



## **Agenda of the Senate**

**Hofstra University Student Government Association**

**September 13, 2012**

**Green House, Student Center**

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- Call to Order**
- I. Quorum Call**
- II. Approval of Senate Minutes**
- III. Approval of Cabinet Minutes**
- IV. Special Business**
  - A. Election of the Appropriation Chair**
- V. New Business**
  - A. Appropriation Policy Amendment- M. Kennedy**
  - B. Appropriation Information Sheet- M. Andrews**
- VI. Executive Board Reports**
  - A. President – T. Hyman**
  - B. Vice President – R. Singh**
  - C. Comptroller – Y. Lee**
  - D. Secretary – A. Legnetti**
  - E. Parliamentarian – S. Sicard**
- VII. Committee Chair Reports**
  - A. Academic Affairs – M. Andrews**
  - B. Appropriations – M. Kennedy**
  - C. Club Relations – A. Standrowicz**
  - D. Programming – C. Gillyard**
  - E. Public Relations – W. Finnegan**
  - F. Rules – B. Shaefer**
  - G. Student Services – B. McElroy**
  - H. Spirit – M. Perry**
- VIII. For the Good of the Order**
- IX. Announcements**
- X. Snap Cup**
- XI. Adjournment**

## Senate Turnover-May 2, 2012

- I. Executive Board is sworn in :
  - a. Tevon Hyman is sworn in as President.
  - b. Ron Singh is sworn in as Vice President.
  - c. Alyssa Legnetti is sworn in as Secretary.
  - d. Sarah Sicard is sworn in as Parliamentarian.
- II. Meeting called to order
  - a. 1:36 am
- III. Senators are sworn in
- IV. Roll Call
  - a. Victoria Rametta
  - b. Yuri Lee
  - c. Brittany Scalise
  - d. Megan Andrews
  - e. Andrea Standrowicz
  - f. Bradley McElroy
  - g. Melanie Perry
  - h. Ben Scheffer
  - i. Fu Tran
  - j. Chelsea Gillyard
  - k. William Finnegan
  - l. Ortal Weinberg
  - m. Victoria Bohme
  - n. Megan Kennedy
  - o. Nadir Kahan
- V. President Tevon Hyman appoints David Zuniga as Chief Justice
  - a. Senator Scalise asks for a point of clarification as to what Chief Justice is
  - b. Vice President Singh says that Chief Justice Zuniga will set precedents just as a real Executive Branch would.
- VI. Senator McElroy makes a motion to open the gallery
  - a. Gallery was previously opened
- VII. Vice President Sing asks Chief Justice Zuniga to step out
  - a. Senator Finnegan makes a motion to skip debate and go straight to a vote.
    - i. Approved
  - b. Chief Justice Zuniga's appointment is approved
- VIII. Vice President Singh asks senators to review minutes from previous Senate meeting.
  - a. Two minutes to look over minutes
  - b. Senator Perry makes a motion to amend section 11C from saying "Comptroller Brian Marquis" to "Comptroller Mike Hershfield".
    - i. Amendment approved
  - c. Motion to pass the minutes
    - i. Minutes passed.
- IX. Passing Special Rules of the Chamber for Turnover
  - a. Senator Rametta asks what would happen in the event that no one was elected for a position...would there be a pro tempor?

- i. Vice President Singh says that the vacancy would probably be present until the third week of October and urges everyone to run for what they want to run for.
    - b. Motion to pass
      - i. Special Rules passed
- X. Election of Cabinet
  - a. Comptroller
    - i. Nominations
      - 1. Senator Lee nominated by Senator Andrews
      - 2. Senator Scalise nominates Senator Kahan
        - a. He declines
      - 3. Chief Justice Zuniga sworn in by Parliamentarian Sicard.
        - a. Chief Justice Zuniga makes acceptance speech
          - i. Before he was President of SGA he was Associate Justice of J Panel. J panel aims to be in independent panel for the students to voice concerns or complaints. Chief Justice Zuniga is going to work to train and work with individuals to be effective J Panel members.
      - b. Questions
        - i. Senator McElroy asks who Chief Justice Zuniga has in mind for J Panel
          - 1. Chief Justice Zuniga says that he doesn't have anyone in particular in mind, but that he knows what kind of personality the J panel members should have.
        - ii. Senator Kennedy asks what his favorite color is
          - 1. Red!
    - 4. Senator Y. Lee appointed as Comptroller for 2012-2013
      - a. Acceptance Speech
        - i. Sat on the CCC so knows all about the Constitution and Policy Series. Would like to get to know every club's treasurers so that they are comfortable with her. Will update Collegiate Link so that clubs can check their financial transactions!
      - b. Sworn in by Chief Justice Zuniga
- b. Rules Chair
  - i. Nominations:
    - 1. Senator McElroy nominates Senator Scheffer
      - a. Senator Scheffer accepts
      - b. Speaks on why he wants to be Rules Chair
        - i. Joined SGA in October, has been on the Rules Committee ever since. Has become very familiar with the way that the Rules Committee works. Is currently looking into revising the template for constitutions since they have run into

problems. Wants to start cataloging clubs regardless of their status on campus.

ii. Floor opened to questions

1. Senator Rametta asks about the fact that there are a lot of clubs with similar purposes but that differ in one specific aspect. How would he as Rules Chair go about merging such clubs?
  - a. Thinks that they should go about this by recommending to the clubs that they merge or work together. Would try to prevent such clubs from having purposes that overlap. Would recommend that the clubs work together.
2. Senator Rametta asks if he has any ideas for the club archivist (who it is going to be) or where he would take that.
  - a. He says that he would like to work with the archivist in cataloging clubs regardless of their status. Says that he will be archivist until someone comes forward who would like to do it.

iii. Senator Scheffer is appointed.

c. Student Services Chair

i. Nominations

1. Senator McElroy nominated Senator Weinberg.
  - a. She accepts
2. Senator Rametta nominated Senator McElroy
  - a. He declines
3. Senator Kennedy nominated Senator Standrowicz and Senator Gillyard
  - a. Both decline
4. Senator McElroy nominated Senator Scalise
  - a. She accepts
5. Senator McElroy nominated Senator Kahan
  - a. He declines
6. Larry Daves asks if we can nominate someone who is not present
  - a. Not allowed
7. Senator Weinberg withdraws her acceptance.
8. Senator Finnegan re-nominates Senator McElroy
  - a. He accepts
9. Senator Scalise says she is flattered but she doesn't think it would be fair if she were appointed because she is hopefully studying abroad. She withdraws her nomination.
10. Senator McElroy is appointed as Student Services Chair.
  - a. Acceptance Speech
    - i. Would like to continue looking at the ever-present problem of the Blue Beetle among other things!
  - b. Questions
    - i. Senator Rametta asks how closely he sees his committee working with RSA

