

# STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY®

CELEBRATES ITS 80<sup>TH</sup> SENATE  
1935 - 2015

## **Agenda of the 80<sup>th</sup> Senate** Hofstra University Student Government Association March 10, 2016 Green House, David S. Mack Student Center

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### Call to Order

- I. **Quorum Call**
- II. **Approval of Senate Minutes from March 3, 2016**
- III. **Approval of the Cabinet Minutes from March 9, 2016**
- IV. **New Business**
  - A. **SGA Recognition Hearing for Actuarial Science Club**
- V. **Executive Board Reports**
  - A. President—A. Guarino
  - B. Vice President—D. Gallagher
  - C. Comptroller—G. Senderowicz
  - D. Secretary—A. Goldstein
- VI. **Committee Chair Reports**
  - A. Appropriations—E. Casey
  - B. Club Relations—L. Solis
  - C. Public Relations—W. Shepherd
  - D. Rules—N. Mishkin
  - E. Student Services—R. Cinquemani
- VII. **For the Good of the Order**
- VIII. **Announcements**
- IX. **Snap Cup**

### Adjournment

# STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY



## Minutes of the 80<sup>th</sup> Senate Hofstra University Student Government Association March 3, 2016 Greenhouse, David S. Mack Student Center

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This meeting was called to order at 18:06 on Thursday, March 3<sup>rd</sup>, 2016.

### I. Quorum Call

- A. Vice President Gallagher
- B. Secretary Goldstein
- C. Comptroller Senderowicz
- D. Chairperson Casey
- E. Chairperson Solis
- F. Chairperson Shepherd
- G. Chairperson Mishkin
- H. Chairperson Cinquemani
- I. Chairperson Shepherd
- J. Senator Bekios
- K. Senator Craig
- L. Senator Durand
- M. Senator Esteban
- N. Senator Gardner
- O. Senator Kutsch
- P. Senator Markakis
- Q. Senator Martin
- R. Senator Monroy
- S. Senator Normandin
- T. Senator Tacconnelli
- U. Senator Tadbiri
- V. Senator Valerio
- W. Senator Wright

- i. Quorum is set at twenty-one (21)

### II. Approval of Senate Minutes from February 25, 2016

- A. Motion to Pass Senate Minutes from 02/25/2016
  - i. Motion seconded
  - ii. Motion passed

### III. Approval of the Cabinet Minutes from March 3, 2016

- A. Motion to Pass Cabinet Minutes from 03/03/2016
  - i. Motion seconded
  - ii. Motion passed

### IV. New Business

- A. SGA Recognition Hearing for Help to Others for Life
  - i. Introduction from Club Representative
    - 1. Dedicated to collecting bottles and cans throughout university to donate to recycling. Upon retrieval of subsidy from recycling, the club aims to purchase meal cards for students who have run out throughout the school year.
  - ii. Questions

1. "Are you currently active?"
    - a. Answer: Yes, and they have earned over \$87 for the cause.
  2. "Are you planning on doing any large, campus-wide events?"
    - a. Answer: As of now, no, but there is a chance that further collaboration would be possible.
  3. "What would the money from SGA do for the club?"
    - a. Answer: Funds would be used for supplies, which would not have to be taken from the funds that were received through runs.
  4. "What is [the president's] class standing and major?"
    - a. Answer: Sophomore, Global Studies, Geography, TV Writing Major
  5. "How do you go about getting these bottles and cans?"
    - a. Answer: Club is currently entering residence halls through signing in via club members' ID swipes. Plans with advisor Karl Koepfel are underway to gain further swipe access.
  6. "How do you plan to gain these meal cards?"
    - a. Answer: Although there has been discussion with Dining Services, that will ultimately be completed by advisor Karl Koepfel
  7. "How do you decide who gets these meal cards?"
    - a. Answer: This will be completed through the Division of Student Affairs
      - i. Motion to add two minutes to the question time
        1. Motion seconded
        2. Motion passed
  8. "Are you planning on also tackling a green initiative through this club, or is it solely for collecting cans?"
    - a. Answer: No specific environmental goals, however the act itself is bettering the environment
  9. "How much does one gain per bottle or can?"
    - a. Answer: \$0.05 for bottles, \$0.10 for cans
  10. "How long did it take to procure these \$87?"
    - a. Answer: Sic runs have been completed at this time, because recycling is only occurring on one day at this time.
  11. "What is the start-up budget for the club? And how much would be on a meal voucher?"
    - a. Answer: Approximately \$30; Meal vouchers are a standard \$8.50
- iii. Deliberation for Club Acceptance
1. Speaker One in Favor of *Help... Life*
    - a. Purpose of club is to directly give back to students. Since food prices is an in-demand initiative, this could be beneficial for the student body.
  2. Speaker One Against *Help... Life*
    - a. Should be a day-by-day initiative rather than having this idea be allocated to a specific club; Club should fundraise instead of asking SGA for recognition.
  3. Speaker Two in Favor of *Help... Life*
    - a. Club brings forth a substantial green initiative that could be heavily utilized through university population.
  4. Speaker Two Against *Help... Life*
    - a. Appropriations Chair: Club previously asked for significantly more than what \$30 would allow, so information brought forth is asymmetric.
    - b. Club Relations Chair: Club lacks organization and a finite plan for their club's goings on.
- iv. Vote for Recognition for *Help... Life*
1. With a vote of 1:17:3, Help to Others for Life will not be recognized by Student Government Association.
- B. Motion to suspend the rules to hear Chairperson Casey's mid-semester report
1. Motion seconded
  2. Motion Passed
  3. Mid-Semester Report
    - a. Currently allocated \$45,948.20, out of the requested \$104,100.84 at a rate of allocation of 44.14%.
    - b. New initiative to regenerate Policy Series to categorize clubs by general type.
  4. Speaker: Pat Montagano
    - a. Plans to create a four-tiered system to categorize athletic clubs, which would make teams accountable for being active university citizens;
      - i. Tiers are allocated specific budget thresholds per level.
    - b. Questions:
      - i. Is there any upward mobility?

1. Answer: Yes, and this is upon personal goals of the club, Similarly, clubs can be demoted to a lower level.
  2. Additionally, clubs will now be expected to fundraise just as other clubs do.
  - ii. Who exactly determines the levels of clubs?
    1. Answer: Clubs are already allocated accordingly based on expertise of both Student Government Association and Fitness Center staff.
    2. Plan is set to weed out clubs that do not deserve to be allocated as much money/recognition was what is currently being given.
- C. S.A.2016.80.001**
- i. Motion to add a new question on the repertoire, which would read, "are you currently a smoker of tobacco products?"
    1. Motion Seconded
    2. Motion Rescinded
  - ii. Motion to have aforementioned question as the third question on the survey, as opposed to the first.
    1. Motion Seconded
    2. Motion Passed; question will now be added to list
  - iii. Motion to add a fifth question to the list, which would read, "Would you utilize the library hours until 12:00 AM (midnight) from Friday through Sunday?"
    1. Motion Seconded
    2. Motion Objected
    3. Deliberation For/Against Motion
      - a. Speaker One in Favor of Motion:
        - i. Initiative has been in the research process for a significant series of time, and it has been found that students do care about this cause.
        - ii. When presenting to administration, this poll could be beneficial to the initiative's success.
      - b. Speaker One Against Motion:
        - i. Wishes to change to wording to move the prepositional phrase to the end of the sentence.
      - c. Speaker Two in Favor of Motion:
        - i. 39 people were found to be in the first floor of the library at 15 minutes before closing, so this cause is valuable.
      - d. Speaker Two Against Motion:
        - i. Question should be passed through rules and cabinet before being discussed at Senate.
    4. With a vote of 12:9:0, the motion does not pass.
  - iv. Motion to add a fifth question to the list, which would read, "If library hours were extended until 12:00 AM midnight from Friday through Sunday, would you utilize them?"
    1. Motion seconded
    2. With a vote of 19:1:1, this vote passed, and will not be added to the list of questions for SGA on the Corner
  - v. Motion to add a precedent question (1), which would read, "What is your expected graduation year?"
    1. Motion Seconded
    2. With a vote of 20:0:1, this vote passes
  - vi. Motion to pass the SGA at the Corner questions
    1. Motion Rescinded
  - vii. Motion to pass the SGA at the Corner questions
    1. Motion Seconded
    2. With a vote of 19:0:0, motion has passed.
- D. Mid-Semester Reports, cont.**
- i. Mid-Semester Report of the President
    1. Attention focused on following areas:
      - a. Creating a Humble and Professional Organization to Represent the Students
      - b. Supporting Diversity
      - c. Sexual Assault Awareness
      - d. SGA's Image on Campus and Transparency

- e. Streamlining Communications between Students and SGA as well as Students Administration
    - f. Enhancing Spirit on Campus and Within the Entire Community
  - 2. Monthly snapshots show growth in SGA notoriety and action
  - 3. Student Appreciation Week results are the most statistically significant since SGA began the initiative
  - 4. Individual Senator initiatives have propelled SGA into new lights of efficiency and productivity.
- ii. Mid-Semester Report of the Comptroller
  - 1. Total Amount Spent from Clubs:
    - a. SGA Spent: \$42,167.85
    - b. Income Spent: \$17,560.00
  - 2. Breakdown of Transactions per Line Item
  - 3. Summary of Weekly Meetings January 22th - February 29<sup>th</sup>
  - 4. Spring 2016 Progress:
    - a. Out of 24 clubs that have been audited through IRCB, 20 have kept in contact with SGA
    - b. Comptroller database is successfully implemented
    - c. In the future, Associate Directors must start using the line item dropdown
- iii. Addition to Appropriations Mid-Semester Report
- iv. Club Relations Mid-Semester Report
  - 1. Club Congress was held; 32 club leaders attended
  - 2. Initiative to reallocate club storage space
  - 3. Club Check-Ins will be done through a more hands-off method
  - 4. Office hour posting legislation is underway
- v. Public Relations Mid-Semester Report
  - 1. Media outreach, social media campaigns are rapidly increasing in exposure.
  - 2. Many new initiatives are in effect, including website renovations and a refinement of FaceTime with SGA
- vi. Rules Mid-Semester Reports
  - 1. Four new clubs have begun to be recognized by SGA
  - 2. Senatorial actions have been instilled
  - 3. 205 constitutional audits have been completed
  - 4. Investigation for Alpha Phi Omega is still underway
  - 5. Constitutional Convention was a major success
- vii. Spirit Mid-Semester Reports
  - 1. Successful fall festival events, Pride Unleashed Week, Hofstra Celebrates the Holidays, Window Painting
  - 2. Upcoming: Color Run, Pride Rock, Relay for Life,
  - 3. Next year initiatives: Club Showcases, CAA Videos, Selfie Challenge
- viii. Student Services Mid-Semester Report
  - 1. Ongoing Initiatives such as digital portfolios, Food Committee Meetings, and SGA at the Corner
  - 2. In Progress Initiatives are rapidly increasing in volume and will be upcoming shortly
  - 3. A total of nine initiatives on hold

## V. Executive Board Reports

- A. Vice President – D. Gallagher
  - i. American College Health Survey is live: SGA is encouraged to assist and advertise for the completion of the survey.
  - ii. Reach out to Residence Life (via Beth McGuire) to assist in renovations within residence halls, particularly the bathrooms
  - iii. Continuation of Title IX training via Title IX administrator Lara
  - iv. Sign-ups for Master Plan Meeting, SGA at the Corner
- E. Comptroller—G. Senderowicz
  - a. IRCB Minutes reviewed
- F. Secretary– A. Goldstein
  - a. Review of office etiquette

## VI. Committee Chair Reports

- A. Appropriations—E. Casey
  - i. Motion to Pass Appropriations Minutes from 3/1/16
    - 1. Motion seconded
    - 2. Motion passed
- B. Club Relations—L. Solis
  - i. Motion to Pass Club Relations Minutes from 02/29/16
    - 1. Motion seconded

- 2. Motion passed
- C. Public Relations—W. Shepherd
  - i. Motion to Pass Public Relations Minutes from 02/29/16
    - 1. Motion seconded
    - 2. Motion passed
- D. Rules—N. Mishkin
  - i. Motion to Pass Rules Minutes from 02/29/16
    - 1. Motion seconded
    - 2. Motion passed
- E. Spirit— M. Wright, in lieu of S. Harris
  - i. Motion to Pass Spirit Minutes from 02/29/16
    - 1. Motion seconded
    - 2. Motion passed
- F. Student Services— R. Cinquemani
  - i. Motion to Pass Student Services Minutes from 03/01/16
    - 1. Motion seconded
    - 2. Motion passed

**VII. For the Good of the Order**

**VIII. Announcements**

**IX. Snap Cup**

**This meeting has been adjourned at 20:34 on the same day, the 3<sup>rd</sup> of March, 2016.**

Hofstra University's  
Student Government Association  
Cabinet Meeting Agenda for  
March 9, 2016

Center for Student Collaboration Conference Room

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- Meeting called to order at 11:20 AM

I. Reflection and Gratitude Journal

II. Presidential updates

a. Upcoming Dates

- i. Budget Review Event March 9<sup>th</sup>, 6:00pm-9:00pm -in front of Center for Student Collaboration
- ii. Food Committee Meeting March 9<sup>th</sup>, 3pm-4pm, SC142
  1. Signed up: Abby Normandin and Jonathan Valerio
- iii. SGA @ the Corner March 9<sup>th</sup> – 11<sup>th</sup>, 2016
  1. Sign up to table will be passed around senate (need personal laptops for March 9<sup>th</sup>)
- iv. Face Time with SGA March 9<sup>th</sup>, 2016
  1. Signed up: Janet Narain, Madison Wright, Jimmy Markakis
- v. Library Task Force Update Meeting March 9<sup>th</sup>, 2016 1:00pm-2:30pm
  1. Sign up will be passed around senate for people who would like to attend
- vi. Budgets are due for Budget Weekend (Budgets for Fall 2016) March 16<sup>th</sup>, 2016 by 11:59pm to SGA\_Budgets@pride.hofstra.edu
- vii. Face Time with SGA March 16<sup>th</sup>, 2016
  1. Signed up: Club Relations Committee
- viii. Open House Sunday March 20<sup>th</sup>, 2016 12:00pm-2:00pm SC Main Dining Room
  1. Signed up: Sabrina Bekios, Sarah Esteban, David Durand
- ix. Master Plan Update Presentation with Consultants from Sasaki March 21<sup>st</sup>, 12:00-1:30pm, 10<sup>th</sup> floor Axinn Library
- x. SGA INFO SESSIONS (anyone who wants to run for election) March 21<sup>st</sup> and 22<sup>nd</sup> 6:00pm-7:00pm in Plaza Room Middle
- xi. Food Committee Meeting April 6, 2016 3-4pm, SC 142
  1. Signed up: Jonathan Valerio
- xii. Face Time with SGA April 6<sup>th</sup>, 2016
  1. Signed up: Dana Craig, Silvia Monroy
- xiii. Budget Appeals Meeting April 7<sup>th</sup>, 2016

- xiv. Election packets are due to OSLE by 5:00pm April 8<sup>th</sup>, 2016
- xv. Presidential Round Table/ SGA President Open Door April 11<sup>th</sup>, 6:00pm  
Location TBD
- xvi. Face time with SGA April 13<sup>th</sup>, 2016
  - 1. No one is signed up, this table can be used for anyone to campaign
- xvii. Open House Saturday April 16<sup>th</sup>, 2016, 12:00pm-2:00pm SC Main Dining Room
  - 1. Signed up: Lola Solis, Janet Narain
- xxviii. Relay for Life April 16<sup>th</sup>, 2016
  - 1. [http://main.acsevents.org/site/TR?fr\\_id=72930&pg=teamlist](http://main.acsevents.org/site/TR?fr_id=72930&pg=teamlist)
- xix. Town Hall April 13<sup>th</sup>, 2016 during common hour
- xx. Voting for SGA April 20<sup>th</sup> and 21<sup>st</sup> 9:00pm-5:00pm
- xxi. Elections Bash/Last Senate/Turn Over April 21<sup>st</sup>, 2016
- xxii. SGA Banquet April 22<sup>nd</sup>, 2016
- xxiii. Open House Sunday April 24<sup>th</sup>, 2016 11:00am-1:00pm, SC Main Dining Room
  - 1. Max Kutsch, Natalie Mishkin, Abby Normandin, Whitney Shepherd
- xxiv. Chair Positions Elections for 81<sup>st</sup> Senate: April 28<sup>th</sup>, 2016
- xxv. Food Committee Meeting May 4<sup>th</sup> 6:30-7:30pm SC Plaza Middle
  - 1. Signed up: Gaby Senderowicz, Erin Casey, David Durand
- xxvi. Gala May 5<sup>th</sup>, 2016
- b. Paper plate Award Nominations
- c. College Health Survey
  - i. Public Relations: Flyers in the process of being created
  - ii. Survey is open until the end of Spring Break
- d. Jail & Bail Tabling
- e. Committee Updates
- III. Vice President Updates
- IV. Matters at Hand (Committees)
  - a. Committee Updates
    - i. Public Relations:
      - 1. SGA bios have been sent and are being processed
      - 2. SGA at the Corner and Food Committee advertisements are underway
      - 3. Elections: "I Voted" stickers ordered, posters are in the process of being made, possibility of candidate photos being added to ballots
    - ii. Club Relations:
      - 1. Further continuation of Sustainability Club research
      - 2. Commuter Student Emergency Housing: After research through other universities, process on initiative will begin anew through a different angle
      - 3. Extended Library Hours: Research portfolio created



- iii. Bulletin board construction is underway; all committee details should be sent to Max Kutsch to be updated
  - b. Nominations for Hofstra Student Leader Awards can now be placed online. Nominations will be live until April 4<sup>th</sup>.
- V. For good of the order
  - Meeting adjourned at 11:53 AM

## ACTUARIAL SCIENCE CLUB CONSTITUTION

### PREAMBLE:

Under Article 1, Section 2, of the Student Government Association (SGA) Constitution, the following organization is hereby granted approval to function as a student organization for the best interest of the University community. It is the duty of this student organization to follow the Student Government Association's Constitution and Policy Series. Membership in this organization is open to all full-time undergraduate students without regard to race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in the conduct and operation of its educational programs and activities, including admission and employment.

### ARTICLE I. NAME

Section 1. The name of this organization shall be Actuarial Science Club.

### ARTICLE II. PURPOSE

Section 1. The purpose of this organization shall be to network and provide study support for actuarial exams.

### ARTICLE III. CLUB ADVISOR

Section 1. The Club Advisor for this organization shall be a non-student Hofstra University employee.

Section 2. The advisor shall be approved by a two-thirds (2/3) vote of the active members of the organization.

Section 3. The duties of the Club Advisor shall be the following:

- A. Mentor and advise this organization on how best to fulfill its purpose.
- B. Hold members and officers of this organization accountable.
- C. Provide structure for the meetings of this organization and serve as a resource for all members and officers during meetings.

### ARTICLE IV. MEMBERSHIP

Section 1. Any full-time undergraduate student at Hofstra University may become a member.

Section 2. Status of Members

- A. Members shall be recognized as active after attending two (2) meetings.
- B. Members who miss more than two (2) consecutive meetings shall be considered inactive.
- C. An inactive member may be reinstated to active membership by a majority vote of the active membership present and voting at the meeting.

D. Only active members shall be allowed to vote at regular meetings.

Section 3. The number, nature, duties and members of committees shall be determined by a majority vote of the active members present and voting at regular meetings.

## ARTICLE V. DUTIES OF OFFICERS AND THEIR ELECTIONS

Section 1. The titles of the officers and their duties shall be:

### A: President

- i. Preside at full meetings of the club.
- ii. Act as a member ex-officio of all club committees.
- iii. Represent the club where such representation is required, requested, or deemed appropriate and/or acceptable.
- iv. Carry out or delegate all duties not specifically vested in any other officer of the club.

### B: Vice President

- i. Assume the duty of the President in the event of a resignation or removal of the President or if the President cannot for any reason fulfill his/her duties.
- ii. In the event that a chairperson of any committee is unable to fulfill his/her duties, the Vice President will act as temporary chairperson until a new one is appointed.
- iii. Assist the President when assistance is required.

### C: Treasurer

- i. Meet with the Internal Review and Control Board representative when deemed necessary by the Appropriations Committee.
- ii. Keep track of all records concerning club funds.
- iii. Attend Appropriations Committee meetings when necessary.

### D: Secretary

- i. Keep complete minutes of all club meetings.
- ii. Preserve carefully all the records and materials accumulated in connection with his or her work and transfer them to his or her successor.
- iii. Be in charge of all correspondence.

Section 2. Election Procedures:

A. Elections shall be held during the Fall semester.

B. The presiding officer shall take nominations from the floor. Any active member may nominate any other eligible active member for any office.

C. There shall be a closed ballot and election shall be constituted by a simple majority of active members present and voting,

1. If a majority is not obtained by any one (1) candidate, the two (2) individuals with the highest percentage of votes will participate in a runoff election.

2. If there is a tie in the percentage of votes cast in the first election, all of the candidates will reintroduce themselves and proceed with another election until there is either a clear majority or two (2) individuals with the highest number of vote.

- D. All ballots shall be cast in person. No voting by proxy shall be permitted at any election. However, if an active member cannot attend the elections, he or she may hand in a signed written ballot to the advisor before the election.
- E. The order of voting shall start with the President. After the President is elected, the Vice President shall be elected, followed by the Treasurer and so forth.
- F. Elected officials shall take office after the conclusion of the election.
- G. Procedure in the event of resignation, removal, or vacancy:
  - 1. Any vacancy in the presidency shall result in the succession of the Vice President to the presidency.
  - 2. If for any reason the Vice President cannot assume the presidency, an election shall take place as soon as possible to elect a new President.
  - 3. Any vacancies in any other office shall be temporarily filled by an appointment by the President until a proper election can be held.
- H. All elections shall be done in the presence of a Student Government Association representative.

## ARTICLE VI. MEETINGS

Section 1. Meetings shall be held at least every other week. The exact time and date shall be determined by a common agreement of the members.

### Section 2. Special Meetings

- A. If one-third (1/3) of the club's active members present a petition in writing to the President, he/she is required to call a special meeting within 48 hours.
- B. During a special meeting, no removal of members/officers shall take place.

## ARTICLE VII. REMOVAL OF OFFICERS

Section 1. If it is determined that an officer is not fulfilling the duties of his/her position, or is violating the rules and procedures of the club, he/she shall be removed in the following manner:

- A. An impeachment committee shall be formed to collect and bring charges against the officer.
- B. The impeachment committee shall send a letter to the officer notifying him/her of the date of the impeachment vote.
- C. The committee shall present their findings to the club.
- D. The officer shall have a chance to rebut the charges.
- E. After all procedures have been carried out, a two-thirds (2/3) vote of all active members is required to remove the officer.
- F. A member of the Student Government Association Rules Committee shall be present at any impeachment proceedings.

## ARTICLE VIII. METHOD OF AMENDMENT

Section 1. Proposed amendments to this constitution shall be presented at any regular meeting and shall be ratified by two-thirds (2/3) vote of the active members present and voting at the following regular meeting.

Section 2. All amendments shall be approved by the Rules Committee of the Student Government Association.

# Appropriations Minutes

S16 Weekly Meeting 6  
3/8/2016

**Meeting Commenced**            **6:15 PM**

**Attendance**

**Attended**

Senator Jimmy Markakis  
Senator David Durand  
Senator Max Kutsch  
Senator Abby Normandin  
Comptroller Senderowicz  
Chair Casey

## Computer Science Society

Requested:            **\$1,486.44**

Ask an IBM Software Engineer: Q&A Workshop, Equipment for BB-8 Robot Project, Internships, Interviews, and Individuality Workshop food

Allocated:            **\$1,486.44**

Ask an IBM Software Engineer: Q&A Workshop	\$112.00	\$112.00
Internships, Interviews, and Individuality Workshop food	\$112.00	\$112.00
Equipment for BB-8 Robot Project	\$1,262.44	\$1,262.44

## Hofstra Powerlifting Club

Requested:            **\$2,135.00**

Coach's fee, Competition fees, Ohio Power Bar, Texas Squat Bar

Allocated:            **\$2,135.00**

Ohio Power Bar	\$250.00	\$250.00
Texas Squat Bar	\$445.00	\$445.00
Coach's fee	\$1,250.00	\$1,250.00
Competition fees	\$190.00	\$190.00

