How To Schedule an Appointment for a Flu Vaccination

1. Log onto your portal at my.hofstra.edu
2. In the top-right corner, click the 3x3 grid, also known as “My Apps”
3. In my apps, select “Medicat”
4. Once in the Medicat Application, select “Appts” from the menu
5. To find appointments for Flu Vaccinations, fill out the form as follows:
   - Clinic: Hofstra Student Health Services
   - Reason: Flu Vaccine
   - Provider: Flu Clinic
6. After clicking “Submit”, you will see a calendar of available appointments. The Flu Clinic is available:
   
<table>
<thead>
<tr>
<th>Mondays</th>
<th>Wednesdays</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 AM-1 PM</td>
<td>2 PM-5 PM</td>
</tr>
</tbody>
</table>

7. After selecting your preferred date and time, you will be prompted to complete two forms.
8. After you complete the forms, your appointment will appear under “My Appointments”

If you have any questions regarding the Flu Vaccine, please contact the Student Health and Counseling Center at 516-463-6745 or SHACC@Hofstra.edu

If you need assistance accessing your portal or the Medicat app, please contact the IT Help Desk at Hofstra.edu/HelpDesk or 516-463-7777