1. Rules Chair McElroy says that they will work very closely.
  - ii. Larry Daves asks how they will work with IFSC
    1. Rules Chair admits that he knows very little about IFSC and commuter students. He will be looking towards SGA for guidance and help in these areas.
- d. Public Relations
- i. Nominations
    1. Senator Kennedy nominated Senator Finnegan
      - a. He accepts
    2. Senator Scheffer nominated Senator Tran
      - a. She declines
    3. Senator McElroy nominated Senator Gillyard
      - a. She declines
    4. Senator McElroy nominated Senator Kahan
      - a. She declines
    5. Luke Meidrich nominated Senator Bohme
      - a. She declines
    6. Senator Scheffer nominated Senator Standorowicz
      - a. She declines
    7. Senator Fu nominated Senator Rametta
      - a. She declines
    8. Senator Finnegan nominated Senator Andrews
      - a. She declines
  - ii. Senator Finnegan talks about PR and what he wants to do.
    1. Plans on improving some things, i.e. flyer policy. Web people finally started responding so they will do more with that. Increased and improved communication with University Senate. Plans on working with offices on campus to produce more publications.
  - iii. Questions:
    1. Senator Scalise asks what he will do with the website
      - a. Wants to improve it and have there be more information on the website for students to access
    2. Senator Perry asks if he is going to make more posters with pictures and descriptions of committee
      - a. He says yes he will
    3. Chief Justice Zuniga asks if he would consider a joint effort with Club Relations committee to foster relationship between SGA and clubs.
      - a. He says yes and he will also work with J Panel
    4. Luke Meidrich asks about Senator Finnegan's delegation of work. We are very limited in the number of senators this year, so what is he planning on doing?
      - a. He says he will be willing to take on more work until there is more of a presence in Senate.

5. Larry Daves asks if he will be using the social media venues that SGA already has?
    - a. He says that yes he will make sure they are updated at least three times a week so as not to overwhelm the student body.
  6. Senator Fu asks what he will do about press releases (waste of paper, what will he do to fix that?)
    - a. He says he doesn't believe in environmentalism! Is hoping to incorporate them on the website.
  7. Senator Scalise asks about improving PR's sustainability because the university is moving towards a sustainable future.
    - a. He doesn't endorse it, but since the university wants it, he will reach out to sustainability clubs and reaching out to departments to reduce paper traffic while still getting information out there.
  8. Senator Andrews says that SGA will need to get their name out there at the beginning of next semester. How does he plan to get our name out there?
    - a. That is PR strategy that he has not fully thought of yet. Right now he is working on students coming in for Orientation and how to reach them. We have money in the budget for the Meet and Greet (to advertise for it).
- iv. Senator Finnegan appointed as PR Chair
- e. Academic Affairs
- i. Nominations
    1. Senator Finnegan nominates Senator Andrews
      - a. She accepts
    2. Senator McElroy nominates Senator Kahan
      - a. She declines
    3. Senator Scheffer nominates Senator Bohme
      - a. She declines
    4. Senator Scalise nominated Senator Rametta
      - a. She declines
  - ii. Motion to close the floor.
  - iii. Senator Andrews accepts and makes a speech
    1. Intends to follow through with initiatives already started on campus, including New York Times, Provost Scholars Reception, New Common Hour. Wants to utilize the referenda questions.
  - iv. Questions:
    1. Senator McElroy asks if she plans on working with Student Services
      - a. She says yes, she believes that working with them would be beneficial
    2. Senator Rametta asks how she expects to go forward considering the dismal number of senators and her work load
      - a. She wants to ask for as much help as she can, but she says that she has proven this semester that she has the time to dedicate to this position because she is still

young! She will not have an internship or a job next semester so she will be able to dedicate her time to her position.

3. Senator Rametta asks about meeting times
    - a. She has no idea...every night is open!
  - v. Motion to close the floor.
    1. Approved.
  - vi. Senator Andrews appointed as Academic Affairs Chair.
- f. Appropriations
- i. Nominations
    1. Senator Bohme nominated Senator Kennedy
      - a. She accepts
    2. Senator Andrews nominated Senator Kahan
      - a. He declines
  - ii. Motion to close the floor
    1. Approved
  - iii. Senator Kennedy gives speech
    1. She has been the Appropriations chair for three weeks now!  
Will continue to do what she has been doing.
  - iv. Senator Kennedy appointed as Appropriations Chair.
- g. Spirit
- i. Nominations
    1. Alex Zelinski nominated Senator Weinberg
      - a. She accepts
    2. Senator Schaffer nominates Senator Perry
      - a. She accepts
    3. Senator Kennedy nominates Senator Bohme
      - a. she accepts
    4. Senator McElroy nominated nadir
      - a. He declines
  - ii. President Hyman talks about where he sees the Spirit committee going
    1. He wants everyone to understand that the spirit chair will have to really work with Greek life, athletics, programming, etc. They would have to bring back spirit to campus.
  - iii. Senator Weinberg speaks
    1. Wants to be spirit because she has tried to stay up to date with SGA. She has contact with OSLA and knows a lot of people in Greek Life. She would like SGA to be in a more positive light in the Hofstra community. Has been involved in RSA, Homecoming, OSLA, is a Pride Guide. Believes she would do a good job because she is good at communicating with people.
    2. Questions:
      - a. Larry Daves asks if she is willing to form a relationship with administrations starting tomorrow and being in constant contact with them?
        - i. She says she would start as soon as possible and as soon as needed.

- b. Julie Procopio asks how she plans to help SGA foster a relationship with Greek Life?
    - i. She says that she knows a lot of people in different organizations, and she would go to meetings throughout the week to speak to Greek life.
  - c. Larry Daves asks what she would do to improve spirit within SGA?
    - i. VP says that that is now a PR job.
  - d. Julie Procopio asks what her plan of action would be to get students more involved on campus?
    - i. She thinks that she could work with PR or even herself create a Facebook event for an event that she is planning. She plans on utilizing Twitter and social media.
- iv. Senator M. Perry speaks
- 1. Talks about her love of Hofstra and how much she wants everyone to love it too! Knows that she cannot change Hofstra in a year, but she would love to do things that start a ripple effect to enhance school spirit. Thinks a major part of getting people excited is establishing traditions and intertwining the groups on campus. Some ideas including: club competitions, class competitions.
  - 2. Questions:
    - a. Larry Daves asks if she would be willing to start her position tomorrow by speaking with spirit administrators on campus
      - i. She says absolutely! One of the main reasons she started thinking about this was because she has the time next semester in her schedule and she thinks that it is the time to take the opportunity to be in that position.
    - b. Julie Procopio asks as Spirit Chair what she would do to foster the relationship with Greek Life?
      - i. She would love to work with the IFSC representative a lot because she thinks that Greek life is the aspiration for the Spirit Committee.
- v. Senator Bohme speaks
- 1. This is her first time in Senate, but since becoming involved, the only committee that she wanted to join was the Spirit Committee. She loves planning events and is very spirited. Was a Hofstra cheerleader and likes planning happy events.
  - 2. Questions:
    - a. Senator Andrews asks if she has the time for the position?
      - i. She says that yes she will because she is quitting her dance team



