

FINAL EXAM SIGN UP FORM

(For all exams that will be taken DURING finals week: May 16 – May 20)

DEADLINE FOR ALL FORMS: WEDNESDAY, May 11th @ 5:00 PM

*Form **MUST** be submitted by deadline date- NO EXCEPTIONS*

Finals Week Hours: Monday 5/16: 9am-7pm Tuesday 5/17: 9am-7pm Wednesday 5/18: 9am-7pm
Thursday 5/19: 9am-7pm Friday 5/20: 9am-5pm

Name: _____ 700 #: _____

Phone: _____ Hofstra Pride Email: _____

Exam Date: _____ Exam Time (See SAS Testing Hours Above): _____

Course Title: _____ Professor: _____

Please indicate if this exam is for an in person or remote class (check one): ONLINE IN PERSON

Which of your approved accommodations do you need for this exam? (Check all that apply)

Extended time: 1.5 2.0 Computer Kurzweil Calculator Reader Scribe JAWS
 Other: _____

Professor:

1. Please specify what you are allowing/not allowing all students to use on the exam:
2. Student is permitted to use a calculator (Please circle one):
None Scientific Graphing Basic
3. Please specify any specific Proctoring requirements you are using for the exam if it's an online exam (microphone on/off, camera view, screen sharing, etc.):
4. Time class receives for exam: _____ (minutes)
5. Professor's email: _____ Professor's Phone: _____

Indicate your preference for receiving the completed exam:

- Student Submission via Blackboard or Email Completed Exam to Professor directly **OR**
- Professor Pick Up **OR**
- SAS Scan and Email Completed Exam to Professor:
-

Signature of Instructor: _____

Date: _____

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Delivery Information

Exam Received By:

Name (Print):

Signature:

Title: