming board, I want to have great turnout and it be successful. I also want a great turnout from other members of SGA.

### 3. PR Associates

- a. Starting in the spring of 2016, the programming board will be transitioned into PR associates.
- b. The purpose of the PR associates will be to organize and execute events on the behalf of SGA.
- c. Because the number of clubs on campus has grown since the creation of the programming, a variety of events have been put on. So while the original purpose of the programming board is no longer needed, the PR associates will focus more on promoting SGA events.

Respectfully submitted,

Ashlyn Gardner

## Public Relations Fall 2015 Mid Semester Report

November 3, 2015

- Strengths: social media, flyer design
- Opportunities: social media, "Face time" w/ SGA collateral, SGA wrap up (printed press)
- Threats: public opinion, dismantling concrete thoughts

### Completed→

#### Media Outreach:

- i. "Face time" with SGA, Wednesdays Common Hour
- ii. Safe Halloween handouts
- iii. Total Facebook reach (6 months) – 18,688 reach (i.e.: views)
  - a. Summer (June, July, August) – 7,920
  - b. September – 2,834 target reach
  - c. October – 7,246 target reach
  - d. November – 688 target reach

#### Social Media Campaigns:

- Facebook: 1,177 likes

- Instagram: 229 followers
  - Twitter: 616 followers
- i. Midnight Madness Countdown – 1,715 target reach
  - ii. #Quotesfromcabinet – 2,870 target reach
  - iii. Most popular post:
    - a. Phone Charging Photo – 3,154 target reach
    - b. Student Services & Chill – 1,444 target reach
    - c. Blessing Offor – 1,062 target reach

#### **In Progress→**

- Student Appreciation week promotions (atrium poster, dorm handouts, colored flyers)
- New Face time with SGA approach (collateral)
- Website renovations (SGA photo shoot complete!)
- SGA info graphic (survey completed, compiling data)
- October Press Release

Respectfully submitted,  
Whitney Shepherd  
Public Relations Chairwoman

### **Rules Mid-Semester Report- November 5, 2015**

- I. Clubs
  - a. Pi Kappa Delta came for SGA recognition
    - i. Passed
  - b. Commuter Student Association came for SGA recognition
    - i. Passed
  - c. Together We Rise came to update constitution
    - i. Passed
  - d. 180 Degrees Consulting came for SGA recognition
    - i. Not passed
- II. Legislation
  - a. PR Association Legislation was passed
  - b. Office Space Violation Legislation was passed

- III. Appointed Archivist and Ethics and Conduct Chair
  - a. Abby Normandin was appointed as Archivist
  - b. Silvia Monroy was appointed as Ethics and Conduct Chair
- IV. Constitutional Audits
  - a. 69 constitutions were audited
    - i. 23 were passed
    - ii. 7 emails were sent out to add SGA's preamble
    - iii. 39 need further actions
- V. Constitutional Convention
  - a. Committee was chosen
  - b. Will be held Friday, January 29 and Saturday, January 30 (time tbd)
- VI. Open Door Hours
  - a. Held on October 16 from 12:00- 1:00 pm
  - b. Scheduled two more for November 13 and December 4 from 12:00- 1:00 pm

Respectfully submitted,  
 Natalie Mishkin  
 Rules Chairwoman

***Student Services Committee***  
***Hofstra Student Government Association***  
***Hofstra University, Long Island, New York***  
 Mid – Semester Report

- I. Proposals
  - a. Proposal written to Student Affairs asking them to financially support us in purchasing The New York Times subscriptions
  - b. Proposal written to Provost, in conjunction with the University Bookstore, to hold professors accountable contractually for submitting book orders in on time

- II. Provost Scholar Reception
  - a. Ordered food for the reception as well as received bookstore gift cards for Provost Scholar recipients
- III. Student Appreciation Week
  - a. Reached out to a total of **12** campus organizations and offices
    - i. Office of Undergraduate Admissions
    - ii. Resident Student Association
    - iii. Office of Off Campus Living and Commuting Student Services
    - iv. National Residence Hall Honorary
    - v. Inter-Fraternity and Sorority Council
    - vi. Office of Leadership and Engagement
    - vii. Hofstra Athletics
    - viii. The Career Center
    - ix. The Writing Center
    - x. University Senate
    - xi. The Hofstra University Bookstore
    - xii. ROTC
  - b. Wrist bands and 750 T-shirts ordered
  - c. Offices and organizations are contributing in all different ways – T-shirt finances, manpower, giveaways, etc.
- IV. Connecting with student body
  - a. Tabling in the Student Center Atrium
  - b. “Student Services and Chill” received over **30** new suggestions, and connected students to the new Commuter Student Association
  - c. Met **3** students with an interest of sitting in on committee meetings
- V. Dining
  - a. Have had an SGA representation at the monthly dining committee meetings

