



## **Agenda of the Senate**

**Hofstra University Student Government Association**

**October 4, 2012**

**Green House, Student Center**

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- Call to Order**
- I. Quorum Call**
- II. Approval of Senate Minutes**
- III. Approval of Cabinet Minutes**
- IV. News Business**
  - Budget Appeal- Strictly Steppin'
- V. Executive Board Reports**
  - A.** President – T. Hyman
  - B.** Vice President – R. Singh
  - C.** Comptroller – Y. Lee
  - D.** Secretary – A. Legnetti
  - E.** Parliamentarian – S. Sicard
- VI. Committee Chair Reports**
  - A.** Appropriations – M. Andrews
  - B.** Club Relations – A. Standrowicz
  - C.** Programming – C. Gillyard
  - D.** Public Relations – W. Finnegan
  - E.** Rules – B. Shaefer
  - F.** Student Services – B. McElroy
  - G.** Spirit – M. Perry
- VII. For the Good of the Order**
- VIII. Announcements**
- IX. Snap Cup**
- X. Adjournment**

## Senate Minutes September 27, 2012

### Meeting Called to Order at 6:16 pm

- I. Quorum Call
  - a. Present: 11
- II. Approval of Senate Minutes from September 13, 2012
  - a. Appropriations Chair Megan Andrews makes an amendment to change VII section II to say that former Appropriations Chair Megan Kennedy nominated her.
  - b. Minutes passed
- III. Approval of Cabinet Minutes
  - a. Cabinet Minutes from September 20, 2012
    - i. Minutes passed
  - b. Cabinet Minutes from September 24, 2012
    - i. Minutes passed
- IV. Special Business
  - a. Memorandum from Parliamentarian Sarah Sicard and Rules Chair Ben Schaffer
    - i. Memorandum to define the word “exclusive” when pertaining to clubs.
    - ii. Parliamentarian Sarah Sicard takes questions
      1. Vice President Ron Singh asks for clarification of what a memorandum is.
      2. Senator Victoria Rametta explains that it is a memo that can be used as a blanked for all clubs
      3. Rules Chair Ben Schaffer says that he wanted all of Senate to be on the same page when discussing and debating about exclusive clubs.
    - iii. Public Relations Chair Billy Finnegan motions to skip debate and go straight to a vote.
      1. Rules Chair Ben Schaffer and Parliamentarian Sarah Sicard say that this is not something that needs to be voted on. It will be passed along with the Rules minutes later on.
  - b. Appropriations Legislations from Appropriations Chair Megan Andrews and Comptroller Yeri Lee
    - i. Legislation will clarify what Appropriations will and not fund for coaches and instructors fees.
    - ii. A policy that has never before been written down, but now it is believed that it is too important to not put in print.
    - iii. President Tevon Hyman asks what happens if a team needs both a coach and an instructor and therefore needs more money.
      1. Appropriations Chair Megan Andrews says that would be a loophole and would need further discussion
      2. Comptroller Yeri Lee says that they would have to choose which they wanted.
    - iv. Vice President Ron Singh asks if Senate would like to add any amendments to the legislation.
      1. No further amendments

