HOFSTRA UNIVERSITY

LETTERS WITH PRIDE

Shared Values Assessment Program

Letters with Pride is a Hofstra University's fraternity and sorority life assessment program. The program is designed to assess organizations based on our shared values: Leadership Development, University Engagement, Community, Academic Excellence, and Philanthropy and Service, as well as how successfully the organization manages its day-to-day operations.

The Letters with Pride is designed to provide the fraternity and sorority community at Hofstra University with a management tool to measure overall chapter success. This program provides the fraternities and sororities with the opportunity to monitor and improve their own activities and overall performance. Student Leadership and Engagement at Hofstra University has designed this program with incentives tied to chapter performance and participation.

The goals of this program are:

- o To set basic chapter operation expectations between Hofstra University and its recognized fraternities and sororities.
- o To aid chapters in their efforts to improve in the areas of academic achievement, chapter management, recruitment and retention, membership development, campus and community involvement, and external relations.
- o To monitor, evaluate, and prove feedback on chapter programs and initiatives.
- o To provide additional support and guidance to a chapter in need.

This program is broken down into five sections. The points available for each section are listed below. Chapter will fall into four levels (gold, silver, bronze, and in need of improvement) based on the percentage of overall points they receive.

Section	Minimum Points Expected	Points Available	Points Received
Academic Achievement	269	**384**	
Chapter Management	73	**104**	
Recruitment and Retention	152	**217**	
Membership Development	400	**572**	
Campus and Community Engagement	268	**382**	
Total	1,153	**1,647**	

Levels

Gold Chapter: Excellent; well above expectations. Received 90-100% of points available.

Silver Chapter: Good; above expectations. Received 80-89.9% of points available.

Bronze Chapter: Average; meets expectations. Received 70-79.9% of points available.

In Needs of Improvement: Poor; does not meet minimum expectations. Received less than 70% of the points available. Chapters who fall to receive more than 70% on the Shared Values Assessment Program for three years within a four year span will be eligible for suspension.

Letters with Pride and all forms associated with the program can be downloaded from the Student Leadership and Engagement website. All submissions are due to either the Assistant Director or Graduate Assistant for Fraternity and Sorority Life by 5 pm on the submission date. Failure to submit materials on time will result in the loss of privileges and recognition from Student Leadership and Engagement. **Assessment packets are due on December 8, 2017 and May 11, 2018 by 5 pm.** Chapters will receive a graded rubric with feedback and suggestions in January and May to guide the organization in planning a more successful calendar for the next semester.

Tips for Completion

- Documentation: Keep track of the criteria for completion throughout the year, even when materials aren't due. Keep all records in the assessment binder and make sure to add to it immediately after an event or program throughout the year. This will ensure your materials are not lost or misplaced and will make compiling the mid-year and final reports much easier.
- Transition: If your chapter transitions officers at the end of each calendar year or semester ensure that the assessment program is a part of your transition process. New officers will need to understand the program to ensure your chapter continues to be successful in meeting and tracking criteria through the year.
- Delegate: The first five sections of this program are closely aligned with positions on most executive boards; consider breaking the report into sections and including that in the board position(s) to manage the appropriate chapter operations. This will take the onus and responsibility off of an individual member and will allow for more detailed and thorough supporting documents for each requirement.
- Communication: Discuss the chapter's progress in completing the program. Every member should buy into this process and is responsible for the chapter's success. Spend time at chapter meetings reviewing the program and outlining the chapter's plan to meet the expectations set forth. Invite chapter members to help with various components of the program and ask the Student Leadership and Engagement staff and your advisors for help.
- Be Timely: The most successful chapters will not wait until the last minute to begin working on the assessment packet. Add to the packet as you go; don't attempt to fill out the entire packet the day before the deadline.
- Think Smarter, Not Harder: The intention of this program is not to overload members' schedules with programs and workshops. Rather than completing each requirement individually, think about how you can create meaningful programs and relationships on

campus and in the community to complete multiple requirements at once. For example, consider partnering with a faculty or staff member for an academic workshop on safe sex; this could help to meet three of the requirements for this program.

Academic Achievement

Fraternities and sororities at Hofstra University must demonstrate that they provide academic support for individual chapter members and support an atmosphere of intellectual advancement within the organization. A strong scholarship program includes both recognition and accountability measures and develops innovative ways to help members. Chapters should show how they structure opportunities for academic support, recognition, and accountability for the organization and individual members.

A. Academic Support
1. The chapter has an appointed academic chairperson all year who is responsible for monitoring members' academic performance and arranging special programs to meet the chapter's individual member's needs in this area.
    Points Available: 1/semester   **Max Points Accepted:** 2
    Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of scholarship/academics, describe who in the chapter is responsible for overseeing academics and what their duties entail.

2. The chapter has an academic plan that shows how members are supported and held accountable for their academic performance. Please be sure to include the chapter's minimum GPA requirement.
    Points Available: 8   **Max Points Accepted:** 8
    Documentation: Submit a copy of the academic plan. The plan must include requirements and support for all members (new and initiated).   The plan must include the chapter's academic goals and detail how much each component will support the chapter's effort to reach its academic goal. The plan should also include campus resources/services regularly used by chapter members, any programs mandated by the inter/national organization, study hours, academic workshops, mentoring/tutoring systems, and any incentives programs. The plan should also address how members are held accountable if they do not meet the GPA requirement set forth by the chapter. The GPA requirement to hold office should also be included.

3. Chapter withholds privileges from members who fall below the GPA minimum.
    Points Available: 3/semester   **Max Points Accepted:** 6
    Documentation: Provide a description the privileges withheld from members who fail to meet the minimum expectations and how the chapter supports and

encourages them to improve their academic performance.

4. The chapter will plan/organize at least one initiative/program each semester to support faculty relations (not just staff) at Hofstra University.
Points Available: 3/program **Max Points Accepted:** 9
Documentation: Provide a copy of the attendance list, program/agenda that includes time, date and location and a program description. Other relevant maters such as email correspondence, newsletter, photos, etc. should also be provided.

5. The chapter will plan/organize/attend at least two academic programs for active and new members each semester.
Points Available: 3/program **Max Points Accepted:** 15
Documentation: Provide a copy of the attendance list, program/agenda or flyer that includes time, date and location of the program and a program description, as well as the name of the presenter and contact information for the individual.

B. Academic Performance
1. At least 10% of the chapter's members is on Dean's List each semester.
Points Available: 10/every 10%/per semester **Max Points Accepted:** 80
Documentation: SLE will confirm.

2. Chapter has members on Provost List each semester.
Points Available: 20/member **Max Points Accepted:** n/a

3. The chapter is at or above the all men's or all women's average for cumulative GPA each semester from the most current data available. Points will be awarded on the following scale:

More than .4 above the average	90 points
.35 above the average	85 points
.30 above the average	80 points
.25 above the average	75 points
.20 above the average	70 points
.15 above the average	65 points
.10 above the average	60 points
.05 above the average	55 points
At the All Men's or Women's Average	50 points
.05 or more below the average	-50 points
Is above a 3.2	50 points
Is below a 2.5	-50 points

4. The new member class GPA is at or above the all men's or all women's average for cumulative GPA each semester from the most current data available. Points will be awarded on the following scale:

More than .4 above the average	90 points
.35 above the average	85 points
.30 above the average	80 points
.25 above the average	75 points
.20 above the average	70 points
.15 above the average	65 points
.10 above the average	60 points
.05 above the average	55 points
At the All Men's or Women's Average	50 points
.05 or more below the average	-50 points
Is above a 3.2	50 points
Is below a 2.6	-50 points

Chapter Management

The fraternity and sorority community at Hofstra University expects all of its chapters to reflect basic chapter management functions ranging from financial management to meeting and constitution requirements.

A. Communication with Student Leadership and Engagement
1. Attend monthly one on one meetings with SLE.
   Points Available: 1/month   **Max Points Accepted:** 9
   Documentation: List time and date of meeting.

2. Attend monthly Presidents Meeting
   Points Available: 1/month   **Max Points Accepted:** 9
   Documentation: Name of member at each meeting.

3. Notify OSLE of any official visits from a inter/national representative or consultant or a regional advisor prior to their arrival so that the Assistant Director has the opportunity to set up a meeting with this individual.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: List date and time of meeting.

4. Notify OSLE of any official visits from a inter/national representative or consultant or a regional advisor prior to their arrival so that the Assistant Vice President of Student Affairs and Assistant Vice President of Students Affairs/Dean of Students has the opportunity to set up a meeting with

this individual.
Points Available: 3/semester   **Max Points Accepted:** 6
Documentation: List date and time of meeting.

B. Chapter Operations
1. Membership rosters are fully updated via GetInvolvedHU (CollegiateLink) at least twice a semester, at the beginning of the semester and at the end of the semester. Updates should also be made to reflect any membership changes (i.e. new member initiation, member disaffiliation, etc.)
Points Available: 3/update   **Max Points Accepted:** 12
Documentation: OSLE will provide confirmation.