Respectfully Submitted,  
Chairperson Pollock

Hofstra University  
Student Government Association  
Two Thousand Fifteen

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Office Space Violation Legislation

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Taken from the SGA Policy Series, updated 02.09.12 Section VII. Club Relations Committee

A. Office Space Procedures

6. Club Office Space Policies

- a. These policies and procedures must be followed by any club or organization that uses an office space through the Student Government Association (SGA).
- b. Failure to follow these policies could result in fines and/or revocation of club office space privileges. The purpose of these policies is to keep club offices safe, sanitary, and organized.
- c. SGA reserves the right to distribute these office spaces how they see fit, audit throughout the year and re-access all office allocations at the end of each academic year. The decision(s) must be presented to and approved by the Office of Student Leadership and **Activities Engagement**.
- d. General Expectations
  - i. All Clubs/Organizations are expected to use their office space solely for the purpose of conducting official club business. No students are permitted to reside in, sleep in, or utilize the office space for personal use.
  - ii. No organization is allowed to bring in furniture into their office (e.g. desks, refrigerators, couches, or file cabinets) without prior approval by SGA and Hofstra University. Any furniture in the office is considered property of Hofstra University.
  - iii. All office spaces must **abide by** ~~meet~~ all fire codes **and the Guide to Pride.** ~~and They are also~~ subject to random checks.
  - iv. Posters, flyers, and stickers may be attached to the office doors and walls provided that they **do not damage** the surface. Staples and thumbtacks are strictly forbidden. They cannot block any windows, including the one on the door. ~~Organizations must follow posting policies including adherence to fire safety codes and the Guide to Pride.~~
  - v. The tenant organization and club's primary contact are responsible for all activities that occur within the office space. This includes the actions of all persons in the office.

- vi. There is absolutely no smoking, alcohol, or drugs allowed, at any time, **regardless of a member's age**, in office spaces in the Student Center. Any violation will result in immediate revocation of the club office space **by SGA** and disciplinary action through the Office of Community Standards.
- vii. The club office space will not be altered or painted in any way by the tenant organization, including but not limited to, writing on the walls.
- viii. The tenant is expected to keep the office space tidy and organized. Clutter, trash, and junk must be removed from the office space.
- ix. Any items used for the purpose of the club that has been funded by SGA must be stored in an administrative building (ie. NOT dorm rooms, cars etc.) Please talk to ~~SGA~~ **the Club Relations Chair** prior to purchasing **items**, to ensure there is a space to store the item/s.
- e. Consequences
  - i. All Clubs/Organizations are responsible for any damages that occur to the office space and office furniture. This includes minor damages as well as major damages/defacement.
  - ii. The tenant organization is expected to pay for any replacement furniture or painting needed due to defacement, in addition to fines.
  - iii. Violations of any of the above policies will be ~~assessed~~ **investigated by a special committee formed by the Club Relations Committee and the Rules Committee. All evidence will then be brought to the Judicial Panel who will conduct an investigation hearing overseen by the Club Relations and Rules Chairpersons. After said hearing, and the group** will be held accountable with either a fine, probation, or loss of the office space. In the event of the latter, the office will be returned to SGA to be allocated to another club.
  - iv. **Anything in violation of the Guide to Pride will receive disciplinary action from the Office of Community Standards, as well as a fine from SGA and/or loss of office space.**

Degree of Offense	Minor Offense (ex: Office Hour Violation/Club Dispute)	Intermediate Offense (ex: Destruction of Property)	Major Offense (ex: Alcohol and other Prohibited Items)
1st Offense	Warning Letter	Warning Letter, Fine and/or Meeting with Club Relations Chair	Investigative Hearing by Judicial Panel/Office of Community standards
2nd Offense	Meeting with Club Relations Chair	Fine and Investigative Hearing by Judicial Panel	Loss of Club Office Space and Fine

3rd Offense	Discretion of Senate/Club Relations Committee	Loss of Club Office Space and Fine	Discretion of Senate, Club Relations Committee, and OSLE
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Respectfully Submitted,

Rita Cinquemani  
Club Relations  
Chairperson

Ben Martin  
Senator

Lola Solis  
Senator

Sabrina Bekios  
Senator

Mana Tadbiri  
Senator

Hofstra University  
Student Government Association  
Two Thousand Fifteen

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#### Office Space Violation Legislation-ADJUSTED

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Taken from the SGA Policy Series, updated 02.09.12 Section VII. Club Relations Committee

#### A. Office Space Procedures

##### 7. Club Office Space Policies

- f. These policies and procedures must be followed by any club or organization that uses an office space through the Student Government Association (SGA).
- g. Failure to follow these policies could result in fines and/or revocation of club office space privileges. The purpose of these policies is to keep club offices safe, sanitary, and organized.
- h. SGA reserves the right to distribute these office spaces how they see fit, audit throughout the year and re-access all office allocations at the end of each academic year. The decision(s) must be presented to and approved by the Office of Student Leadership and Activities **Engagement**.
- i. General Expectations
  - x. All Clubs/Organizations are expected to use their office space solely for the purpose of conducting official club business. No students are permitted to reside in, sleep in, or utilize the office space for personal use.
  - xi. No organization is allowed to bring in furniture into their office (e.g. desks, refrigerators, couches, or file cabinets) without prior approval by SGA and Hofstra University. Any furniture in the office is considered property of Hofstra University.
  - xii. All office spaces must **abide by** ~~meet~~ all fire codes **and the Guide to Pride.** ~~and They~~ **are also** subject to random checks.

- xiii. Posters, flyers, and stickers may be attached to the office doors and walls provided that they **do not damage** the surface. Staples and thumbtacks are strictly forbidden. They cannot block any windows, including the one on the door. Organizations must follow posting policies including adherence to fire safety codes and the Guide to Pride.
- xiv. The tenant organization and club's primary contact are responsible for all activities that occur within the office space. This includes the actions of all persons in the office.
- xv. There is absolutely no smoking, alcohol, or drugs allowed, at any time, **regardless of a member's age**, in office spaces in the Student Center. Any violation will result in immediate revocation of the club office space **by SGA** and disciplinary action through the Office of Community Standards.
- xvi. The club office space will not be altered or painted in any way by the tenant organization, including but not limited to, writing on the walls.
- xvii. The tenant is expected to keep the office space tidy and organized. Clutter, trash, and junk must be removed from the office space.
- xviii. Any items used for the purpose of the club that has been funded by SGA must be stored in an administrative building (ie. NOT dorm rooms, cars etc.) Please talk to **SGA the Club Relations Chair** prior to purchasing **items**, to ensure there is a space to store the item/s.
- j. Consequences
  - v. All Clubs/Organizations are responsible for any damages that occur to the office space and office furniture. This includes minor damages as well as major damages/defacement.
  - vi. The tenant organization is expected to pay for any replacement furniture or painting needed due to defacement, in addition to fines.
  - vii. Violations of any of the above policies will be ~~assessed~~ **investigated by a special committee formed by the Club Relations Committee and the Rules Committee. All evidence will then be brought to the Judicial Panel who will conduct an investigation hearing overseen by the Club Relations and Rules Chairpersons. After said hearing,** and the group will be held accountable with either a fine, probation, or loss of the office space. In the event of the latter, the office will be returned to SGA to be allocated to another club.
  - viii. **Anything in violation of the Guide to Pride will receive disciplinary action from the Office of Community Standards, as well as a fine from SGA and/or loss of office space.**

Degree of Offense	Minor Offense (ex: Office Hour Violation/Club Dispute)	Intermediate Offense (ex: Destruction of Property)	Major Offense (ex: Alcohol and other Prohibited Items)
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1st Offense	Warning Letter	Warning Letter, Fine and/or Meeting with Club Relations Chair	Investigative Hearing by Judicial Panel/Office of Community standards
2nd Offense	Meeting with Club Relations Chair	Fine and Investigative Hearing by Judicial Panel	Loss of Club Office Space and Fine
3rd Offense	Discretion of Senate/Club Relations Committee	Loss of Club Office Space and Fine	