- v. Public Relations Chair Billy Finnegan motions to skip debate and go straight to a vote
      - 1. Motion passed
    - vi. Legislation approved
- V. Executive Board Reports
  - a. President Tevon Hyman
    - i. Elections are coming up! 13 days to be exact!
    - ii. President Tevon Hyman and Vice President Ron Singh met with Vice President Johnson.
      - 1. She is aware of the push from the University to remove some funds and place them under schools
      - 2. She stands by us and will help block any actions by the school.
    - iii. Met with Student Affairs Committee regarding parking problem on campus.
    - iv. Senator Victoria Rametta asks about the meeting with Vice President Johnson and the desire to move funds.
      - 1. Idea is coming from University Relations.
      - 2. They feel like we are not being fair
    - v. Spirit Chair Melanie Perry asks about the “school’s push”
      - 1. It is mainly the School of Business that has concerns
    - vi. Motion to open up the gallery
      - 1. Motion approved
    - vii. Chief Justice David Zuniga asks if anyone has gone to a Planning and Budget Committee Meeting
      - 1. No one has
      - 2. Liz Vinuti has reached out to Robyn to set up a meeting
    - viii. Senator Rametta asks President Tevon Hyman to elaborate on the parking problem
      - 1. We have run out of parking spaces
      - 2. It has been proposed that residents can’t park on the academic side of campus so that there is more room for commuters to park.
  - b. Vice President Ron Singh
    - i. Senate remains at 16 members---cap is 43
    - ii. Elections commission has been doing a GREAT job!
      - 1. We have 40 packets that have been handed out!
    - iii. Advocating for students
      - 1. Saving it for next week
    - iv. Says that SGA is going to go where we take it.
  - c. Comptroller Yeri Lee
    - i. Report is there. If anyone has any questions, just ask.
    - ii. Senator Rametta asks why there are percentages! Comptroller Yeri Lee explains them.
- VI. Committee Reports
  - a. Appropriations
    - i. Had a meeting before the Rosh Hashana break
    - ii. Saw six clubs
    - iii. Total: \$9,396.26

- iv. Have allocated around \$30,000 in two weeks.
- v. Senator Rametta asks how much is left for the semester
  - 1. Approximately \$45,000
- vi. Motion to pass
  - 1. Minutes passed
- b. Appropriation Take Two
  - i. Minutes from this past Tuesday
  - ii. Saw six clubs
  - iii. Nexus yearbook explanation
    - 1. Allocated \$16, 551.20 in additional funds
  - iv. Senator Rametta asks how popular the CIAO club is or any other clubs that have been allocated a large sum of money.
  - v. Motion to pass
    - 1. Minutes passed
- c. Programming
  - i. They know they have to do office hours
    - 1. This week float building counts as an office hour!
  - ii. Hypnotist event was a success
  - iii. Tye-Dye Event for October 13<sup>th</sup>
    - 1. Selling shirts for \$3, in front of HofUSA
  - iv. Pumpkin Patch on October 31
    - 1. Playhouse Quad
  - v. President Tevon Hyman asks about Tye-Dye shirts
    - 1. The \$3 for the shirts will be given back to the SGA budget
  - vi. Public Relations Chair Billy Finnegan asks if the Haunted House program from last year is happening.
    - 1. Programming Chair Chelsea Gillyard says that as of right now, it is not in the works.
    - 2. It was decided that Pumpkin Patch was more geared towards everyone and was at a better time.
  - vii. Motion to pass
    - 1. Minutes passed
- d. Public Relations
  - i. Press release day coming up
    - 1. Will most likely be October 3, 5, or 8<sup>th</sup>.
  - ii. Press release will be written by Monday October 1<sup>st</sup>.
  - iii. Marketing
    - 1. Based off of a policy developed last year for Marketing
    - 2. If you have an event coming up, please send the information to Public Relations Chair Billy Finnegan and he will make flyers for it!
  - iv. Flyer Distribution
    - 1. When we have a flyer to hand out, when you have a class, take the flyers to that building.
  - v. 15 events in 20 days for the Debate
    - 1. they will be designing a flyer for this!
  - vi. Social Events