2. Roster is updated with OSLE twice a semester in the appropriate Excel format. Rosters should be submitted at the beginning of each semester and within 24 hours of new member initiation.
Points Available: 3/update   **Max Points Accepted:**15

3. A current copy of the organization's one-page certificate of insurance is filed with SLE annually. This form must name Hofstra University as additionally insured.
Points Available: 1   **Max Points Accepted:** 1
Documentation: Please provide a copy of your insurance form

C. Financial Management and Good Standing
1. The chapter has an officer who is in charge of the chapter's treasury.
Points Available: 1/ semester   **Max Points Accepted:** 2
Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of scholarship/academics, describe who in the chapter is responsible for overseeing academics and what their duties entail.

2. The chapter creates and maintains a budget for all finances.
Points Available: 10/semester   **Max Points Accepted:** 20
Submit budget detailing both incomes (dues, fundraisers, etc.) and expenses, and a brief narrative explaining how the budget reflects the chapter's values and priorities. If your inter/national organization restricts sharing of the budget, a letter from the national advisor on official letterhead paper must be submitted stating this policy and confirming that the chapter is in compliance with their

finance.

3. Chapter is current with payments with its inter/national headquarters.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: Letter from inter/national headquarters (on official letterhead) must be submitted confirming financial good standing of the chapter.

4. Chapter provides documentation that outlines specific chapter and new member dues breakdown.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: Provide a copy of the breakdown that is given out to new members.

D. Social Media and Outreach
1. Chapter uses social media in a way that positively reflects the organization and the Hofstra University fraternity and sorority community.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: Provide a sampling of screen shots from social media including, Facebook, Twitter, Instagram, etc.

2. Chapter is in compliance with Hofstra University's marketing guidelines.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: SLE will confirm that there were no issues.

Recruitment/Intake and Retention

A. Recruitment/Intake
The purpose of recruitment/intake is the present the opportunity for non-affiliated students at Hofstra University to become a member of the community. Recruitment/intake efforts of fraternities and sororities should include as many students as reasonably possible who desire membership within these organizations. This process should be open and honest, and should introduce prospective members to all aspects of a chapter's activities and to the personal and financial responsibilities that membership entails.

1. Chapter has an officer/chairperson in charge of recruitment/intake.
   Points Available: 1/semester   **Max Points Accepted:** 2

Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of recruitment/intake, describe who in the chapter is responsible for overseeing recruitment/intake and what their duties entail.

2. Chapter submitted a recruitment/intake action plan by the assigned deadline each semester.
    Points Available: 10/semester   **Max Points Accepted:** 20
    Documentation: This is a detailed plan that should include the chapter's intentions and approach in attracting and recruiting new members. This plan is to be future-oriented and must be submitted even if there is no membership intake in a given semester. Explain how the chapter's recruitment/intake process is a reflection of the organizational values. You may submit a copy of the inter/national recruitment/intake program for your organization; however keep in mind that this action plan must be chapter specific and outline how the chapter at Hofstra University will generate interest in membership continuously throughout the year.

3. The chapter follows recruitment guidelines as outlined by Student Leadership and Engagement/IFSC/Panhellenic/IFC/MFSC.
    Points Available: 3/semester   **Max Points Accepted:** 6
    Documentation: SLE will confirm.

4. The chapter does not engage in "dirty rushing" or unauthorized recruitment events (i.e. parties, recruitment events in which alcohol is present, members of the opposite sex at a recruitment event, etc.)
    30 Points will be deducted for every recruitment infraction the chapter is found responsible for.

5. The chapter hosts an interest or information meeting each semester.
    Points Available: 3/event   **Max Points Accepted:** 15
    Documentation: Provide dates, times and locations as well as any flyer or brochure you used for advertisement and a list of students in attendance (please include first and last name, email address, and 700 number).

B. New Member Education/Program
    Following the recruitment period, New Member Education is intended to provide new members with knowledge and information. This is a time when new members are oriented to the history, values, and culture of both the local chapter and the inter/national organization.

1. Chapter has an officer/chairperson in charge of new member education.
   Points Available: 1/semester   **Max Points Accepted: 2**
   Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of new member education, describe who in the chapter is responsible for overseeing new member education and what their duties entail.

2. Chapter submitted the New Member Program approval forms by the assigned deadline each semester.
   Points Available: 10/semester   **Max Points Accepted**: 20
   Documentation: SLE will confirm.