**\*\*\*It is up to the discretion of Senate, the Club Relations Committee, and/or OSLE to take additional action when necessary.**

Respectfully Submitted,

Rita Cinquemani  
Club Relations  
Chairperson

Ben Martin  
Senator

Lola Solis  
Senator

Sabrina Bekios  
Senator

Mana Tadbiri  
Senator

### Student Appreciation Week Questions that Passed Through Rules

1. What class standing are you?
2. Are you a commuter or resident?
  - a. What is one change you would like to see as a commuter?
3. Are you satisfied with the overall dining experience?
  - a. Why or why not?
  - b. Are you aware of the monthly food committee meetings that are open to all students?
4. If the fitness center had longer hours, would you utilize it more?
5. Would you be interested in a peer-mentor program focused on your major facilitated through the department?
6. At which dining location would you like to see longer hours?
7. What is one thing you would change about your Hofstra experience?
8. On a scale of 1-10, how active do you think SGA is on campus?

### Cabinet Passed Student Appreciation Week Questions

1. What is your anticipated date of graduation?
  - a. 2015
  - b. 2016
  - c. 2017
  - d. 2018
  - e. 2019
2. Are you a commuter or a resident?
  - a. Commuter
    - i. What is one change you would like to see on campus as a commuter?
  - b. Resident
    - i. What is one change you would like to see on campus as a resident?
3. Are you satisfied with the overall dining experience?
  - a. Yes
    - i. Which of the following would **further enhance** your dining experience on campus?
      - i. Extended hours
      - ii. Lower prices
      - iii. More food options
    2. Please list what food options you would like to see?

- iv. Other
- 3. Open ended response
- b. No
- 4. Which of the following would **best improve** your dining experience on campus?
  - a. Extended hours
  - b. Lower prices
  - c. More food options
    - i. Please list what food options you would like to see?
  - d. Other
    - i. Open ended response
- 5. Are you aware of the monthly food committee meetings that are open to all students?
  - a. Yes
  - b. No
- 6. Would you be interested in a peer mentor program focused on your major, facilitated through the department?
  - a. Yes
    - 1. What is your major?
  - b. No
- 7. Would you find it useful to extend the fitness center hours?
  - a. Yes, especially during finals week (fall and spring semester)
    - i. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - 1. If it was open until midnight
      - 2. If it was open until 1 A.M.
      - 3. If it was open until 2 A.M.
  - b. Yes, during the entire Fall and Spring semesters.
    - i. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - 1. If it was open until midnight
      - 2. If it was open until 1 A.M.
      - 3. If it was open until 2 A.M.
  - c. Yes, only during the Fall semester
    - i. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - 1. If it was open until midnight
      - 2. If it was open until 1 A.M.
      - 3. If it was open until 2 A.M.
  - d. Yes, only during the Spring semester
    - i. Which of the following extended hours would you most likely utilize at the fitness center during the week?
      - 1. If it was open until midnight
      - 2. If it was open until 1 A.M.
      - 3. If it was open until 2 A.M.

- e. I would not find it useful to extend the fitness center hours
8. How active do you think the Student Government Association (SGA) is on campus?
- a. Very active, they are making change.
  - b. Somewhat active
  - c. Neither active nor inactive
  - d. Somewhat inactive
  - e. Inactive
  - f. I've never heard of SGA

#### Vice President Report

Committee	Rules	Appropriations	Public Relations	Spirit	Club Relations	Student Services
Meeting Time	6:30	6:15	6:15	6:30	6:30	6:30
Meeting Day	Monday	Tuesday	Tuesday	Tuesday	Wednesday	Wednesday
Meeting Place	242 Conf. Room	242 Conf. Room	SGA Office	SGA Office	SGA Office	242 Conf. Room
Chair	N. Mishkin	E. Casey	W. Shepherd	S. Harris	Rita Cinquemani	C. Pollock
Senators on	James Markakis	Gaby Senderowicz	Dana Craig	Greg Stengel	Sabrina Bekios	Rita Cinquemani
	Abby Normandin	Anthony Ramdhani	Victor Parbat	Katrina Tacconelli	Ben Martin	Sarah Esteban