1. Ortal Weinberg and Victoria Bohme have been appointed as Social Chairs
2. Senator Weinberg is organizing a pumpkin picking event
3. Senator Bohme thought it would be a good idea to decorate those pumpkins and give them to club offices
4. Game Night Wednesday October 9<sup>th</sup> at 6:30
- vii. Push for correct Hofstra terminology!
- viii. Motion to pass
  1. Minutes passed
- e. Rules
  - i. Had a delegate who sat in the meeting for three hours!
  - ii. Discussion about drafting legislation for elections for JPanel
  - iii. Discussed some things about delegates
    1. Thinking that people who want to sit as delegates should have a little more of a process to go through
  - iv. Memorandum that we passed was discussed
    1. Rules Chair Ben Schaffer is going to make a memorandum binder because they are the new cool thing!
  - v. Sign up sheet for times during the elections to help get people to the elections booths
  - vi. Committee decided that we are having a club constitution day on Sunday October 14<sup>th</sup>.
  - vii. Motion to pass
    1. Minutes passed
- f. Spirit
  - i. Spirit Chair Melanie Perry would just like to say that she doesn't normally dress like this
  - ii. Thank you to everyone who has been helping with Fall Festival!
  - iii. Saturday is the most important day!
    1. We have to get all of our stuff out of the multipurpose room and onto a flatbed!
    2. Please be there at 6:30 am!
- g. Club Relations
  - i. 64 clubs came to Club Congress!
- VII. For the Good of the Order
- VIII. Announcements
- IX. Snap Cup
- X. Meeting Adjourned at 7:12

- I. Meeting called to order at 8:11 pm
- II. President Tevon Hyman talks about SGA moving to our next phase and expanding our role.
  - a. We are more than just a bank for clubs. Each one of us has roles and contributions that we can make.
- III. Updates on Election
  - a. 9 DAYS AWAY!
  - b. Rules Chair Ben Schaffer, Comptroller Yeri Lee, and Advisor Robyn Kaplan ran 700 numbers. There were 18 senator packets and 2 JPanel packets.
    - i. We have the rooms booked and the tables booked.
  - c. Election Bash
  - d. Programming Chair Chelsea Gillyard will help make the atrium banner for the elections.
- IV. Spirit
  - a. Yay for Spirit Chair Melanie Perry!
  - b. Spirit Chair Melanie Perry wants people to understand that she is Spirit Chair and not Fall Festival Chair.
    - i. It is all of SGA's job to help with the float and banner
    - ii. Spirit Chair Melanie Perry and Secretary Alyssa Legnetti were both at float building and banner for 66 hours each.
      - 1. She wishes that there could have been more people present and more people helping out.
      - 2. She didn't mandate hours because she expected people to want to show up and want to help represent SGA.
    - iii. Spirit Chair Melanie Perry and Programming Chair Chelsea Gillyard have been working on Pride Unleashed Week.
      - 1. Meeting with athletics on Wednesday.
      - 2. On Monday we are going to have a Knock Out
        - a. A game of knockout with the whole basketball team there to cheer you on.
      - 3. On Tuesday we are having a Trivia Wheel in the back of the Student Center to get a t-shirt!
      - 4. Wednesday there will be an Ice Cream Social at Common Hour that is going to be connected with Pumpkin Patch!
      - 5. Thursday is Midnight Madness!
      - 6. There will be a scavenger hunt
        - a. A picture scavenger hunt of things around campus that you have to collect.
      - 7. October 13<sup>th</sup>- Tye Dye Event
- V. 15 Events in 20 Days
  - a. Voting Drive hosted by MALKI happened today and was successful.
  - b. Issue Alley happened at Fall Festival.
  - c. Our first event will be the Star Spangled Banner on October 3<sup>rd</sup> at 11:00 am in Front of TD Bank.
  - d. Vice President Ron Singh has planned 20 events with various clubs and organizations on campus.

- e. Cabinet approves general template for the Agenda of the Senate
  - i. Vice President Ron Singh requests that Cabinet members get committee minutes to him by Wednesdays at Midnight.

## VI. SGA Next Step

- a. Image campaign
  - i. We need to change the way that students view SGA
    - 1. President Tevon Hyman wants us to create a new logo. This would represent a new direction that SGA is moving towards.
      - a. Parliamentarian Sarah Sicard is going to design a new logo for us.
      - b. President Tevon Hyman and Parliamentarian Sarah Sicard looked at different school's SGA logos over the summer and are going to go off of those when designing our new logo.
      - c. We are going to wait until we have a new logo to consider getting business cards.
    - 2. What is SGA?
      - a. Two years ago on HofCast they did small facts about SGA. We want to do this again so that the student body know about us and what we do.
        - i. Public Relations Chair Billy Finnegan will work on getting the facts to OSLA for HofCast.
    - 3. Press Conference to talk about what SGA has done so far and what we are going to do.
      - a. Public Relations Chair Billy Finnegan is concerned with what we would say SGA has done already.
  - ii. How can we change?
    - 1. Talk to students and clubs about how they think SGA could improve or what they think we are doing wrong.
    - 2. We could possibly do a "club tour" and go to different meetings to ask club's opinions on different things that SGA does.
  - iii. Promoting what we've done
    - 1. Two years ago, the library hours got changed and no one knew that SGA had been the cause of that.
    - 2. Last year when Dutch reopened, SGA helped to get the Sandwich Station back and no one knew that it was our doing.
    - 3. We need to work on letting it known that we have accomplished a lot.
      - a. Public Relations Chair Billy Finnegan says that Cabinet members can send him information about what committees have done in the last 12 months so that we can get the word out there.
      - b. Programming Chair Chelsea Gillyard is working on getting more events over the weekends to get people more involved on campus.

## VII. Club Relations

- a. Tournaments
  - i. We were going to do flag football, cake decorating and a trivia event.

1. We are going to scratch flag football because a lot of clubs already participate in flag football tournaments on campus.
2. Club Relations Chair Andrea Standrowicz brought a list of office spaces so that we can start doing random office checks.
  - a. The Small Clubs Office is going to get placed into one category so that whoever has this space will check all offices in this area.
  - b. Future Club Congress's are going to be broken down by club type.
    - i. Appropriations Chair Megan Andrews asks what the main purpose of breaking them down into groups is.
      1. She thinks if all of the clubs are together, it would be easier to give out information for Budget Weekend

#### VIII. Public Relations

- a. Do not need a table for Press Release days, but it does make things easier and more convenient.
- b. Want to get large flyers made that will have a month's worth of events on them.
  - i. Contact clubs and get them to send us their events for the month so that we can add them to the flyers.
  - ii. Flyers are going to be the same as the flyers that are made for Greek Life every month
    1. Are our flyers going to conflict with Greek Life flyers/are they going to grab enough attention?

#### IX. Exclusive Clubs

- a. Rules Chair Ben Schaffer talked about exclusive clubs in his meeting tonight.
  - i. The next step is that when club's bring in their new constitution to make sure that they have made the necessary changes or that we take the next step to help them move in the right direction.
  - ii. The rules committee went over some old questionable constitutions and most of them are too vague.
  - iii. Decided not to signal these clubs out. Instead we will wait until clubs come to hand in their new constitution and address any problems then.
    1. Constitutions are due on October 23<sup>rd</sup>, 2012
  - iv. Template is updated and ready.

#### X. SGA Retreat

- a. Weekend of October 20<sup>th</sup>.
- b. Leaving from Hofstra USA on Saturday for the three and a half hour drive to Woodstock, CT.
- c. Schedule for all day Saturday
  - i. Most of the schedule is made for the team building, but there is room to schedule the three breakout meetings that go on that weekend.

#### XI. Meeting adjourned 9:56 pm



# Report of the President

I have design the new SGA image campaign proposal that will begin to take affect within two weeks. The job is to have SGA move in a new direction that the university and the student body see an organization transforming.

# Report of the Vice President

1) Senate: 16 Cap: 43

2) Committee Assignments

Appropriations	Rules	Public Relations	Club Relations	Programming	Spirit
Yeri Lee	Ben Schaefer	William Finnegan	Andrea Standrowicz	Chelsea Gillyard	Melanie Perry
Megan Kennedy	Sarah Sicard	Victoria Bohme	Salman		Caitlin Stolzenberg
Megan Andrews	Victoria Rametta	<i>Ortal Weinberg</i>	Bradley McElroy		Alyssa Legnetti
Nadir Khan					

3) Debate Operations Update!