## Hofstra Running

Requested:            **\$1,250.00**

Coach's fee

Allocated:            **\$1,250.00**

Coach's fee	\$1,250.00	\$1,250.00
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## **Campus Feminist Collective**

Requested:           **\$2,876.00**

Barf Troop, Buttons for Take Back the Night, Keynote Speaker for Take Back the Night

Allocated:           **\$2,876.00**

Barf Troop	\$2,500.00	\$2,500.00
Buttons for Take Back the Night	\$76.00	\$76.00
Keynote Speaker for Take Back the Night	\$300.00	\$300.00

**Meeting Adjourned            7:55 PM**

**Total Requested            \$7,747.44**

**Total Allocated            \$7,747.44**

**Percent Allocated            100.00%**

Respectfully Submitted,  
Appropriations Chair Erin Casey

## Club Relations Minutes

March 7<sup>th</sup> 2016

Meeting Commenced: 8:11 PM

Attendance: Mana Tadbiri, Ben Martin

Absent: Sabrina (excused)

1. Club Storage Space
  - a. We have received two applications so far
  - b. Applications due Friday
2. Jail and Bail Sign up sheet
  - a. Monday 14<sup>th</sup> 1-1:30
    - i. Mana
    - ii. Ben
    - iii. Lola
  - b. Tuesday 15<sup>th</sup> 3-3:30
    - i. Mana
    - ii. Ben
    - iii. Lola
  - c. Wednesday 16<sup>th</sup> 1:30-2
    - i. Mana
    - ii. Ben
    - iii. Lola
3. Mid semester Check In's
  - a. Sent out categories to committee members
  - b. Emails to be sent out by Wednesday March 16<sup>th</sup>

Meeting adjourned: 8:31 PM

Respectfully submitted,

Lola Solis



# Public Relations Minutes

March 7, 2016

Attendance: Dana C., Whitney S., Victoria K., Ashlyn G., Danielle B., Sam Jean-Louis, Sandy L.

Meeting commenced: 7:00 PM

## 1) Special Business

- a. Website bio renovations have been sent to Karl
- b. Reached out to Creative Genius for pizza party. Waiting to hear back!
- c. PR promotions chain of action info sheet was discussed at senate. Will type up and hand out on Thursday.
  - 1 month in advance: Contact PR for flyer design
  - 1 week to make changes and edits, finalize
  - 2 weeks out: Put in residence halls (committee chair)
  - 2 weeks out: social media blast (PR)
  - 1 week out: countdown when necessary (PR)

## 2) Current Projects (you can work together on projects, but please stick to due dates)

### a. SGA Election Campaign: Sandy/ Dana

- i. Draft an outline of what a SC banner will look like (the ones that hang over by the registers)
- ii. Draft a sticker that says "I voted" with a check mark and SGA logo (circle format)
- iii. Draft a banner (Facebook style) that announces SGA voting can be taken on the portal
- iv. RES LIFE POSTER #1: INFORMATION SESSIONS
  - Dates and times
  - Contact information: [karl.koeppel@hofstra.edu](mailto:karl.koeppel@hofstra.edu) or [sga\\_elections@pride.hofstra.edu](mailto:sga_elections@pride.hofstra.edu)
  - MUST come to elections in order to run
  - Only need 100 signatures
  - Want to have a chance to speak for the student body or represent your club?
  - Join SGA!
- v. RES LIFE POSTER #2: ELECTIONS
  - Voting dates
  - Can vote on portal or in SC atrium
  - "remember each vote counts"
  - "help us help you"
- vi. Brainstorm social media hashtags to put at bottom of flyers

- vii. Due Date: **FRIDAY!** Remember to send to use canva and share with me! Create social media template as well as flyer templates. (flyers will be printed 8x14)
- viii. Use colors red, white, blue, flags, voting etc.

**b. "SGA @ The Corner": Danny/ Victoria**

- i. Dates: Wednesday, Thursday, Friday → SGA is polling
- ii. Social Media flyer should include:
  - one post for each day
  - where we will be: Wednesday (outside Hammer) Thursday & Friday (atrium tables)
  - take the survey through GetInvolvedHU
  - our goal is 500 signatures
  - and there are only 5 yes or no questions!
  - Feel free to come up with a hashtag (if you want to add to the bottom)
- iii. Due Date: **TOMORROW!** Use the same template for each one, just change the date! Remember to send to use canva and share with me!
- iv. Use Hofstra colors. Don't worry about logos, I will add!

