



## **Agenda of the Senate**

**Hofstra University Student Government Association**

**October 25, 2012**

**Green House, Student Center**

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- Call to Order**
- I. Quorum Call**
- II. Approval of Senate Minutes**
- III. Approval of Cabinet Minutes**
- IV. Special Business**
  - A. Ask Big Questions**
  - B. Election of the Academic Affairs Chairperson**
- V. New Business**
- VI. Executive Board Reports**
  - A. President – T. Hyman**
  - B. Vice President – R. Singh**
  - C. Comptroller – Y. Lee**
  - D. Secretary – A. Legnetti**
  - E. Parliamentarian – S. Sicard**
- VII. Committee Chair Reports**
  - A. Appropriations – M. Andrews**
  - B. Club Relations – A. Standrowicz**
  - C. Programming – C. Gillyard**
  - D. Public Relations – W. Finnegan**
  - E. Rules – S. Sicard (Pro-Tempore)**
  - F. Spirit – M. Perry**
- VIII. For the Good of the Order**
- IX. Announcements**
- X. Snap Cup**
- XI. Adjournment**

## Senate Minutes October 4, 2012

- I. Meeting called to order at 6:08 pm
- II. Quorum Call
  - a. Present: 12
- III. Approval of Senate Minutes
  - a. Senator Kennedy motions to strike the President's Minutes
    - i. All in favor-minutes stricken
  - b. Club Relations Chair Andrea Standrowicz motions to change the 64 clubs that came to Club Congress to 74.
    - i. All in favor-motion approved.
  - c. Minutes passed.
- IV. Approval of Cabinet Minutes
  - a. Club Relations Chair Andrea Standrowicz motions to pass minutes
    - i. Motion approved
    - ii. Minutes passed.
- V. New Business
  - a. Budget Appeal from Strictly Steppin'
    - i. Strictly Steppin' has been a performance group since 2000. They do a lot of fundraising on their own and attend competitions outside of Hofstra.
    - ii. This year they have \$1,200 worth of income in their budget but \$750 of that amount is going towards an event that they are having.
    - iii. They will be having a competition in New Jersey and it is becoming harder for the members to pay for the travel.
    - iv. They are taking 15 competitors but their team is made up of 25 members. They have already made the necessary cuts so that the trip is more affordable.
    - v. They were given money for t-shirts and for a new banner but they need money to pay for travel.
    - vi. Appropriations Chair Megan Andrews explains the specific allocations
      1. Strictly Steppin' was allocated approximately 50% of the amount that they requested.
    - vii. Motion to open the gallery
      1. Motion approved
    - viii. Strictly Steppin's faculty advisor was told that she could write a letter to appeal for more money.
      1. She presented the letter to President Tevon Hyman and Vice President Ron Singh
    - ix. Motion to open a speaker's list
      1. Motion approved
      2. Appropriations Chair Megan Andrews added to the speaker's list
      3. Senator Bohme added to the speaker's list
      4. Student Services Chair Bradley McElroy
    - x. Motion to have letter read

1. Motion approved
2. Vice President Ron Singh reads letter
- xi. Appropriations Chair Megan Andrews explains that Strictly Steppin' has over \$1200 in their budget. If Strictly Steppin' wins the competition that they are going to, they will get an additional \$1200 in winnings.
  1. Appropriations is encouraging clubs to spend the money that is in their budget
  2. Competition teams can get a \$200 gas reimbursement
- xii. Senator Bohme thinks that we shouldn't be funding performance teams for things like banners and t-shirts because there is no point in being on a performance team if you cannot go to competitions.
- xiii. Student Services Chair Bradley McElroy believes that we shouldn't allocate any more money to Strictly Steppin'. He thinks it would make more sense to split the t-shirt money in half and move around the money that has been given to them.
- xiv. Comptroller Yeri Lee thinks that we should fund for their gas money for two cars (\$283.30).
- xv. Senator Kennedy motions to add an additional \$283.30 to gas money.
  1. Spirit Chair Melanie Perry seconds
  2. Appropriations Chair Megan Andrews objects
- xvi. Speakers for an speakers against
  1. Speakers
    - a. For- Senator Kennedy says that we cannot count on them winning to use that money. They cannot get to the competition with a chance of winning without our money.
    - b. Against- Public Relations Chair Billy Finnegan is against giving them an additional \$283.30. Thinks it will detrimental to our second budget weekend to give them money.
    - c. For- Comptroller Yeri Lee thinks that we should fund them because if they win they will have more rollover.
    - d. Against- Appropriations Chair Megan Kennedy says that with the amount of money in their account, the additional money doesn't have to come out of our very limited budget.
- xvii. All in favor of allocation an additional \$283.30
  1. For-7
  2. Against-6
  3. Abstentions-0
  4. Amendment passes. An additional \$283.30 will be added to budget.