4) "My experience is what I agree to attend to." - William James"

Ubuntu,

Ron Singh

Appropriations Minutes  
10/2/2012

Attendance: Megan A., Chelsea G., Megan K., Yeri L.  
Absent: Nadir Khan

**Mock Trial**

Amount Requested: \$396.98  
Banner, registration fee  
Amount Allocated: **\$121.98**  
Banner: \$21.98  
Registration: \$100

**HOLA**

Amount Requested: \$6009.71  
Platanos Y Collard Greens Play, office supplies, club shirts, banner  
Amount Allocated: **\$3500.00**  
Platanos Y Collard Greens: \$3500

**Pride Investing**

Amount Requested: \$1117.04  
Office supplies, T-shirts, banner, Investors.com subscriptions, Stocktrak, printer, ink, dry  
erase board, cork board, foam display board, custom pens  
Amount Allocated: **\$554.40**  
T-shirts: \$250  
Investors.com subscription: \$189  
Banner: \$30.96  
Dry Erase Board: \$69.99  
Foam Board: \$14.49

**ALPFA**

Amount Requested: \$1023.75  
Food for ALPFA Banquet, Food for Career Opportunities with Northwestern Mutual,  
Food for Careers Inside Professional Services with Deloitte  
Amount Allocated: **\$973.75**  
Networking Event: \$491.75  
Northwestern Mutual Event: \$246  
Deloitte Event: \$236

**Hofstra Health and Wellness**

Amount Requested: \$407.14  
T-shirts, transportation for 8 to go to the Rotary International UN Day, Supplies for  
Hofstra's Got Issues  
Amount Allocated: **\$398.16**  
T-shirts: \$237  
Rotary International UN Day: \$152

Hofstra's Got Issues: \$9.16

**ASCE**

Amount Requested: \$2438

ASCE Nationals registration, hotel, food for meetings, food for guest speakers, clothing,  
Transportation to Brooklyn Poly Tech

Amount Allocated: **\$1100.85**

ASCE National Conference: \$680

Hotel: \$420.85

**Strictly Stepping**

Amount Requested: \$1035.82

Competition mileage, t-shirts, wristbands, table drapes, publications

Amount Allocated: **\$500.57**

T-shirts: \$250

Wristbands: \$134.97

Table Drape: \$115.60

**Gospel Ensemble**

Amount Requested: \$1136.00

The Big Event: registration, travel

Amount Allocated: **\$858.30**

The Big Event: \$858.30

Total for the night: \$8,008.01

## Club Relations

October 3, 2012

Attendance: Andrea Standrowicz, Nadir Khan, Megan Andrews, Salman Ahmad

(delegate)

Meeting Commenced: 5:15

### **Club Tournament**

Field Day

- Tug of war
- Bocce
- Capture the flag
- Dodgeball
- 10 people per team—small clubs can join together to make a full team
- Prize Ideas—pizza party, ice cream social, guaranteed appropriations meeting, help with promotions
- Will book field this week
- Friday October 26<sup>th</sup>: 4pm

### **Club Office Space Checks**

- Cabinet will be doing random checks of office spaces
- Each cabinet member will fill out a form including:
  - Club name
  - Cabinet member
  - Time / date of check
  - Condition of walls
  - Any signs of foul play?

### **Club Congress**

- October 29<sup>th</sup> at 6:30

- Will not break into categories of clubs—too many logistics to work out, hard to make sure clubs get the right information
- Suggestions/questionnaire to be written next week

Meeting Adjourned: 5:52

Respectfully Submitted,

Andrea Standrowicz

**Programming Board Minutes**

**October 1<sup>st</sup>, 2012**

Present: Chelsea G., Ortal W., Victoria M., Kerri S., Shannon A., Alex B., Leland C.,

Jeanette R., Edan S., Cassandra M., Matt M., Derek W., Elysha J., Tami L.

