



 HOFSTRA UNIVERSITY

Job Description: Peer Mentors

The Peer Mentor program is comprised of upper-class students, who assist new students in connecting to various resources and events on campus. The Peer Mentor shall provide guidance and mentorship to participants to assist them with their transition to Hofstra. Peer Mentors will be guided under the Office of Student Leadership and Activities (OSLA), The Office of Commuting Students and Off-Campus Living (OCL&CSS) and Multicultural and International Student Programs Office (MISPO) and will start prior to Welcome Week and end during the first month of spring semester.

Mentor Responsibilities include:

- Connecting students to clubs and organizations on campus.
- Assisting with Welcome Week programming prior to the start of the fall semester, or help facilitate activities during International Student 'Orientation as Global Mentors .
- Facilitating attendance at programs throughout the semester in person or electronic connections with the students during the fall semester (email, attending programs, and social activities).
- Collaborating with the various offices to ease transition to Hofstra.
- Emailing your cohort of new students every other week informing them about events on campus and inviting them to attend as a group.
- Attending monthly mentor meeting with your designated office staff person to discuss concerns, give programmatic feedback and connect with fellow mentors.

Applicants must:

- Have completed at least one semester at Hofstra University.
- Be full time Hofstra students who are returning as full-time undergraduate students for the Fall 2015. semester. Be in good academic standing with a minimum GPA of 2.5 and be in good disciplinary standing.
- Demonstrate strong leadership and interpersonal skills, high-energy, self-motivation, school pride, and enthusiasm.
- Have knowledge and understanding of on campus departments, programs, and knowledge about the university as a whole.
- Have prior involvement in campus activities and be able to work both independently and collaboratively.
- Have an interest in assisting new students in their transition to Hofstra. Either residential, commuter or international student populations.
- Applicants will be able to select which track they are interested in; Commuter, Residential or Global Mentor.

Applications are available online on Collegiate Link through my.hofstra.edu portal

For more information contact: international@hofstra.edu, osla@hofstra.edu or commuters@hofstra.edu.