

**3 Credit Teaching Load Reduction (CBA Article 6.19)  
APPLICATION COVER SHEET**

**Name:**

**Department:**

**School:**

**Semester Requesting Teaching Load Reduction:**

- Faculty awarded a reduced load cannot teach overload in either semester of the academic year that they are on reduced load.
  
- Faculty will also not be eligible for load reduction in the same academic year as the faculty member has been awarded a special leave.

**Number of years at Hofstra as a full-time faculty member:**

**Have you ever been granted a Special Leave or a Reduced Load (as per article 6.18 or 6.19 of the 2016-2021 CBA) at Hofstra University?**       Yes       No

**If yes:** Date(s) of previous Special Leave(s) or Reduced Load(s) taken:

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Please explain the outcome(s) of the previous Special Leave(s) and submit a copy of the completed work(s) as appropriate:

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**Abstract/Summary of the proposal for a Teaching Load Reduction** (No longer than 250 words): Please be sure to include a description of the project and significance of proposed research.

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**Proposed outcomes of the Teaching Load Reduction** (article, review, field study, etc):