- b. Larry Daves asks if she would be willing to be in contact with administrators from now until the next turnover
  - i. She says yes, it would be easy for her because she is a commuter so she could meet with administrators over the summer.
- c. Julie Procopio asks how she would work to foster the relationship with Greek Life
  - i. She says that she sees Greek Life as a big part of spirit. She would try to get them more involved in events that aren't Greek centered.
- d. Senator Rametta asks about her major and things like that
  - i. She is a sophomore majoring in forensic science and minoring in dance.

vi. Speakers

- 1. For Senator Weinberg
  - a. Senator Standrowicz
    - i. Has a lot of time, super energetic, goes to a lot of events, thinks she would be a good choice.
  - b. Senator Kahan
    - i. She is the best of Liz Weeden and Tor Vullo combined. Always has a smile on her face, always ready to come to an SGA event, good dedications.
- 2. For Senator Perry
  - a. Senator Finnegan
    - i. We are taking a different approach with spirit this year. Thinks that Senator Perry has the most potential to make a good image out of Spirit. She is very energetic and focused.
  - b. Larry Daves
    - i. Says we need someone that is going to put the work into it that is not just about homecoming and the fun stuff. Spirit needs a change, it doesn't need to be a fun thing only about glitter. Thinks Senator Perry has the opportunity to change the committee for the better.
- 3. For Senator Bohme
  - a. Senator Scalise
    - i. All three would do a great job, but Senator Bohme is new to Senate, and if she is cutting ties with all organizations, she will have a free schedule to fill with SGA and Spirit. Spirit is going to be more of an external matter and she has an external view because she has never been in Senate before.
  - b. Senator Kennedy



5. Senator Schaffer nominates Senator Tran
  - a. She declines
6. Senator Tran nominates Senator Rametta
  - a. She declines
7. Senator Scalise rescinds her nomination
- iii. Senator Weinberg speaks
  1. Really wants to get involved in SGA again. She is very open with working with every club and organization.
  2. Questions:
    - a. Senator Andrews asks if she has any experience planning events?
      - i. She has been involved in hall council for the past three years and is in RSA. Knows what kind of programs SGA runs.
- iv. Senator Gillyard speaks
  1. She understands how huge of a job it will be. She does not have much experience in planning events, but she has been to many events and understands their scale and what it takes to plan them.
  2. Questions:
    - a. Senator McElroy asks how much time she has to dedicate to this
      - i. She will have a ton of time, a lot of mornings and nights.
    - b. Senator McElroy asks if she has a job or if she plans on getting one/an internship.
      - i. She does not, but she does plan on joining HAMA.
- v. Speakers
  1. Senator Weinberg
    - a. Senator Rametta
      - i. Ortal has helped with previous events and has been a huge help.
    - b. Alex Zelinski
      - i. Really thinks that Senator Weinberg would be great for the Programming board.
  2. Senator Gillyard
    - a. Senator Schaffer
      - i. Since she joined this semester, she has attended most of the Rules meetings and has great input.
    - b. Senator Andrews
      - i. Very important to admit that Senator Gillyard says that she will need help. Was on the Relay for Life team and was very involved. She has great ideas.
- vi. Senator Gillyard is appointed Programming Chair.

XI. Executive Board Reports

- a. President-Tevon Hyman
  - i. Looks forward to working with all of us. Senate is much smaller so there will be much more work. Tells Senator Finnegan that we really need to get our name out there.
- b. Vice President-Rob Singh
  - i. Thank you for making his first meeting easy. Only we know how great the people who left us were. Next year is going to be a make or break year.
- c. Secretary-Alyssa Legnetti
  - i. I'm really excited!
- d. Parliamentarian-Sarah Sicard
  - i. Can't wait to work with everyone. Is very proud that everyone stayed up this late!
- e. Comptroller-Yuri Lee
  - i. Is excited to start working and will be meeting with and talking to Mike Herschfield to get his advice!

XII. For the Good of the Order

XIII. Announcements

XIV. Snap Cup!

XV. Meeting Adjourned 3:40 am

## Cabinet Turnover Minutes

May 2, 2012

- I. Public Relations Chair Finnegan goal in Cabinet will be to coordinate to get a strong reliable body.
  - a. Focus on social media and get the website up to date before the start of the school year. First big event will be the Meet and Greet, followed by working on official policies for flyers and poster creation.
- II. Senator Rametta says that usually Cabinet does not follow Robert's Rules of Order or Parliamentary Procedure. She thinks that these things are conducive to moving forward. She suggests to keep a little bit more order. Suggests using a little bit more restraint; balance.
  - a. Chief Justice Zuniga says that Cabinet has to come to an agreement. Has to keep each other in check and make sure that no one gets off topic too often. Says that he likes to think that everyone in Cabinet trusted each other, and that that is key. Keep each other informed, and on the same page.
  - b. Senator Stolzenberg suggests to include the Secretary in the Cabinet Facebook group. Utilize and update it. Don't vent in public spaces (i.e Facebook). Cabinet meetings get really long so maybe it would be good to send out the Cabinet agendas beforehand.
- III. Robyn Kaplan says that it came to their attention that there is a big issue with new clubs and the runaround with them. Thinks that something that needs to be discussed is the responsibilities of the Club Relations Committee.
- IV. Senator Herschfield shows a Funding Manual that was created. He made it earlier in the year. It needs to be updated. He hopes that Cabinet will take that manual and add information about all aspects of clubs and organizations in it.
  - a. Would like Cabinet to update the manual so that it can be given to clubs.
- V. Senator Figueiroa says that if the Suggestions at Hofstra page is going to be utilized, she suggests that no member of Cabinet or SGA posts in it.
  - a. As leaders, we should know the appropriate people to speak to when we have a problem or concern.
  - b. Cabinet/Senate should be responding to questions and concerns but not posting their own.
  - c. Suggests that Cabinet be in charge of the page.
    - i. Worked it out so that everyone was assigned a day to answer questions and could log into the SGA Facebook and answer questions.
  - d. Students will be posting on the page all summer long so there needs to be a way to maintain it over the break.
  - e. Vice President Singh asks how people would feel about deactivating the page over the summer.
    - i. Most senators will not mind answering the posts over the summer. There will be much fewer posts since it will be the summer.
- VI. Senator Rametta brings up having someone from the Administration coming in to explain what the members of the Administration do.

