



Agenda of the Senate

Hofstra University Student Government Association

April 19th, 2012

Greenhouse, Student Center

- I. Call to Order**
- II. Quorum Call**
- III. Approval of Senate & Cabinet Minutes**
- IV. Special Business**
 - A. Referenda
- V. Old Business**
- VI. New Business**
 - A. Budget Appeal Process
- VII. Executive Board Reports**
 - A. President – D. Zuniga
 - B. Vice President – A. Zelinski
 - C. Comptroller – M. Hershfield
 - D. Secretary – C. Stolzenberg
 - E. Parliamentarian – S. Sicard
- VIII. Committee Chair Reports**
 - A. Rules (4/2, 4/15, 4/18) – T. Hyman
 - B. Student Services (Report) – A. Figueroa
 - C. Appropriations – M. Kennedy
 - D. Club Relations – L Guarreri
 - E. Academic Affairs – V. Rametta
 - F. Public Relations – W. Finnegan
 - G. Programming – C. Rauchle
 - H. Spirit – L. Daves
- IX. For the Good of the Order**
- X. Announcements**
- XI. Snap Cup**
- XII. Adjournment**

Senate Minutes 3/29

- I. Call to Order 6:13
- II. Quorum Call- Absent- Nadir, Ben, Adrianna, Myranda, Seth
- III. Approval of Minutes
 - A. Senate
 - 1. Senator A. Standrowitz motions to pass, passes without objection
 - B. Cabinet
 - 1. Senator B. Scalise- was the specific club in the minutes not mentioned for a reason. President D. Zuniga- yes.
 - 2. Senator R. Singh- has budget weekend been closed in the past? Comptroller M. Hershfield- yes, we don't want outside influences
 - 3. Senator J. Procopio asks if we will even
 - 4. Spirit Chair L. Daves motions to pass, passes without objection
- IV. Special Business
 - A. Election of Appropriations Chair
 - 1. Senator K. Gambord nominates Senator J. Coene, she accepts
 - a. Appropriations has the most face time with the clubs, and I think it's important to make a good impression there. I've already been doing a lot to help out so far this semester.
 - b. Comptroller M. Hershfield- just so you know, there will be clubs that are going to be very mean to you, can you handle this? Yes. How much time do you have to dedicate to this? Yes, no longer working.
 - c. Senator K. Gambord- are you mentally and physically prepared for budget weekend? Yes, so excited!
 - d. Programming Chair C. Rauchle- what qualifies you for this? I've sat on this committee and have been doing the tasks that the chair normally does.
 - e. Rules Chair T. Hyman- how would you be able to bring budget transparency to clubs? We have an excel spreadsheet that keeps track of things and accounts for everything. It really comes out to
 - f. Senator R. Singh- How do you plan on keeping your committee members focused? We talk about appropriations inside and outside SGA, we work together to be flexible.
 - g. Senator B. Scalise- What is your major and what experience do you have handling budgets? I'm a business management major, I've sat on appropriations for a while and I'm a waitress and used to handling money.
 - h. SPEAKERS- Senator K. Gambord- I sit on the appropriations committee and I see the dedication that she's put in the last few weeks. She did quit her job to be able to take on responsibilities. She's such an amazing face for this organization, she one of the nicest happiest people that sits at our table every week. I think the clubs are responding to this as well.
 - i. SPEAKERS- Senator S. Kahn- I think that Jenna has done an amazing job during the last few weeks. Clubs have left the room smiling and excited, we've even changed the language we use when speaking to clubs
 - 2. Senator R. Singh nominates Senator M. Kennedy, she accepts

- a. I think I would do a great job with this, and Jenna as well. This is something I am interested in doing not only this semester but in the future as well. It's a lot of work but something that I enjoy.
- b. Club Relations Chair Lisa Guarrieri- What qualities do you have that would make you a good chair? I'm very like cut and dry, no exceptions what we fund for one club, we will fund for all clubs. Try to be very consistent.
- c. Public Relations Chair W. Finnegan- You would be interested in running for this position for next year? Yes.
- d. Senator S. Kahn- The appropriations committee has been accused of being biased to certain clubs, how can you avoid or handle this? We need to set consistent guidelines. Maybe we could take the club aside and really personally explain it to them.
- e. Senator L. Miedreich- What is your major? Currently marketing but will probably switch to accounting.
- f. Comptroller M. Hershfield- the next few weeks are really big for appropriations, are you prepared to handle this, starting tonight, if elected? I would know already that I would need help, and would appreciate it. We could also use alternate methods.
- g. Rules Chair T. Hyman- What policies do you think should be improved? Again, I think that appropriations has done a really good job this year, but one thing we could do , again, is be more consistent.
- h. Senator R. Singh- how do you keep your committee motivated
- i. Senator K. Gambord- what would you consider your greatest weakness? I might be a little too strict with guidelines sometimes?
- j. Senator B. Scalise- how could we be able to have transparency with communications with clubs? I think we could have an allocated time
- k. SPEAKERS- Senator L. Miedreich- I think the biggest quality that I love about Meg is that she's going to be here next year. Its great for clubs to have some recognition for next year. She already knows that she's not going to be perfect at the job and I think it's a great quality that she can recognize that.
- l. SPEAKERS-Public Relations Chair W. Finnegan- I think that this organization needs to focus on long term planning more. I think that having Meg, who may also be the chair for next year, stepping in now can really do a great job. Also, should she be elected now, and not have an over satisfying run, this can give us the opportunity to see how she'll do for

3. Senator J. Procopio nominates Senator S. Kahn, she does not accept

B. Congratulations to the new Appropriations Chair M. Kennedy

V. Executive Board Reports

A. President D. Zuniga

1. Thank you to everyone who attended the Town Hall yesterday, and those who helped out! We got lots of compliments about our involvement.
2. Thank you to Public Relations Chair W. Finnegan and all those who helped him out
3. Trayvon Martin Candlelight Vigil tonight- NAACP, BSU, and Pride Network organized this vigil and their signs were vandalized yesterday. Please go

tonight, for whatever reason, whether you support the issue or not, but please support these clubs as a member of SGA.

- B. Vice President A. Zelinski
 - 1. The IFSC has resigned so we do not currently have one. I don't anticipate us having one again until next year. This brings us to 29.
 - 2. We should all be educated while we are in the office.
 - a. Office Space Apps- due April 5th (They're in the office).
 - b. Budgets due- April 19th. (An email will be sent out April 2nd with the forms and directions, any
 - c. SGA Elections- April 25th and 26th, Please VOTE
 - d. Budget Appeals Senate Meeting- April 26th
 - a. This is the same day as the elections bash, will be working on coming up with a different date.
 - e. Turnover- May 1st
 - f. Graduation!- May 20th
 - g. Programming Chair C. Rauchle- can these dates be posted in the office so that we all know what's going on? Vice President A. Zelinski- Yes.
- C. Comptroller M. Hershfield
 - 1. We need to reevaluate MISPO clubs, the director is no longer at the university
 - 2. Budget Weekend- Monday at the latest every undergraduate club will get an email about their budget, every senator will also get this email, because you will be asked about this
 - a. April 19th, 11:59pm, not a minute later
 - b. They must be sent to SGA_Budgets@pride.hofstra.edu
 - c. They'll get sample budgets and our policies
 - d. Clubs will only be funded for expenses only for the fall semester.
 - 1. Advisor R. Kaplan- only if a club knows they need the money
 - 2. Senator L. Miedreich- what if a club needs money for the first few weeks in the Spring? Comptroller M. Hershfield- they'll get that at spring budget weekend in November
 - 3. Senator M. Kennedy- does that mean we're encumbering things for each semester.
 - e. Cover sheet and individual item/event forms
 - f. Advisor R. Kaplan- can we suggest to them that the leave a return receipt
 - g. If there are any questions, please have them email me or the comptroller account
- VI. Motion to suspend rules to see Advisor of the Year Awards
 - A. Ashley Grey- SGA is the group that normally decides the Advisor of the Year.
 - B. President D. Zuniga- this decision presents several conflicts of interest, please vote based on the descriptions as best as you can. Please do not abstain from this if you can help it.
- VII. Committee Reports
 - A. Rules Chair T. Hyman
 - 1. Saw 2 clubs this week
 - 2. Constitution Weekend this weekend
 - 3. Will be meeting this Monday even though there is no senate

