



## REQUEST TO RETURN/REDUCE LOAN FUNDS

PLEASE NOTE - student and parent requests to RETURN federal Direct Loan funds will only be processed within 120 days from disbursement. No requests for RETURNS will be processed after that timeframe.

Student Name: \_\_\_\_\_  
Last Name, First Name (please print)

Hofstra ID: \_\_\_\_\_

Please indicate below the loan(s) you wish to return/reduce:

- Direct Subsidized Loan      \$\_\_\_\_\_ for \_\_\_\_\_ term  
\$\_\_\_\_\_ for \_\_\_\_\_ term
- Direct Unsubsidized Loan      \$\_\_\_\_\_ for \_\_\_\_\_ term  
\$\_\_\_\_\_ for \_\_\_\_\_ term
- Parent PLUS loan      \$\_\_\_\_\_ for \_\_\_\_\_ term  
\$\_\_\_\_\_ for \_\_\_\_\_ term
- Graduate PLUS loan      \$\_\_\_\_\_ for \_\_\_\_\_ term  
\$\_\_\_\_\_ for \_\_\_\_\_ term
- Other Loan ( \_\_\_\_\_ )      \$\_\_\_\_\_ for \_\_\_\_\_ term  
Lender Name      \$\_\_\_\_\_ for \_\_\_\_\_ term

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Parent Borrower Signature  
*(required only if PLUS is to be returned/reduced)*

\_\_\_\_\_  
Parent Borrower Name  
(please print)

\_\_\_\_\_  
Telephone #

**PLEASE ALLOW 5-7 BUSINESS DAYS FOR YOUR REQUEST TO BE PROCESSED**

Questions? 516-463-8000 or [studentfinancialservices@hofstra.edu](mailto:studentfinancialservices@hofstra.edu)

You may submit this form on the [my.hofstra.edu](http://my.hofstra.edu) portal. For instructions visit [hofstra.edu/fasteps](http://hofstra.edu/fasteps).