- a. Everyone isn't familiar with all of the Vice Presidents and Deans, so she thinks it would be helpful to have someone explain what each person's role is.
  - b. Senator Figueroa thinks it would be good if someone could explain University Senate so that everyone will be more knowledgeable and efficient in these areas.
  - c. Robyn says that she can invite head administrators to a dinner to meet all of the new members of Cabinet. If anyone has ever corresponded with a member of the Administration, they should e-mail them and let them know who their successor is.
- VII. Senator Figueroa says that for the first Club Congress, there should be a packet and a prezzi so advertise and provide content.
- a. Don't lose the sign in sheet for Club Congress!
- VIII. Senator Rametta asks when the e-mail will switch over.
- a. Robyn says whenever she sends the e-mail!
  - b. Senator Rametta says to use your designate e-mail and not your personal one to send e-mails to administrators.
- IX. Robyn says that next year she will be sending SGA related e-mails from the respective SGA related accounts.
- a. Students have to understand that SGA is an organization that stands on its own and is not the same thing as OSLA.
  - b. If e-mails are about Club Relations, she will be sending the e-mails from the Club Relations e-mail address.
- X. Questions and Concerns
- a. Senator Rametta says to hang out with each other more!
  - b. Robyn says that these meetings are for disagreements but the minute you leave the meeting, the organization needs to be unified. We need to also make sure we educate the first years coming in so that we can get more Senators!
  - c. Senator Figueroa says that if we are going to target Freshmen, you have to make them know that SGA is a fun organization! Says we have to bond and have fun and get to know each other.
  - d. Senator Daves says that if you want to do something but aren't sure if it is your committee or someone else's committee, communicate! Make sure that you speak to each other!
  - e. Senator Figueroa suggests that if we don't have enough people, combine Student Services and Academic Affairs, but continue to have two chairs.
  - f. Robyn doesn't know if the organization is going to be able to function for the first four weeks of school.
  - g. Senator Finnegan says that we need to focus on advertisements and figure out how to work around things. Also need to be sure not to scare people away early on.
  - h. Robyn fully supports us being communal and having fun, but we also have to be appropriate.
  - i. Senator Stolzenberg asks if there is anyone ready to go to summer orientation to get incoming freshman.
    - i. On Wednesday's there is a mini club fair. Thinks there should be an SGA rep there!
  - j. Robyn asks if anyone has suggestions about the office.
    - i. Chief Justice Zuniga suggest a contact log in the office.

1. A sheet so that if anyone comes into the office to ask a question, it will be recorded so we can keep track.
2. Senator Kennedy doesn't think this will work in practice. Thinks that we will be adding on extra red tape.
3. Senator Daves thinks that everyone should set which two hours Cabinet will be doing for their office hours.
  - a. Robyn has been asked to report SGA office hours throughout the week.
  - b. Set schedule that Cabinet will have to stick to.
4. Senator Schaffer says to keep the office clean!
5. Senator Andrews suggests a way to keep senators more informed.
  - a. When the delegation packet is handed in, each person should be e-mailed with a Cabinet member or returning Senator that they can talk with and ask questions.
- k. Senator Rametta asks if we are being required to set office hours or if it is a suggestion from higher-ups
  - i. Says that as an RA she doesn't know when her free time will be.
  - ii. Robyn says that it is not just administration but also faculty that has been complaining about it.
  - iii. Senator Daves says that as long as you're doing two hours a week, you might as well set them and do them the same time every week.
  - iv. Vice President Singh says that we have 13 Cabinet members and the rest of Senate will be filled with freshman. They won't know anything about SGA's reputation so it will be a blank slate. Office etiquette will become the norm to them.
- l. Senator Stolzenberg says to educate senators. Says that senators and cabinet members are not good at responding to e-mails.
- m. Senator Schaffer says that we are seen as the professional students on campus so we need to show that we are accountable.
  - i. There are certain chair positions that people want to talk to (rules and appropriations) and a lot of times people aren't sure how to answer questions. Accountable times would make it easier for students to get answers and get things done.
- n. Alex Zelinski says that being able to interact with different committees was a great opportunity. So then when people come into the office and ask questions, you know some answers and can help them in some way.
- o. Vice President Singh says that we should figure out some sort of system with logging frequently asked questions and then possibly bringing them to Club Congress or putting them on the website.
- p. Senator Gillyard asks if there is a binder or packet about how to conduct yourself in a Senate meeting.
  - i. Something to get to know procedures and things like that.
- XI. Robyn says that we shouldn't be speaking media organizations, we shouldn't be giving opinions, things like that. Make sure you check yourself with media outlets.
  - a. Senator Finnegan wants to suggest that you should not speak to anyone unless speaking to him, President Hyman or Vice President Singh first.
  - b. Always have a second person there to validate what you say if you can.

- c. Get to know the staff of the Chronicle and who does what. Develop a personal relationship with them.
  - d. Senator Schaffer says that if you aren't sure about something, that is when you should be careful. But if you know what you are talking about then you should be able to speak to media outlets.
  - e. Senator Finnegan will be doing research on media people over the summer and their attitudes and habits and what would work best for us.
  - f. Mike Herschfield always asks reporters or whoever to e-mail them the questions as well. This way it is in writing. He does all of his correspondence over e-mail.
- XII. Robyn says to stay in touch with her!
- a. If anyone can't get a hold of someone, they contact her, and she doesn't want to have to dodge questions.
- XIII. 20 minute one on one session so that previous committee chairs can give advice to new chairs.



## Turnover Cabinet Minutes

May 2, 2012

- I. President Tevon Hyman wants this meeting to be an overview of next semester.
  - a. Wants to understand what SGA needs to do to move forward.
- II. First, we need promotion.
  - a. We need to get our name out there and let the student body know what SGA is and what its all about.
  - b. Public Relations Chair Finnegan and President Tevon Hyman need to start promoting ASAP.
    - i. Over the summer and on September 1 they are going to really get the ball rolling.
    - ii. Over the summer they want to get the freshman at orientation
    - iii. Getting upperclassmen is the real problem.
      1. Want some upperclassmen because they know Hofstra.
  - c. Vice President Ron Singh says we know that our better senators are RA's and OL's and part of IFSC and Greek Life.
    - i. The seniors that are leaving can send people our way.
    - ii. We can recruit on a name by name basis. Know them on a personal basis and know them and get them to join.
    - iii. Senator Finnegan says that we should be targeting established student leaders.
      1. Thinks we should be more inclusive in our definition of student leaders.
      2. Maybe we should be talking to club eboard members, chronicle members, etc.
    - iv. Senator McElroy says that he always thought we should reach out to clubs and give them a representative or asking them to send someone so that they will always have information about SGA.
    - v. Rules Chair Schaffer says that we shouldn't forget about the Programming things that we set up for non-sga members.
    - vi. Public Relations Chair Finnegan says that for the Programming aspect, we should target RA's since they have a lot of experience with that.
      1. Thinks they would have access to more funds.
    - vii. Programming Board Chair Gillyard says she has sat down with people she knows would be great for the programming board and has gotten people to submit their applications.
    - viii. Advisor Robyn Kaplan says that people are committed to organizations for a reason
      1. One of the biggest issues we have in senate is that people are so spread thin that when we ask them to rank their priorities, SGA isn't one of them.
      2. There are students on campus who haven't found their niche and SGA or the Programming Board could be their niche.