**Meeting Commenced: 6:00 p.m.**

1. Announcements: Important to keep in contact with your committee throughout the week not only at meetings, tie dye t-shirts came in, calendars, group picture is going to be taken at the next meeting, tie dying t-shirts at the next meeting
2. Current Events in the works:
  - Tie-Dye Event – October 13<sup>th</sup>
  - Pride Unleashed Week – October 29<sup>th</sup> – November 1<sup>st</sup>
  - Pumpkin Patch – October 31<sup>st</sup>
  - Sophomore Registration Fiesta – October 29<sup>th</sup>
3. Break into respective committees
4. Each Committee reports back to the entire board with ideas or plans
  - Multicultural: Language Learning at the atrium tables, Special Olympics basketball game
  - Novelty: Pumpkin Patch, cookies and apple cider will be provided
  - Athletics: Pride Unleashed Week Events
    - October 29<sup>th</sup> – Knockout
    - October 30<sup>th</sup> – Trivia Wheel in the back to the student center with prizes (PUW t-shirts, class glasses)
    - October 31<sup>st</sup> – Ice Cream Social – ice cream served by athletes
  - Class: Tie-Dye on October 13<sup>th</sup> in front of Hoftra USA at 1:00 p.m. – 5:00 p.m.
  - Promotions: flyers and banner for tie dye; designing PUW t-shirts, flyers and banner; flyer and banner for Pumpkin Patch

**Meeting Adjourned: 7:30 p.m.**

# Public Relations

## Report

*Dreams last so long even after you're gone. I know that you love me and soon you will see, you were meant for me, and I was meant for you.*

### **Meeting Called to Order**

6:35 P.M., 10/3/12

### **Attendance**

***The Fabulous Billy Finnegan, the Lovely Victoria Bohme, and the Incredible Ortal Weinberg***

*Everybody wants to be understood, well I can hear you. Everybody wants to be loved. Don't give up, because you are loved.*

### **Agenda, Minutes, and Notes**

- I. Press Release Day
  - A. Officially 10/8 (Monday)
    - a. Sign up sheet in Senate/in the Office
    - b. We do not have a table, so I'll have full instructions emailed by Sunday night.
- II. Marketing
  - A. Flyers Designed
    - a. Budget Weekend Flyer
    - b. Constitution due date flyer being worked on
    - c. Next week: Club Congress
  - B. Did You Know, the Next Generation
    - a. "Rumor Has It": Debunking rumors and myths about SGA
    - b. "Have You Heard": General facts about SGA
  - C. Brought to You By SGA Campaign
- III. Social Media
  - A. Please try to interact more with SGA Social Media!



**Adjourned**

7:45 P.M., 10/3/12

*Barbra Streisand.*

*Respectfully submitted,*

*William J. Finnegan*

William J. Finnegan  
Student Government Association  
Public Relations Chair

## Rules Minutes 10/1/2012

- Call to order 5:53 PM
- Attending
  - Residents:
    - Sarah
    - Victoria
    - Ben
  - Visiting
    - Will Finnegan
    - David Zuniga
    - Ron Singh
- Turkish Students Club visited us.
- J-Panel Legislation discussed.
- Running Justices:
  - 50 signatures, 100 online votes.
  - Passes 3-0-0
- Exclusive Clubs
- Ended 8:00 PM

Spirit Meeting October 2, 2012

Cait Stolzenberg & Alyssa Legnetti

Visitors: Bradley McElroy, David Zuniga

1. Fall festival recap
2. Pride Unleashed
  - a. Monday = knock out / spike out
  - b. Tuesday = trivia wheel
  - c. Wednesday = ice cream social, soccer game
  - d. Thursday = midnight madness
  - e. All week = scavenger hunt
3. Tailgate in November
  - a. PFC, food, reach out to clubs, t-shirts, carnival, bonfire?
4. December
  - a. Hot chocolate
  - b. Club ice hockey bus
5. Pride days