**c. National College Health Assessment: Ashlyn/ Sam**

- i. Will provide more information
- ii. Social media post using Canva like the others
- iii. Flyer should include:
  - Only takes 10 minutes
  - other questions that you think will grab their attention!
- iv. Due Date: **WEDNESDAY!** Remember to send to use canva and share with me! Social media template is fine!
- v. Vibrant colors! Purple, blue, green

Meeting adjourned: 7:36 PM

Respectfully submitted,

Whitney Shepherd  
Public Relations Chairwoman

## **Rules Meeting**

March 7, 2016

Attendance: Chairperson Mishkin, Senator Normandin, Senator Monroy

Meeting Commenced: 6:30 pm

1. Actuarial Science Club came for SGA recognition
  - a. Passed 2-0
2. Club Golf came for SGA recognition
  - a. Emailed saying they could not attend
3. Computer Science Society came to update club constitution
  - a. Emailed me asking if they could come next week
4. Updated Spring Elections materials
  - a. Updated Elections Packet and PowerPoint

Meeting Adjourned: 7:45 pm

Respectfully submitted,

Natalie Mishkin

Rules Chairwoman

**Student Services**  
**Minutes**  
**March 8<sup>th</sup>, 2016**

**Attendance:** Chairperson Cinquemani, Senator Esteban , Senator Valerio, Senator Normandin, Senator Gardner, Senator Tadbiri, Senator Wright

**Visitors:** Allyson Gieger

Meeting Commenced: 5:00 PM

- I. Senator Progress Updates/Portfolios
  - a. Senator Normandin
    - i. Bookstore preferences for buying books
      1. Emailed questions to Chairperson Cinquemani concerning the viability of adding an on hold option that will automatically send students an email asking if they want a new version or to cancel the order.
      2. A meeting with Steven Babbitt is scheduled on Friday, March 11<sup>th</sup> at noon.
  - b. Senator Gardner
    - i. Fixing laundry application
      1. Updated the portfolio and is typing up a one-page letter for Joe Barkwell concerning the initiative.
  - c. Senator Esteban
    - i. Green Dining Hall Alternatives
      1. Is working with Allyson Gieger.
      2. Researched green alternatives at other schools and will research schools closer to Hofstra.
      3. Found contract information from the campus sustainability officer, Teresa Greis. Drafted an email to schedule a meeting with her to discuss sustainability concerns.
  - d. Senator Valerio
    - i. Commuter Student Emergency Housing
      1. Working on creating a survey to be sent out through the commuter newsletter.
      2. Researching schools with similar programs and creating a master list with prices, contacts, etc.
  - e. Senator Durand
    - i. Extending Library Hours
      1. Will collect data on 3/11 and 3/12.
- II. Ongoing Committee Wide Initiatives
  - a. Food Committee Meetings:
    - i. 3/10/2016- Senator Normandin & Senator Valerio
    - ii. 4/6/2016- Senator Valerio
  - b. Spring Provost Scholar Reception

- i. April 21<sup>st</sup> from 12-1 PM on the 10th floor of the library.
  - ii. In the process of ordering food.
  - iii. A meeting with Steven Babbitt is scheduled on Friday, March 11th at noon to discuss gift cards.
  - iv. New contact is Josh Brenner.
- c. New York Times Subscription
  - i. Meeting on March 9<sup>th</sup> at 4:30 PM to discuss better ways to promote the online subscription and what day a new contract needs to be made.
  - ii. Chairperson Cinquemani is looking into splitting costs with other departments, such as the Political Science Department, Honors College, Student Affairs, etc. She is possibly looking into contacting U-Senate and getting newspaper copies for faculty included in the current contract, in order to split costs in half.
- d. SGA at the Corner
  - i. SGA at the corner will take place March 9<sup>th</sup>-March 11<sup>th</sup>.
  - ii. Don't forget to table!

Meeting Adjourned: 5:20 PM

Respectfully Submitted,  
Rita Cinquemani  
Student Services Chair