- ix. Rules Chair Shaffer says that when we get new freshman coming in September is that we make sure that people are friendly. When freshman delegates are there we should go up to them and get to know them and make them feel welcome.
- x. Advisor Robyn Kaplan says that at the Meet and Greet we had 130 people at the event and one of the greatest things about that event was the amount of spirit that SGA had.
  - 1. We should know that we aren't going to be able to fill Senate in a week. It is going to be an on going process but we will get there!
  - 2. Hold on to the people that come to the first events
- xi. Vice President Ron Singh says that now our Constitution weeds out those who aren't committed.
  - 1. Should out to CCC!
- d. President Tevon Hyman says that we need to pick the right Senators to get involved. We also need to focus on getting our name out there.
  - i. Sometimes people have no idea what SGA is or what we do, so we need to promote the organization and make people aware of our purpose.
  - ii. Public Relations Chair Finnegan says that some of his residents know what SGA is because he keeps lanyards in his room and gives them out to them.
    - 1. Wants to think of ways to make us proud to be in SGA and in Cabinet...jackets!
  - iii. Advisor Robyn Kaplan says that last year we bought the SGA camera which was a great idea. We also bought lanyards, and now we have a ton left over.
    - 1. We have to decide what we want in terms of swag because that has to be ordered by the summer. There is stuff over the summer that we need to do.
  - iv. Public Relations Chair Finnegan thinks his strongest idea was the Post-it notes!
    - 1. Also put in for frisbees and sunglasses.
  - v. Comptroller Yeri Lee asks if we can make business cards for each committee.
    - 1. Very professional to give out to people.
  - vi. Advisor Robyn Kaplan asks who will be here over the summer.
    - 1. Megan, Chelsea, Megan, Sarah, Billy, Robyn, Tevon, Bradley.
  - vii. Advisor Robyn Kaplan says that Cabinet Retreat is August 23<sup>rd</sup> (Thursday).
    - 1. We can talk about whether that day works but it has to be somewhere in that week.
    - 2. Rules Chair Schaffer asks if it is mandatory.
      - a. Yes it is!
    - 3. SGA retreat is the weekend of October 20, 2012
- III. We need to move forward with each committee.
  - a. Yeri Lee-Comptroller and Megan Kennedy-Appropriations Chair
    - i. Transparency with clubs, understanding why you did what you did. Understanding why we gave money and why we didn't. Clubs need to

- understand what we fund for and what we don't so that they don't come asking for more money than we can give. Tell clubs why we allocate our money the way we did. Improve communication with clubs.
- ii. Goals for upcoming year: important to inform clubs how to get reimbursed and why it takes so long. Updating Collegiate Link; if clubs can see how much money that have left or how much they can spend it will be easier on us. Megan has a document on her computer that is a list of all of the advice and things to do for next semester. Honorarian policy is strange and should be looked into, senators need to know what we do and why we do it.
- b. Andrea-Club Relations
    - i. Is very interested in working with Appropriations. Be a club's friend but at the same time check up on them. Think Club Mom! Going to act like an RA so that they trust her but can go to her for help and advice. Good way to make clubs know that we are serious.
  - c. Bradley McElroy-Student Services
    - i. Pay attention to what is happening on the suggestions at Hofstra page. Communicating with Academic Affairs.
  - d. Billy Finnegan-Public Relations
    - i. All about communication. WEBSITE WEBSITE WEBSITE. (Hofstra.edu/SGA). Try to make the homepage as up to date as possible with blurbs about what each committee is doing. Press Releases are good things to do! We need to find ways to get the student body to know what SGA is doing. Thought about having some sort of press conference. SGA needs to work on its social media. Every member of Cabinet should have access to our Facebook.
    - ii. Going to do press releases. Want to expand to other publications and getting them on the portal more. Needs to be informed more in advance if you want to the flyer on the portal or Hof Cast. Establishing that if you need PR to make a flyer, you have to tell them. Wants weekly minutes on the website.
  - e. Ben Schaffer-Rules Committee
    - i. After we approve a new club, we want to make sure they stay active and that they succeed. Rules is record keeping. Ben wants a more accessible list of clubs in the office that everyone can look at if they need to. He wants a list of all active and deactive clubs. Wants Collegiate Link to be successful. Ben and Tevon have discussed investigations into clubs and their constitutions. Wants to look into how we approve clubs and the criteria that we use. Wants to get the new template for club constitutions. There is a copy of the old template online that is confusing people.
  - f. Programming Board-Chelsea Gillyard
    - i. Hit the ground running, Cabinet is here to help and so is Robyn. Try to maximize each event. Idea of the Board is to be campus wide and to get as many students there as possible.
    - ii. Goals: wants to get everyone on the same page and make sure that she not only delegates information and tasks but also keeps in touch with coordinators and make sure that everyone is on the same page. Also

interested in keeping traditions alive, especially the successful events that went on last year and last semester. Wants to draw a clear line between programming things and the events of other committees. Wants to figure out what students want and also what they need.

- iii. Needs to use Robyn for everything that she can contribute.
- iv. Want to co-sponsor with other clubs. When we co-sponsored a lot of our senators didn't go to events. We have to get senators to attend the events so that there is a strong SGA presence.

g. Academic Affairs-Megan Andrews

- i. All about academics! Wants to start staying with what Victoria and her committee started. Wants to get the New York Times back on campus. Wants to do something with making it known how to access the NYT online. Disabilities survey on the academic and residential side. Staying in contact with SSD. Provost Scholars Reception: was much smaller this year and not viewed as as high as an honor as it should have been. Wants to meet with the Provost and get it back to how it was last year.

h. Spirit Committee-Melanie Perry

- i. Boost school spirit, work with Greek Life. Wants to focus a lot of Hofstra external spirit instead of just required things. Would love to work a lot with Programming because it is events that make people love Hofstra. Campus competitions.

i. Vice President-Ron Singh

- i. Charging senate. Will be sitting down with Billy to work on a PR plan.

IV. Meeting adjourned 11:15 pm

## Cabinet Minutes August 30<sup>th</sup>, 2012

Meeting called to order: 6:04 pm

- President Tevon Hyman reiterates that all he expects of Cabinet is for us to give it our all.
  - Committee meetings: Last year there was a problem with how short the meetings were. This year, the meetings should be longer and productive.
  - Number 1 priority is PR. Public Relations Chair Billy Finnegan has been in contacts with President Tevon Hyman and Vice President Ron Singh about all that he wants to accomplish.
    - Flyers will be going out as soon as possible (tomorrow)
    - Recruitment is our number one priority. Be sure to get the word out and to encourage new students to get involved.
    - All of Cabinet should be present at the first Club Congress held on September 24<sup>th</sup>, at 6:00 pm in the Student Center Theater.
  - Elections will be October 9<sup>th</sup> and 10<sup>th</sup>.
  - Budget Weekend will be November 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>.
  - Constitution Deadline will be November 5<sup>th</sup>.
  - Club Relations: there is a problem with office space: furniture is still being moved around.
- Vice President Ron Singh tells Cabinet about the SGA Meet and Greet.
  - Last year it was very divided.
  - This year, recruitment is very important to us, so we need to do something that will grab the new students' attention.
    - For the first half hour of the Meet and Greet there will be a "cocktail hour".
    - Meet and Greet starts at 5:00 pm.
    - Cocktain hour will be from 5:00 to 5:30, second session will start after.
    - Session 1: Cocktail hour
      - Goal is to be SOCIAL. Make new students comfortable
    - Session 2: more formal
      - Tables set up for different aspects of SGA. Students can go from table to table and learn about all aspects.
      - 2 people per table.
- President Tevon Hyman goes back to talking about club office space.
  - Club Relations Chair Andrea Standrowicz says that clubs don't have swipe access to their offices.
  - Pep band stuff hasn't yet been removed from one of the small club offices. We have to move the equipment, but resprog has to give us a room to store everything in. They cannot give us a room until everyone has moved in.
    - They were using the office for storage but SGA needs to use it as an office.
- Advisor Robyn Kaplan asks what Cabinet's plan is to keep track of the office spaces.