#### VI. Executive Board Reports

- a. President Tevon Hyman- On Monday he unveiled his new SGA image campaign. We are going to have a new logo and will advocate more with the student body.
- b. Vice President Ron Singh- Senate is at 16 members, cap is 43. We have 31 seats remaining. Committee assignments have been adjusted. Debate is in 12 days!

#### VII. Committee Reports

- a. Appropriations- Minutes for this week are much more detailed! Total for night was \$8291.31.
  - i. Explanation for HOLA's allocations-were allocated \$3500.00 with an encumbrance of November 7<sup>th</sup>. After the money was allocated they said that the date of their event might be later than expected, so now we won't know if the money will be coming back for Budget Weekend until later in November. Encumbrance still applies to the later date.
  - ii. Motion to pass minutes
    - 1. Minutes passed
- b. Club Relations- decided that in place of Flag Football, we are going to do a field day on October 26<sup>th</sup> at 4:00 pm! Club Congress will be on October 29<sup>th</sup> at 6:30 pm.
  - i. Motion to pass
    - 1. Minutes passed
- c. Programming- Told committee that it is important to keep contact with each other during the week. Making calendars so that it is easier to fill in events as they are planned. Pride Unleashed week will be from October 29<sup>th</sup> to November 1<sup>st</sup>. Pumpkin Patch will be on October 31.
  - i. Motion to pass
    - 1. Minutes passed
- d. Public Relations- Press Release day is Monday! Designed a Budget Weekend Flyer, a Constitution Flyer and a Club Congress Flyer. "Have You Heard?" is going to replace "Did you Know?" facts on HofCast.
  - i. Motion to pass
    - 1. Minutes passed
- e. Rules- Turkish Students Club was passed by Rules last semester but then never came to Senate. Discussed new JPanel legislation for election Justices. For now they decided that justices running this semester will need 50 signatures and 100 online votes.
  - i. Motion to pass
    - 1. Minutes passed
- f. Spirit- Talked about Fall Festival and Pride Unleashed Week! All week there will be scavenger hunt. Tossing around ideas for something they want to do in November---thinking about doing a tailgate for one of the basketball games. We do not intend on doing Hofstra for the Holidays because of the lack of support for float building. Also talked about doing a Pride Day where you have to wear all Hofstra gear!
  - i. Motion to pass
    - 1. Minutes passed
- g. Student Services Chair Bradley McElroy had a meeting with higher-ups. There is a plan to put a full fledged Starbucks in the Greenhouse. There is going to be a meeting with people from various organizations and schools to have a meeting about what to do with the Rat.

VIII. For the Good of the Order

IX. Announcements

X. Motion to adjourn

- a. Motion passed
- b. Meeting adjourned at 7:21 pm

## Cabinet Minutes October 22, 2012

- I. Meeting called to order at 8:13 pm
- II. Discussed vacant Cabinet positions
- III. Discussed retreat
- IV. Meeting adjourned at 9:45 pm

# Report of the Vice President

1) Senate: 27 Cap: 43

2) Committee Assignments

Appropriations	Rules	Student Services	Public Relations	Club Relations	Academic Affairs	Programming	Spirit
Megan Andrews	Sarah Sicard	Jesse Lender	William Finnegan	Andrea Standrowicz	Michael Stankicwicz	Chelsea Gillyard	Melanie Perry
Yeri Lee	Victoria Rametta	Cameron Freitag	Otral Weinberg	Nadhir Khan	Talyn Cortez		Arthur Currier
Megan Kennedy	Devin Brosnan	Cait Stolzenberg	Victoria Bohme	David Caputo	Sunny Kim		Alyson Guarino
<i>Yuki</i>	Dion Pierre	<i>Kelly Guerra</i>	Alyssa O'Brien	<i>Prath</i>	Camilla Hernadez		Brandon Caradonna
Patrick Emile		<i>Sohum</i>					

3) Debate Recap

4) Need Models for HAMA's fashion show

5) Leadership Conference: Please Register (SGA is co-sponsoring so it we should have a presence)

6) Board of Trustees Meeting

7) Events that are coming up-SGA Presence:

- Students for Liberty Event- Plaza Room West- October 30<sup>th</sup>-8:00 pm
- Strictly Steppin' Show- Student Center Theater- November 2<sup>nd</sup> 2012- 7:00 pm
- BSU Unity Showcase- Student center Theater- November 7<sup>th</sup>- 8:00 pm\*
- HWO- Wrestling Match- Hofstra USA- November 17<sup>th</sup> TBD\*
- HOLA Play- November 27<sup>th</sup>- TBD\*

8) "Taking a breath may be one of the most powerful forms of prayer this world has ever seen."

Ubuntu,

Ron Sing

Appropriations Minutes  
October 23, 2012

Attendance: Cameron Freitag, Programming Board Chair Chelsea Gillyard, Comptroller Yeri Lee, Club Relations Chair Andrea Standrowicz, Yuki, Megan Kennedy

Meeting Commenced: 6:15

**Accounting Society**

Amount Requested: \$1,465.00

Trophy, Shirts, Food, Food, Decorations, Club Banner

Total Allocated: **\$835.00**

Shirts - \$250

Food - \$255

Food - \$330

**The Pride Network**

Amount Requested: \$5,000

Andrea Gibson Poetry Night/Gender Theory Workshop

Total Allocated: **\$4,000**

**The Hunger Project**

Amount Requested: \$356.20

Plastic Glasses, M&M's Chocolate, HUP T-shirts, Flyers, White Poster Boards

Total Allocated **\$356.20**

**Paw Pals**

Amount Requested: \$112.13

Markers, Paint, Staples Color Copies, Paint Brushes

Total Allocated: **\$112.13**

**African Caribbean Society**

Amount Requested: \$639.00

Musician, Rice and Peas, Macaroni and Cheese

Total Allocated: **\$639.00**

**Form Gallery**

Amount Requested: \$449.82

Paint Rollers, Hammer, Joint Compound, Putty Knife, Nails, Level, Tape Measure, LIRR

Tickets, Metro Cards, Table Cloth, Plates, Cups, Napkins, Spider Webs, Streamers,

Strobe Light, Masking Tape, Duct Tape

Total Allocation: \$267.22

Paint Roller - \$9.97

Hammer - \$6.99  
Joint Compound - \$3.59  
Putty Knife - \$5.97  
Nails - \$4.24  
Level - \$29.96  
Tape Measure - \$9.88  
LIRR - \$116.00  
Metro Cards - \$36.00  
Strobe Light - \$29.98  
Masking Tape - \$7.96  
Duct Tape - \$6.68  
Total--**\$267.22**

Total for the Night: **\$6,209.55**

Meeting Adjourned: 7:33



## Club Relations

October 10, 2012

Attendance: Andrea Standrowicz, Nadir Khan, David Caputo

Meeting Commenced: 5:15

### **Reaching out to Clubs**

- Club Retreat – Club President/E-Board, possibly whole club
- 1 day, snacks provided
- How to co-sponsor events, properly submit an Appropriations budget, etc.
- Don't want to be a club congress, but more of a leadership and connecting with other clubs event
- Good way to meet other club leaders who you may not have had any interaction with
- Breakout sessions – team-building things?
- Contact sheet for clubs to have each others information
- Collegiate Link - inspiring clubs to use
- Nadir wants prizes for clubs
- Club Week – similar to Greek week, where Nadir wants an even bigger prize

### **Committee Bonding**

- Attending z-100's jingle ball
- More bang for your buck!
- Button making (once we have a button maker)

### **Club Tournament**

- Scavenger hunt for events – go out and support your fellow clubs at certain recognized events, good for clubs because free advertisement and also raised participation levels
- Nadir is too caught up in prizes
- Some type of recognition – last year club spotlight type of (free) promotion
- Lip synch event

- Doing research on other colleges and how clubs network with each other and will recap next week

### **Club Prizes**

- Most improved club, Most active members in a club, most outreaching club, etc. to be fully developed
- Work with OSLA during their yearly awards
- Trying not to put other clubs down, while acknowledging the clubs who are exceling
- Non-partisan judges
- Have to apply? – have to be voted on?

Meeting Adjourned: 7:02

Respectfully Submitted,

Andrea Standrowicz

## **Programming Board Minutes**

**October 22<sup>nd</sup> 2012**

Present: Chelsea G., Ari R., Kerri S., Christopher W., Edan S., Cassandra M., Derek W.,

Elysha J., Tami L., Ortal W., Melanie P. (guest)

**Meeting Commenced: 6:00 p.m.**

1. Announcements
2. Current Events in the works:
  - Pride Unleashed Week
  - Pumpkin Patch
3. Break into respective committees and work on planning events

**Meeting Adjourned: 7:30 p.m.**

# *Ye Olde Public Relations Report for 10/24/12*

*Someday, somebody's gonna make you wanna turn around and say goodbye! Until then, baby, are you gonna let 'em hold you down and make you cry? Don't you know, don't you know things can change? Things can go your way! If you hold on for one more day, if you hold on for one more day things will go your way. Hold on for one more day!*

Meeting called to order 7:22 P.M.

- I. Introductions
  - a. Attendance
    - i. William J. Finnegan, Ortal Weinberg, Victoria Bohme, Alyssa O'Brien  
Brandon Caradonna (just visiting!), Patrick Emile (just visiting!),
      - 1. Alyssa sang "We Are Never Ever Getting Back Together"
      - 2. Brandon sang "Happy Birthday to You"
      - 3. Patrick sang "Campfire Song"
  - b. Game Plan
    - i. Billy will have oversight of Communications
    - ii. Ortal will do Marketing and Advertisement
    - iii. Alyssa will do Online Activity
    - iv. Bohme will do Event Planning
  - c. Additional Assignments
    - i. Billy will attend Rules
    - ii. Ortal will do Programming
    - iii. Bohme's assignment is Club Relations
    - iv. Alyssa will go to Spirit
- II. Communications
  - a. Press Release Day/Press Release
    - i. Wednesday, November 14<sup>th</sup>, back up day is November 16<sup>th</sup>
    - ii. In addition to Press Releases, we plan on having...
      - 1. Lanyards
      - 2. Quarter sheets for upcoming events
      - 3. Big Banner
    - iii. Arrange baking—see bonding/"Tell Us How You Really Feel"!
  - b. Press Conference/"Town Hall"
    - i. Want to book an open appearance by SGA Leadership so that general members of the Hofstra Community can question and discuss in a more structured setting
    - ii. We're not sure of the Format, but we're thinking booking a space (outside Hofstra Hall?) where we can set up a podium and the President of SGA can be questioned by the media. Obviously, this is still very, very much in stage one of planning.
    - iii. Questioning format needs to be determined.
    - iv. VERY tentative for November 28<sup>th</sup>
  - c. Thank You Letters

- i. The Debate
  - 1. President Rabinowitz, Vice President Connolly, Vice President Johnson, Vice President Barkwill, Jayne Brownell, Colin Sullivan, Kerri Tortorella, Larry, and Cait.
  - 2. These individuals are exceptional and their Divisions and Departments have been tremendous to this student body, and it is appropriate that the student body acknowledge their excellence.
  - 3. Billy will write the letters for Monday.
- ii. Anna Arena
  - 1. Anna was the Secretary in OSLA who retired recently
  - 2. Sent Tevon and myself a thank you card, so we want to respond!
  - 3. Billy will write the response for Wednesday.
- d. Media Relations
  - i. Chronicle Lunch
    - 1. Will be setting up lunch with the Editor-in-Chief, News Editor, and SGA Reporter of the Chronicle
    - 2. PR Committee Members are welcome to attend
    - 3. Will RSVP for a table at the U-Club
  - ii. Chronicle Assignment
    - 1. Alyssa will be checking the Chronicle for mentions of SGA members and SGA itself, will highlight them, and leave the Chronicle in my mailbox by Friday at 12.
    - 2. Alyssa will also get the old Chronicles for the semester and do the same within the next two weeks.
  - iii. Clipbook
    - 1. Will be collecting mentions of SGA across campus for a clipbook.
    - 2. Ortal will be checking for non-Chronicle SGA communications
- e. Student VIP List (work with Club Relations?)
  - i. Collect a list of student leaders of campus with their contact
  - ii. Developing a rapport with prominent student leaders to find out what they think the student body wants
  - iii. Invite them to the Gallery
  - iv. “Binders full of student leaders”
- f. Newsletter
  - i. We want to release a Newsletter (probably bi-monthly).
  - ii. We can figure out how to get this letter out—emailed to the student body, copies sent to administration, etc.
  - iii. Insert in the Chronicle?
  - iv. Beneficial because it’s not confined on page.
- g. End of the Semester Letter
  - i. Send letter to administrators at the end of the semester.
  - ii. Happy holidays letter, supportive letter, etc.
  - iii. Include a progress report on SGA, written.
  - iv. “Happy Kwanza Letter”
- h. End of the Semester Report
  - i. SGA full semester report. Includes everything that we’ve done! Money allocations, clubs passed, event highlights, you name it, I want it.
  - ii. This will be published online and forwarded.
    - 1. Get in the portal
    - 2. Advertise it on Facebook and Twitter