	Silvia Monroy	David Durand		Rina Wu	Lola Solis	Pratik Shah
		Max Kutsch		Madison Wright	Mana Tadbiri	Kevin Larrea
				Janet Narain		Jonathan Valerio

**Other Relative Announcements:**

- A. Relay for Life
  - a. A team has been made, please sign up and register if you haven't already done so (you still have plenty of time)
- B. Remodeling of the Rat
  - a. Looking for Senators interested in attending ad hoc committee to review the Rat
- C. Title IX Training to come, so please check your emails
- D. Drive for Initiatives: Your SGA is Calling for More
  - a. What is an initiative:
    - i. Discuss with your chair what you'd like to pursue
    - ii. Lie out, in a paragraph what sparked this initiative
    - iii. Who will this affect?
    - iv. Establish a timeline of when you would like to complete this?
    - v. What are the ends to which you are trying to achieve and how will you get there

Respectfully submitted,

Damian Gallagher  
Vice President

**IRCB Minutes**

October 30, 2015

Center for Student Collaboration SC 242, Conference Room

- I. Attendance
  - a. Meeting called to order at 1:05 PM

- b. Present: Janet Narrain, Mana Tadbiri, Sandy Le, Kelly Mizuno, Lola Solis, Chairperson Casey (visiting)
  - c. Late (excused): Madison Wright, Victor Parbat
  - d. Absent (excused): Sam Jean-Louis
- II. Why are we here?
- III. Process
  - a. Email all of your clubs
  - b. Set a time to meet
  - c. Meet with all of your clubs
    - i. Start with small talk- be friendly!
    - ii. Ease into the conversation- they are not being punished
    - iii. You are a resource to them- please ask if they need help
    - iv. Audit form & sign off
    - v. Put audit form in my SGA mail box
- IV. Assignment of clubs
  - a. Culinary Club- Mana
  - b. MotorSports Engineering- Sandy
  - c. Hofstra Filmmaker's Club (HFC)- Janet
  - d. HAMA- Kelly
  - e. NABA- Sam
  - f. Phi Iota Alpha- Lola
  - g. SP!T- Sandy
  - h. Interfaith- Sam
  - i. Muslim Student Association- Victor
  - j. Billiards- Janet
  - k. Club Volleyball- Kelly
  - l. Ski and Snowboarding- Janet
  - m. Adopt a Dream- Madison
  - n. Alpha Phi Omega (APO)- Lola
  - o. Amnesty International- Madison
  - p. Hofstra Democrats- Lola
  - q. Discovery Club- Mana
  - r. In the Lines- Sandy
  - s. Students for Liberty- Lola
  - t. Pride Network- Kelly
  - u. Be Kind, Step up- Mana
  - v. Guitar Club- Janet
  - w. FORM Gallery- Sam
  - x. HEAT- Madison
  - y. Astronomical Society- Victor
  - z. APHOS- Mana
  - aa. ASCD- Sam
  - bb. FMA- Victor
  - cc. ILSB- Sandy
  - dd. USITT- Sam
  - ee. Phi Alpha Delta- Kelly
  - ff. Society of Physics Students- Sam
- V. Questions?

- VI. I will be sending the template of the email, Treasurer packet, treasurer trackers, list of OSLE/Rec contact persons, and audit form by tonight or tomorrow morning. Emails to clubs should be sent out by **November 6th**.
- VII. Our next meeting will be: **November 20<sup>th</sup>** at 1 pm.
- VIII. Meeting adjourned at 1:56 pm.

Respectfully Submitted,

Comptroller Senderowicz

**Appropriations Minutes**  
November 3, 2015

Attendance: Chairwoman Casey, Comptroller Senderowicz, Senator Durand, Senator Kutsch, and Senator Ramdhani