- Last year's Cabinet caught club's doing a lot of "illegal" things in the offices and stopped them.
- We need to continue to monitor the offices. If SGA can't hold the groups accountable, then we cannot manage the offices.
- We repainted the offices, cleaned them up, so how are we going to keep them clean and in order?
  - Random office checks a couple of times a month.
    - Check the offices during the late night hours for any vandalism or inappropriate behavior.
- We need to have consequences for clubs behaving badly or treating their offices with no respect.
  - If you catch a club with alcohol in their office, you call public safety and write an incidence report.
- Advisor Robyn Kaplan will get all of Cabinet access to the club offices so that we can monitor.
- Members of Cabinet will be assigned two or three club offices to monitor.
  - We will rotate throughout the semester so that clubs become familiar with more than one Cabinet member.
  - Cabinet members should report anything that looks suspicious or wrong.
- President Tevon Hyman talks about a "club tournament"
  - Clubs can sign up for one thing, one per month. October is Flag Football, November is Cake decorating and December is Trivia.
  - There will be prizes and it will be interactive.
  - The concept is that it will bring clubs together and encourage them to come in contact with each other.
- Vice President Ron Singh discusses how to get clubs involved with the Debate.
  - There will be an "issue alley" that will be overseen and managed by SGA
    - During Fall Festival, there will be mini one on one debates between students
      - Debates can be about anything: fun things, political things, etc.
  - On October 16<sup>th</sup>, SGA and all of the clubs that it represents will have a 2:00-4:00 time slot to put on a show in the back of the student center.
    - The event is supposed to be for students, clubs and organizations.
    - We want it to be fun and for everyone to have a good time.
- Spirit Committee: President Tevon Hyman wants to meet the athletes!
  - President Tevon Hyman, Vice President Ron Singh and Spirit Chair Melanie Perry will be meeting with various sports organizations to meet them and see what they are looking to do this semester.
    - See if they want to put on any events as well as build a relationship between the sports organizations and SGA.
  - First priority is to meet with University sport teams and then to possibly move on to club teams.
  - For Homecoming, SGA will be working with Alpha Epsilon Pi!
    - The theme this year is USA Musicians.
      - Elvis, Elton John, Michael Jackson, suggestion welcome!
    - SGA should be encouraging clubs to participate in Homecoming.

- Normally, Greeks are the ones who really represent at Homecoming, but we want all clubs and organizations to participate.
      - Lets make sure that the groups building the floats this year know that they cannot use copies of the Chronicle in their floats!
      - Appropriations Committee did not allocate any money to clubs for Homecoming funds.
    - We want to improve the perception of Greek live on campus
      - Going to hold an event where the Greeks can present their Creed and state what they stand for.
- Appropriations committee is going to meet Tuesday at 6:00.
  - Going to see 8 clubs per week
  - Estimated semester budget: \$70,000.00
  - Club Rollover: \$134,939.00
- Rules Meetings will be Monday at 6:00 pm.
  - Template for club constitutions is finished.
  - Delegate Seminar September 19<sup>th</sup> during Common Hour.
    - If someone can't attend, that doesn't eliminate their ability to be involved in SGA.
      - Rules Chair Ben Schaffer will meet with them on a personal level and explain everything to them so that they will still have an opportunity.
      - Delegate packet will be due on October 2<sup>nd</sup>.
    - Process to get on the ballot
      - Senate meeting, seminar, packet submitted with 100 signatures.
- Vice President Ron Singh talks about Meet and Greet Attire
  - Rules Chair Ben Schaffer thinks that some people look unprofessional in the SGA polo shirts
  - Vice President Ron Singh suggests wearing business casual to the Meet and Greet and putting on the polo shirts for the Senate meeting afterward.
- Programming Board has two events-first meeting in on Monday September 10<sup>th</sup>, 6:00 pm.
  - The 9/11 memorial
    - Ceremony on 9/11 at noon, then Circle of Remembrance at 1:00
  - Hypnotist on Saturday, September 15<sup>th</sup>.
    - 7:00 pm in the cultural center theater.
- President Tevon Hyman says that this year, we need to push clubs to have events on the weekend.
- Student Services/Academic Affairs is suspended (chairs not present).
- Joint operations between Club Relations and rules
  - Over the summer, 5 clubs were found that are exclusive and need to be removed from SGA.
    - Clubs will still be active on campus and do everything that they normally do, they will just no longer be eligible for SGA funding.
    - For this semester, we are still holding them as an SGA club.
    - Rules Chair Ben Schaffer and Club Relations Chair Andrea Standrowicz will meet about the issue and decide what is the best plan of action.

- Meeting adjourned: 8:01 pm

## Cabinet Minutes, September 10, 2012

### Meeting Called to Order at 8:45 pm

- Cabinet Picture
  - Taken on the 10<sup>th</sup> floor of the library and on the 1<sup>st</sup> floor of the library.
- Deadlines
  - President Tevon Hyman says that over the past few weeks, we have been passing and even missing our deadlines.
  - Moving forward, we need to do a better job at having things ready to go at least two weeks in advance → this will help us be more effective.
  - Vice President Ron Singh says that he and President Tevon Hyman don't want to micromanage the rest of Cabinet, but that we all need to be responsible.
    - Vice President Ron Singh takes responsibility for lack of clarity and for having everything done through e-mail rather than in person.
      - Acknowledges that he and President Tevon Hyman are also still learning and that it will take a few weeks for everyone to get used to things.
  - Deadlines are going to be extremely important moving forward because we are going to have a lot of things coming up in the next few weeks.
  - Vice President Ron Singh says that he and President Tevon Hyman want the rest of Cabinet to be able to approach them and speak to them.
  - Advisor Robyn Kaplan emphasizes that for flyers, there needs to be a two and a half (maybe three) week lead.
    - She needs to send the flyer back and forth repeatedly until it gets approved, so it takes some time.
    - ResProg now mandates that if you want anything hung in the Residence Halls, it needs to be sent to them at least two weeks ahead of time.
- Meet and Greet
  - This Thursday, 6:00 pm in the Greenhouse.
    - Setup will start at 5:15 or 5:30
    - If students arrive at 5:00, there will be senators and Cabinet members to tell them that it will start later.
      - Try to engage the students as much as possible so that they stay.
  - What are we doing?
    - Vice President Ron Singh sent an e-mail to Cabinet with roles and responsibilities as well as talking points.
    - Meet and Greet will be set up as a cocktail hour followed by a presentation.
  - What is going to be at each table?
    - Cabinet members with information