- 3. Collegiate Link
  - iii. Include research!
  - iv. Talk to Sarah Sicard, due to her having possibly some good publisher software.
  - v. Will hope to have it released online by the end of January.
  - vi. Online publishing is the goal, with hopefully print copies one day.
- III. Marketing and Advertisement
  - a. Suggestions@Hofstra
    - i. Tevon apparently made this flier, so we don't have to worry about that now.
    - ii. Waiting to move forward until we have a Student Services Chair
  - b. Recruitment
    - i. Approximately 10 Senate spots open
    - ii. We need to fill them!
  - c. "Tell Us How You Really Feel" (work with Student Services)
    - i. We're gonna work on bringing this back.
    - ii. Again, waiting till a Student Services Chair.
  - d. Club Events
    - i. For next semester, each month, we are going to try and release a large poster board flier with info on club events!
    - ii. Ortal will be in charge of this initiative.
      - 1. She will be doing this on a more personal level at first, so we can at least start a flier.
      - 2. Others in the committee with friends in clubs will be helping and should report that information to Co-Social Chair Weinberg.
      - 3. Other Senators are more than welcome to do the same.
  - e. SGA Events
    - i. We wish to do something similar with SGA Events!
    - ii. Again, waiting till next semester.
- IV. Online Activity
  - a. Facebook
    - i. Alyssa will update fb at least 3 times a week.
    - ii. Event or not, a status will be updated to keep the attention of our viewers active.
    - iii. Alyssa will begin next week.
  - b. Twitter
    - i. Alyssa will be tweeting about 4-6 tweets a week.
    - ii. Anyone else can tweet after confirmation with Alyssa and Billy.
  - c. Student Affairs Blog
    - i. Kerri Tortarella runs student taffairs blog.
    - ii. We are considering having a PR representative to write an excerpt into her blog each week.
- V. Event Planning
  - a. Bonding
    - i. Game Night
      - 1. Wednesday, November 14<sup>th</sup>, game night in the game room!
      - 2. SGA'll go. We can bring games. We can play games. It'll be fun.
      - 3. It'll start at 8:30.
    - ii. Paintballing But Not
      - 1. In Long Island City

2. Approximately 25 minutes away- carpool!
  3. \$29.00 a person
  4. 8 people minimum
  5. Tax exempt form and a letter from the school
  6. Tentative for November 10<sup>th</sup>
  7. Wear Gloves!
- b. Buddies/Bigs & Littles/Mentors
- i. Ron Singh—David Caputo
  - ii. Yeri Lee—Jesse Lender
  - iii. Alyssa Legnetti—Kelly Guerra
  - iv. Sarah Sicard—Devin Brosnan
  - v. Megan Andrews—Brandon Caradonna
  - vi. Billy Finnegan—Alyssa O'Brien
  - vii. Melanie Perry—Arthur Currier
  - viii. Andrea Standrowicz—Cameron Freitag
  - ix. Chelsea Gillyard—Mike Stankowitz
  - x. Ortal Weinberg—Talyn Cortez and Dion
  - xi. Victoria Bohme—Camilla Hernandez
  - xii. Victoria Rametta—Sunny Kim
  - xiii. Megan Kennedy—Patrick Emile
  - xiv. Cait Stolzenberg—Ally Guarino
  - xv. Nadir Khan—Yuki Yamashita

Meeting Adjourned 9:48 P.M.

*But if you asked me to, I just might change my mind and let you in my life forever. If you ask me to, I might just give my heart and stay here in your arms forever, if you asked me to.*

*Respectfully Submitted,*

*William J. Finnegan*

William J. Finnegan  
Public Relations Chair, Student Government Association

Rules Minutes 10/22

Called to Order at 6:00

Present:

Devin Brosnan

Victoria Rametta

Sarah Sicard

Visiting:

David Zuniga

Benjamin Schaefer

We saw upwards of fifty clubs who are required for send in their updated Constitutions by Nov. 1 in order to be eligible for a budget.

Next week we will be going over revisions to the Constitution/Policy Series (clerical/clarifying). If anyone has concerns regarding some policies please consider coming to the meeting.

Adjourned at 10:00



## Spirit Committee Meeting October 23rd

Attendance: Arthur, Kelly, Brandon, Aly, Alyssa and Cait

1. Meeting called to order at 7:15 pm
2. Introductions
3. Pride Unleashed fill-in / updates
  - a. Dates and times
  - b. Midnight knockout prize
  - c. Promotions
4. Spirit day
  - a. Wear Pride Wednesday
  - b. Starting in November
5. Basketball Tailgate
  - a. First Saturday home game
  - b. PFC at 4:30/5
  - c. Food, drinks, water pong, face painting, giveaways, music
6. Meeting adjourned at 8:00 pm