Meeting Commenced: 6:15 PM

1. Women's Ultimate

Requested: \$1374.95

Travel Fees-Delaware, Travel Fees-Rutgers, Travel Fees-Fall Brawl

**Allocated: \$1374.94**

Mileage Reimbursement-Delaware; \$731.40

Mileage Reimbursement-Rutgers; \$268.64

Travel Fees-Fall Brawl; \$374.90

2. Mock Trial

Requested:\$232.30

Travel Reimbursement fees

**Allocated:\$ 232.30**

Travel Reimbursement Fees; \$232.30

3. Danceworks

Requested: \$277.71

Fall Festival supplies

**Allocated: \$277.71**

Fall Fest; \$277.71

4. United States Institute of Theatre Technology (USITT)

Requested: \$400

Books, Art Supplies, Candy

**Allocated: \$392.80**

Books; \$148.45

Art Supplies; \$94.60

Candy; \$149.75

5. Hofstra English Society

Requested: \$469.80

Coffee House / Open Mic. food, Fall Showcase food

**Allocated:** \$449.00

Coffee House/ Open Mic.; \$192.10

Fall Showcase; \$256.90

Total Requested: \$2754.76

Total Allocated: \$2726.75

Meeting Adjourned: 9:00pm

Respectfully submitted,

Erin Casey

Appropriations Chairwoman

Club Relations  
Minutes  
November 4th, 2015

Attendance: Chairperson Cinquemani, Senator Bekios, Senator Martin, Senator Tadbiri, Senator Solis

Meeting Commenced: 6:00 PM

1. Updates
  - a. Office Space Dispute
    - i. Collective meeting took place Wednesday, October 28<sup>th</sup>, 2015
    - ii. All parties left happy and thanked the committee
    - iii. English Society thanked SGA and invited senate to Open Mic night on November 16<sup>th</sup> at 8 PM in the Cultural Center Theater.
  - b. Fundraising Packets
    - i. Finalized & was emailed last week with the treasurer packet to clubs
  - c. Social Media
    - i. Facebook
      1. Senator Bekios & Senator Martin cleaned up Club Relations Facebook Page
      2. Will continue to ask clubs we meet with if they would like us to post their club meeting times or events on the page.
      3. Waiting for official Club Relations Photo
    - ii. Blog
      1. Initial post is going out Friday
      2. Each member is going to reach out to various club eboards asking if they would like their meeting times/events publicized.
      3. Senator Bekios is going to post about Dance Works show (Nov 6<sup>th</sup>/7<sup>th</sup>)
      4. Senator Tadbiri is going to post about Netherland's Hall Council (Nov 10<sup>th</sup>)
      5. Senator Solis is going to post about Open Mic Night (Nov 16<sup>th</sup>)
      6. Senator Martin is going to post about BSU event (Nov 11<sup>th</sup>)
  - d. GetInvolvedHU
    - i. Met with Karl and made some suggestions on how to improve the system (adding club meeting times/place on the homepage for each club)
    - ii. Discussed membership issues that clubs were having
    - iii. Discussed club office hours (recommend to post in news on the club's page)
2. Cards for the 1000 Thanks Project
3. Meeting with clubs
  - a. Met with Nonsense Humor
  - b. Met with Give Hope
4. Finalized Legislation on Office Space Violations
5. Office Space Checks

- a. November 13<sup>th</sup> at 12 PM
  - b. Senator Tadbiri will join
- 6. Club Pride Day
  - a. Thursday of Student Appreciation Week
  - b. Most people per photo or most photos? Prefer most photos.
  - c. #HUclubpride
  - d. Prize will be a pizza party
- 7. Office Dispute
  - a. Resolved amongst themselves
- 8. Initial paragraphs for new initiative ideas are due next Wednesday
  - a. Discussions between clubs in conjunction with OSLE (Senator Bekios)
  - b. Club congress Legislation (Senator Solis)
  - c. Poster of all active clubs on campus to put in SC (Senator Tadbiri)
  - d. Master calendar of club events/meeting (Headed by Senator Martin)
  - e. Working with clubs to create annual traditions (Senator Bekios)

Meeting Adjourned: 7:15 PM

Respectfully Submitted,  
 Rita Cinquemani  
 Club Relations Chair

### **Programming Board Minutes**

November 2<sup>nd</sup>, 2015

Attendance: Chairwoman Gardner, Cory McBryan, Kelly Mizuno, Michelle Hoang, Sandy Le, Ellen Boyle, Sam Jean-Louis, Kasey Rossman, Medea Giordano, Priya Gupta, Nyala Stagger

Meeting commenced at 6:02pm

- I. Worked on 1000 Thanks (& giving) Project
  
- II. Student Appreciation Week

- a. For our continental breakfast, we narrowed down the food options to muffins, danishes, bagels, and coffee
- b. The candy bar on Friday the 20<sup>th</sup> will be from 10-11:30
  - i. Will be going to Costco to buy candy either Friday the 13<sup>th</sup> or Saturday the 14<sup>th</sup>

### III. Build a Friend

- a. Nyala will be creating the flyer.
  - i. She will also be creating sneak peaks and hints about the animals we will be having on the days leading up to the event
- b. During the event, students will have the opportunity to decorate their bear's t-shirt.

