

107 Student Center
200 Hofstra University
Hempstead, NY
11549-1260 Phone:
516.463.7075

Student Access Services

Medical Single Documentation Form

Fax: 516.463.7070

Instructions: *This form is required for Hofstra University students who seek a housing accommodation in the form of a single room. This form is to be completed by the student's treating physician for the relevant condition who can assess if a single room is a medically necessary (as opposed to preferential) living situation, separate and apart from learning, communication or classroom accommodations. (Please note, students diagnosed with a disability who need a distraction-free, undisturbed place to study, have various campus options available to them.)*

Student's Name: DOB:

Hofstra ID #: Telephone #:

To be completed by the student's treating physician, NOT by a family member. All items are required. Please print legibly.

Please describe symptoms/limitations:

DSM-V Diagnosis Code: _____

Complete Diagnosis:

With what frequency does this student experience the above
limitations? Rarely Occasionally Always

Date of Diagnosis: Email:

Date of visit: Date:

Has this student been treated in an emergency room for this condition within the last year? Yes No Has
this student received in-patient treatment for this condition within the last year? Yes No

Circle One:

Severity of the
condition: Mild

Moderate Severe

Student is compliant with medical treatment for this condition:

Please explain how symptoms functionally prohibit student from living with a roommate:

In your medical opinion, is a single room placement is required for student's physical/mental health (even though this may increase isolation)?

Yes No

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Do you recommend any additional accommodations? (must be clearly linked to functional limitations):

Provider signature: _____

Provider Name: _____

Address: _____

License/Cert#: _____ State: _____

Specialty: _____

Phone: _____

FAX: _____

Medical Single Guidelines

The Office of Residence Life offers a variety of living environments that accommodate many different lifestyle needs. The University is committed to providing reasonable housing accommodations to students who require them due to a disability, including the accommodation of a single room where medically necessary.

Students may request an accommodation of a single room. You must meet with a member of the SAS staff, who will evaluate the request, and you must submit updated documentation (form enclosed) from your treating healthcare provider in order to request an accommodation of a single room.

Please note that learning to share space and connection with others is an essential part of living in residential community. Requests for special housing accommodations based on preferences, as opposed to need, will be declined as disability accommodations. For example, a student diagnosed with a learning disability or ADHD seeking a single room to serve as a distraction-free undisturbed place to study represents a preference, but not a necessity.

MEDICAL SINGLE ROOM PLACEMENT APPLICATION:

A recommendation from SAS for the accommodation of a single room requires an updated student request each year, unless waived by SAS. You may be asked for updated medical documentation from your treating healthcare provider.

Documentation must include all of the following:

1. Diagnosis of Condition
2. Nature of related symptoms, severity of symptoms
3. Length of time you have been symptomatic
4. How your symptoms functionally prevent you from living with a roommate
5. History of related hospitalization, if applicable
6. A specific recommendation that it is your treating healthcare providers professional opinion that an accommodation of a single room placement is essential for your health, even though **this** may increase isolation.
7. Verification from the practitioner of ongoing treatment for your disability (dependent upon diagnosis)}

The SAS team will review submitted documentation to determine whether you are eligible to receive a Single Room Accommodation recommendation. Please be sure to include your contact information on the documentation form so that SAS may contact you to discuss your request when **it** is reviewed for eligibility. If you are eligible, a recommendation will be made to the Director of Residential Operations for you to receive the accommodation.

The Director of Residential Operations is not advised of your diagnosis. It is entirely your choice to share or not share information. All room assignments are subject to availability.

SAS complies with federal and state disability laws that prohibit discrimination and require that universities ensure equal access for qualified persons with disabilities to educational programs, services,

and activities. Please complete the attached form to assist SAS in determining appropriate and reasonable disability accommodations.

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