3. At least 75% of new members are initiated each semester the organization takes new members/conducts intake.
   Points will be awarded on the following scale:

100% new members are initiated	100 Points
90-99% of new members are initiated	75 Points
80-89% of new members are initiated	50 Points
75-79% of new members are initiated	25 Points
Less than 70-75% of new members are initiated	0 Points
Less than 70% of new members are initiated	-50 Points

4. Chapter signs and returns New Member Disaffiliation forms in the allotted time provided.
   Points Available: 3/semester   **Max Points Accepted:** 6
   Documentation: SLE will confirm. Chapter who initiate 100% of their new members in a semester will receive the maximum number of points accepted.

Membership Development

A. Risk Reduction and Management
   Fraternities and sororities at Hofstra University are expected to comply with University regulations and are subject to local, state, and federal law. It is important that the community allows for opportunities to participate in or receive additional education on this topic to allow for members to make educated choices.

   1. Chapter elects or appoints an officer responsible for risk management. This risk management position ensures that all chapter events follow all the federal, state, Hofstra University, IFSC, Panhellenic, IFC, and MFSC and inter/national headquarters guidelines and regulations, as well as FIPG guidelines for all

chapter social events.

Points Available: 1/semester   **Max Points Accepted:** 2

Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of membership development, describe who in the chapter is responsible for overseeing membership development and what their duties entail.

2. Chapter submits risk management policy to Student Leadership and Engagement annually.

    Points Available: 1/year   **Max Points Accepted:** 1

    Documentation: SLE will confirm.

3. Chapter submits a signed anti-hazing policy for each member, each semester by the designated date.

    Points Available: 1/semester   **Max Points Accepted:** 2

    Documentation: SLE will confirm.

4. The chapter send the necessary number of its members attend all risk management workshops.

    Points Available: 6/workshop   **Max Points Accepted:** 12

    Documentation: SLE will provide confirmation that members attended the workshop. This will be kept on file but the chapter should have a copy of the list for their own records.

5. Chapter hosts or attends at least two risk management programs/workshops each year with at least 50% of the chapter in attendance at each event, and 100% of the chapter must attend a risk management program each semester.

    Points Available: 3/program   **Max Points Accepted:** 15

    Documentation: Provide a copy of the attendance list, program/agenda or flyer that includes time, date and location of the program and a program description, as well as the name of the presenter and contact information for the individual.

6. Chapters hosts or participates in at least 2 wellness programs each semester with at least 50% of the chapter involved. Please note, chapters who participate in an Intramural sport with a significant number of members registered and involved on the team will automatically receive 9 points.

    Points Available: 3/program   **Max Points Accepted:** 18

    Documentation: Provide a description of the event/program as well as the date, time, location, an attendance list, or a list of members registered for the

Intramural team, and any photos from the event.

7. Chapter has not been found responsible for violating any Hofstra University, Inter/national headquarters, IFSC, Panhellenic, IFC, or MFSC guidelines or regulation.
   Points will be awarded on the following scale:

Was not found responsible for any violations	100 Points
Every violation found responsible for violating	-100 Points/per violation

B. Chapter Standards and Membership Accountability
   Chapters have the right to hold members accountable for policies and standards set forth by the organization. High-functioning chapters have strong systems established for new and active members on expectations and accountability. Chapter with fully functioning self-governance are those chapters that successfully uphold their values and ideals and continually help members live out their membership obligations and their responsibility.

   1. Chapter has a functioning standards/judicial board within the chapter or the organizational structure.
      Points Available: 1/semester   **Max Points Accepted:** 2
      Documentation: Provide the name and contact information of the board members as well as their job description and goals, please note the chair or head of the standards board. If the chapter does not have a specific officer in charge of standards board, describe who in the chapter is responsible for overseeing standards/judicial board and what their duties entail.

   2. Chapter members are aware of member expectations (academic requirements, appropriate behavior, etc.)
      Points Available: 1/semester   **Max Points Accepted:** 2
      Documentation: Provide a description of how all members are made aware of their expectations. Please attach any supporting documents (membership standards contracts, agenda from a meeting, workshop program, etc.)

   3. Provide a narrative of how your chapter educates members on the Hofstra University Student Code.
      Points Available: 1/semester   **Max Points Accepted:** 2
      Documentation: Submit a brief narrative of how members are educated. Please attach any appropriate supporting documents.