- Every table could have a handout with some of the information about each of the committees.
  - Advisor Robyn Kaplan asks what we are going to do if a large number of people show up
    - Public Relations Chair Billy Finnegan describes the layout of the meet and greet
      - Says that if too many people show up, we could move some tables to the second level of the Greenhouse.
    - Spirit Chair Melanie Perry says that Cabinet members can rotate around the Greenhouse so that students would feel stuck in one spot.
    - Cabinet members should engage students for 3-5 minutes at the most.
    - Advisor Robyn Kaplan says that Parliamentarian Sarah Sicard shouldn't talk too much about Parliamentary Procedure as to not bored the students.
  - We will start setting up at 5:00-5:15; people will arrive at 6:00; 6:00-6:15 is cocktail hour; 6:15 cabinet members will disperse to assigned tables.
- First Senate Meeting
  - We have a lot to go over with the Academic Affairs Chair position and the Appropriations Chair position
  - We don't want the first thing that new senators see be a step down of a position.
  - We will have a new business section where the new Appropriations Chair is elected.
- Election Seminar
  - 22 days until the election.
  - Rules Chair Ben Schaffer has finished the packet for the delegates.
    - Seminar is September 19<sup>th</sup> at common hour in Plaza Room West
      - There will be a presentation!
  - What is going to be the difference between the meet and greet and the seminar?
    - The meet and greet will be an overview
    - The seminar will have a presentation , will be laid out in steps, will have the delegation process explained as opposed to what SGA is and what we do.
- Club Congress September 24<sup>th</sup> at 6:30 in the Student Center Theater
  - Mandatory for every club
  - Flyers should be made by September 11<sup>th</sup>.
  - Vice President Ron Singh says that at some point soon we are going to need to hammer out the details and the schedule of how Club Congress will run.
    - Club Relations Chair Andrea Standrowicz has a general outline
  - We are also promotion the club tournaments
- Fall Festival/float building
  - Spirit Chair Melanie Perry says that the most important thing is that the float lottery is this Wednesday at Common Hour in the Greenhouse
  - When float building starts, we all better be there!
  - We need a check for \$25.00
- Review of Appropriations Document

- Academic Affairs Chair Megan Andrews talked to Comptroller Yeri Lee and Appropriations Chair Megan Kennedy and made a sheet of bullet points so that clubs and organizations know what steps to take and how to go about getting reimbursements.
- Exclusive Clubs and Organizations
  - Last week we discussed that we have quite a few exclusive clubs under SGA
    - Rules Chair Ben Schaffer decided that we are not going to freeze their budgets at this time, since it was our mistake that they were allocated funds and not theirs.
    - We are going to meet with all exclusive organizations and explain to them that they cannot be under SGA and that they must be under their departments.
      - Their funding must come from their own dues.
  - We don't want clubs to feel like Hofstra doesn't want them, so we are going to encourage them to remain active.
  - We will suggest to them to change their constitution, however we are not going to force them.
    - A lot of groups are not going to want to change their purposes or their constitutions, so they will have to move from SGA to their individual departments (i.e. Dance, Music)
- Open Discussion
  - Senior Seminars
    - Monthly seminars on how to survive after graduation!
  - Fall Festival King and Queen Court
  - Fall Festival King and Queen Showcase
- Meeting adjourned 10:46 pm

# Report of the Vice President

1) Senate: 16 Cap: 42

2) Committee Assignments

Appropriations	Rules	Public Relations	Club Relations	Programming	Spirit
Yeri Lee	Ben Schaefer	William Finnegan	Andrea Standrowicz	Chelsea Gillyard	Melanie Perry
Megan Kennedy	Sarah Sicard	Victoria Bohme	Sarah Sicard		Caitlin Stolzenberg
Megan Andrews	Victoria Rametta	<i>Ortal Weinberg</i>	Bradley McElroy		Alyssa Legnetti
Nadir Khan					

3) Thank you so much.

“And once the storm is over, you won’t remember how you made it through, how you managed to survive. You won’t even be sure, whether the storm is really over. But one thing is certain. When you come out of the storm, you won’t be the same person who walked in. That’s what this storm’s all about.”- Haruki Murakami

Ubuntu,

Harjot Singh AKA Ron TM.

## Student Government Association Reimbursement Quick Reference Sheet 2012-2013

*Please refer to the Appropriations Policy Series for more detailed information.*

### Reimbursement Guidelines:

- Clubs will only be reimbursed for items that were specifically allocated to them by the Appropriations Committee **for the semester in which the reimbursed item is being requested.**
- Any item, event, or service that was not allocated in a club or organization's budget will either be reimbursed from the club's income or may not be reimbursed at all.
- If a club needs clarification on whether an item will be approved for reimbursement, it shall contact the Program Advisor or the Comptroller for clarification.
- If a club wishes to spend their allocated budget on an item other than what it was originally appropriated for, they must contact the Comptroller before spending the money. The Comptroller holds the right to deny any reallocations.
- In the case that the Comptroller denies a club's request for a reallocation of funds, the club may bring the request to a weekly appropriations committee meeting. If the committee does not reallocate the money, a club must use income to pay for the requested items.
- Any allocated funds that were not spent on the requested item(s) will be returned to the SGA appropriations budget within the upcoming semester, not placed in the club's income or rollover budget  
*(i.e: If a club requests \$250 for t-shirts, but only spends \$200, \$50 will be returned to the SGA appropriations budget).*
- All reimbursement forms must be submitted to the Office of Student Leadership and Activities in Student Center 260. Please allow two weeks for the reimbursement forms to be processed.

- If at any time a club is unsure of their budget and what they were specifically allocated, they may contact the Comptroller at [SGA\\_Comptroller@pride.hofstra.edu](mailto:SGA_Comptroller@pride.hofstra.edu).

Hofstra University

Student Government Association

In the year Two Thousand Twelve

To be amended in the Policy Series under section III, subsection B:

III. Appropriations Committee

B. Appropriations Committee

30. Food for General Meetings- The Student Government Association shall not fund food for the general meetings of any club or organization.

31. Inter-Fraternity Sorority Council - All budget requests from Greek letter organizations underneath the Inter-Fraternity Sorority Council must be submitted by the President, Vice President, or Treasurer of IFSC. No social fraternity or social sorority or individual council may submit proposals on their own. The President, Vice President, or Treasurer of IFSC are the only representatives that will be seen by the Appropriations Committee, and like all other clubs and organizations, IFSC is limited to coming twice a semester.

32. Speaker Fees- The Student Government Association can fund specific speaker fees, but not optional honorariums.

33. Budget Appeals- In the event that a club or organization finds it necessary to appeal, a representative of the club must contact a member of Cabinet before the next Senate meeting takes place.