### IV. Questions and Comments

Meeting Adjourned at 6:20pm  
Respectfully Submitted,

Ashlyn Gardner  
Programming Board Chair

## Public Relations Minutes

November 3, 2015

Attendance: Dana C., Victor P., Whitney S.

Meeting commenced: 6:18 PM

#### 1) Special Business

- a. Student Appreciation Week flyers! (campus wide flyer, social media day invites) Nov.16 – 20<sup>th</sup>
- b. Club Pride Day contest hashtag?(open profile, must have hashtag (#HUClub, #HUClubPride), club shirt/or sign, photo MUST include a sign that says 2015
- c. Center for Student Collaboration Nov. 30<sup>th</sup> @4-6
- d. October press release – Due November 10!

- e. New flyer google doc request form!
- f. Promo ideas for "Facetime with SGA" (Instagram poster)
  - i. Water bottles - Dana
  - ii. Flash drive - Victor
  - iii. Bottle sleeves - Dana
  - iv. External chargers - Victor
- g. Give Thanks cards!

## 2) Current Projects

### a. Website photo shoot pics!

- i. Sent out!
- ii. Disclaimer: The university picked the headshots not me!

### b. Senate Info Graphic updates?

- i. What are the numbers (32)
- ii. Giant Instagram photo grid design!

### c. Website Renovations

- i. Meeting with Karl and Colin, Friday @2pm

Meeting adjourned: 6:57 PM  
 Respectfully submitted,  
 Whitney Shepherd  
 Public Relations Chairwoman

## Rules Minutes

November 2, 2015

Attendance: Natalie Mishkin, Jimmy Markakis, Abby Normandin, Silvia Monroy  
 Meeting commenced: 6:30 P.M.

### 1. Together We Rise at Hofstra

- a. Updated club constitution to add new G-board positions
- b. Fixed a few grammatical mistakes

- c. Passed 4-0
- 2. 180 Consulting
  - a. Came for SGA recognition
  - b. Discussed positions and exclusivity
  - c. Did not pass
    - i. Needed to add more sections about membership
    - ii. They will come to Rules next week
- 3. Office Space Violation Legislation
  - a. Sets punishments for different degrees of office space offenses
  - b. Passed 4-0
- 4. Student Appreciation Week Questions
  - a. Discussed, reworded, and ordered questions
  - b. Will be further discussed at Cabinet and Senate
- 5. Audit Club Constitutions
  - a. 24 Constitutions were audited this week.
  - b. Went over each Constitution that was audited this week.
  - c. Placed Constitutions into two (2) categories with regard to what steps must be taken next.
  - d. Assigned each committee member to his/her assignment for the week.
  - e. Assigned committee members to send out emails.
- 6. Thank you cards

Meeting adjourned 8:50 P.M.

Respectfully submitted,  
Natalie Mishkin  
Rules Chairwoman

***Student Services Committee  
Hofstra Student Government Association  
Hofstra University, Long Island, New York***

November 4, 2015

Attendance: Senator Stengel, Senator Esteban, Senator Larrea, Senator Valerio, and  
Chairperson Pollock

Attended Food Committee Meeting: Senator Shah

Guests: Senator Normandin and Joe Signorille (Commuter Rep)

- I. Call to Order: 6:37PM
  
- II. Student Appreciation Week Nov. 16th – Nov. 20<sup>th</sup>
  - a. Signed up for tabling during the week
  - b. T-shirts and wrist bands have been ordered
  - c. Finalized Schedule
  - d. Snapchat geofilter for the week will be made by student Sarah Puckett
  - e. Poling questions
    - i. Brought to Rules Committee
    - ii. To be approved in Cabinet and Senate
  - f. Reviewed mid-semester reports
  - g. Give Thanks Cards
  
- III. Adjournment: 7:33pm

Respectfully Submitted,  
Carol Pollock  
Students Services Chairperson