C. Leadership Development
   Leadership is one of the five pillars of fraternity and sorority life; we value campus

involvement and leadership as central features of the fraternal experience. By being involved in student organizations and leadership roles, we will in turn develop our members into future leaders in their profession. We also encourage participation in inter/national headquarter and SLE provided opportunities.

1. Chapter is engaged with their inter/national organization. This can include regular communication with the organization and/or attendance at their inter/national convention, leadership school, any type of regional conference, and other sponsored leadership opportunities.
   Points Available: 6   **Max Points Accepted:** 6
   Documentation: Submit a narrative describing this relationship/engagement. List any members who have attended conferences as well as the name, date, and description of the program.

2. Chapter sent the required members to attend the 2017-18 President's Retreats.
   Points Available: 6/retreat   **Max Points Accepted:** 12
   Documentation: SLE will confirm.

3. Chapter sends the required number of members to all leadership development workshops
   Points Available: 3/program   **Max Points Accepted:** 15
   Documentation: SLE will confirm.

4. 100% of the chapter's new members complete the Emerging Greek Leaders each semester.
   Points will be awarded on the following scale:

100% Completion	**100 Points/semester**
90-99.9% Completion	**50 Points/semester**
Less than 90% Completion	**0 Points/semester**
Less than 80% Completion	**-100 Points/semester**

   Documentation: OSLE will confirm.

5. Chapter participates in an annual officer transition program.
   Points Available: 3   **Max Points Accepted:** 3
   Documentation: Please provide a description of the program. Be sure to include dates and a narrative detailing how your chapter transitions officers. Attach a copy of the agenda for the transition or any materials used during the program.

D. Membership Development
1. Chapter elects or appoints an officer in the chapter who is responsible for maintaining and building brotherhood/sisterhood.
Points Available: 1/semester   **Max Points Accepted:** 2
Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of brotherhood/sisterhood, describe who in the chapter is responsible for overseeing brotherhood/sisterhood and what their duties entail.

2. Chapter holds at least three alcohol-free sisterhood/brotherhood activities each semester with a least 50% of the chapter in attendance. These events may include chapter retreats, outings, etc. Please keep in mind that community service events do not count as sisterhood/brotherhood activities.
Points Available: 3/event   **Max Points Accepted:** 24
Documentation: Provide the date, location, and time of the event as well as a description and a list of members in attendance. Please also provide photos from the event.

3. Chapter has an annual recognition program/initiative for its members. This program or initiative may be conducted in collaboration with an alumni or graduate chapter or regional organizational structure.
Points Available: 3   **Max Points Accepted:** 3
Documentation: Provide a copy of the program/agenda that includes time, date, and location as well as photos and program description.

4. Chapter has a system for engaging senior members and provides opportunities for them to stay involved.
Points Available: 3   **Max Points Accepted:** 3
Documentation: Provide a brief narrative of how the chapter engages senior members.

5. The chapter demonstrates an effort to maintain and/or improve appropriate alumni programs to keep alumni involved in chapter activities and chapter news.
Points Available: 3   **Max Points Accepted:** 3
Documentation: Provide a brief narrative and any supporting documents for how the chapter appropriately engages alumni.

E. Ritual
Ritual is what brings all members of a fraternity or sorority together. It is an expectation that chapters regularly perform their ritual. Ritual services are an opportunity to re-engage and educate members on the purpose and values of the organization. This

should also be a time of reflection. Members should be expected to "live their ritual" on a daily basis. Chapters should conduct educational programs or initiatives that help members actively reflect on how the organization's ritual can become a part of their daily lives.

1. Chapter elects or appoints an officer who is responsible for conducting ritual, educating members on ritual, and ensuring rituals are working and are secure.
Points Available: 1/semester   **Max Points Accepted:** 2
Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of ritual, describe who in the chapter is responsible for overseeing ritual education and what their duties entail.

2. Chapter performs ritual services at least 4 times yearly.
Points Available: 3/service   **Max Points Accepted:** 15
Documentation: Provide the names, dates, and locations of the services/ceremonies (officer installation, formal new member/intake, induction/initiation, chapter presentation of new members/probates, founders' day, etc.)

3. Chapter hosts or attends at least one ritual awareness/education workshop or program annually that reviews the importance of ritual and the inter/national organization's values. 75% of the chapter must be in attendance.
Points Available: 3/workshop   **Max Points Accepted:** 6

Campus and Community Engagement

One of the most important pillars of the Hofstra fraternity and sorority legacy is campus and community engagement as it is important that the membership recognizes the responsibility of being an engaged member of the University, local, and national communities.

A. InterFraternal Advancement
The fraternity and sorority community at Hofstra University embraces and encourages relationship building outside of a single organization or council.

1. The chapter co-sponsors an event each semester with another fraternity or sorority **outside** of Hofstra events (Fall Fest, Greek Week, etc.). Please note, mixers do not apply.
Points Available: 3/event   **Max Points Accepted:** 12
Documentation: Please provide the date, time, and location of the event as well as a description, attendance list, and photos from the event.

2. At least one member from the chapter applies to attend an off-campus leadership conference or summit (NGLA, UIFI, CGLC, IFC/NPC Academy).
Points Available: 1/conference   **Max Points Accepted:** 3
Documentation: SLE will confirm.

3. Chapter applies, or significantly assists in the application for their perspective council, for an award at NGLA, CGLC, or IFC/NPC Academy).
Points Available: 6/application   **Max Points Accepted:** 12
Documentation: Please provide a copy of the application.

4. Chapter attends the event of a chapter *outside of their council*.
Points Available: 3/event   **Max Points Accepted:** 18
Documentation: Please provide a list of members in attendance as well as the time and date of the event and any photos from the program.

5. Members support other chapter's programs by participating in another chapter's event. (i.e. Hofstra's Hottest Man, Ms. Black and Gold, etc.)
Points Available: 3/member/event   **Max Points Accepted:** 30
Documentation: Please provide a list of members and the event in which they participated.

B. Community Service
Through community service, chapter members volunteer their time and services to help the community. This service may include participating in an alternative spring break trip, coordinating a park clean up, or adopting a classroom in an elementary, middle, or high school. Please keep in mind that fundraising or collecting goods does not count as service; they are philanthropy.

1. Chapter has an elected or appointed officer who coordinates hands-on community service projects/opportunities.
Points Available: 1/semester   **Max Points Accepted:** 2
Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of community service, describe who in the chapter is responsible for overseeing community service and what their duties entail.

2. The chapter completes a minimum of 15 hours of community service per a member, per semester.
Points Available will be awarded on the following scale:

More than 25 hours per member	120 points/semester
20-24.9 hours per member	100 points/semester

15.1-19.9 hours per member	80 points/semester
15 hours per member	50 points/semester
Less than 15 hours per member	-100 points/semester

Documentation: Each member should upload his/her hours to CollelgiateLink by the designated date and should include all required information.

3. The chapter organizes one service project/event per semester with at least 75% of the chapter present.
   Points Available: 6/event   **Max Points Accepted:** 24
   Documentation: Please fill out and return the provided community service form with the appropriate signatures and include any photos or relevant correspondence.

C. Philanthropy
Philanthropy is providing tangible gifts or contributions to a cause. Every organization has a cause that they raise money toward throughout the academic year. This organization can either be one identified by your inter/national organization or one that the local chapter identifies.

1. Chapter has an elected or appointed officer who focuses on coordinating philanthropy opportunities for the chapter.
   Points Available: 1/semester   **Max Points Accepted:** 2
   Documentation: Provide the name and contact information of the officer as well as their job description and goals. If the chapter does not have a specific officer in charge of philanthropy, describe who in the chapter is responsible for overseeing philanthropy and what their duties entails.

2. Chapter host or co-sponsors at least one philanthropy event per year.
   Points Available: 6/event   **Max Points Accepted:** 18
   Documentation: Please provide a description of the event, including date, time, location, and total amount raised. Please also include any flyers or photos from the event.

3. Chapter raises 30 philanthropy dollars per member, per year.
   Points will be awarded on the following scale:

More than $30/member	120 points
$30/member	100 points
$25/member	80 points
$20/member	40 points
Less than $20/member	0 points
Dollars not reported	-100 points

D. Campus Involvement

Fraternity and sorority members are involved in a number of ways throughout the Hofstra community. This involvement outside of a fraternity/sorority provides students, faculty, and staff with an understanding of what it means to be a fully engaged member of the university.

4. At least 80% of the chapter is involved in an organization outside of fraternity and sorority life.
    Points Available: 3/semester   **Max Points Accepted:** 6
    Documentation: Please provide a list of the chapter and all clubs/organizations members actively belong to.

5. The chapter significantly participates (75% over the course of the week/events) in campus wide events such as Welcome Week, Fall Fest, Ally Week, Hofstra Celebrates the Holidays, etc.
    Points Available: 3/event   **Max Points Accepted:** 15
    Documentation: Please provide a list of events attended by members, including date and time, and any pictures or supporting documentation available.