\*this changes the numbers to

34. Negative (Red) Budget Lines and/or Misuse of a Budget

35. End Notes

36. Internal Review and Control Board

37. Student Government Association Club or Organization Budget

Respectfully Submitted,

Megan Kennedy  
Pro Tempore Appropriations Chair

**Appropriations Minutes**

September 11, 2012

Attendance: Appropriations Chair Megan Kennedy, Comptroller Yeri Lee, President Tevon Hyman, VP Ron Singh, Programming Chair Chelsea Gillyard, Senator Megan Andrews

Excused: Nadir Khan

Meeting called to order: 6:15

**SASA**

Total Requested: \$735.99

NAACH Dance Competition, Bollywood Movie Night, t-shirts, banner

Total Allocated: **\$347.49**

Bollywood Movie Night, t-shirts, banner

**Hofstra Wrestling Organization**

Total Requested: \$5,875

Insurance, Doctor, Ring, Announcer, DJ, Wrestlers

Total Allocated: **\$3,175**

Insurance, Doctor, Ring, Mamaluke, Dragon

**HEAT**

Total Requested: \$6,632

Camera Equipment, Tripods, Audio Equipment, TNL set / props, Miscellaneous supplies

Total Allocated: **\$2,042.65**

Audio equipment, TNL set, miscellaneous supplies

**Hofstra CSI**

Total Requested: \$1,603.20

Conference, Guest Speaker Food, D.C. Trip, Flyers

Total Allocated: **\$675.20**

Conference, D.C. Trip

**Adopt a Dream**

Total Requested: \$1,826.06

Office Supplies, Banner, Catering, Binders, Crate, Baking, Camera and Lens

Total Allocated: **\$844.85**

Office Supplies, Banner, Catering, Binder, Crate

**IMA**

Total Requested: \$1,672.53

Conference Registration, Hotel, Shuttle, Food, Car Service

Total Allocated: **\$934.00**

Hotel, Registration, Shuttle

**College Republicans**

Total Requested: \$1,767.04

Fundraising, Rally Signs, CPAC conference

Total Allocated: **\$1,474**

Conference

Sincerely,  
MeGaN KeNnEdY

## Club Relations

September 12, 2012

## Club Congress

- September 24<sup>th</sup> at 6:30 in the Student Center Theater
- Talking points: Dean's Initiative Fund, Debate, Fall Festival, OSLA leadership opportunities, Office Policy Guidelines, etc.
- Suggestion Box
- Need people to help sign in clubs

## Club Tournament

- October – Flag Football
- November – Cake Decorating
- December – Trivia

## Random Office Checks

Respectfully Submitted,

Andrea Standrowicz



## **Programming Board Minutes**

**September 10<sup>th</sup>, 2012**

Present: Chelsea G., Robyn K., Victoria M., Ari R., Kerri S., Alex B., Christopher W., Leland C., Jasmine P., Jeanette R., Shannon A., Edan S., Cassandra M., Matt M., Derek W., Elysha J., Tami L.

### **Meeting Commenced: 6:10 p.m.**

1. Introductions: Name, year, something fun or interesting you did this summer
2. How meetings will work: first half are updates, discussing how we're going to go about putting on our upcoming events and assignments for the week; second part will be breaking off into groups and discussing ideas among respective committees
3. Expectations: recap from our very first meeting before the summer
4. Budget
5. Events:
  - 9/11 going on right now
  - Hypnotist coming on September 15<sup>th</sup> (hofcast, flyers); first weekend event
  - Promotions – work on making an SGA Programming Twitter and Facebook
  - Marc Elliot (inspirational speaker) booked for February 2013
6. Break-up of committees for brainstorming
7. Each Committee reports back to the entire board with ideas or plans

### **Meeting Adjourned: 8:00 p.m.**

Respectively Submitted,

Chelsea Gillyard

# Public Relations

## Report

*And I'm right by your side, like a thief in the night, I stand in front of a masterpiece. And I can't tell you why, it hurts so much, to be in love with your masterpiece.*

### **Meeting Called to Order**

6:35 P.M., 9/12/12

*Let the dream begin, let your darker side give in to the power of the music that I write—the power of the music of the night!*

### **Attendance**

**Billy Finnegan** (“Memory” from *Cats*, best sang by the one true Barbra), **Nadir Khan** (“Twinkle Twinkle Little Star”), **Victoria Bohme** (“Girlfriend” by ‘N Sync), **Meg Kennedy** (“We Are Never Ever Getting Back Together” by Taylor Swift), **Ron Singh** (“She’ll Be Coming Round the Mountain When She Comes”), **Chelsea Gillyard** (“Bye Bye Bye” by ‘N Sync), **Andrea Standrowicz** (“Dirty Pop” by ‘N Sync), **Ortal Weinberg** (“Love Me” by Justin Bieber), **Bradley “Greatness” “Bajan” McElroy** (“It’s A Wonderful World” by Louis Armstrong)

*Sorry, I'm not home right now, I'm walking into spiderwebs, so leave a message and I'll call you back. A likely story, but leave a message and I'll call you back.*

### **Agenda**

~Introductions/Welcome to PR

~Discussed the Meet n' Greet

~Broke down into groups to work on three projects:

1. Ron and Nadir compiled SGA Facts for the Meet n' Greet Presentation
2. Chelsea, Bradley, and Ortal drafted a letter to Athletics
3. Andrea, Meg, and Victoria worked on designing a flier for Club Congress

*Tear down the mountains, yell, scream, and shout! You can say what you want, I'm not walking out! Stop all the rivers, push, strike, and kill! I'm not gonna leave ya, there's no way I will!*

**Adjourned**

7:40 P.M., 9/12/12

*When somebody loved me, everything was beautiful, every hour spent together lives within my heart.*

**Other Updates**

~Look out for an upcoming Press Release Day!

*Respectfully submitted,*

*William J. Finnegan*

William J. Finnegan  
Student Government Association  
Public Relations Chair

## Rules Meeting: September 10, 2012

Ben Schaefer

Sarah Sicard

Victoria Rametta

-Call to order at 6:00 pm.

-Megan Kennedy brought approps legislation.

-Hashed out the epic clerical amendments (of which there were 2.)

-Created the elections packet.

-Determined that I would create the Prezi for the seminar on my own time.

-Adjourned at 6:45 pm.

**Spirit Committee September 11, 2012 (7:00-7:35)**

**Chair: Melanie Perry**

**People in attendance: Ben, Sarah, Billy, Alyssa, and Cait**

1. Fall festival:
  - a. float sketches for lottery were looked at by members of committee and approved
  - b. UPDATE: our theme for fall festival is N'Sync!!
2. Pride Unleashed week:
  - a. October 29 – November 1
  - b. Ideas:
    - i. Monday = Hofstra Olympics
    - ii. Tuesday = Sports trivia
    - iii. Wednesday = Tailgate / bonfire
    - iv. Thursday = Midnight Madness (planned by athletics)