4. Please create referendum
 5. Changed the Constitution deadline, to the fall, there's just too much going on.
 6. Passes without objection
- B. Student Services Chair A. Figueroa
1. Finished residential surveys
 2. Meeting with VPJ and Barkwell pushed back
 3. Meeting with Dean Libman next week
 4. Yay for all those who went to town hall
 - a. P Safe getting survey out and reevaluating Hofstra shuttle
 5. Meeting with dining services
 6. Senator L. Miedreich motions to pass, passes without objection
- C. Appropriations Chair Pro Tempore J. Coene
1. College Libertarians- \$390.00
 2. Women's Rugby- \$2000.00
 3. Mock Trial- \$134.50
 4. Roller Hockey- \$4923.00
 5. Hofstra Quidditch- \$517.27
 6. Total for the Week- \$9110
 7. Programming Chair C. Rauchle- how much money is left for the semester? J. Coene- it's still in buffer, but around \$25,000
 8. Senator R. Singh- can appropriations now ask for a performance time?
 9. Spirit Chair L. Daves motions to pass, passes without objection
- D. Spirit Chair L. Daves
1. Thanks to Phuong for helping come up with slogan ideas for our class apparel.
 2. Working on getting a prize for the programming committee who won last weekend.
 3. Also working on a surprise for all of Senate, talking with Robyn
 4. Two senators of the month! Megan and Arianna for doing so much for our Relay!
- E. Programming Chair C. Rauchle
1. Tomorrow is Jail and Bail, so if you're arrested please go to jail
 2. April 18th is our Mystery Dinner, were tabling so we need help!
- F. Club Relations Chair Lisa Guarrieri
1. We made a template for office space violations notices for the next chair
 2. Club Congress wasn't as successful as the other two, but still a
 3. Senator L. Miedreich motions to pass, without objections
- G. Public Relations Chair W. Finnegan
1. Press Release day is next Wednesday, which is actually a Friday, please sign up to help!
 2. Disappointed that not that many people helped advertise the Town Hall ☹️
 3. Passes without objection
- H. Academic Affairs Chair V. Rametta
1. Yeri brought up a good issue with the business school, she's an International Business major and is required to take a civilization class, but mostly Western Civics is offered compared to eastern, looking into this

2. Common hour- looking at creating a second common hour, they were already looking into this at the Town Hall meeting! Schedules will probably look a little different in years to come. Look for a referendum question
3. Still looking into a handicap accessibility meeting
4. Ron motions to pass, passes without objection

VIII. For the Good of the Order

IX. Announcements

X. Snap Cup

XI. Adjournment 8:08pm

Cabinet Minutes 4/18/12

- I. Call to Order 8:08pm
- II. Attendance- Excused: Adriana, Billy, Caitlin, Lisa
- III. Budgets!
 - A. Comptroller M. Hershfield-
 - 1. Budgets are important
 - 2. Email your budgets!
 - 3. We will be having some money come back to us from clubs that did not spend their entire budget.
 - 4. Appropriations Chair M. Kennedy – we will still be having 2 appropriations meetings, will include reimbursements
 - 5. Look out for an email telling all the clubs the deadline for paperwork for this semester.
 - 6. Gala- we're getting one table
 - 7. Who's requesting the retreat?
- IV. How Tos
 - A. President D. Zuniga- Mandated! Please have something for whoever will be replacing you by turnover, May 1st!
 - 1. Bounce things off each other, and Advisor R. Kaplan as well
- V. Elections
 - A. President D. Zuniga- elections are coming up! Let's make sure we get out the vote! Tell friends to vote!
 - B. Advisor R. Kaplan- if people are going to have flyers put out, make sure they're sent to me! Remember to keep up with everything and club requests.
 - 1. Copies- should we be charging clubs for copies? We are pretty much double charging for this. SGA supplies the machine, and then charges people with their budgets that we give them. This is something we should look into in the future.
 - 2. Record keeping- where are the archives? How do we record things? Whose job is this? We should be documenting/tracking who comes into the office to ask questions/who answers them. Could we set up a binder to do this?
 - 3. Office- we have to make sure we're giving clubs the right information and that we know the right information. We must all be proactive and make sure that the miscommunications that have been occurring, no longer occur.
 - 4. New Clubs- do we have to babysit these new clubs? How can we communicate them
 - 5. Goals:
 - a. Update website!

1. Appointing a webmaster? Vice President A. Zelinski- this is already in the Constitution, so we just need to implement it
 - b. New club handbook
 - c. Senator handbook
 - d. NUMBERS- Advisor R. Kaplan as of right now, we barely have enough people to have a functioning Senate next semester. Senate needs new energy and new bodies.
- VI. News!
- A. Academic Affairs Chair V. Rametta- the 2nd floor of the library is almost done! Yay!
- VII. Approval of Agenda
- A. Vice President A. Zelinski- motions to scratch the amendment to change the secretary position
 1. Motion passes
 - B. Agenda passes as amended without objection
 - C. Vice President A. Zelinski asks rest of Cabinet who have not already done so to send him the stuff
 - D. Academic Affairs Chair V. Rametta asks A. Zelinski what is the stuff
 - E. Vice President A. Zelinski apologizes, he meant the committee reports.
- VIII. Cabinet turnover meeting
- A. Tentative time/date May 7th 7:30
- IX. Meeting adjourned 10:30pm

REFERENDA

- 1) Would you be willing to pay out of pocket for MusicFest if the caliber of performance could be improved? – Sarah Sicard
- 2) Would you support a decrease in print credit if that money could be reallocated to other areas, more beneficial to you? – Sarah Sicard
- 3) Would you be more likely to utilize an 18th credit if it were no additional charge? - Victoria Rametta assisted by Student Government Academic Affairs Committee
- 4) Are you in favor of establishing a midterm deadline (i.e. professors cannot administer a midterm beyond an established date)? – Victoria Rametta assisted by Student Government Academic Affairs Committee
- 5) Would you prefer a hard copy of the New York Times over the current electronic version? – Victoria Rametta assisted by Student Government Academic Affairs Committee
- 6) Should Hofstra USA offer Beer on tap? – Michael Hershfield
- 7) Should the fee that funds undergraduate clubs be increased? – Michael Hershfield

HOFSTRA UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION
IN THE YEAR TWO THOUSAND TWELVE

To be amended within the Policy Series under Section III, Sub section A, Sub-sub section 34:

34. Budget Appeals: In the event that a club or organization finds the allocated funds unsatisfactory, it may file an appeal to be read and passed by Cabinet prior to the Senate meeting in which the week's Appropriations minutes are up for Senate approval, wherein,

a. Pending approval of the agenda within Cabinet, the club or organization shall receive an notification email and be given an opportunity to attend the following Senate meeting and voice its concerns to the body at large.

b. If the Appropriations minutes are passed and a club or organization wishes to appeal, a two-thirds (2/3) majority vote of Senate will be required to repeal and reconsider said minutes.

~~34.~~ **35. Consistency:** The criteria that is set for the limits of what the Student Government Association will fund will be held objectively across all clubs on a consistent basis.

Faithfully Submitted,
Sarah Sicard, Parliamentarian

Report of the Vice President

1) Senate: 30 Cap: 44

2) Committee Assignments

Appropriations	Rules	Student Services	Public Relations	Club Relations	Academic Affairs	Programming	Spirit
Megan Kennedy	Tevon Hyman	Adriana Figueroa	William Finnegan	Lisa Guarrieri	Victoria Rametta	Caitlin Rauchle	Larry Daves
Mike Hershfield	Myranda Elliot	Bradley McElroy	Harjyot Singh	Elizabeth Turner	Brittany Scalise	Ariana Lefebvre	Julie Procopio
Kalyn Gambord	Sarah Sicard	<i>Robert Canobbio</i>	<i>Elizabeth Burger</i>	Andrea Standrowicz	<i>Alyssa Legnetti</i>	Seth Sackowitz	Luke Miedreich
Stephanie Kahn	Ben Schaefer		Chelsea Gillyard	Megan Andrews	Yeri Lee	Alexandria Spiteri	Phuong Tran
Nadir Khan							
Jenna Coene							
<i>Nick Gomes</i>							

3) Next meetings:

- a. Budget Appeals Meeting – 6:30 PM April 26th Greenhouse
- b. Turnover Meetings – 6:00 PM, 10:00 PM May 1st Plaza Room Middle

Respectfully Submitted,

Alexander Zelinski



Report of the Comptroller

April 19th 2012:

Cool Things – I made a whole spread sheet of what clubs were allocated since 2007 from budget weekend.

Budget Weekend – Working hard with Meg to get that running.

Respectively,

Michael D. Hershfield

Rules Minutes
April 2, 2012

Called to Order at 8:30pm

Attendance

- Tevon H.
- Sarah S.
- Ben S.
- Myranda E.
- Ron S. (visiting)
- Megan A. (visiting)

Revived Constitution

- APHOS
- HAMA
- HEAT – didn't show
- Advertising
- Hofstra Athletic Training Society – didn't show
- Model UN
- Spectrum – table
- She's the first – table
- ED2010 –table

New Clubs

- Vegetarian Club

Referendum

Would you be willing to pay out of pocket for MusicFest if the caliber of performance could be improved? – Passed (Sarah S.)

Would you support a decrease in print credit if that money could be reallocated to other areas, more beneficial to you? – Passed (Sarah S.)

Adjourned at 10:30pm

Rules Minutes
April 15, 2012

Called to order at 8:27pm

Attendance

- Tevon H.
- Myranda E.
- Billy F.
- Alex Z. (visiting)
- Megan A. (visiting)

Revived Constitution

- Nonsense
- Paw Pals
- Quidditch
- HEAT
- Afrikan Student Association – table
- BSU
- Edeyo

Referendum

Have you taken 18 or more credits in a single semester? – Failed (Victoria R. /assisted by AA)

Would you be more likely to utilize an 18th credit if it were no additional charge?
-Passed (Victoria R. /assisted by AA)

Are you in favor of establishing a midterm deadline (i.e. professors cannot administer a midterm beyond an established date)? – Passed (Victoria R. /assisted by AA)

Would you prefer a hard copy of the New York Times over the current electronic version? – Passed (Victoria R. /assisted by AA)

Should Hofstra USA offer Beer on tap? – Passed (Mike H.)

Should the fee that funds undergraduate clubs be increased? – Passed (Mike H.)

*Note

The committee voted unanimously to have a special Rules meeting on Wednesday April 17, 2012 during common hour.

Adjourned at 10:45pm

Special Rules Meeting Minutes
April 18, 2012

Special Meeting Called to order at 11:30am

Attendance

- Tevon H.
- Ben S.
- Sarah S.
- Billy F.
- Bradley M.

Legislations

- Office of the Secretary – Passed
- Budget Appeal Process – Passed

Adjourned at 12:40pm

Student Services

April 18, 2012

- No meeting this week
- Met with Matt Quinn
- Bagels that are left over after breakfast be sold at the grab and go stations
- Pancakes will not be made where the Belgium Waffles are
- Cereal should not be more than \$4.55. It is a prefixed amount. Make sure the cereal is not being weighed and cost more than that
- Hours will be changing at all dining locations next year to better serve the students
- Although Hof USA menu is static, still looking into bringing some of the old specials back as specials.

Respectfully Submitted,

Adriana Figueroa

Appropriations Minutes 4/17/2012

Attendance: Appropriations Chairwoman M. Kennedy, Senator J. Coene, Senator S. Kahn (Absent excused), Senator N. Khan, Senator, Senator K. Gambord, Comptroller M.

Hershfield, Vice President A. Zelinski

Visiting: Ethics & Conduct Chair M. Elliott

START TIME: 6:34

The Hofstra University Dutchman

Total Requested: \$331.34 (gas expense, club t-shirts)

Total Allocated: \$330.6

Gas Expense: \$80.60

T-Shirts: \$250.00

Muslim Students Association

Total Requested: \$728.00 (club t-shirts, custom banner, food for event)

Total Allocated: \$728.00

Club T-shirts: \$250.00

Table Banner: \$183.00

Food for Workshop: \$295.00

Pride Investing

Total Requested: \$919.14 (t-shirts, CNBC pro subscription, Barron's online, 1 yr stock track subscription)

Total Allocated: \$312.20

T-Shirts: \$250

Banner: \$67.20

Sigma Alpha Phi Society of Leadership and Success

Tabled for 15 minutes

Hofstra Club Baseball

Total Requested: \$10,376 (hotel, airfare, bus)

Total Allocated: \$1,407.60

Hotel: \$1,407.60

Sigma Alpha Phi Society of Leadership and Success

Total Request: \$91.90 (food, brochures)

Total Allocated: \$30.00

Brochures: \$30.00

African Caribbean Society

Total Requested: \$857.00 (food)

Total Allocated: \$857.00

Food: \$857.00

Tabled IFSC

Astronomy Club

Total Requested: 490.00 (Cradle of Aviation, Party)

Total Allocated: \$76

Museum Tickets: \$76.00

Total Allocated for the week: \$3,741.40

MEETING ADJOURNED: 7:37

Academic Affairs Committee Minutes
April 16, 2012

Present: Ron S., Melanie P., Yeri L., Brittany S., Bradley M., Alex Z.

Excused: Alyssa Legnetti

Called to order at 6:20pm

Agenda:

1. Business School Requirement Classes

- a. Western Civilization Class requirement does not give many options for Eastern philosophy classes
- b. Yeri will research other business schools and their options for this requirement.

2. NYT meeting with Rubey

- a. Had a meeting with Rubey before break
 - i. Going to edit the 'how to access factiva' flyer
 - ii. Advertise in the library, hammer, etc.
- b. Next year's goals for the NYT revolves around the referendum question's responses, how effective the advertising of it being online is, and the willingness of departments to fund for hard copies for next year

3. Midterm Deadline?

- a. Created referendum question, so look for it next week while voting!

4. 18th credit

- a. Created referendum question, so again, please respond while voting next week!

5. Provost Scholar Reception

- a. Luckily, we are cosponsoring this event happening in a couple weeks.
- b. Congratulations to all those who earned a 4.0!
- c. SGA will be providing the food for the reception at the event.

6. Budget for next year

- a. Discussed what should be included for next semester: provost scholar reception food.

Meeting adjourned at 7pm

Respectfully submitted on Tuesday at 3:30pm,

Victoria Rametta

Academic Affairs Chair