

RIDER A TO GUEST LECTURER CONTRACT-Nonresident Aliens

This Rider must be completed for all guest lecturers who are non-resident aliens and who are receiving honoraria. In order to be paid, non-resident aliens will also be required to complete a payment form from the Payroll Department.

Name: _____
Country of Citizenship: _____ Country of Legal Residence: _____
Address in Home Country: _____

US Visa Status (circle): B-1 B-2 WT/WB (visa waiver)
Other (specify) _____ (may not be eligible to receive honorarium depending on visa status; contact Human Resources)

Guest Lecturer must certify the accuracy of all of the following statements in order to be awarded an honorarium:

1. Guest Lecturer is a non-resident alien who has been admitted to the United States and who is visiting the United States temporarily for business or temporarily for pleasure;
2. Guest Lecturer is receiving an honorarium from Hofstra University for usual academic activities;
3. Guest Lecturer's academic activities at Hofstra will not last more than 9 days;
4. Guest Lecturer activities at Hofstra are within the time frame of Guest Lecturer's visa;
5. Guest Lecturer has not accepted payment or expenses from more than 5 institutions or organizations in the previous 6-month period; and
6. Guest Lecturer represents that s/he is (a) in full compliance with applicable United States immigration laws and regulations and (b) eligible to receive this honorarium.

Certified by:

Guest Lecturer:

Department Faculty Member, Chair or Dean:

Signature
Print name:
Date:

Signature
Print name:
Date: